

CITY OF HAGERSTOWN, MARYLAND

STATUS & INFORMATION REPORT NO. 37 FOR 2022



September 23, 2022

To Mayor Keller and Members of the City Council:

UPCOMING MEETINGS

To obtain City Department or City Boards and Commissions meeting information, please visit <https://www.hagerstownmd.org/27/Government>. We encourage you visit our website at <https://www.hagerstownmd.org> for all City-related updates. Other inquiries may be made by visiting the City Resident 311 page at <https://www.hagerstownmd.org/841/Services>.

SEPTEMBER 2022 <i>For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at http://www.hagerstownmd.org/calendar.aspx</i>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5 HOLIDAY CITY OFFICES CLOSED *Free Parking in City Decks on 9/5/2022	6 No Mayor & Council Meeting	7 4pm Hagerstown Planning Commission Meeting	8 4pm Traffic & Parking Meeting 4:30pm Hagerstown Historic District Commission Meeting 7pm Board of Zoning Appeals Meeting	9	10
11	12	13 3pm Executive Session 4pm Work Session	14	15	16	17
18	19	20 2:30pm Executive Session 4pm Work Session	21	22 4:30pm Hagerstown Historic District Commission Meeting	23	24
25	26	27 7pm Regular Session	28 7pm Hagerstown Planning Commission Meeting	29	30	

COMMUNICATIONS

This Week's Headlines & Media Releases:

- Commissioners Hand Out \$1 Million, but Say They Need a Better System
- County to get Property at Airport for \$1.6M; Feds to Pay 90%
- Police: 16 Year-Old Boy Charged in Frederick Street Shooting
- Clara Barton Sculpture for Hagerstown Takes Shape
- What's the Word on House Prices? Realtors Issue August Reports
- Maryland Restaurant Week Starts Friday. Will Your Fave Participate?
- CVS to Close One Hagerstown Store, Transfer Prescriptions to Another
- Comings and Goings: HomeGoods to Open; Catering Firm Moves Downtown
- Political Notebook: Guess Who's Coming to Dinner?
- Recruits Give High Marks to County's New Public Safety Training Center
- Press Release: Imagine Hagerstown 2022 Finale
- Press Release: F&M Trust Grand Opening Celebration
- Traffic Advisory: City Park Fall Fest
- Traffic Advisory REVISED (to correct time): City Park Fall Fest
- Traffic Advisory: Elgin Blvd.

This Week's Video Projects

- Mayor & Council Special & Work Sessions
- "Council WRap" segment
- Various City Video Footage
- City Park Fall Fest Fireworks Footage

Channel 25 Hub City Now Programming:

- Mayor & Council Meeting
- "Council WRap"
- 9/11 Remembrance in the Park Video
- "Spring Sprouts" Testimonial Videos
- "Visit Hagerstown" New :30 Promo
- Cultural Trail Featured Artist Video
- HYC "Environment" Video
- Imagine Hagerstown Fourth Friday Promo
- PayByPhone Videos
- City Park Train Hub Video
- First Hose Company of Hagerstown Museum Video Series
- "Council WRap" Promo
- Fit Room :30 Spot
- Hagerstown Greens at Hamilton Run :30 Spot
- MTA Commuter Connection

City Website:

- www.hagerstownmd.org attracted 11,131 user visits for the week of September 15-21, 2022.

- The most popular top entrances (the first page users accessed on the website):

• Home Page	2,390
• City Park Fall Fest Page	1,118
• Utility Billing Page	783
• Calendar Page	630
• Online Payment Portal Page	550
• Police Page	309
• Parks & Recreation Page	256
• Hager House Page	245
• Downtown Events Page	168
• Park Improvement Projects Page	155

- Top searches
 - "True"
 - "Online payment portal"
 - "Police"
 - "Parks & recreation"
 - "Utility billing"

COMMUNITY ENGAGEMENT

1. Staff attended two grand openings in the Main Street district: F&M Trust and Leiter's Fine Catering.
2. Staff attended the Annual Chamber of Commerce dinner.
3. Staff appeared on Panhandle Live to promote upcoming events.
4. The final IMAGINE Hagerstown event is THIS Friday, September 23rd from 5-8PM in University Plaza – featuring the bands 220 and Jah Works.
5. The weekend schedule is as follows:

DOWNTOWN
HAGERSTOWN
A Maryland Main Street Community

What's happening this weekend in

Friday, September 23

- 11:30 AM Pre-School Storytime** - Wash Co Free Library
- 2:00 PM Living & Dying with COVID-19: The MD Stories** - Wash Co Free Library
- 4:30 PM Teen Book Club** - Wash Co Free Library
- 5:00 PM IMAGINE Hagerstown** - University Plaza
- 6:00 PM Veronica's Room** - Wash Co Play House
- 7:00 PM The Golden Galz RETURN!** - ACT Black Box Studio

Saturday, September 24

- 8:00 AM Historic City Farmers' Market** - University Plaza
- We Do Recover Softball Tournament** - Fairgrounds Park
- 9:00 AM YMCA/HEAL Colorsplash 5K Walk/Run** - Fairgrounds Park
- 11:00 AM STEAM Saturday: LEGO Infinity Cubes**- Discovery Station
- Family Fun Workshop: Historic Yard Games** - Wash Co Miller House
- 12:00 PM ROSC Recovery Picnic** - City Park
- 4:00 PM The Little Mermen** - The Maryland Theatre
- 7:00 PM The Golden Galz RETURN!** - ACT Black Box Studio
- 8:00 PM Jo Blues** - Prohibition Hub

Sunday, September 25

- 10:00 AM Coffee & Create** - Blooms Alley
- 2:00 PM Kam Stewart** - Prohibition Hub
- 5:30 PM Spit Ur Peace** - ACT Black Box Studio



IMAGINE HAGERSTOWN

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

Economic Development. Staff attended the Washington County Chamber of Commerce's 103rd Annual Meeting. This event is an opportunity for staff to network with our local business community.

Community Development. The Draft CAPER was sent to the Herald-Mail for the 15-day public comment period. The comment period will last September 23 – October 7, 2022. We anticipate submitting the CAPER to HUD on October 10th.

Grand Openings & Anniversary Celebrations

- Staff attended the ribbon cutting for F&M Trust located at 83 West Washington Street. F&M Trust is a community bank with a passion for the right financial solutions.
- Staff also attended the ribbon cutting for Leiters' Fine Catering located at 59 West Washington Street. Leiters' Fine Catering owners Teri & Dave Leiter are excited to be part of the change happening in Downtown. Leiters' is partnering with USMH Hospitality Program and looking forward to beginning classes soon.

ENGINEERING

1. **Saylor House in Kiwanis Park:** This past Sunday, the Washington County Historical Trust celebrated their completion of the summer kitchen and porch of this circa 1810 stone house and outlined upcoming plans for a new roof and other improvements. They are making slow steady progress and have been successful in obtaining grants to keep progress moving.



2. **City Park Bandshell:** Work has begun on exterior improvements, replacing rotted wood, and painting. The stage replacement will also eventually be done.
3. **33 West Franklin Street:** The ownership decided they were going to block the Market Walk from public access and have erected barriers at the south and north sides of the property. The City doesn't have an easement through the site but we built the walkway in 1980 and it has been established as a public access for decades. Staff is working with our legal counsel on next steps.
4. **Field House:** Staff continues to review the draft Developers Agreement to construct the facility and the lease to operate it. We plan to discuss the Developers Agreement with the City Council on October 4.

5. **Engineering Statistics**

Description	Week of 9/19/22	Calendar Year 2022 TOTALS
Traffic complaints received	4	215
Work Orders completed	4	194
Traffic counts completed	0	28
Construction Projects		
Description	Week of 9/19/22	Calendar Year 2022 TOTALS
Construction	0	6
Projects advertised for bids		
RFP's Advertised	1	6
Projects under construction	9	--
Projects completed	2	10

PLANNING & CODE ADMINISTRATION

Historic District Commission: The next HDC meeting is September 22, 2022 at 4:30 p.m.
 HDC 2022-42 – 69 West Franklin Avenue- Carla Thomas for window signage.
 HDC 2022-44 – 138 West Washington Street-Donald Barnhart for approval of window decals.
 HDC 2022-45 – 69 West Franklin Street- Carmel Enterprises LLC- for storefront enclose.

Board of Zoning Appeals: The next BZA Meeting is October 13, 2022
 Z-2022-07 – 240 South Potomac Street- Lakeisha Johnson- To request a Special exception for a Daycare and a variance

Zoning Verification Letters-none

Zoning Certificates: Trifecta Securities, 60 West Washington Street

Planning Commission: The next Planning Commission Meeting will be held on September 28,2022 at 7 p.m.

