

CITY OF HAGERSTOWN, MARYLAND

STATUS & INFORMATION REPORT NO. 24 FOR 2022



June 24, 2022

To Mayor Keller and Members of the City Council:

UPCOMING MEETINGS

To obtain City Department or City Boards and Commissions meeting information, please visit <https://www.hagerstownmd.org/27/Government>. We encourage you visit our website at <https://www.hagerstownmd.org> for all City-related updates. Other inquiries may be made by visiting the City Resident 311 page at <https://www.hagerstownmd.org/841/Services>.

<h3 style="margin: 0;">JUNE 2022</h3> <p style="margin: 0; font-size: small;">For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at http://www.hagerstownmd.org/calendar.aspx</p>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7 4pm Work Session	8 4pm Hagerstown Planning Commission Meeting	9 4pm Board of Traffic & Parking Meeting – CANCELLED 4:30pm Hagerstown Historic District Commission Meeting 7pm Board of Zoning Appeals Meeting	10	11
12	13	14 No Mayor & Council Meeting – Maryland Municipal League's Conference in Ocean City	15	16	17	18
19	20 HOLIDAY City Offices Closed *Free Parking in City Parking Decks on 6/20/22	21 4pm Work Session	22	23 4:30pm Hagerstown Historic District Commission Meeting	24	25
26	27	28 7pm Regular Session	29 7pm Hagerstown Planning Commission Meeting	30		

COMMUNICATIONS

This Week's Headlines & Media Releases:

- Local Parks Dodge Worker Shortage That's Hitting Other Places
- Doleman Black Heritage Museum Holds Juneteenth Celebration
- Rotary Distributes More Than \$60,000 in Grants to Area Groups
- What Was the Average Sale Price for Tri-State Area Homes?
- Chamber Offers Chance to Meet Washington County Sheriff Candidates
- Washington County Marks Juneteenth with Story of Seeking Freedom
- Washington County's New COVID-19 Cases Flat; Maryland Cases Fall 12.9%
- Jobs Report: Businesses Hiring, but 'Overall Sentiment is not Good'
- Grand Opening Celebrations This Week for Three Local Businesses
- As the Election Approaches, What Changes Will You See at the Polls?
- WCPS Superintendent Finalist Announces Retirement from Other Job
- Sovine Named Next WCPS Superintendent
- Press Release: Imagine Hagerstown – June 24
- Traffic Advisory: Five Corners

This Week's Video Projects

- Mayor & Council Special & Work Sessions
- Skatepark Video Footage
- Harrison Farm Drone Footage

Channel 25 Hub City Now Programming:

- Mayor & Council Meeting
- "Council WRap"
- HYC "Environment" Video
- Imagine Hagerstown Fourth Friday Promo
- Skatepark Construction Progress Video
- PayByPhone Videos
- First Hose Company of Hagerstown Museum Video Series
- "Council WRap" Promo
- Potterfield Pool :30 Spot
- Fit Room :30 Spot
- Hagerstown Greens at Hamilton Run :30 Spot
- MTA Commuter Connection

City Website:

- www.hagerstownmd.org attracted 12,413 user visits for the week of June 16-22, 2022.
- The most popular top entrances (the first page users accessed on the website):
 - Home Page 2,715
 - Utility Billing Page 824
 - Police Page 792
 - Online Payment Portal Page 724
 - Potterfield Pool Page 562
 - Downtown Events Page 295
 - Parks & Recreation Page 282
 - Outdoor Movies at City Park Page 281
 - Collection-Zones-Schedules Page 269
 - Form Center Page 165
- Top searches
 - "True"
 - "Online payment portal"
 - "Police"
 - "Utility billing"
 - "Parks & recreation"

COMMUNITY ENGAGEMENT

1. The Main Street Advisory Council met to discuss upcoming events and new ideas.
2. The Farmers Market is canceled for Saturday, June 25th and Saturday, July 2nd. We will relaunch with a grand opening on Saturday, July 9th with a theme of Christmas in July.
3. **IMAGINE HAGERSTOWN:** Please join us at 5 p.m. on Friday, June 24th at University Plaza.
Opening Act: Twisted Bluez Band Headliner: Silent Old Mountains

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

Economic Development. DHCD announced the re-funding of Project Restore. Staff engaged in a marketing outreach campaign to increase the awareness of the program, as well as worked with local property owners and management companies to identify available properties that qualify.

