

CITY OF HAGERSTOWN, MARYLAND

STATUS & INFORMATION REPORT NO. 38 FOR 2022



September 30, 2022

To Mayor Keller and Members of the City Council:

UPCOMING MEETINGS

To obtain City Department or City Boards and Commissions meeting information, please visit <https://www.hagerstownmd.org/27/Government>. We encourage you visit our website at <https://www.hagerstownmd.org> for all City-related updates. Other inquiries may be made by visiting the City Resident 311 page at <https://www.hagerstownmd.org/841/Services>.

OCTOBER 2022						
<i>For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at http://www.hagerstownmd.org/calendar.aspx</i>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4 3pm Executive Session 4pm Work Session	5	6	7	8
9	10	11 No Meeting – Fall MML Conference	12 4pm Hagerstown Planning Commission Meeting	13 4pm Traffic & Parking Meeting 4:30pm Hagerstown Historic District Commission Meeting 7pm Board of Zoning Appeals Meeting	14	15
16	17	18 3pm Executive Session 4 pm Special Session & Work Session	19	20	21	22
23	24	25 7pm Regular Session	26 7pm Hagerstown Planning Commission Meeting	27 4:30pm Hagerstown Historic District Commission Meeting	28	29 6pm Alsatia Mummer's Parade
30	31					

COMMUNICATIONS

This Week's Headlines & Media Releases:

- Tax Refund? Schools? Commissioners Hear Options for Surplus Money
- Unlike Past Years, Fall is Starting Off Pretty Cool this Year
- Judge Rules Maryland can Begin Counting Mail-in Ballots Earlier
- Comings and Goings: Hobby Lobby Moves; F&M Cuts Ribbon
- Hurricane Ian: Forecaster Watching Storm to Gauge Local Impact
- Washington County Fire Captain Charged with Pouring Soap in Daughter's Mouth
- Suit: Woman Forced to Give Birth in County Jail Alone
- Press Release: Leiters' Fine Catering Grand Opening Celebration
- Press Release: Wheaton Park Photos & Info Wanted
- Traffic Advisory: ColorSplash 5K
- Traffic Advisory: Washington Street
- Traffic Advisory: Thunder in the Square
- Traffic Advisory REVISED (with correct date): Thunder in the Square

This Week's Video Projects

- Mayor & Council Regular Session
- Various City Video Footage
- "3 Downtown Holiday Events in 1 Day" :30 Spot Post Production

Channel 25 Hub City Now Programming:

- Mayor & Council Meeting
- "Council WRap"
- 9/11 Remembrance in the Park Video
- "Spring Sprouts" Testimonial Videos
- "Visit Hagerstown" New :30 Promo
- Cultural Trail Featured Artist Video
- HYC "Environment" Video
- Imagine Hagerstown Fourth Friday Promo
- PayByPhone Videos
- City Park Train Hub Video
- First Hose Company of Hagerstown Museum Video Series
- "Council WRap" Promo
- Fit Room :30 Spot
- Hagerstown Greens at Hamilton Run :30 Spot
- MTA Commuter Connection

City Website:

- www.hagerstownmd.org attracted 9,577 user visits for the week of September 22-28, 2022.
- The most popular top entrances (the first page users accessed on the website):
 - Home Page 2,369
 - Utility Billing Page 658
 - Online Payment Portal Page 487
 - Hager House Page 319
 - Police Page 306
 - Downtown Events Page 275
 - Parks & Recreation Page 251
 - Oak Hill District Page 177
 - Skatepark Page 158
 - Bids Page 157
- Top searches
 - "True"
 - "Online payment portal"
 - "Police"
 - "Utility billing"
 - "Parks & recreation"

COMMUNITY ENGAGEMENT

1. Staff held a Main Street business owners meeting on Tuesday with over 25 attendees.
2. Staff held a Main Street Advisory Council meeting to discuss upcoming events and ideas.
3. Staff attended the Washington Goes Purple Business Leaders luncheon.
4. The below is weekend schedule:

