



# CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT NO. 42 FOR 2022

October 28, 2022

To Mayor Keller and Members of the City Council:

## UPCOMING MEETINGS

To obtain City Department or City Boards and Commissions meeting information, please visit <https://www.hagerstownmd.org/27/Government>. We encourage you visit our website at <https://www.hagerstownmd.org> for all City-related updates. Other inquiries may be made by visiting the City Resident 311 page at <https://www.hagerstownmd.org/841/Services>.

<h2 style="margin: 0;">NOVEMBER 2022</h2> <p style="margin: 0; font-size: small;">For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at <a href="http://www.hagerstownmd.org/calendar.aspx">http://www.hagerstownmd.org/calendar.aspx</a></p>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 10am Strategic Plan Status Review Meeting  3pm Executive Session  4pm Work Session & Special Session	2	3	4	5
6	7	8 4pm Work Session	9	10	11 <b>HOLIDAY City Offices Closed</b>  *Free Parking in City Decks on 11/11/2022	12 *Free Parking in City Decks on 11/12/2022
13	14	15 4pm Work Session	16	17	18	19
20	21	22 7pm Regular Session	23	24 <b>HOLIDAY City Offices Closed</b>  *Free Parking in City Decks on 11/24/2022	25 <b>HOLIDAY City Offices Closed</b>  *Free Parking in City Decks on 11/25/2022	26 *Free Parking in City Decks on 11/26/2022
27	28	29	30			

## COMMUNICATIONS

### **This Week's Headlines & Media Releases:**

- Developers Break Ground on Warehouse Project in Hagerstown
- What Do Washington County Commissioner Candidates Think about Issues?
- What to Know about Candidates for Washington County Sheriff
- Trone Outpaces Parrott in Campaign Funds in Maryland Election
- Hagerstown Man Found Guilty of Voluntary Manslaughter in 2021 Shooting
- Washington County Register of Wills Incumbent Faces Challenger
- Six School Board Candidates Compete for Three Seats
- Booster Shots Could Keep COVID-19 Wave at Bay, Health Experts Say
- Political Notebook: Ready to Vote? You Can Do it Early
- Hagerstown Man Dies Following Motorcycle Crash near McHenry, MD
- What Impact are Rising Rates having on the Local Housing Market?
- Parasiliti: Hagerstown's 'Batting Order' puts Stadium Project in Play
- HPD Offers Reward for Information on Suspect in Slaying
- County GOP Central Committee Chairman to Leave after Election Day
- Red Lipstick Red Tie Fundraiser Planned for Doleman Museum
- Street Closures Announced for Saturday Night Mummers Parade
- Investigation Finds What Led to Hagerstown Gas Leak, Mass Evacuation
- Press Release: Drive Through Trick-or-Treat Event
- Press Release: Dog Costume Parade This Saturday
- Press Release: City Unveils New Brand
- Traffic Advisory: Hammond Street
- Traffic Advisory: South Potomac Street
- Traffic Advisory: Alsatia Mummers Parade
- Traffic Advisory: Brookline Avenue

### **This Week's Video Projects**

- Mayor & Council Work, Regular & Special Sessions
- Branding & Imaging Launch Video Final Post-Production Work
- Various City Video Footage
- Small Business Saturday Video Footage

### **Channel 25 Hub City Now Programming:**

- Mayor & Council Meeting
- "Council WRap"
- "3 Holiday Events on One Day" :30 Spot
- "Spring Sprouts" Testimonial Videos
- "Visit Hagerstown" New :30 Promo
- Cultural Trail Featured Artist Video
- HYC "Environment" Video
- PayByPhone Videos
- First Hose Company of Hagerstown Museum Video Series
- "Council WRap" Promo
- Fit Room :30 Spot
- Hagerstown Greens at Hamilton Run :30 Spot
- MTA Commuter Connection

### **City Website:**

- [www.hagerstownmd.org](http://www.hagerstownmd.org) attracted 9,858 user visits for the week of October 20-26, 2022.
- The most popular top entrances (the first page users accessed on the website):
  - Home Page 2,459
  - Utility Billing Page 735
  - Online Payment Portal Page 563
  - Police Page 311
  - Skate Park Page 256
  - Trick-or-Treat Page 251
  - Hager House Page 245
  - Calendar Page 185

- Firefighters Page 174
- Downtown Events Page 146

- Top searches
- "True"
  - "Online payment portal"
  - "Police"
  - "Parks & recreation"
  - "Utility billing"

## COMMUNITY ENGAGEMENT

1. The Halloween Block Party on South Potomac Street is Friday, October 28<sup>th</sup> from 5-10 p.m.
2. The Alsatia Mummies' Parade is scheduled for Saturday, October 29<sup>th</sup> and will begin at 6 p.m.
3. The following are the weekend rundown of events.

