

# CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT NO. 25 FOR 2022



July 1, 2022

To Mayor Keller and Members of the City Council:

<b>UPCOMING MEETINGS</b>
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To obtain City Department or City Boards and Commissions meeting information, please visit <https://www.hagerstownmd.org/27/Government>. We encourage you visit our website at <https://www.hagerstownmd.org> for all City-related updates. Other inquiries may be made by visiting the City Resident 311 page at <https://www.hagerstownmd.org/841/Services>.

<h2 style="margin: 0;">JULY 2022</h2> <p style="margin: 0;"><i>For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at <a href="http://www.hagerstownmd.org/calendar.aspx">http://www.hagerstownmd.org/calendar.aspx</a></i></p>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2  *Free Parking in City Parking Decks on 7/2/22
3  *Free Parking in City Parking Decks on 7/3/22	4  <b>HOLIDAY CITY OFFICES CLOSED</b>  *Free Parking in City Parking Decks on 7/4/22	5  No Mayor & Council Meeting	6	7	8	9
10	11	12  4pm Work Session	13  4pm Hagerstown Planning Commission Meeting	14  4pm Board of Traffic & Parking Meeting  4:30pm Hagerstown Historic District Commission Meeting  7pm Board of Zoning Appeals Meeting	15	16
17	18	19  4pm Work Session	20	21	22	23
24	25	26  7pm Regular Session	27  7pm Hagerstown Planning Commission Meeting	28  4:30pm Hagerstown Historic District Commission Meeting	29	30
31						

## COMMUNICATIONS

### This Week's Headlines & Media Releases:

- Distillery Owner Proposes Downtown Event in August
- Key Work of Lawmaking is Done in Committees. Is Your Legislator There?
- Schmankerl Stube, Augustoberfest Founder Remembered
- What Does Overturning Roe v. Wade Mean for Maryland?
- COVID-19 Vaccine Available to Kids as Young as 6 Months
- More Election Judges Sought Ahead of July 19 Primary
- 6<sup>th</sup> District Gets Extra Attention; PAC Endorses Delegate for Congress
- School Named for Retiring WCPS Superintendent
- Washington County Candidate for Sheriff Denounces Extremist Group
- Man Charged with Attempted Murder in Stabbing Claims Self Defense
- Washington County Detention Center Experiencing COVID-19 Outbreak
- Boutique Hotel at Former Surrey School Sill in the Works
- Press Release: City Farmers' Market Gearing Up for July 9 Return
- Press Release: Fireworks at Fairgrounds Park
- Press Release: Imagine Hagerstown x 2 in July
- Traffic Advisory: Church Street
- Traffic Advisory: Brown Avenue
- Trash, Recycling, Yard Waste Advisory: Independence Day

### This Week's Video Projects

- Mayor & Council Regular Session & Public Hearing

### Channel 25 Hub City Now Programming:

- Mayor & Council Meeting
- "Council WRap"
- HYC "Environment" Video
- Imagine Hagerstown Fourth Friday Promo
- Skatepark Construction Progress Video
- PayByPhone Videos
- First Hose Company of Hagerstown Museum Video Series
- "Council WRap" Promo
- Potterfield Pool :30 Spot
- Fit Room :30 Spot
- Hagerstown Greens at Hamilton Run :30 Spot
- MTA Commuter Connection

### City Website:

- [www.hagerstownmd.org](http://www.hagerstownmd.org) attracted 11,409 user visits for the week of June 23-29, 2022.

- The most popular top entrances (the first page users accessed on the website):

• Home Page	2,598
• Utility Billing Page	834
• Potterfield Pool Page	734
• Online Payment Portal Page	712
• Police Page	298
• Downtown Events Page	250
• Parks & Recreation Page	221
• Electric Division Page	167
• Fairgrounds Park Page	163
• Fireworks at Fairgrounds Park Page	128

- Top searches

- "True"
- "Online payment portal"
- "Utility billing"
- "Police"
- "How to use Invoice Cloud"

## COMMUNITY ENGAGEMENT

A poster for the Independence Day weekend in Hagerstown. The background is a blue sky with a large American flag waving on the right side. The text is arranged in a list format, grouped by day. The top of the poster has a red banner with the text 'Independence Day weekend in HAGERSTOWN' and 'A Maryland Main Street Community' below it. The days are listed in a cursive font: Friday, July 1; Saturday, July 2; Sunday, July 3; and Monday, July 4. The events are listed in a sans-serif font with their times and locations. At the bottom, there is a small star icon and a line of text: 'If you have an event happening in downtown Hagerstown, email events@hagerstownmd.org with date and info.'