What's happening this weekend in

**DOWNTOWN
HAGERSTOWN**
Historic Main Street • Historic Downtown

Friday, September 30

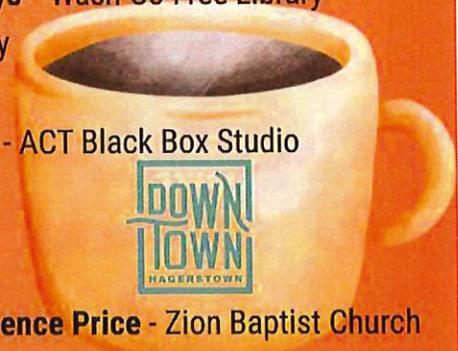
- 11:30 AM Pre-School Storytime** - Wash Co Free Library
- 2:00 PM Living & Dying with COVID-19: The MD Stories** - Wash Co Free Library
- 5:00 PM Thunder in the Square** - W. Washington St & S. Potomac (Alsatia Club)
- 6:30 PM Stand Up Comedy** - Meinelschmidt Distillery
- 7:00 PM The Clue After Murder Cabaret** - ACT Black Box Studio
- Eaglemania** - The Maryland Theatre
- 8:00 PM Justin Moyer** - Prohibition Hub

Saturday, October 1

- 8:00 AM FALL FEST at Historic City Farmers' Market** - University Plaza (weather permitting)
- 11:00 AM STEAM Saturday: Scribble Bots** - Discovery Station
- Family Fun Workshop: Make Your Own Caramel Apple** - Wash Co Miller House
- Kids Discover: Fall STEM Activities** - Wash Co Free Library
- 1:00 PM Read with a Pet: Gimli** - Wash Co Free Library
- 2:00 PM Saturday Family Movie Matinee: The Bad Guys** - Wash Co Free Library
- VolunTeen Orientation** - Wash Co Free Library
- 6:00 PM Veronica's Room** - Wash Co Play House
- 7:00 PM Beauties and Babes: One Night on Broadway** - ACT Black Box Studio

Sunday, October 2

- 10:00 AM Coffee & Create** - Blooms Alley
- 4:30 PM MSO Speaker Series: The Life & Music of Florence Price** - Zion Baptist Church



ENGINEERING

1. **Solid Waste.** Not unexpected, Waste Management is seeking significant increases in the collections and disposal rates for 2023. Staff will work with them on options and will review with City Council in November.
2. **Skatepark.** The rain garden to manage stormwater was completed this week.
3. **Sierra Club.** Rodney Tissue gave a presentation to the Sierra Club Wednesday night on "Sustainability Initiatives" that the City is doing including stormwater, recycling, energy consumption, etc.
4. **Engineering Statistics**

Description	Week of 9/26/22	Calendar Year 2022 TOTALS
Traffic complaints received	7	222
Work Orders completed	7	201
Traffic counts completed	2	30
Construction Projects		
Description	Week of 9/26/22	Calendar Year 2022 TOTALS
Construction Projects advertised for bids	0	6
RFP's Advertised	1	6
Projects under construction	9	--
Projects completed	2	10

PLANNING & CODE ADMINISTRATION

Historic District Commission: The next HDC meeting is October 13, 2022 at 4:30 p.m.
 HDC 2022-42 – 69 West Franklin Avenue- Carla Thomas for window signage.
 HDC 2022-44 – 138 West Washington Street-Donald Barnhart for approval of window decals.
 HDC 2022-45 – 69 West Franklin Street- Carmel Enterprises LLC- for storefront enclose.

Board of Zoning Appeals: The next BZA Meeting is October 13, 2022
 Z-2022-08 – 200 North Prospect Street- Goodwill Industries- To request a Special exception of Article 4 ,section Z-2 of the Zoning Ordinance

Zoning Verification Letters. None

Zoning Certificates. None

Planning Commission Business:

Land Management adjustment proposals
 Request For Text Amendment

The next Planning Commission Meeting will be held on October 12, 2022 at 7 p.m.