*What's happening this weekend in* **DOWNTOWN HAGERSTOWN**  
A Maryland Main Street Community

*Friday, October 28*

**11:30 AM Halloween Pre-School Storytime - Wash Co Free Library**

**2:00 PM Living & Dying with COVID-19 - Wash Co Free Library**

**5:00 PM Halloween Block Party - South Potomac Street**

**6:00 PM Black Box Haunted House - ACT Black Box Studio**

**Halloween Party - Prohibition Hub**

**6:30 PM Make Your Own Macramé Plant Hanger - Chas A. Gibney Florist**

**7:00 PM The Rocky Horror Picture Show - The Maryland Theatre**

**8:00 PM JoyRide - Prohibition Hub**

What's happening this weekend in



## Saturday, October 29

- 10:00 AM Halloween in the Greenwood District - Blooms Alley
- 11:00 AM **Howl-o-ween Dog Costume Parade** - Fairgrounds Park
- STEAM Saturday: Owl Pellet Discussion- Discovery Station
- Creepy Crawlies with  
Appalachian Reptiles & Aquatics - Wash Co Free Library
- 12:00 PM Trunk or Treat - Blooms Alley
- 2:00 PM 80s Murder Mystery Party - Meinelschmidt Distillery
- 3:00 PM Bourbon Moon - Prohibition Hub
- 6:00 PM **95th Alsatia Mummers' Parade** - Downtown Hagerstown
- Black Box Haunted House - ACT Black Box Studio
- 8:00 PM Bobby D & Truck Stop Burritos - Prohibition Hub
- 9:00 PM Halloween Party - Vibe Lounge

What's happening this weekend in



## Sunday, October 30

- 10:00 AM Coffee & Create - Blooms Alley
- 11:00 AM Shakin & Bacon with the ProHub Hussies - Prohibition Hub
- 12:00 PM Halloween Costume Party - Discovery Station
- 3:00 PM Kam Stewart - Prohibition Hub
- 5:30 PM Learn Tarot Card - La Lune Metaphysical Shop

## ENGINEERING

### 1. Engineering Statistics

Description	Week of 10/24/22	Calendar Year 2022 TOTALS
Traffic complaints received	2	229
Work Orders completed	2	208
Traffic counts completed	0	34
Construction Projects		
Description	Week of 10/24/22	Calendar Year 2022 TOTALS
Construction Projects advertised for bids	2	8
RFP's Advertised	0	6
Projects under construction	9	--
Projects completed	2	10

## PLANNING & CODE ADMINISTRATION

### HISTORIC DISTRICT COMMISSION

1. New Cases included:
  - o HDC 2022-50 – 100 S Potomac Street ,MC Fence applicant, Fence
  - o HDC 2022-51 – 25 w Antietam Street, Joel Merrbaugh, Demolition of The Owl's Club
2. Case Approved in HDC Meeting 10/27/22:
  - o HDC 2022-48 – 51 & 53 W Washington Street, Blackthorn Capital Partners LP, Exterior renovations.

### BOARD OF ZONING APPEALS

1. BZA Cases to be hear at the November 10<sup>th</sup> hearing include:
  - o Z-2022-07 – 240 South Potomac Street, Johnson, Williams, and Associates, special exception for a daycare and a variance to reduce the required lot width.
  - o Z-2022-08 – 200 North Prospect Street, Hagerstown Goodwill, special exception for retail use in a Industrial Restricted District and a variance to reduce the amount of parking spaces that are required.
  - o Z-2022-09 – 160South Prospect Street, Herbert Williams, administrative appeal for a notice of violation of the zoning ordinance for development and use of an unimproved lot.
- .2. Development Review:
  - o ZS- 2022-10 – 401 Dual Highway, Vision Development, Automobile repair Shop.