**Independence Day weekend in HAGERSTOWN**  
A Maryland Main Street Community

*Friday, July 1*

- 11:30 AM Pre-School Storytime - Alice Virginia & David W. Fletcher Library
- 2:00 PM Living and Dying with COVID-19: The Maryland Stories - Wash Co. Free Library
- 6:00 PM American Country: A Celebration - Washington County Playhouse
- 7:00 PM Turntables: City Summer Nights - University Plaza

*Saturday, July 2*

- 11:00 AM Enchanted Forrest Art Installation - Blooms Alley (214 S Locust St)  
STEAM Saturday: Fireworks in a Bottle - Discovery Station
- 1:00 PM Carefree Campaign: Swap.Sell.Give - Horizon Goodwill (200 N Prospect St)
- 2:00 PM Descendants the Musical - Washington County Playhouse
- 3:00 PM Noteworthy Concert Series: Daniel Webber & Candice Mowbray - Wash Co. Free Library  
Jill Fulton Band - Prohibition Hub
- 6:00 PM City Worship Night - City Park Band Shell
- 8:00 PM Maryland Symphony Orchestra Salute to Independence - HCC Amphitheater

*Sunday, July 3*

- 1:00 PM American Country: A Celebration - Washington County Playhouse
- 7:00 PM Hagerstown Municipal Band - City Park Band Shell

*Monday, July 4*

- 9:30 PM Fireworks at Fairgrounds Park

 If you have an event happening in downtown Hagerstown, email [events@hagerstownmd.org](mailto:events@hagerstownmd.org) with date and info.

## ENGINEERING

1. **32 North Potomac Street.** Staff met with Newcomer Architects to perform a final review of the door and window schedule for the building renovation project. Final "check set" drawings should be delivered to staff by July 7<sup>th</sup>.
2. **Hamilton Run Stream Relocation.** The City received the Waterway Construction Permit for the stream restoration project at the Greens at Hamilton Run. We expect to advertise this project for bids in early Fall with construction over the Winter months. This project will earn significant credits that will help to fulfill the requirements of our MS4 stormwater permit.

3. **West Hillcrest Road “Green Streets” Project.** Staff opened bids for this proposed project and the bid prices fell in line with our construction cost estimates and budget. Staff will present the bids to the City Council in July for their consideration.
4. **Engineering Statistics**

Description	Week of 6/27/22	Calendar Year 2022 TOTALS
Traffic complaints received	3	170
Work Orders completed	2	153
Traffic counts completed	0	16
Construction Projects		
Description	Week of 6/27/22	Calendar Year 2022 TOTALS
Construction Projects advertised for bids	0	6
RFP's Advertised	0	5
Projects under construction	11	15
Projects completed	2	8

**POLICE DEPARTMENT**

Calls for Service:	1579	Field Interviews:	14
Arrests/Warrants Served:	26	Moving Violations:	33
Domestic Violence Calls:	18	Safety Repair Orders:	3
DUI Arrests:	3	Warnings:	91
Reports Filed:	139		

**Honor Guard:** The HPD honor guard participated in the funeral services for Wicomico County Deputy First Class Glenn Hilliard who was killed in the line of duty on June 12. HPD extends our deepest condolences to Deputy Hilliard's family and colleagues and will forever keep them in our thoughts.

**Recruiting Event:** HPD was invited to attend Jefferson County Sheriff's Office recruiting and cruiser event. Citizens also got an opportunity to try out our new virtual reality training equipment. Thank you to Sgt. Plummer and Agent Isaacs for attending and representing the Department.



