

CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT NO. 30 FOR 2022



August 5, 2022

To Mayor Keller and Members of the City Council:

UPCOMING MEETINGS

To obtain City Department or City Boards and Commissions meeting information, please visit <https://www.hagerstownmd.org/27/Government>. We encourage you visit our website at <https://www.hagerstownmd.org> for all City-related updates. Other inquiries may be made by visiting the City Resident 311 page at <https://www.hagerstownmd.org/841/Services>.

<h2 style="margin: 0;">AUGUST 2022</h2> <p style="margin: 0;"><i>For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at http://www.hagerstownmd.org/calendar.aspx</i></p>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2 2pm Work Session 3pm Executive Session 6-8pm National Night Out @ Fairgrounds Park	3	4	5	6
7	8	9 3pm Executive Session 4pm Special Session & Work Session	10 4pm Hagerstown Planning Commission Meeting	11 4pm Board of Traffic & Parking Meeting 4:30pm Hagerstown District Commission Meeting 7pm Board of Zoning Appeals Meeting	12	13
14	15	16 4pm Work Session	17	18	19	20
21	22	23 7pm Regular Session	24	25 4:30pm Hagerstown District Commission Meeting	26	27
28	29	30 No M&C Meeting	31 7pm Hagerstown Planning Commission Meeting			

COMMUNICATIONS

This Week's Headlines & Media Releases:

- Will Your Town Participate in National Night Out? We Have a List
- Ex Western Heights Teacher Sentenced in Sexting Case
- Life Remembered: Dave Rhodes was a Faith-Filled Friend, Newsman

- Central Committee Holds Open House
- Comings & Goings: Hager Hall Complex Sold; Dentist to Open Doors
- Police: One Hurt When Four Fire Guns in Jonathan Street Area
- Traffic Advisory: S. Cleveland Avenue
- Traffic Advisory: N. Mulberry Street

This Week's Video Projects

- Mayor & Council Branding & Imaging Workshop
- Mayor, Council & City Administrator Comments
- "Spring Sprouts" Testimonial Videos
- Skatepark Construction Progress Video
- "Coffee with the Mayor" Video Footage

Channel 25 Hub City Now Programming:

- Mayor, Council & City Administrator Comments
- "Council WRap"
- Mayor Keller & Chief Kifer Facebook Live Video
- HYC "Environment" Video
- Imagine Hagerstown Fourth Friday Promo
- Skatepark Construction Progress Video
- PayByPhone Videos
- First Hose Company of Hagerstown Museum Video Series
- "Council WRap" Promo
- Potterfield Pool :30 Spot
- Fit Room :30 Spot
- Hagerstown Greens at Hamilton Run :30 Spot
- MTA Commuter Connection

City Website:

- www.hagerstownmd.org attracted 10,384 user visits for the week of July 28-August 3, 2022.

- The most popular top entrances (the first page users accessed on the website):

• Home Page	2,749
• Utility Billing Page	999
• Online Payment Portal Page	682
• Potterfield Pool Page	354
• Police Page	293
• Parks & Recreation Page	236
• Downtown Events Page	149
• Fairgrounds Park Page	145
• Hager House Page	138
• Firefighters Page	117

- Top searches

- "True"
- "Online payment portal"
- "Utility billing"
- "Police"
- "Parks & recreation"

COMMUNITY ENGAGEMENT

1. Staff made updates to downtownhagerstown.org.
2. Staff sent out the first volume of the Downtown Hagerstown newsletter.
3. Staff met with the Dog House to discuss logistics regarding the Hot Dog Eating Contest for Wind Down: Dog Days of Summer planned for August 19th.