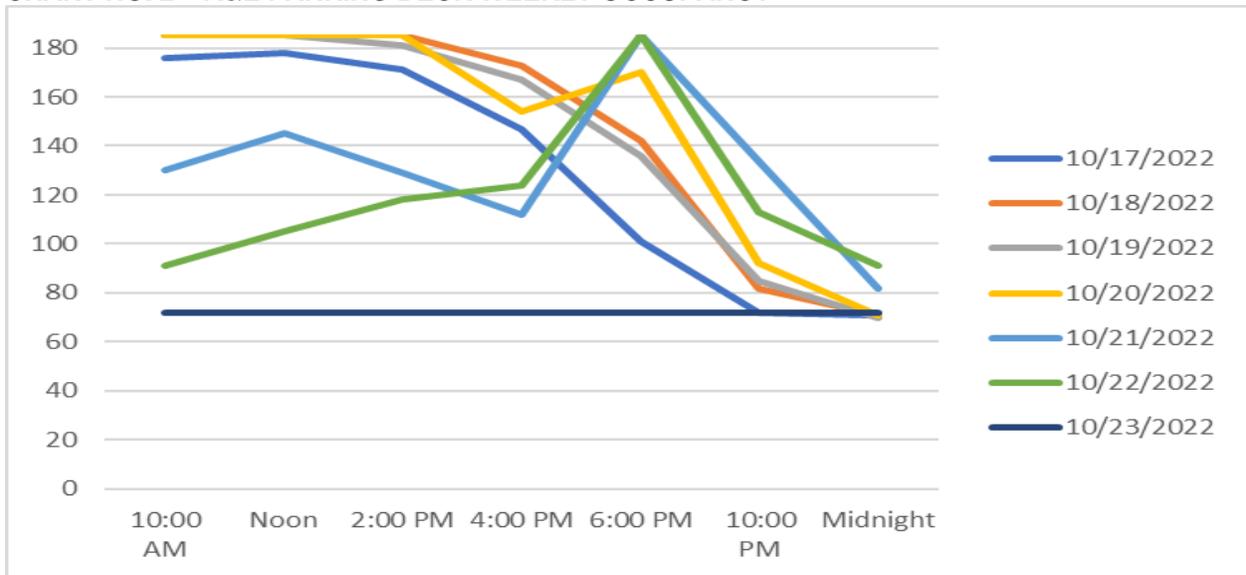
## PUBLIC WORKS

### PUBLIC WORKS

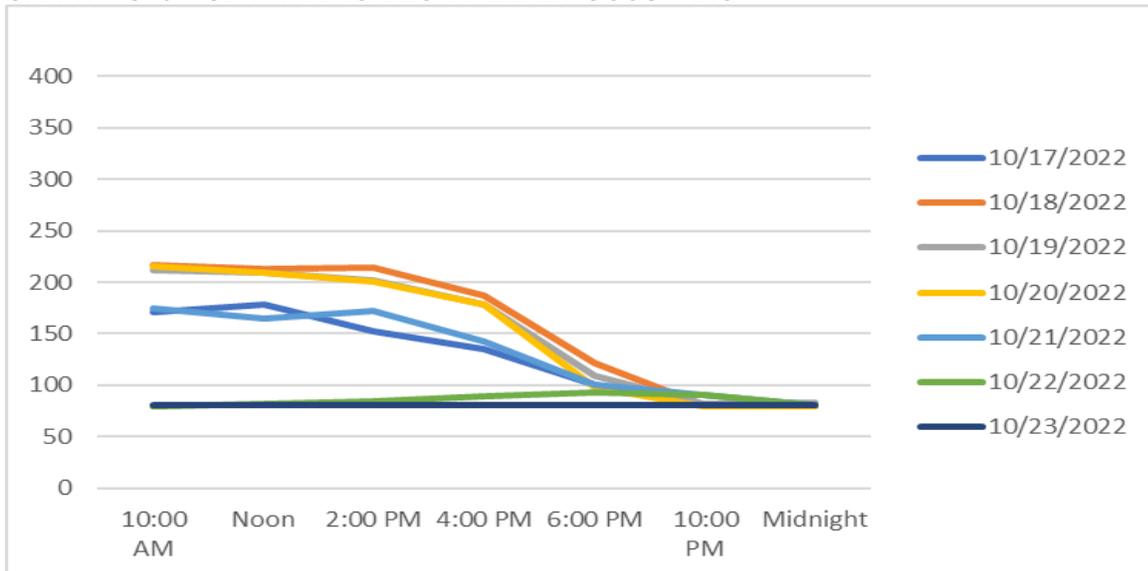
### CHART NO. 1 – GENERAL PARKING SYSTEM DATA