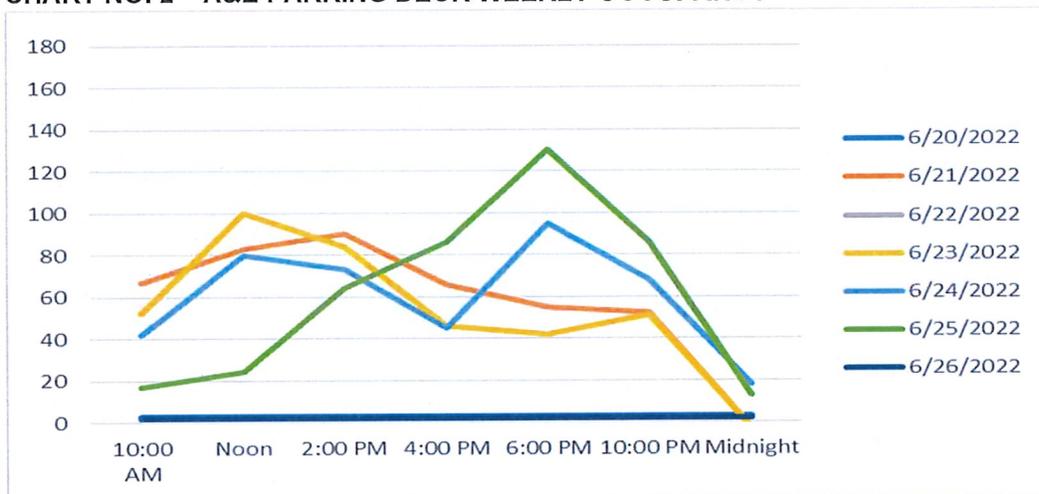
## PUBLIC WORKS

### PUBLIC WORKS

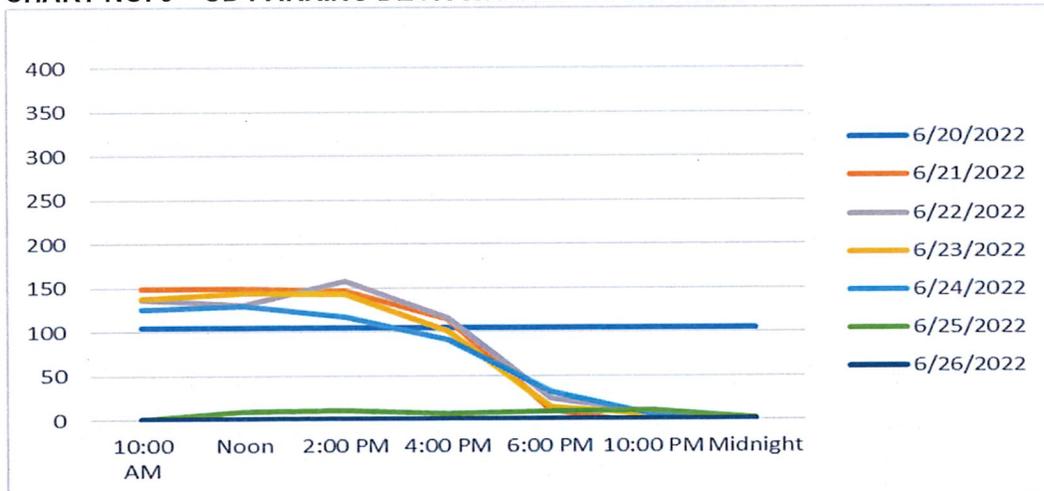
**CHART NO. 1 – GENERAL PARKING SYSTEM DATA**

		Current Week	Previous Week
<b>Number of Permit Holders</b>	A & E Deck	194	182
	University District Deck	197	197
<b>Number of Student Permits</b>	Central, Market, Rochester Lots	58	49
<b>Number of Patrons Using Decks</b>	A & E Deck	1,465	1,132
	University District Deck	1,117	475
<b>Number of Citations Issued</b>	(Includes Warnings)	195	240
<b>Late Payment Notifications</b>		11	2
<b>Peak Occupancy (%)</b>	A & E Deck	71% Sa @ 6 PM	100% Fri @ 6PM 100% Fri @ 10PM*
<b>Peak Occupancy (%)</b>	University District Deck	36% We @ 2 PM	45% Th @ Noon**

**CHART NO. 2 – A&E PARKING DECK WEEKLY OCCUPANCY**



**CHART NO. 3 – UD PARKING DECK WEEKLY OCCUPANCY**



## CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED		0
Engineering		0
Fire		0
Light		1
Parks & Recreation		1
Planning & Code		0
Police		11
Public Works		6
Wastewater		0
Water		4
Human Resources		0
Weekly Totals		23
Yearly Total		483

### AFTER HOURS CALL BACKS

Monday, June 20, 2022 @ 1 PM: Report of signal at Frederick Street and East Memorial Boulevard on flash. Condition was confirmed and staff was called in to rectify the issue.