Development Review: NONE

POLICE DPEARTMENT

Calls for Service:	1713	Field Interviews:	2
Arrests/Warrants Served:	23	Moving Violations:	20
Domestic Violence Calls:	21	Safety Repair Orders:	0
DUI Arrests:	2	Warnings:	46
Reports Filed:	130		

Arrests: This past week the department averaged 244 calls per day including 23 arrests. Some incidents are listed below:

- Church Street / North Prospect Street – CDS (Controlled Dangerous Substance) violation – Suspect arrested for PID (Possession with the Intent to Distribute) Crack and \$340 seized.
- 400 Block Park Place – CDS violation (PID marijuana) – Suspect arrested on traffic stop with two pounds of marijuana and \$480 seized.
- Stolen Vehicle Recovery, 1449 South Potomac Street - Suspect arrested for stolen vehicle and possession of handgun.
- 812 Maryland Avenue – Fraud - \$5,000 sent by electronic funds to someone claiming to be a family member. Ongoing investigation.
- 400 block Park Place – Stabbing – female stabbed in the face and was flown out because of the injury. Ongoing Investigation.
- 116 West Franklin Street (Metro PCS) – Strong Armed Robbery, male ripped \$300 out of customer's hand and fled on foot. Ongoing Investigation.

Congratulations. Officer Dylan Altman and Officer Luke Stoner, June graduates from the Police Academy, successfully completed Field Training and were certified for solo Patrol. Both officers have been assigned to Baker Platoon. We wish them much success in their careers.

PUBLIC WORKS

PUBLIC WORKS

CHART NO. 1 – GENERAL PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	240	250
	University District Deck	197	198
Number of Student Permits	Central, Market, Rochester Lots	32	37
Number of Patrons Using Decks	A & E Deck	1763	1374
	University District Deck	1389	1083
Number of Citations Issued	(Includes Warnings)	228	155
Late Payment Notifications		8	12
Peak Occupancy (%)	A & E Deck	92% Tu @ Noon	88% Th @ Noon
Peak Occupancy (%)	University District Deck	46% Tu @ Noon	43% Tu @ Noon 43% Tu @ 2 PM

CHART NO. 2 – A&E PARKING DECK WEEKLY OCCUPANCY

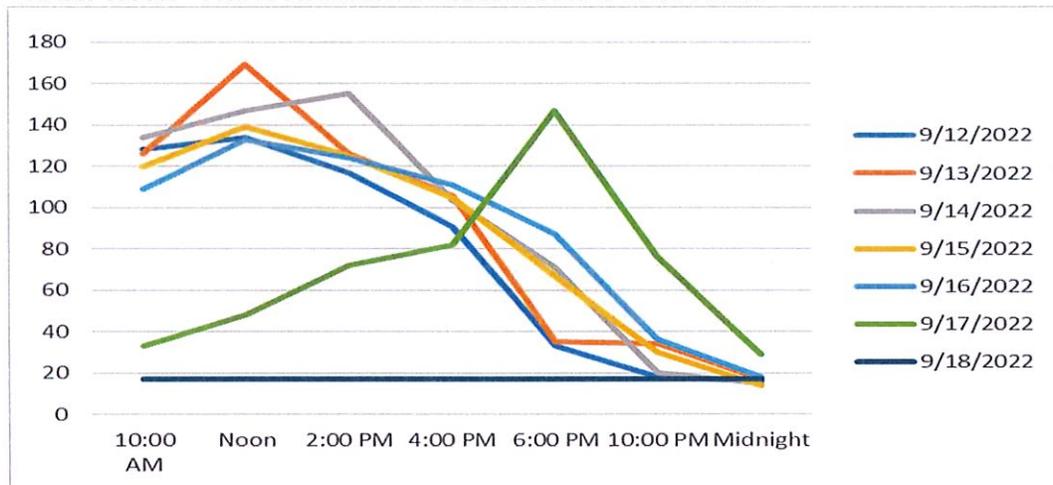
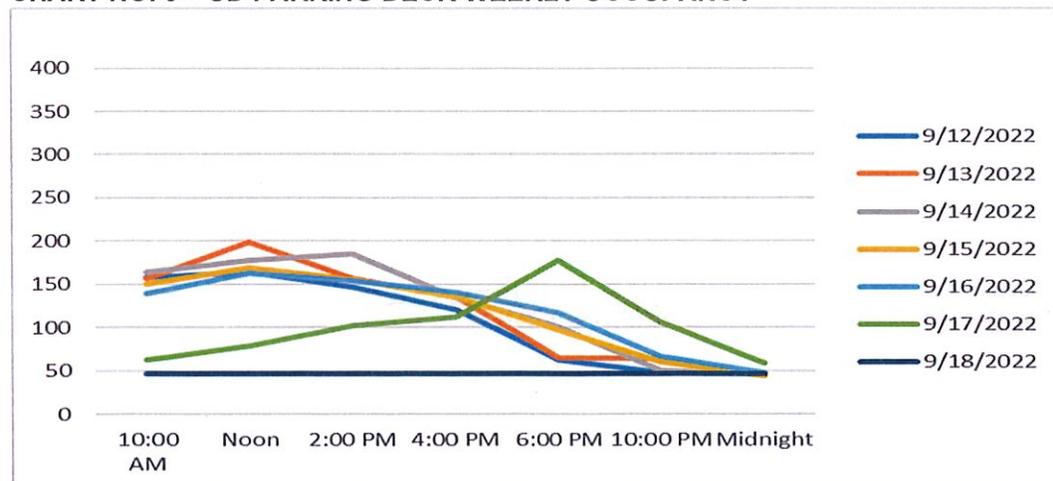