Development Review:

CarMax-Environmental Site Design, Dual Highway-Approved By The Planning Commission
 Sheetz-Environmental Site Design, Longmeadow Shopping Center-Approved By The Planning Commission

PUBLIC WORKS

PUBLIC WORKS

CHART NO. 1 – GENERAL PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	236	240
	University District Deck	197	197
Number of Student Permits	Central, Market, Rochester Lots	36	32
Number of Patrons Using Decks	A & E Deck	2052	1763
	University District Deck	1564	1389
Number of Citations Issued (Includes Warnings)		296	228
Late Payment Notifications		10	8
Peak Occupancy (%)	A & E Deck	92% Thu @ Noon	92% Tu @ Noon
Peak Occupancy (%)	University District Deck	45% Tu @ Noon	46% Tu @ Noon

CHART NO. 2 – A&E PARKING DECK WEEKLY OCCUPANCY

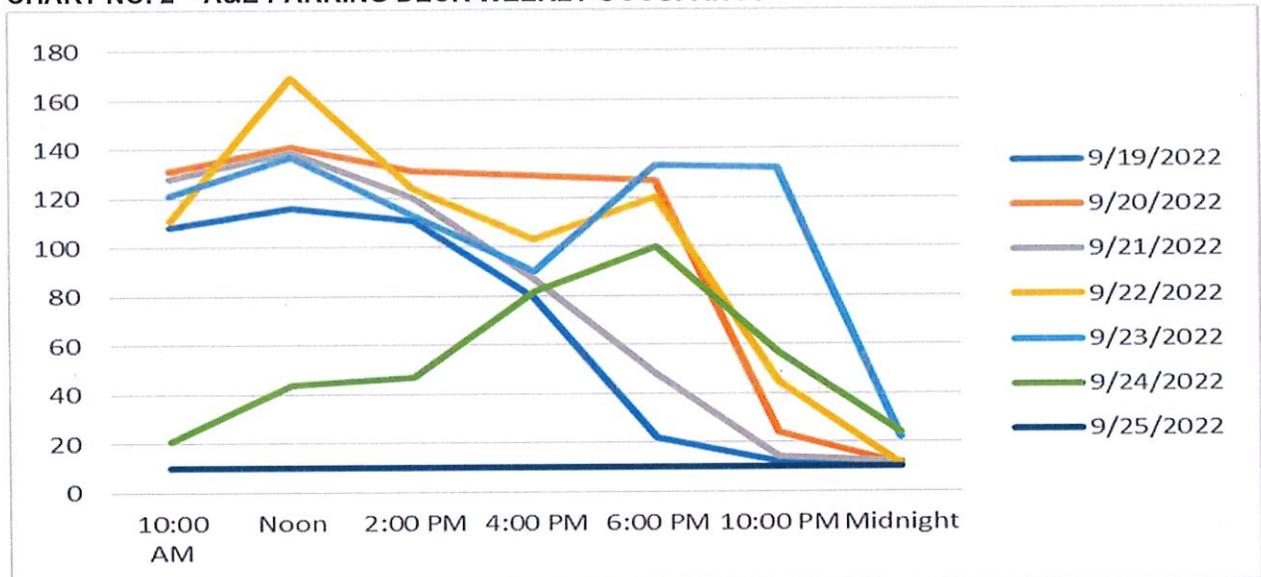
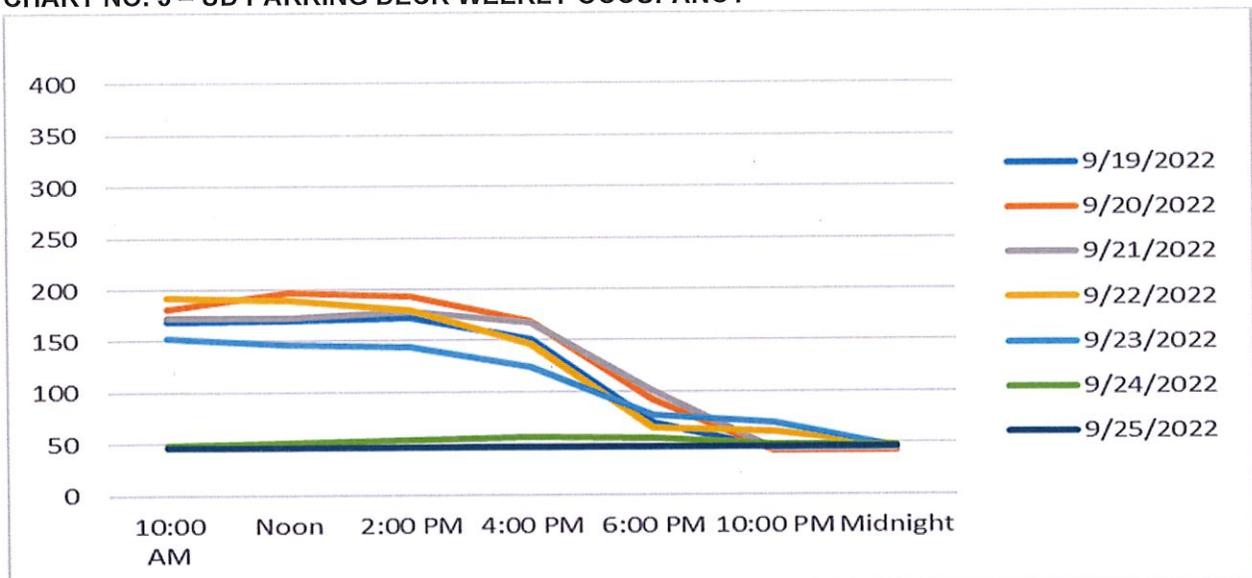