Monday, June 22, 2022 @ 3 PM: Report of tree down at Burhans Boulevard and West Antietam Street. Found large limb partially blocking the travel lane at 158 South Prospect Street. Staff cut up the limb and removed it from roadway into coned off area.

Monday, June 22, 2022 @ 4 PM: A heavy thunderstorm went through the area. The supervisor conducted mobile inventory of traffic signal locations and found Summit Avenue and Antietam Street in flash mode and West Washington Street and Prospect Street completely out. Staff reset the signal and replaced a fuse to put both signals back into operation.

## PARKS AND RECREATION

**Fit Room.** The Fit Room Report is attached with upcoming classes. No private rentals this weekend.

### Outdoor Events/Programs

- Fireworks at Fairgrounds Park - Monday, July 4 at 9:30 p.m., annual fireworks celebration will light the sky at Fairgrounds Park!
- Aqua Yoga at Potterfield Pool:
  - Tuesdays, 6:15-7:15 p.m., June 21 – July 19
- Aqua Zumba at Potterfield Pool:
  - Saturdays, 10–11 a.m. through August 20
  - Mondays, 6:30-7:30 p.m. through August 22 – *no class on July 4*
- *Walking to Wellness – this group has temporarily moved to the HCC to use the indoor walking loop due to heat*

### University Plaza

See report attached with upcoming events:

- City Summer Nights, Friday, July 1, 5 p.m. set-up, event 7–9 p.m.: electricity and bathrooms requested; food vendor
- *Farmers Market - no farmers market this weekend*
- Imagine Hagerstown, Thursday, July 7, 1 p.m. set-up, event 5-8 p.m. – Amish Outlaws
- Shakespeare in the Park, July 8-10, 4 p.m. set-up, event 5-9 p.m.: electricity and bathrooms requested; food vendor

**Virtual Programs**

Virtual Fitness, Monday – Friday, 6-7 p.m. through June 30

**UTILITIES DEPARTMENT**

**ELECTRIC DIVISION**

**Service Calls**

- Fri. 6/24 - 583 Northern Avenue – partial outage; a faulty connector was in need of replacement. Time Out: 16.0-18.6
  
- Sat. 6/25 - 516 East Wilson Blvd – total outage; an instrument transformer failed at the substation. The fault was isolated and load was temporarily transferred until repairs could be made. Time Out: 19.5-21.0
  
- Sun. 6/26 - 125 East Washington Street – total outage; a transformer fuse operated. Time Out: 7.5-9.0
  - 1437 Hamilton Blvd – partial outage; line crews removed large tree branch from service conductors. Time Out: 15.2-17.5
  - Rear, 550 Frederick Street – lines down; branches were trimmed from the service conductors. Time Out: 17.5-18.5
  
- Mon. 6/27 - 436 Virginia Avenue – partial outage; HLD line crews found no issues with voltage or connections with our facilities and informed customer that problem was internal. Time Out: 16.1-16.9
  - 508 Summit Avenue – total outage; a line fuse operated. Time Out: 23.7-0.4

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
3	0	3	0

- Multiple permits and service upgrade requests have been reviewed and/or completed by engineering staff. Locate requests have been completed across the system.
- Staff began finalizing designs of underground electric utility facilities for the residential development along Burhans Boulevard.
- Staff reviewed RFI responses for HLD's Automated Meter Reading Infrastructure (AMI) program and reached out to chosen vendors to schedule presentations.
- Engineering staff continued work to build tracking templates in the new Work Order Management System (WMS) environment.
- Staff reviewed inventory management applications to assist with HLD stock material management and reordering.
- Updates have been posted to HLD's pole attachment application process to include the use of the National Joint Utility Notification System (NJUNS) and new application fee metrics due to the rapid influx of attachment requests from communications companies. This information can be found on the department's website, [www.hagerstownlight.org](http://www.hagerstownlight.org)

**WASTEWATER DIVISION**

**Wastewater Treatment Plant at Frederick Street**

Date	Flow (mgd)	Rainfall (inches)
Wednesday, June 22, 2022	6.02	0.84
Thursday, June 23, 2022	6.08	0.03
Friday, June 24, 2022	5.45	0.00
Saturday, June 25, 2022	5.17	0.00
Sunday, June 26, 2022	5.24	0.24
Monday, June 27, 2022	5.39	0.01
Tuesday, June 28, 2022	5.26	0.00
Weekly – Avg. Flow /Total Rainfall	5.52	1.11
June – Avg. Flow /Total Rainfall	5.80	2.25

- Replaced wiper assembly springs and micro switches on UV channels.
- Conducted inventory.
- Replaced piping on effluent sample pump.
- Replaced pillow block bearings on OAB vent fan.
- Routine MVP Plant Work orders & Corrective Work Orders.

