

MINUTES - HAGERSTOWN PLANNING COMMISSION

Date: August 10, 2022
Time: 4:00 PM
Location: Room 407, City Hall, 1 East Franklin Street
Attendance:

Name	In-Person	Remote	Absent
Douglas S. Wright, Chairperson	X		
James W. Stone, Vice Chairperson	X		
Judy Wheeler	X		
Ronald Thomas	X		
Christina Davis	X		
Tamara Martinez			X
Shelley McIntire, Ex-Officio	X		
Staff:			
K. Maher, Director, PCAD	X		
S. Bockmiller, Development Review Planner and Zoning Administrator	X		
Vacant, Planner	----	---	-----
M. Revilla, Recording Secretary	X		

Preliminary Matters:

- 1. Instructions from the Chair** - The Chairperson called the meeting to order at **4:30 p.m.**, (starting late due to technical difficulties). Attendance of members and staff are reflected in the chart above.
- 2. Introduction of the New Recording Secretary-** The chair welcomed the Commission’s new Recording Secretary, Mary Revilla.
- 3. Approval of Minutes – July 27, 2022 – Ms. Davis** moved to approve the minutes of July 27, 2022 as presented. **Mr. Thomas** seconded the motion which **passed** by a vote of **3-0-3** (Mr. Stone, Ms. McIntire and Ms. Wheeler abstained).

Development Review:

- 1. City Chapel-227 East Washington Street-** (SA-2019-13) – Reapproval of expiring site plan approval. Pastor Zachary Camp, Applicant.

The chair asked staff to research the terms of the approval/denial for the next time this comes in front of the commission.

Action: After discussion, **Ms. Davis** made a motion to **re-approve the site plan for six months**. **Ms. Wheeler** seconded the motion. The motion **passed** by a vote of **6-0**.

- 2. Virginia Commons Section 1 – Unger property east of Virginia Avenue – (P-2021-02) – Review of Revision to the address unforeseen complications to the proposed sidewalk along Armstrong Avenue:** Engineer; F Frederick, Seibert and Associates.

Mr. Frederick and Mr. Bender discussed issues with the limitations affecting road improvements on Armstrong as well as parking concerns.

Action: After discussion, **Mr. Stone** made a motion to **approve** the revision to the approved development plan. And **Ms. Wheeler** seconded the motion. The motion **passed** by a vote of **6-0**.

3. **Virginia Commons Section 1** – Unger Property east Virginia Avenue – (S-2022-22) – Subdivision Plat; Engineer: F. Frederick, Frederick, Seibert, and Associates.

Mr. Frederick explained that a survey revealed fence encroachments from several adjacent properties. Rather than require the fences be removed, the developer is transferring small slivers of land along the Project boundaries that are barely perceptible on the plat so neighbors will not have to move their fences.

Action: After discussion, **Mr. Thomas** made a motion to approve the plat subject to minor comments from Planning and the Fire Marshall, and **Ms. Davis** seconded the motion. The motion **passed** by a vote of **6-0**.

Consultations and Workshops:

None.

Planning Commission Business:

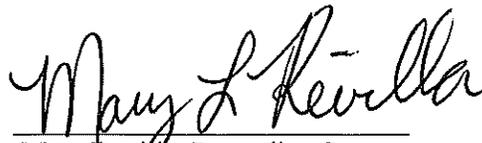
2-14 Western Maryland Parkway Annexation – North side of Maryland 144, east of Western Maryland Parkway – (A-2022-02) – Recommendation on appropriateness of zoning.

Ms. Maher explained the pre-requisite for triggering the annexation has occurred (County issuing a building permit) and annexation is initiated.

Action: After discussion made a motion to recommend to the Mayor and City Council to **approve** the Annexation and the assignment of I-MU zoning. **Ms. Wheeler** seconded the motion. The motion **passed** by a vote of **6-0**.

Adjournment:

There being no further business and hearing no objection, the chairperson **adjourned** the meeting at approximately **4:48 p.m.**


Mary Revilla, Recording Secretary

8/31/22