Grand Openings & Anniversary Celebrations:

- City staff completed a Grand Opening Ribbon Cutting Celebration for Elwood Staffing Services Inc. Elwood Staffing focuses on their “Elwood Service Promise” to fit both short-term and long-term needs. The company also offers a Business Resource Center committed to offering businesses a variety of educational and training resources and programs.
- City staff also completed a Grand Opening Ribbon Cutting Celebration for Vibez Lounge LLC. Vibez Lounge offers the community a restaurant and lounge atmosphere for customers to enjoy home cooked meals, appetizers, and specialty drinks. Patrons can enjoy a constantly revolving list of afternoon and evening events with a little bit offered for everyone’s interests.

ENGINEERING

1. **Pavement Preservation.** Craig Paving plans to mill and repave portions of Church Street during the week of June 27th. They will then pave some of the cart paths at the Greens at Hamilton Run.
2. **Skatepark.** Spohn Ranch is continuing to construct the bowls and ramps in the park. They are also installing foundations for the shade structures that will be placed at the facility.
3. **Eldridge Drive Pole Barns.** Myers Building Systems has substantially completed the construction of two pole barn structures at the Public Works site at the end of Eldridge Drive. The pole barns will cover the vehicle wash-out pad and the street sweeping debris stockpile, which will help the City to comply with its MDE permit for the facility.

4. **Engineering Statistics**

Description	Week of 6/20/22	Calendar Year 2022 TOTALS
Traffic complaints received	4	167
Work Orders completed	4	151
Traffic counts completed	0	16
Construction Projects		
Description	Week of 6/20/22	Calendar Year 2022 TOTALS
Construction Projects advertised for bids	0	6
RFP’s Advertised	0	5
Projects under construction	11	15
Projects completed	2	8

POLICE DEPARTMENT

Calls for Service:	1669	Field Interviews:	11
Arrests/Warrants Served:	21	Moving Violations:	30
Domestic Violence Calls:	21	Safety Repair Orders:	1
DUI Arrests:	3	Warnings:	51
Reports Filed:	138		

Junior Police Academy: The Hagerstown Police Department conducted the Junior Police Academy the week of June 13 for the first time since 2017. Fourteen 6th and 7th graders from various Washington County schools were selected to participate in the program through an application process that included a written essay and a copy of their grades. These students were able to meet with numerous individuals from different branches and tour different facilities within law enforcement, including a forensics lab, a K9 demonstration, the watch center, the 911 dispatch center, a drug discussion with the Narcotics Task Force, and a tour of City Hall. They also toured both District and Circuit Courts and had the honor of having a Judge at both locations speak with them regarding how the court system functions and what each court handles. At the end of the four-day session, each student was presented with a completion certificate. Both the parents and students had great things to say about the program and many mentioned looking forward to returning again next year. Thank you to the HPD staff involved in coordinating this program.



PUBLIC WORKS

PUBLIC WORKS

CHART NO. 1 – GENERAL PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	182	182
	University District Deck	197	197
Number of Student Permits	Central, Market, Rochester Lots	49	50
Number of Patrons Using Decks	A & E Deck	1,132	1,395
	University District Deck	475	1,298
Number of Citations Issued	(Includes Warnings)	240	264
Late Payment Notifications		2	15
Peak Occupancy (%)	A & E Deck	100% Fri @ 6PM 100% Fri @ 10PM*	83% Tu @ 6 PM
Peak Occupancy (%)	University District Deck	45% Th @ Noon**	45% Tu @ 10 AM