**Wastewater Collection**

**SSES Weekly Progress**

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	#1, 2, 10, 21	1002'	315.4'	21
Flushing	#21	2,368'		

**Collection System Maintenance Tasks**

- Sewer backup, 116 East Irvin Avenue, on private side.
- Sewer backup, 617 Ravenswood, CCTV found issue at connection on homeowner's side.
- Grinder pump, 1542 Kensington, reset smart switch.
- Worked two days with IOT (Avista) upgrading all SCADA units to new cell cards.
- Station #27, began work wiring in new bypass for PLC.
- Located and raised missing manhole cover at Washington County Sheriff's office.
- Hauled in stone for inventory.
- Evaluated every meter and sensor we have in inventory.
- General pump shop repair work.
- Collected Newgate data.

Wastewater Division – Customer Call Log Summary 2022							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	4	3	1	0	0	8	16
<b>YTD 2022</b>	<b>221</b>	<b>128</b>	<b>22</b>	<b>0</b>	<b>0</b>	<b>243</b>	<b>614</b>

**Engineering**

- Review of Site Development and City Permit Drawings
- Gathering information for service inquiries
- Updating GIS databases completed with water projects
- Ongoing Construction Inspection of ongoing water projects

**Lab**

- Process and regulatory testing were routine for the week.
- Completed weekly QC (pH, Cl, Conductivity) on DI water.
- Collected NWWWS Program samples for CDC-Biobot COVID monitoring.
- Exchanged DI water mixed-bed tanks with Culligan.
- Completed Quarter 2 POTW Metals Testing Report.

**WATER DIVISION**

**Plant Flows - System Demand (MGD)**

Date	Willson	Breichner	Total
06/23/22	10.95		10.95
06/24/22	10.70		10.70
06/25/22	10.96		10.96
06/26/22	10.37		10.37
06/27/22	10.59		10.59
06/28/22	10.76		10.76
06/29/22	11.66		11.66
<b>Average</b>			<b>10.86</b>

**Water Production at R. C. Willson & Pump Station Distribution**

- Staff worked on facility maintenance and routine preventative maintenance.
- Staff replaced effluent actuator at pump station #4.

**Water Production at Breichner / Edgemont Reservoir.** The Edgemont Reservoir pool elevation is currently at 1.97 feet. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, design criteria and project schedule.

**Water Distribution**

- Crews performed customer service work and new meter installations as needed.
- Crews continued replacement of residential meters throughout the water service area.
- Crews repaired a water main on Holiday Drive in Smithsburg.
- Crews installed new services on Alloway Court.

**Laboratory**

- Process and regulatory testing were routine for the week.
- Collected samples for 2022 for LCRR analysis.
- Collected samples for distribution monitoring – nitrification analysis.
- Collected composite sample from lagoon discharge.
- Received and installed Idexx Quanti – Seal 2x equipment.
- Completed monthly TOC removal reporting.
- Consumer Confidence Report / Water Quality Report notification submitted and printed in newspaper ad.
- Completed Bacteriological Monitoring Report for June.
- Completed Annual Synthetic Organic Compounds (SOC) / self-monitoring report.
- Completed 2<sup>nd</sup> quarter Disinfectant Residual Monitoring Report.

**Engineering**

	<u>City</u>	<u>County</u>
Site Plans	-	1
Preliminary Plats	-	-
Grading Plan	-	-
Final Plat	-	-
Building Permits	8	3
Development Plan	-	-

- Construction inspection of ongoing projects
- Review of City permit and site plan drawings
- Review of County building permits.
- Updating GIS mapping
- Concept design of upcoming capital improvement projects