CHART NO. 3 – UD PARKING DECK WEEKLY OCCUPANCY



CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	0	0
Planning & Code	0	0
Fire	2	0
Engineering	0	1
Parks & Recreation	1	1
Public Works	2	2
Police	1	4
Water	4	5
Wastewater	3	4
Light	0	0
Human Resources	0	0
Weekly Totals	13	17
Yearly Total	747	734

PARKS AND RECREATION

City Park Fall Fest & Fireworks. Fall Fest 2022 was a great success! Held in City Park on Saturday, September 17th, the Park was full from one end to the other. Bester Community of Hope provided numerous vendors, entertainment and food in the south part of City Park. The Fine Arts Museum had games for the kids and museum tours. The north end of the park included food and craft vendors along with historical reenactors, a petting zoo and pony rides. The day finished with a fantastic firework show on City Park Lake. The weather was perfect and the park looked spectacular thanks to the hard work from the Parks staff. Thanks to all the Parks and Recreation staff for organizing and managing another great event in City Park.



2022/2023 Fall/Winter Parks & Rec Guide Available Now. View the new seasonal guide with upcoming programs and events from October 2022 – March 2023:
<https://www.hagerstownmd.org/145/Parks-Recreation>

City Park Train Hub

- Closed Friday, September 23. Last day open for the season is Saturday, September 24, 10 a.m.– 4 p.m.
- Private tours by appointment with a 48-hour notice.

Fit Room. The Fit Room Report is attached with upcoming classes. No private rentals are scheduled for this weekend.

Hager House

- Open Fridays and Saturdays, 10 a.m. – 4 p.m. through Saturday, October 8.
- Private tours by appointment with a 48-hour notice.

University Plaza

- Imagine Hagerstown, Friday, Sept 23, 5 p.m.- 8 p.m.
- City Outdoor Farmers Market on Saturday, Sept 24 from 8 a.m. – Noon.

Virtual Programs

- Virtual Fitness, July 7 – October 1:
 - Mondays – Thursdays, 6 p.m.-7 p.m.
 - Saturdays, 10 a.m. – 11 a.m.

YMCA/HEAL Colorsplash at Fairgrounds Park

The annual 5k walk/run takes place this Saturday, September 24 from 9 a.m. – Noon

UTILITIES DEPARTMENT

ELECTRIC DIVISION

Service Calls

- Thur. 9/15 - 121 East First Street – pole damaged; vehicle struck utility pole in accident however, pole belonged to Verizon phone company and no damages were found HLD facilities. Time Out: 0.0-1.0
- Sat. 9/17 - 139 McComas Street – broken pole; vehicle struck pole #221 in accident. Line crews replaced the pole and made necessary repairs to the damaged infrastructure. Time Out: 13.0-18.2
- Thur. 9/22 - 520 East Wilson Blvd – Miss Utility locates; emergency locate for the Wastewater Department to make repairs. Time Out: 6.3-6.6

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
9	0	2	0

- Multiple permit reviews, service upgrade, and underground locate requests have been reviewed and/or completed.
- Engineering staff continued design work on various commercial and residential developments that require build-out of the HLD utility electric system.
- Staff reviewed dissolved gas analysis reports for HLD oil filled substation equipment. Various readings resulted in the disconnection of one device and continued monitoring of another.
- Staff continued work with multiple communication companies requesting attachment to HLD utility poles.