*Due to technical difficulties gates were raised Monday and Tuesday

**Due to technical difficulties gates were only operational Wednesday and Thursday

CHART NO. 2 – A&E PARKING DECK WEEKLY OCCUPANCY

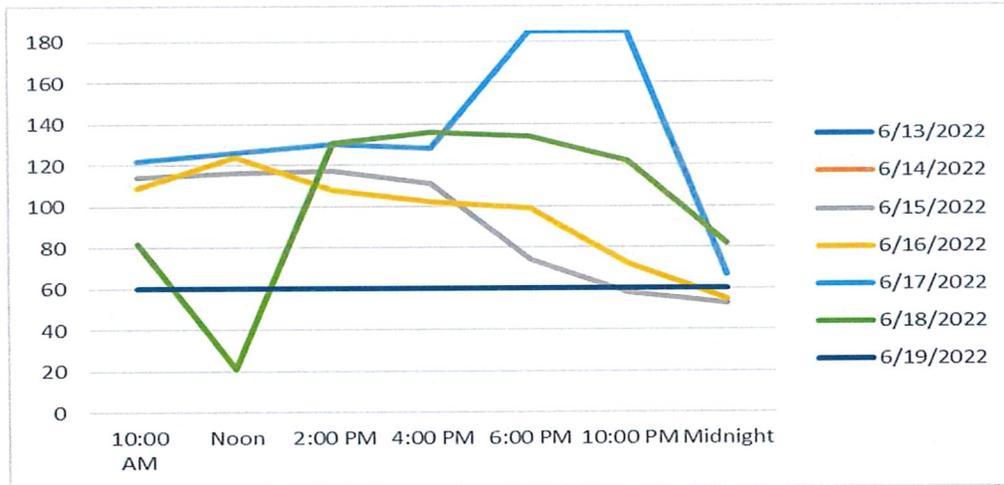
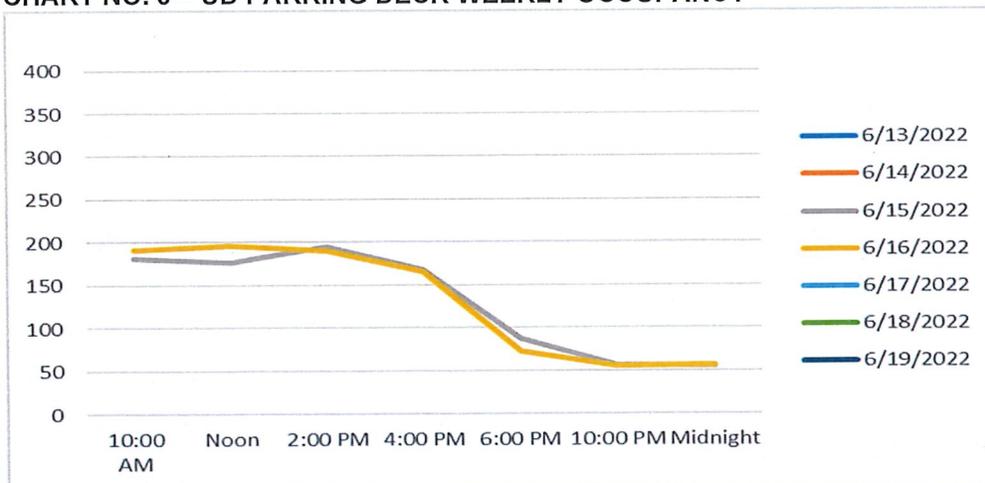


CHART NO. 3 – UD PARKING DECK WEEKLY OCCUPANCY



CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	0	0
Engineering	0	0
Fire	0	0
Light	1	3
Parks & Recreation	1	2
Planning & Code	0	1
Police	11	4
Public Works	6	6
Wastewater	0	1
Water	4	5
Human Resources	0	0
Weekly Totals	23	22
Yearly Total	483	460

POLE SHEDS. Street sweepings are taken to a storage site at the end of Eldridge Drive. The material is eventually hauled out to the Washington County Solid Waste landfill. Two pole sheds were recently erected as part of the street sweeping program. One shed covers the debris pile and the other covers the washout bay. The debris shed is to keep rain and snow from causing runoff from the debris as Antietam Creek is only a short distance away. The washout bay leads to the City’s wastewater system where the wash water can be properly treated. The shed protects the wastewater system from treating rain water.



AFTER HOURS CALL BACKS

Monday, June 13, 2022 @ 2:24 PM: Staff received a report that the steel plate at a drain repair site on Burhans Boulevard at the railroad bridge had moved. Staff was called in to secure the plate back in place.

Saturday, June 18 2022 @ 1:30 PM: Staff received a request by MS Utility for emergency locate of traffic signal underground due to a ruptured gas line at Dual Highway and Tracy’s Lane. Staff provided the contact number and information to correct/proper agency.

Sunday, June 19, 2022 @ 2:30 PM: Staff received a report of damaged Velo Bike Race detour signs and barricades at Baltimore Street and Locust Street, and also at Potomac Street and Antietam Street. Staff confirmed signs did not pose any danger for roadways and walking areas. The signs and barricades were collected next business day.

PARKS AND RECREATION

Downtown Events

- June 19 – 25, Miss Maryland Pageant, Maryland Theatre

Fit Room. The Fit Room Report is attached with upcoming classes. There are no private rentals for remainder of June.

Outdoor Programs

- Aqua Yoga at Potterfield Pool:
 - Tuesdays, 6:15-7:15 p.m., June 21 – July 19

- Aqua Zumba at Potterfield Pool:
 - Saturdays, 10 a.m. – 11 a.m., through August 20
 - Mondays, 6:30 p.m. -7:30 p.m., through August 22
- Walking to Wellness – Walking Group Meets Every Wednesday at East Pavilion in Fairgrounds Park through August 10

University Plaza. The University Plaza Report is attached with upcoming events:

- Imagine Hagerstown, Friday, June 24, 5 p.m. – 8 p.m.
- Farmers Market, Saturday, June 25, 8 a.m. - Noon