Respectfully submitted,

Scott A. Nicewarner  
City Administrator

# Fit Room at Fairgrounds Park at Fairgrounds Park

## Monthly Calendar For July 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					<b>1</b> 7p-8:15p Aerial Fitness, Stretch #7658	<b>2</b> 11a-4p BMX Event Block
<b>3</b> 9:30a-11a Gymnastics for Kids, intermediate #7756 11a-12p Gymnastics for Kids #7750	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b> 6:30p-7:30p Zumba #7743	<b>8</b> 11a-2p CPR and First Aid #7737 7p-8:15p Aerial Fitness, Stretch #7659	<b>9</b> 10:30a-11:30a Aerial Fitness, Tricks #7715 12p-4p Block- BMX Race
<b>10</b> 9:30a-11a Gymnastics for Kids, intermediate #7757 11a-12p Gymnastics for Kids #7751 1p-2:15p Aerial Fitness, Stretch #7639	<b>11</b> 5:30p-6:30p Embody Yoga Summer Series #7685	<b>12</b>	<b>13</b> 5:30p-6:30p Embody Yoga Summer Series #7685	<b>14</b> 6:30p-7:30p Zumba #7743	<b>15</b> 7p-8:15p Aerial Fitness, Stretch #7660	<b>16</b> 9a-3p BMX Annual State Race
<b>17</b> 5:45p-6:45p Gymnastics for Kids #7751 6:45p-8:15p Gymnastics for Kids, intermediate #7757	<b>18</b> 5:30p-6:30p Embody Yoga Summer Series #7685	<b>19</b> 11a-4p Fed Ex Hiring Event	<b>20</b> 5:30p-6:30p Embody Yoga Summer Series #7685	<b>21</b> 6:30p-7:30p Zumba #7743	<b>22</b> 7p-8:15p Aerial Fitness, Stretch #7661	<b>23</b> 10:30a-11:30a Aerial Fitness, Tricks #7716
<b>24</b> 9:30a-11a Gymnastics for Kids, intermediate #7757 11a-12p Gymnastics for Kids #7751 1p-2:15p Aerial Fitness, Stretch #7640	<b>25</b> 5:30p-6:30p Embody Yoga Summer Series #7685	<b>26</b>	<b>27</b> 5:30p-6:30p Embody Yoga Summer Series #7685	<b>28</b> 6:30p-7:30p Zumba #7743	<b>29</b> 7p-8:15p Aerial Fitness, Stretch #7662	<b>30</b> 10:30a-11:30a Aerial Fitness, Tricks #7717
<b>31</b> 9:30a-11a Gymnastics for Kids, intermediate #7757 11a-12p Gymnastics for Kids #7751 1p-5p Square Dance #7763						

# University Plaza at University Plaza

## Monthly Calendar For July 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					<b>1</b> 9a-3:30p Beacon House Recess Use 7p-9p City Summer Nights #3269	<b>2</b> 8a-12p Outdoor Market #3045
<b>3</b>	<b>4</b> 9a-3:30p Beacon House Recess Use	<b>5</b> 9a-3:30p Beacon House Recess Use	<b>6</b> 9a-3:30p Beacon House Recess Use	<b>7</b> 9a-3:30p Beacon House Recess Use 1p-10p Imagine Hagerstown Fourth Friday	<b>8</b> 9a-3:30p Beacon House Recess Use 5p-9p Shakespeare in the Park	<b>9</b> 8a-12p Outdoor Market #3045 5p-9p Shakespeare in the Park
<b>10</b> 5p-9p Shakespeare in the Park	<b>11</b> 9a-3:30p Beacon House Recess Use	<b>12</b> 9a-3:30p Beacon House Recess Use	<b>13</b> 9a-3:30p Beacon House Recess Use	<b>14</b> 9a-3:30p Beacon House Recess Use	<b>15</b>	<b>16</b> 8a-12p Outdoor Market #3045
<b>17</b>	<b>18</b> 9a-3:30p Beacon House Recess Use	<b>19</b> 9a-3:30p Beacon House Recess Use	<b>20</b> 9a-3:30p Beacon House Recess Use	<b>21</b> 9a-3:30p Beacon House Recess Use	<b>22</b> 1p-10p Imagine Hagerstown Fourth Friday	<b>23</b> 8a-12p Outdoor Market #3045
<b>24</b>	<b>25</b> 9a-3:30p Beacon House Recess Use	<b>26</b> 9a-3:30p Beacon House Recess Use	<b>27</b> 9a-3:30p Beacon House Recess Use	<b>28</b> 9a-3:30p Beacon House Recess Use	<b>29</b>	<b>30</b> 11a-9p Freedom Fest
<b>31</b>						