4. Staff conducted interviews for the Seasonal Event Planner position.
5. Staff met with Verstandig and Manning Media to discuss partnerships and plans for helping to promote Downtown Hagerstown.
6. The following are weekend events happening in Downtown Hagerstown:

What's happening this weekend in DOWNTOWN HAGERSTOWN
A Maryland Main Street Community

Friday, August 5

- 11:00 AM "A Summer for Fantasy & Fancy" Exhibit - Washington County Arts Council
- 6:00 PM **Lucky Stiff** - Washington County Playhouse
- 7:00 PM **Clue on Stage** - ACT Black Box Studio
- 8:00 PM **Rumours** - Prohibition Hub

Saturday, August 6

- 8:00 AM **Historic City Farmers Market** - University Plaza
- 10:00 AM "A Summer for Fantasy & Fancy" Exhibit - Washington County Arts Council
- 11:00 AM **STEAM Saturday: Iodine Clock Reaction** - Discovery Station
- Family Fun Workshops: Make Your Own Clock** - Wash Co Historical Society
- Comics Convention: FanCon!** - Washington County Free Library
- Watches and Whiskey Show** - Potomac Walk (walkway next to Meinelschmidt Distillery)
- Flower Fest Art Show** - Blooms Alley
- 12:00 PM **Kidpreneurs Pop-Up** - Blooms Alley
- 12:15 PM **Grand Opening: Royal Tea Boba and Sweets**
- 3:00 PM **Ethan Unruh** - Prohibition Hub
- 6:00 PM **Bill Engvall** - The Maryland Theatre
- Lucky Stiff** - Washington County Playhouse
- 7:00 PM **Clue on Stage** - ACT Black Box Studio
- 8:00 PM **Slam Dunk** - Prohibition Hub
- 9:00 PM **Bill Engvall** - The Maryland Theatre

Sunday, August 7

- 3:00 PM **Ruthann V. Monroe Summer Basketball League** - Wheaton Park
- 7:00 PM **Hagerstown Municipal Band** - City Park

DOWNTOWN HAGERSTOWN
SINCE 1762
LIVE WORK THRIVE

ENGINEERING

1. **32 North Potomac Renovations.** Staff met with the architect to review the 90% design plans, discuss proposed security systems, and interior furnishings and color schemes. We hope to be able to advertise this project for bids in early September.
2. **Skate Park.** Spohn Ranch poured the large vertical concrete ramp and is working on the remaining flatwork. The project is approximately 80% finished, with completion projected for early Fall.
3. **Funkhouser Park.** The drainage and sidewalk improvements at the park are nearing completion.

4. **Engineering Statistics**

Description	Week of 8/01/22	Calendar Year 2022 TOTALS
Traffic complaints received	3	196
Work Orders completed	3	177
Traffic counts completed	0	21
Construction Projects		
Description	Week of 8/01/22	Calendar Year 2022 TOTALS
Construction Projects advertised for bids	1	6
RFP's Advertised	0	5
Projects under construction	9	--
Projects completed	2	10

POLICE DEPARTMENT

Calls for Service:	1673	Field Interviews:	4
Arrests/Warrants Served:	31	Moving Violations:	9
Domestic Violence Calls:	25	Safety Repair Orders:	0
DUI Arrests:	0	Warnings:	42
Reports Filed:	136		

Officer of the Month - July 2022. Washington County Narcotics Task Force Agent Ron Isaacs was nominated and selected by his peers as the Officer of the Month for July 2022.

During the second week of July, Agent Isaacs was off-duty and observed a male whom Agent Isaacs knew had active outstanding warrants for his arrest. Agent Isaacs relayed the information to emergency communications who in turn dispatched patrol officers to Agent Isaacs' location. The wanted male left the area on a bicycle as Agent Isaacs continued surveillance. Responding patrol officers contacted the male who attempted to elude police on foot. Agent Isaacs remained on scene and apprehended the male. The outstanding warrants included several violent felonies, thefts, illegal gun charges and other related crimes.

Agent Isaacs is always willing and available to help on narcotics investigations. He has a positive attitude and a good work ethic. His efforts and attention to detail are appreciated and, in this instance, they led to the apprehension of a violent fugitive.