WATER DIVISION

Plant Flows - System Demand (MGD)

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
09/15/22	11.52		11.52
09/16/22	11.60		11.60
09/17/22	11.45		11.45
09/18/22	11.41		11.41
09/19/22	11.57		11.57
09/20/22	11.64		11.64
09/21/22	11.86		11.86
Average			11.58

Water Production at R. C. Willson & Pump Station Distribution

- Staff worked on facility maintenance and routine preventative maintenance.

Water Production at Breichner / Edgemont Reservoir. The Edgemont Reservoir pool elevation is currently at 1.82 feet. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, design criteria and project schedule.

Water Distribution

- Crews performed customer service work and new meter installations as needed.
- Crews continued replacement of residential meters throughout the water service area.

Laboratory

- Process and regulatory testing were routine for the week.

Engineering

	<u>City</u>	<u>County</u>
Site Plans	-	-
Preliminary Plats	-	-
Grading Plan	-	-
Final Plat	-	-
Building Permits	2	10
Development Plan	-	-

- Construction inspection of ongoing projects
- Review of City permit and site plan drawings
- Review of County building permits.
- Updating GIS mapping
- Concept design of upcoming capital improvement projects

Respectfully submitted,



Scott A. Nicewarner
City Administrator

Fit Room at Fairgrounds Park at Fairgrounds Park

Monthly Calendar For September 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 4p-4:30p Princess Ballerina #7694 4:45p-5:15p Ballet & Acro #7703	2 7p-8:15p Aerial Fitness, Stretch #7667	3 9:30a-10:30a Zumba Basic #7787 10:45a-11:15a Zumba Toning #7846 11:30a-12:30p Aerial Fitness, Tricks #7721
4 9:30a-11a Gymnastics for Kids, intermediate #7759 11a-12p Gymnastics for Kids #7753 1p-2:15p Aerial Fitness, Stretch #7643	5	6	7	8 4p-4:30p Princess Ballerina #7694 4:45p-5:15p Ballet & Acro #7703	9 7p-8:15p Aerial Fitness, Stretch #7668	10 9:30a-10:30a Zumba Basic #7787 10:45a-11:15a Zumba Toning #7846 11:30a-12:30p Aerial Fitness, Tricks #7722
11 9:30a-11a Gymnastics for Kids, intermediate #7759 11a-12p Gymnastics for Kids #7753	12 7:15p-8:30p Mind & Body: Belly Dance Technique & Choreography -- 7783	13	14	15	16 7p-8:15p Aerial Fitness, Stretch #7669	17 9:30a-10:30a Zumba Basic #7787 10:45a-11:15a Zumba Toning #7846
18 9:30a-11a Gymnastics for Kids, intermediate #7759 11a-12p Gymnastics for Kids #7753 1p-2:15p Aerial Fitness, Stretch #7644	19 7:15p-8:30p Mind & Body: Belly Dance Technique & Choreography -- 7783	20 11a-4p Fed Ex Hiring Event	21	22 1p-4:30p CPR and First Aid #7825	23 7p-8:15p Aerial Fitness, Stretch #7670	24 8a-8p Block-Color Splash
25 9:30a-11a Gymnastics for Kids, intermediate #7759 11a-12p Gymnastics for Kids #7753	26 7:15p-8:30p Mind & Body: Belly Dance Technique & Choreography -- 7783	27	28	29	30	

University Plaza at University Plaza

Monthly Calendar For September 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3 8a-12p Outdoor Market #3045
4	5	6	7	8	9	10 8a-12p Outdoor Market
11	12	13 10a-1p Flu Shot Clinic (Walgreens) #3447	14	15	16	17 8a-12p Outdoor Market #3045 3p-6p WGP Recovery Walk #3456
18	19	20	21	22	23 1p-10p Imagine Hagerstown Fourth Friday	24 8a-12p Outdoor Market #3045
25	26	27	28	29	30 11a-2p Washington County Recovers #3366	