

Douglas S. Wright, Jr., chair, called the special meeting to order at 4:00 p.m., on Wednesday, October 20, 2021, in the Council Chamber of City Hall.

I. Roll Call

Also present were commission members:

- **C. Davis – via Zoom**
- **R. Thomas**
- **J. Wheeler**
- **S. McIntire, ex-officio – via Zoom**

J. Stone, Vice-Chair was absent.

The following staff members were present:

- **K. Maher, PCAD Director**
- **S. Bockmiller, Development Planner/Zoning Administrator**
- **M. Flick, Planner**
- **Amy Haught, Administrative Coordinator**

II. REGULAR MEETING

A. Planning Commission Business

1. Review of 2021 Annual Land Management Code Text Amendments (continued from October 13)

Staff presentation: Mr. Bockmiller presented the staff report which is in the meeting file.

Commission discussion:

- Page 4-15, sub-section 5 – reorganize this section in 2022 package.
- Distance from public street for houses – use 300 feet; change PUD existing provisions to 300 feet.
- Ask Fire Chief if the 300 feet from public street is actually from a fire truck or from a hydrant.
- Provide Commission with Gaithersburg’s earhtone example.
- Provide a definition for “ell”
- Check page numbering in report of sections to be changed.
- Homeless shelters – go with option A, but with a couple of changes:
 - At end of homeless shelter definition add “or as an accessory use to their on site social service provider.”
 - Take another look at the ‘used by an agency’ section of the Emergency Transitional Housing definition.
- Run Homeless Shelters proposal by the Homeless Coalition

- Remove the earthtone ‘change.’
- Planning Commission role in sketch plan – explain what happens next after ‘approval with conditions’ and ‘disapproves.’
- Extra-long mega warehouse street frontage – use 750 feet in length for when extra screening needs to happen.

III. Adjournment: -- 6:20 p.m.

_____1/13/2022_____

Date

_____for_____

Amy Haught, Administrative Coordinator