PUBLIC WORKS

PUBLIC WORKS

CHART NO. 1 – GENERAL PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	189	189
	University District Deck	197	197
Number of Student Permits	Central, Market, Rochester Lots	40	43
Number of Patrons Using Decks	A & E Deck	1370	1514
	University District Deck	1009	729
Number of Citations Issued	(Includes Warnings)	228	244
Late Payment Notifications		6	9
Peak Occupancy (%)	A & E Deck	57% Th @ Noon	62% Th @ Noon
Peak Occupancy (%)	University District Deck	43% Th @ Noon	36% @ Noon

CHART NO. 2 – A&E PARKING DECK WEEKLY OCCUPANCY

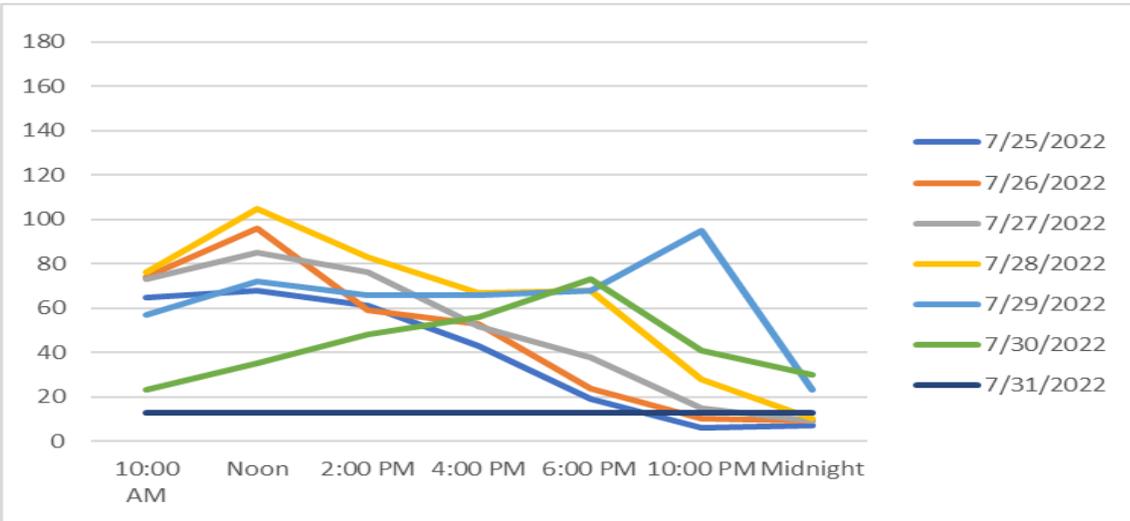
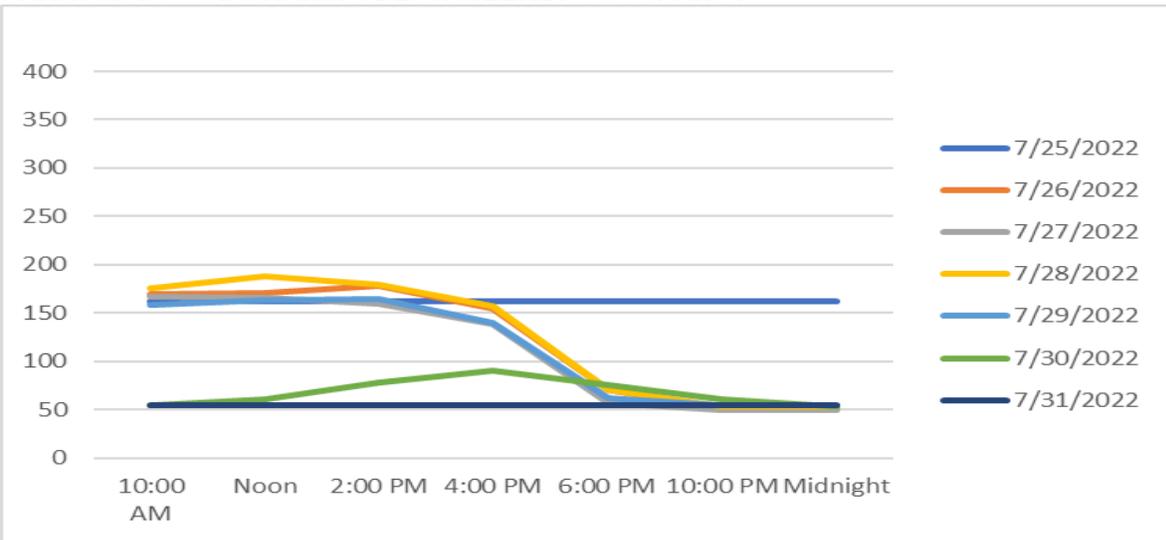