CHART NO. 3 – UD PARKING DECK WEEKLY OCCUPANCY



CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	0	0
Planning & Code	0	0
Fire	1	2
Engineering	0	0
Parks & Recreation	0	1
Public Works	4	2
Police	5	1
Water	3	4
Wastewater	1	3
Light	0	0
Human Resources	0	0
Weekly Totals	14	13
Yearly Total	761	747

AFTER HOURS CALL BACKS

Wednesday, Sept. 21, 2022 @ 9:12 PM: Dispatch notified of traffic accident at Virginia Avenue and Memorial Boulevard at traffic circle at City Park. A pedestrian signal pole was torn off base when a vehicle hit a signal. Pole was laying in grass area and not obstructing traffic. Staff wrapped wires, secured base and repairs to signal were made the following morning.

Saturday, Sept. 24, 2022 @ 7:30 AM: Dispatch requested staff check out site for amount of absorbent used after two rollover vehicle accident at Frederick Street and Memorial Boulevard at the former Stadium. Accident occurred on parking lot and no absorbent was found in streets, causing issues for traffic.

PARKS AND RECREATION

Fit Room. The Fit Room Report is attached with upcoming classes. No private rentals are scheduled for this weekend.

Golf Course. Verstandig Media (Bob Rocks Radio) is hosting the annual Par Fore Pink Tournament on Friday, September 29 with a 1 p.m. shotgun. The tournament is sold out!

Hager House. Open Fridays and Saturdays, 10 a.m. – 4 p.m. through Saturday, October 8. Private tours by appointment with a 48-hour notice. Staff is preparing for the annual Ghost Tours the evenings of October 7, 14, 15 & 21, with 7 p.m. & 8 p.m. tour times.

University Plaza

- City Outdoor Farmers Market on Saturday, October 1 from 8 a.m. – 12 p.m.

Virtual Programs

- Virtual Fitness, October 4 – December 22
 - Tuesdays & Thursdays, 6 p.m.-7 p.m.
 - Saturdays, 10 a.m. – 11.a.m.

Walk Maryland Day. In partnership with the Washington County Health Department, join us for Walk Maryland Day on Wednesday, October 5 at 12 p.m. We will meet at University Plaza. Come, enjoy the official exercise of Maryland, and join us for a walk along the Cultural Trail.

UTILITIES DEPARTMENT

ELECTRIC DIVISION

Service Calls

- Thur. 9/22 - 18 East Washington Street – house fire; the meters were removed and the service was disconnected at the request of HFD. Time Out: 16.5-17.5
- 820 East Wilson Blvd – Miss Utility locate; emergency locate for the Wastewater Dept. Time Out: 6.3-6.6

- Fri. 9/23 - 116 East First Street – pole damaged; Verizon pole, no damage to HLD facilities found. Time Out: 19.1-19.7

- Sat. 9/24 - 19 North Locust Street Apt. 1 – total outage; faulted meter socket. The customer was advised to have an electrician make repairs and request inspection. Time Out: 11.1-11.7

- Sun. 9/25 - 724 Potomac Avenue – pole damaged; Verizon pole, no damage to HLD facilities found. Time Out: 17.8-18.2

- Mon. 9/26 - 145 Belview Avenue – lines down belonging to Verizon. Time Out: 19.7- 20.2

- Wed. 9/28 - 347 Key Avenue – total outage; squirrel caused transformer fuse to operate. Time Out: 16.2-17.4