		Current Week	Previous Week
<b>Number of Permit Holders</b>	A & E Deck	222	215
	University District Deck	197	197
<b>Number of Student Permits</b>	Central, Market, Rochester Lots	38	37
<b>Number of Patrons Using Decks</b>	A & E Deck	1970	1941
	University District Deck	1391	1387
<b>Number of Citations Issued</b>	(Includes Warnings)	292	195
<b>Late Payment Notifications</b>		6	10
<b>Peak Occupancy (%)</b>	A & E Deck	100% Multiple Days	92% Mo @ 9 AM
<b>Peak Occupancy (%)</b>	University District Deck	50% Tue @ 10 AM	46% Tu @ 10 AM

**CHART NO. 2 – A&E PARKING DECK WEEKLY OCCUPANCY**



**CHART NO. 3 – UD PARKING DECK WEEKLY OCCUPANCY**



**CENTRAL MAINTENANCE GARAGE REPAIR DATA**

	Current Week	Previous Week
DCED	0	0
Planning & Code	0	0
Fire	0	0
Engineering	0	0
Parks & Recreation	0	1
Public Works	0	5
Police	7	0
Water	2	0
Wastewater	0	0
Light	0	0
Human Resources	0	0
<b>Weekly Totals</b>	<b>7</b>	<b>6</b>
<b>Yearly Total</b>	<b>819</b>	<b>797</b>

**AFTER HOURS CALL BACKS**

Monday, Oct. 17, 2022 @ 4:35 PM: Exit gate arm broken at the University District Parking Deck. Staff called in to install a new gate arm.

Monday, Oct. 17, 2022 @ 3:49 PM: Received a call of numerous nails all over Dual Highway near Eastern Blvd. A street sweeper was dispatched to sweep the street and clean the street.

Saturday, Oct. 22, 2022 @ 2:55 PM: A two vehicle accident occurred at the intersection of Burhans Boulevard and Park Lane. One of the vehicles veered off the street striking the traffic signal cabinet severely damaging the cabinet and components. Signal technician called in to restore power to the traffic signals. The cabinet and signal equipment will be replaced at a later date.

Sunday, Oct. 23, 2022 @ 1 PM: Traffic signal at Franklin Street and Cleveland Avenue was found to be on flash. A signal technician was called in to reset the traffic signal.

**PARKS AND RECREATION**

**Fit Room.** The Fit Room Report is attached with upcoming classes. There is a private rental scheduled for Sunday, October 30 from 5-9pm.

**Rec Events**

- Drive Through Trick or Treat, Thursday, October 27 at Fairgrounds Park from 4-8pm
- 10<sup>th</sup> Annual Howl-o-Ween Dog Costume Parade at Fairgrounds Dog Park, Saturday, October 29, 11am – 1pm

**University Plaza & Downtown Events**

- No events scheduled for remainder of October at University Plaza.
- Downtown Hagerstown Trick-or-Treat and Halloween Block Party, Friday, October 28, 5:00 - 10:00 PM, S. Potomac Street

**Virtual Programs**

- Virtual Fitness, October 4 – Dec 22
  - Tuesdays & Thursdays, 6pm-7pm
  - Saturdays, 10am – 11am

**UTILITIES DEPARTMENT**

**ELECTRIC DIVISION**

**Service Calls**

- Thur. 10/20 - 434 Jonathan Street – lines down; lines were found to belong to Verizon. Time Out: 16.1-16.4
- Sat. 10/22 - Area of Magnolia Court – Miss Utility locate; emergency locate for Columbia Gas. Time Out: 13.2-13.5
- Corner of Burhans Boulevard and Park Lane – pole damaged; vehicle struck a traffic signal control box in accident which caused a transformer fuse to operate. Time Out: 16.0-16.5
- Sun. 10/23 - 100 Block of West Franklin Street – pole damaged; vehicle struck street light pole #23 in accident. Time Out: 22.2-23.0

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
8	0	2	0

- Multiple permit reviews, service upgrades, and underground locate requests have been reviewed and/or completed.

- Engineering staff performed oil sampling from HLD power transformer units for Dissolved Gas Analysis.
- Staff completed multiple RFP's for HLD equipment and systems.