CHART NO. 3 – UD PARKING DECK WEEKLY OCCUPANCY



CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	0	0
Planning & Code	1	0
Fire	2	2
Engineering	0	0
Parks & Recreation	1	0
Public Works	1	3
Police	8	4
Water	14	3
Wastewater	3	2
Light	2	2
Human Resources	0	0
Weekly Totals	32	16
Yearly Total	612	580

STREET SWEEPING DATA

Month for 2022	Number of Miles of Streets Swept
January	170
February	486
March	797
April	828
May	842
June	854
July	669
Total Miles Swept for 2022	4646

BULK TRASH COLLECTIONS

Month for 2022	Number of Collections
January	23
February	25
March	28
April	53
May	38
June	33
July	36
Total Bulk Trash Collections for 2022	236

PROPERTY ABATEMENTS COMPLETED

Month for 2022	Number of Property Abatements
January	6
February	5
March	4
April	6
May	57
June	57
July	36
Total Abatements by PW for 2022	171

AFTER HOURS CALL BACKS

Tuesday, July 26, 2022 @ 8:45 PM: Dispatch requested a sweeper for debris in the street after an accident on Northern and Oak Hill Avenues. Staff determined that a sweeper was not needed but a signal head was destroyed due to the accident and needed replaced. A signal crew was called in. Debris was manually removed from roadway.

PARKS AND RECREATION

City Park Train Hub. The site is hosting programs this week:

- Frederick County Virginia, Parks & Recreation department, will be bringing students, K-5th grade for field trips from Tues. Aug 2 through Friday, Aug. 5, 1 p.m.-4 p.m. each day. 70-115 kids visiting each day.
- Saturday, August 6 – rides with Tommy 202 included with admission from 11 a.m. – 1 p.m.

Fit Room. The Fit Room Report is attached with upcoming classes. A private rental is scheduled for this Saturday from 2-7 p.m.

Golf Course. In partnership with the YMCA, the Course will host a Youth Golf camp August 8-12.

Outdoor Fitness Programs

- Aqua Yoga at Potterfield Pool:
 - Tuesdays, 6:15-7:15 p.m., June 21 – August 23
- Aqua Zumba at Potterfield Pool:
 - Saturdays, 10–11 a.m., through August 20; rain make-up date Sunday, August 21
 - Mondays, 6:30-7:30 p.m., through August 22
- *Walking to Wellness – this group has temporarily moved to the HCC to use the indoor walking loop due to heat*

University Plaza

- City Outdoor Farmers Market this Saturday, August 6 from 8 a.m. - Noon

Virtual Programs

- Virtual Fitness, July 7 – October 1:
 - Mondays – Thursdays, 6-7 p.m.
 - Saturdays, 10–11 a.m.

