

MINUTES - HAGERSTOWN PLANNING COMMISSION

Date: July 27, 2022
Time: 7:00 p.m.
Location: City Council Chambers, City Hall, 1 East Franklin Street
Attendance:

Name	In-Person	Remote	Absent
Douglas S. Wright, Chairperson	X		
James W. Stone, Vice Chairperson			X
Judy Wheeler			X
Ronald Thomas	X		
Christina Davis	X		
Tamara Martinez	X		
Shelley McIntire, Ex-Officio			X
Staff:			
K. Maher, Director, PCAD	X		
S. Bockmiller, Development Review Planner and Zoning Administrator	X		
Vacant, Planner			
Vacant, Recording Secretary			

Preliminary Matters:

1. **Call to Order and Instructions from the Chair** - The Chairperson called the meeting to order at 7:05 p.m. Attendance of members and staff are reflected in the chart above.
2. **Approval of Minutes** – July 13, 2022 - Ms. Davis moved to **approve** the minutes of July 13, 2022 as presented. Mr. Thomas seconded the motion which **passed** by a vote of 4-0.

Development Review:

Jacob Wheaton Park Improvements – 449 Sumans Avenue – Site plan (ZS-2022-06) – Engineer: B. Swailes, Triad Engineering.

The summary memorandum, which is in the meeting file, was presented by Mr. Bockmiller. Staff recommend approval, subject to the satisfaction of minor corrections required by Planning, Water and Wastewater. The applicant was represented by Billie Swailes of Triad Engineering and Assistant City Engineer James Bender. There was discussion of the issue of sidewalk on Charles Street and why there was not sidewalk on both sides because this creates a situation where pedestrians must cross the Sumans/Charles intersection diagonally to regain access to a sidewalk. Mr. Swailes explained that the sidewalk on Charles was added during the design of storm drain improvements, and parking would be lost if sidewalk was designed on the south side of Charles Street. Mr. Bockmiller also pointed out that the Doleman Black Heritage Museum would have to process a site plan at a later date when plans move forward for their museum on the south side of Charles Street.

Action: After discussion, Mr. Thomas made a motion to **approve** the site plan, and Ms. Davis seconded the motion. The motion **passed** by a vote of 4-0.

Planning Commission Business:

Annual Report to the Maryland Department of Planning.

Ms. Maher explained changes to the report since last year, including data required by Maryland Department of Planning regarding future potential residential lot yield.

Action: After discussion, Ms. Davis made a motion to **forward** the report to the Maryland Department of Planning with one minor correction. Mr. Thomas seconded the motion. The motion **passed** by a vote of 4-0.

Adjournment:

There being no further business and hearing no objection, the Chairperson adjourned the meeting at approximately 7:39 p.m.



Stephen R. Bockmiller, AICP
Acting Recording Secretary

8/10/22