**WASTEWATER DIVISION**

**Wastewater Treatment Plant at Frederick Street**

Date	Flow (mgd)	Rainfall (inches)
Wednesday, October 19, 2022	4.59	0.00
Thursday, October 20, 2022	4.49	0.00
Friday, October 21, 2022	4.44	0.00
Saturday, October 22, 2022	4.31	0.00
Sunday, October 23, 2022	4.41	0.00
Monday, October 24, 2022	4.47	0.00
Tuesday, October 25, 2022	4.50	0.00
Weekly – Avg. Flow / Total Rainfall	4.46	0.00
Oct - Avg. Flow/Total Rainfall	4.88	1.32

- Removed #4 scum pump and started installing new replacement pump.
- Clean UV channel #3.
- Started demolition on Hankinson refrigerant air dryer and prep for new installation.
- Routine MVP Plant Work orders & Corrective Work Orders.

**Wastewater Collection**

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	#18	1,022'	17'	1

**Collection System Maintenance Tasks**

- Flushed trouble spots
- Excavated and replaced broken section of main line intersection of East Wilson Blvd and Kenwood Avenue.
- Excavated and replaced broken section of main line intersection of Wilson Blvd and Kuhn Avenue.
- Station #6, cleaned check valve #2.
- Station #8, cleaned wet well, Muffin Monster, pulled pumps, cleaned check valves.
- Station #19, pulled and cleaned #2 pump.
- Station #25, pulled and cleaned #2 pump.
- Mowed Collections building and all lift stations.
- Sewer backup, 81 North Edgewood Drive, problem on the private side.
- Grinder pump, 634 George Street, internal plumbing issue.
- Grinder pump, 20115 Teakwood Drive, pulled and replaced pump.
- Collect Newgate data.
- General pump shop repair work.

Wastewater Division – Customer Call Log Summary 2022							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	5	2	1	0	0	15	23
<b>YTD 2022</b>	<b>261</b>	<b>164</b>	<b>31</b>	<b>0</b>	<b>0</b>	<b>352</b>	<b>808</b>

**Engineering**

- Review of Site Development and City Permit Drawings.
- Gathering information for service inquiries.
- Updating GIS databases completed with water projects.
- Ongoing Construction Inspection of ongoing water projects.

## Lab

- Process and regulatory testing were routine for the week.
- Completed weekly QC (pH, Cl, Conductivity) on DI water.
- Collected NWWWS Program samples for CDC-Biobot COVID monitoring.
- Collected Industrial Pretreatment samples at Mack.
- Completed 3<sup>rd</sup> Quarter Self-Monitoring Metals report.
- Installed new composite tubing at Final Effluent sample point.
- Attended B&V sample collection planning session.
- Attended B&V sample collection planning session for re-rating study.
- Selected and hired candidates for Wastewater Administrator, Environmental Compliance Coordinator, and assisted with final selection of GIS/CADD Specialist.

## WATER DIVISION

### **Plant Flows - System Demand (MGD)**

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
10/20/22	11.44		11.44
10/21/22	11.16		11.16
10/22/22	11.13		11.13
10/23/22	11.00		11.00
10/24/22	11.23		11.23
10/25/22	11.46		11.46
10/26/22	11.47		11.47
<b>Average</b>			<b>11.27</b>

### **Water Production at R. C. Willson & Pump Station Distribution**

- Staff worked on facility maintenance and routine preventative maintenance.

**Water Production at Breichner / Edgemont Reservoir.** The Edgemont Reservoir pool elevation is currently at 1.69 feet. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, design criteria and project schedule.

### **Water Distribution**

- Crews performed customer service work and new meter installations as needed.
- Crews continued replacement of residential meters throughout the water service area.
- Crews repaired a main on Mitchell Avenue.
- Crews repaired a main on Kuhn Avenue.
- Crews repaired a main on Brookline Avenue.

### **Laboratory**

- Process and regulatory testing were routine for the week.
- Completed samples for October bacteriological monitoring and prepared report.
- Collected samples for distribution monitoring – nitrification analysis.
- Responded to three customers' concerns on water quality.
- Revision of sampling site plan is in progress.
- Collected one line test bacteriological sample.
- Attended EPA Lead Service Line Identification In The Community Webinar.
- Attended EPA UCMR 5 Information Webcast.

### **Engineering**

	<u>City</u>	<u>County</u>
Site Plans	-	-
Preliminary Plats	-	-
Grading Plan	-	-
Final Plat	-	-
Building Permits	10	-
Development Plan	-	-

- Construction inspection of ongoing projects
- Review of City permit and site plan drawings
- Review of County building permits
- Updating GIS mapping
- Concept design of upcoming capital improvement projects

Respectfully submitted,



Scott A. Nicewarner  
City Administrator