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
10	0	4	0

- Multiple permit reviews, service upgrade, and underground locate requests have been reviewed and/or completed.
- Engineering staff investigated voltage complaints and performed investigations as to their cause.
- Staff scheduled bi-annual dielectric and safety testing of HLD line operations vehicles.
- Engineering staff participated in a meeting with the Department of Energy regarding Cyber Security for Municipal Electric Utilities.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, September 21, 2022	5.03	0.00
Thursday, September 22, 2022	4.44	0.04
Friday, September 23, 2022	4.70	0.00
Saturday, September 24, 2022	4.62	0.00
Sunday, September 25, 2022	4.83	0.43
Monday, September 26, 2022	4.82	0.00
Tuesday, September 27, 2022	4.71	0.00
Weekly – Avg. Flow / Total Rainfall	4.74	0.47
Sept - Avg. Flow / Total Rainfall	5.33	4.33

- Troubleshooting loss of SCADA to OAB deck.
- Reprogrammed ferric pumps. Located and removed blockage in ferric piping.
- Reprogrammed HMI on K-Panel. Lost data during power outage.
- Routine MVP Plant Work orders & Corrective Work Orders.

Wastewater Collection

Collection System Maintenance Tasks

- Grinder pump, 20115 Teakwood Drive, reset smart switch.
- Grinder pump, 11126 Parkwood Drive, power blip, reset smart switch.
- Grinder pump, 11217 Eastwood Drive, installed new alarm switch.
- Excavated and replaced section of main line, 201 East Wilson Blvd.
- Excavated and replaced section of main line, 318 East Wilson Blvd.
- Excavated and replaced section of main line, 322 East Wilson Blvd.
- Assisted contractor with completion of Station #4 wet well lining project.
- Mowed all lift stations.
- PS #4, general preventative maintenance, replaced all filters.
- Unit #527, replaced 10" top section of vacuum hose.
- Unit #529, repaired Skid Steer street broom assembly.
- General pump shop repair work.
- Collected Newgate data.

Wastewater Division – Customer Call Log Summary 2022							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	2	1	1	0	0	7	11
YTD 2022	243	156	26	0	0	322	746

Engineering

- Review of Site Development and City Permit Drawings.
- Gathering information for service inquiries.
- Updating GIS databases completed with water projects.
- Ongoing Construction Inspection of ongoing water projects.

Lab

- Process and regulatory testing were routine for the week.
- Completed weekly QC (pH, Cl, Conductivity) on DI water.
- Collected NWWWS Program samples for CDC-Biobot COVID monitoring.
- Set up sampling events for Industrial Pretreatment monitoring for HBP and Mack in October.
- Scheduled Autoclave PM service.
- Attended RFP kick-off meeting.

WATER DIVISION

Plant Flows - System Demand (MGD)

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
09/22/22	11.62		11.62
09/23/22	11.41		11.41
09/24/22	11.08		11.08
09/25/22	11.06		11.06
09/26/22	11.57		11.57
09/27/22	11.29		11.29
09/28/22	11.47		11.47
Average			11.36

Water Production at R. C. Willson & Pump Station Distribution

- Staff worked on facility maintenance and routine preventative maintenance.

Water Production at Breichner / Edgemont Reservoir. The Edgemont Reservoir pool elevation is currently at 1.08 feet. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, design criteria and project schedule.

Water Distribution

- Crews performed customer service work and new meter installations as needed.
- Crews continued replacement of residential meters throughout the water service area.
- Crews installed new services at Emerald Pointe.

Laboratory

- Process and regulatory testing were routine for the week.
- Collected samples for 2022 LCRR analysis.
- Completed September bacteriological sampling
- Completed September bacteriological monitoring report.
- Completed quarterly disinfectant residual monitoring report.
- Collected samples for distribution monitoring – nitrification analysis.
- Responded to customer concern on water quality.
- Attended LCRR update meeting on inventory progression.