UTILITIES DEPARTMENT

ELECTRIC DIVISION

Service Calls

Mon. 8/1 - 517 North Mulberry Street – a transformer fuse operated. Time Out: 19.6-20.8

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
5	0	2	1

- Multiple permit reviews, service upgrade and underground locate requests have been reviewed and/or completed.
- Staff continues to work with multiple vendors to investigate undelivered materials due to supply chain issues.
- Staff performed visual inspections and developed its weekly report of all HLD electric substations.
- Make Ready work for Point Broadband continues throughout the City.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, July 27, 2022	5.01	0.00
Thursday July 28, 2022	4.88	0.00
Friday, July 29, 2022	5.34	0.35
Saturday, July 30, 2022	4.99	0.00
Sunday, July 31, 2022	5.15	0.36
Monday, Aug 1, 2022	5.43	0.01
Tuesday, Aug 2, 2022	5.18	0.00
Weekly – Avg. Flow/Total Rainfall	5.14	0.72
July – Avg. Flow/Total Rainfall	5.25	3.29
Aug – Avg. Flow/Total Rainfall	5.31	0.01

- Completed two Hydrocarbon analyzer installations on OAB.
- Installed new packing and ceramic-coated plungers on #1 Digester feed pump.
- Replaced DO probe on OAB flow path.
- Routine MVP Plant Work orders & Corrective Work Orders.

Wastewater Collection

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections			Truck at Rausch	
Flushing	#22	1,060'	Vactor in shop 2 days	

Collection System Maintenance Tasks

- Grinder pump, 1523 Kensington Drive, reset smart switch.
- Grinder pump, 11126 Parkwood Drive, Changed pig tails on the pump.
- Grinder pump, 11005 Palmwood Drive, pulled and replaced pump.
- Grinder pump, 20120 Teakwood Drive, pulled and replaced pump.
- Sewer backup, 1545 North Potomac Street (Long Meadow Shopping Center), cleared blockage in the main line.
- Station #4, brush-hogged the banks.
- Station #21, Hydro-excavated and replaced bypass valve at station, completed final wiring and controls for new generator.
- Station #23, began control project at lift station.
- Installed conversions on manholes #1501 Salem Avenue and #22018 Memorial Blvd.
- Sprayed stations #2, 4,5, 13, 15, 18, 28.
- Excavated and repaired laterals at 716 Security Road.
- General pump shop repair work.
- Collect Newgate data.

Wastewater Division – Customer Call Log Summary 2022							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	3	3	0	0	0	2	8
YTD 2022	229	144	22	0	0	257	652

Engineering

- Review of Site Development and City Permit Drawings
- Gathering information for service inquiries
- Updating GIS databases completed with water projects
- Ongoing Construction Inspection of ongoing water projects

Lab

- Process and regulatory testing were routine for the week.
- Completed weekly QC (pH, Cl, Conductivity) on DI water.
- Collected NWWIS Program samples for CDC-Biobot COVID monitoring.
- Lachat repaired; scheduled Hach yearly PM service for Lachat.
- Requested pretreatment scheduling for Stoner and Berwick.

WATER DIVISION

Plant Flows - System Demand (MGD)

Date	Willson	Breichner	Total
07/28/22	11.28		11.28
07/29/22	10.94		10.94
07/30/22	11.06		11.06
07/31/22	10.57		10.57
08/01/22	10.53		10.53
08/02/22	11.28		11.28
08/03/22	12.01		12.01
Average			11.10

Water Production at R. C. Willson & Pump Station Distribution

- Staff worked on facility maintenance and routine preventative maintenance.

Water Production at Breichner / Edgemont Reservoir. The Edgemont Reservoir pool elevation is currently at 3.90 feet. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, design criteria and project schedule.

Water Distribution

- Crews performed customer service work and new meter installations as needed.
- Crews continued replacement of residential meters throughout the water service area.

Laboratory

- Process and regulatory testing were routine for the week.
- Collected samples and sent out results for 2022 LCRR analysis.
- Completed Bacteriological Monitoring Report for July.
- Updated distribution monitoring for nitrification data spreadsheet.
- Preparation for upcoming inspection is in progress.
- Collected one new line test bacteriological sample set.
- Completed five customer concern sampling and testing.
- Began audit of bacteriological sampling site locations and acceptability.
- Requested quotes for Autoclave PM service.
- Scheduled Hach yearly PM services for handheld colorimeters.
- Scheduled two technicians' Water Sampler Certification renewals.

