

Douglas S. Wright, Jr., chair, called the workshop meeting to order at 4:00 p.m., on Wednesday, August 11, 2021, in the Council Chamber of City Hall.

I. Roll Call

Also present were commission members:

- J. Stone, vice-chair
- C. Davis (online)
- R. Thomas
- S. McIntire, ex-officio

The following members were absent:

- J. Wheeler

The following staff members were present:

- K. Maher, Director
- S. Bockmiller, Development Planner/Zoning Administrator
- M. Flick, Planner
- Amy Haight, Administrative Coordinator

II. REGULAR MEETING

A. Planning Commission Business

1. Updating Bylaws/Rules of Procedure

Staff presentation: Mr. Bockmiller presented the second draft update of the Commission's bylaws, dated August 4 and included in the meeting file.

Commission discussion: Most of the content of the draft bylaws were not discussed. Extensive discussion ensued regarding the broadcasting of meetings online and archiving that video online, as well as the section on accepting on-line attendance and participation of members and outside parties in Planning Commission meetings. The Commission agreed that it is expected that at least one representative of an applicant should attend in-person, even if others participate remotely. The Commission had numerous comments and concerns that staff agreed to take back and address and resubmit at a later meeting.

2. Board of Zoning Appeals Agenda for August hearing

Staff presentation: Mr. Bockmiller reviewed the cases on the August agenda which is in the meeting file. There were two cases; a pool variance and an administrative appeal.

Commission discussion: Via a motion made by Mr. Thomas and seconded by Ms. Davis, the commission directed staff to prepare a memo to the Board of Zoning Appeals

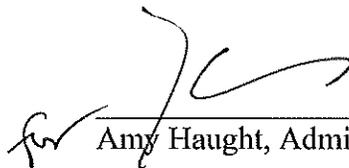
supporting the Zoning Administrator’s decision in the Oak Hill Avenue case (Wells House).

3. Scheduling a site visit to “Walden” near Mechanicsburg, PA

The Commission asked that staff create an online poll of schedule availability for the proposed field trip to Walden.

III. Adjournment: -- 4:45 p.m.

1/12/2022
Date



Amy Haught, Administrative Coordinator