Engineering

	<u>City</u>	<u>County</u>
Site Plans	-	-
Preliminary Plats	-	-
Grading Plan	-	-
Final Plat	-	-
Building Permits	7	-
Development Plan	-	-

- Construction inspection of ongoing projects
- Review of City permit and site plan drawings
- Review of County building permits.
- Updating GIS mapping
- Concept design of upcoming capital improvement projects

Respectfully submitted,



Scott A. Nicewarner
City Administrator

Fit Room at Fairgrounds Park at Fairgrounds Park

Monthly Calendar For October 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1 9:30a-10:30a Zumba Basic #7787 10:45a-11:15a Zumba Toning #7846 1p-2p Beginner Handstand Workshop #7859 2:30p-3:30p Gentle Yoga for Beginners #7863
2 9:30a-11a Gymnastics for Kids, intermediate #7853 11a-12p Gymnastics for Kids #7847 1p-2:15p Aerial Stretch #7786	3 7:15p-8:30p Mind & Body: Belly Dance Technique & Choreography -- 7783	4	5	6 4p-4:30p Princess Ballerina #7842 4:45p-5:15p Ballet & Acro #7839	7 7p-8:15p Aerial Stretch #7799	8 5a-9a Blocked for Yard Sales #3026 9:30a-10:30a Zumba Basic #7787 10:45a-11:15a Zumba Toning #7846 1p-2p Beginner Handstand Series #7860 2:30p-3:30p Gentle Yoga for Beginners #7863 4p-9p Block- Harvest Hoedown
9 9:30a-11a Gymnastics for Kids, intermediate #7853 11a-12p Gymnastics for Kids #7847 12p-6p Baby shower #3443	10 7:15p-8:30p Belly Dance Holiday Style #7784	11 11a-4p Fed Ex Hiring Event	12	13 4p-4:30p Princess Ballerina #7842 4:45p-5:15p Ballet & Acro #7839	14 7p-8:15p Aerial Stretch #7800	15 9:30a-10:30a Zumba Basic #7888 10:45a-11:15a Zumba Toning #7891 11:30a-12:30p Aerial Tricks #7871 1p-2p Beginner Handstand Series #7860
16 9:30a-11a Gymnastics for Kids, intermediate #7853 11a-12p Gymnastics for Kids #7847 1p-2:15p Aerial Stretch #7788	17 7:15p-8:30p Belly Dance Holiday Style #7784	18 1p-4:30p CPR and First Aid #7826	19	20 4p-4:30p Princess Ballerina #7842 4:45p-5:15p Ballet & Acro #7839	21 7p-8:15p Aerial Stretch #7801	22 9:30a-10:30a Zumba Basic #7888 10:45a-11:15a Zumba Toning #7891 1p-2p Beginner Handstand Series #7860 2:30p-3:30p Gentle Yoga for Beginners #7863
23 9:30a-11a Gymnastics for Kids, intermediate #7853 11a-12p Gymnastics for Kids #7847	24	25	26	27 4p-4:30p Princess Ballerina #7842 4:45p-5:15p Ballet & Acro #7839	28 7p-8:15p Aerial Stretch #7802	29 9:30a-10:30a Zumba Basic #7888 10:45a-11:15a Zumba Toning #7891 1p-2p Beginner Handstand Series #7860 2:30p-3:30p Gentle Yoga for Beginners #7863

Fit Room at Fairgrounds Park at Fairgrounds Park

Monthly Calendar For October 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30 9:30a-11a Gymnastics for Kids, Intermediate #7854 11a-12p Gymnastics for Kids #7848 5p-9p New Joy Fellowship SDA Church	31					

University Plaza at University Plaza

Monthly Calendar For October 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1 8a-12p Outdoor Market #3045
2	3	4	5 11:30a-12:30p Walk Maryland Day #3464	6	7	8 8a-12p Outdoor Market #3045
9	10	11	12	13	14	15 9a-4p Hagerstown Fiber Fest #3466
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					



Walk Maryland Day, Wednesday, October 5, 2022

Where: University Plaza, 50
W. Washington St



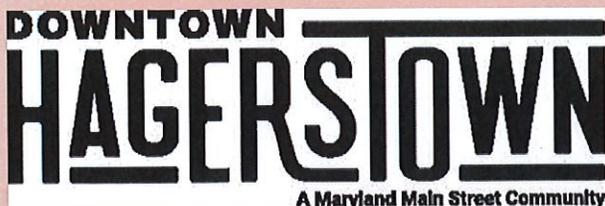
Every
participant will
receive a mini
Maryland flag

When: Wednesday October
5 at 12pm (noon)



Come enjoy the official exercise of
Maryland with your community on the
Hagerstown Cultural Trail!

Sponsored by:



PARKS &
RECREATION
CITY OF HAGERSTOWN