Engineering

	<u>City</u>	<u>County</u>
Site Plans	-	-
Preliminary Plats	-	-
Grading Plan	-	-
Final Plat	-	-
Building Permits	-	-
Development Plan	-	-

- Construction inspection of ongoing projects.
- Review of City permit and site plan drawings.
- Review of County building permits.
- Updating GIS mapping.
- Concept design of upcoming capital improvement projects.



Respectfully submitted,

Handwritten signature of Scott A. Nicewarner in blue ink.

Scott A. Nicewarner
City Administrator

Fit Room at Fairgrounds Park at Fairgrounds Park

Monthly Calendar For August 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4 4p-4:30p Princess Ballerina #7694 4:45p-5:15p Ballet & Acro #7703	5 7p-8:15p Aerial Fitness, Stretch #7663	6 10:30a-11:30a Aerial Fitness, Tricks #7718 2p-7p Birthday Party
7 9:30a-11a Gymnastics for Kids, intermediate #7758 11a-12p Gymnastics for Kids #7752 1p-2:15p Aerial Fitness, Stretch #7641	8	9	10	11 4p-4:30p Princess Ballerina #7694 4:45p-5:15p Ballet & Acro #7703	12 7p-8:15p Aerial Fitness, Stretch #7664	13 7a-2p Blocked for Yard Sales #3026
14 9:30a-11a Gymnastics for Kids, intermediate #7758 11a-12p Gymnastics for Kids #7752	15	16	17	18 4p-4:30p Princess Ballerina #7694 4:45p-5:15p Ballet & Acro #7703	19 7p-8:15p Aerial Fitness, Stretch #7665	20 10:30a-11:30a Aerial Fitness, Tricks #7719
21 9:30a-11a Gymnastics for Kids, intermediate #7758 11a-12p Gymnastics for Kids #7752 1p-2:15p Aerial Fitness, Stretch #7642	22	23 11a-4p Fed Ex Hiring Event	24	25 4p-4:30p Princess Ballerina #7694 4:45p-5:15p Ballet & Acro #7703	26 7p-8:15p Aerial Fitness, Stretch #7666	27 10:30a-11:30a Aerial Fitness, Tricks #7720
28 9:30a-11a Gymnastics for Kids, intermediate #7758 11a-12p Gymnastics for Kids #7752 1p-5p Square Dance #7764	29	30	31			

University Plaza at University Plaza

Monthly Calendar For August 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 9a-3:30p Beacon House Recess Use	2 9a-3:30p Beacon House Recess Use	3 9a-3:30p Beacon House Recess Use	4 9a-3:30p Beacon House Recess Use	5 9a-3:30p Beacon House Recess Use	6 8a-12p Outdoor Market #3045
7	8 9a-3:30p Beacon House Recess Use	9 9a-3:30p Beacon House Recess Use	10 9a-3:30p Beacon House Recess Use	11 9a-3:30p Beacon House Recess Use	12 9a-3:30p Beacon House Recess Use	13 8a-12p Outdoor Market #3045
14	15 9a-3:30p Beacon House Recess Use	16 9a-3:30p Beacon House Recess Use	17 9a-3:30p Beacon House Recess Use	18 9a-3:30p Beacon House Recess Use	19 9a-3:30p Beacon House Recess Use	20 7a-3p Historic Walk Thru Hagerstown 8a-12p Outdoor Market #3045
21	22 9a-3:30p Beacon House Recess Use 4p-7p Salisbury Univ Social Work Fall Orientation #3362	23 9a-3:30p Beacon House Recess Use	24 9a-3:30p Beacon House Recess Use	25 9a-3:30p Beacon House Recess Use	26 11a-12:59p Washington County Recovers #3366 1p-10p Imagine Hagerstown Fourth Friday	27 10a-11:30a Dance on the Plaza #9001939
28	29	30	31			