Virtual Programs

Virtual Fitness, Monday – Friday, 6 p.m.-7 p.m., through June 30

UTILITIES DEPARTMENT

ELECTRIC DIVISION

Service Calls

- Thur. 6/16 - 460 Summit Avenue – tree on line; all HLD facilities were found to be clear.
Time Out: 16.3-17.6
- Sat. 6/18 - 320 South Locust Street – total outage; the customer’s main disconnect had tripped.
Time Out: 15.2-15.6
- 212-214 North Jonathan Street – partial outage; repairs were made to the triplex service that was torn down by a tree branch. Time Out: 17.0-18.0
- 261 South Potomac Street – total outage; squirrel caused transformer fuse to operate.
Time Out: 7.7-8.8
- 149 South Mulberry Street – lines down; lines were found to belong to Verizon.
Time Out: 9.5-9.9
- 900 Noland Drive – lines down; these wires were old camera cables and were removed from the street. Time Out: 10.7-11.0
- 757 Dual Highway – Miss Utility locate; emergency locate for Columbia Gas.
Time Out: 12.9-13.4
- 919 Hamilton Boulevard – tree on line; the service was reattached. Time Out: 19.3-20.6
- 1302 Cedarwood Drive – Miss Utility locate; emergency locate for Columbia Gas. Time Out: 20.7-21.0
- Mon. 6/20 - 926 Oak Hill Avenue – blinking lights; a broken neutral was found and repaired.
Time Out: 17.0-19.0

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
2	0	1	0

- Multiple permit reviews and service upgrade requests have been reviewed and/or completed by engineering staff. Staff performed underground locate requests across the system.
- Engineering staff continued work on designs for underground high voltage utility electric facilities for planned residential developments.

- Staff completed inventory activities in the HLD stock room.
- Staff assisted with Restoration of Service activities after severe thunderstorms caused damaged to the electric system on Wednesday afternoon.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, June 15, 2022	5.91	0.00
Thursday, June 16, 2022	5.89	0.30
Friday, June 17, 2022	5.64	0.00
Saturday, June 18, 2022	5.36	0.00
Sunday, June 19, 2022	5.14	0.00
Monday, June 20, 2022	5.19	0.00
Tuesday, June 21, 2022	5.31	0.00
Weekly – Avg. Flow / Total Rainfall	5.49	0.30
June – Avg. Flow /Total Rainfall	5.89	1.13

- Replaced faulty circuit board on Siemens level controller that serves #2 Primary.
- Replaced cuvette and program UVT monitor.
- Cleaned and organized shop and mezzanine for inventory.
- Rebuilt waste pump in ASPS.
- Routine MVP Plant Work orders & Corrective Work Orders.

Wastewater Collection

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	#5 & 21	463'	155'	4
Flushing	#21	10,407'		

Collection System Maintenance Tasks

- Worked with IOT (Avista) rep Conor to upgrade all SIM cards in each SCADA unit.
- Downloaded & organized files from Unit #518 to NAS.
- PS #7, installed new drives for Pumps #1 & 3, as well as keypad mounts.
- PS #21, broke down bypass and returned it to WWTP.
- PS #22, checked generator after it faulted in overcrank.
- PS #27, installed SCADA and PLC, UPS and blower.
- Collected Newgate data.
- Sewer backup, 240 Jonathan Street, problem on the private side.
- Sewer backup, 645 Guilford Avenue, will CCTV next week.
- Grinder pump, 20210 Mahogany Circle, no issues found.
- Grinder pump, 20012 Mount Aetna Road, replaced pressure tube.
- Cleaned, parged, and applied epoxy to manholes on Wesel Blvd.
- Hauled stone for inventory.
- Tested all old metering equipment.
- General pump shop repair work.

Wastewater Division – Customer Call Log Summary 2022							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	3	3	0	0	0	7	13
YTD 2022	217	125	21	0	0	235	598

Engineering

- Review of Site Development and City Permit drawings.
- Gathering information for service inquiries.
- Updating GIS databases completed with water projects.
- Ongoing Construction Inspection of ongoing water projects.

Lab

- Process and regulatory testing were routine for the week.
- Completed weekly QC (pH, Cl, Conductivity) on DI water.
- Completed DMR-QA data entry and submission.
- Collected NWWWS Program samples for CDC-Biobot COVID monitoring.
- Worked on modified sampling plan for Synagro OP, COD, TSS analysis.
- Collected pretreatment monitoring samples at HBP.
- Laboratory staff completed MCET course training class.

WATER DIVISION

Plant Flows - System Demand (MGD)

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
06/16/22	11.22		11.22
06/17/22	11.12		11.12
06/18/22	10.52		10.52
06/19/22	10.47		10.47
06/20/22	11.33		11.33
06/21/22	11.52		11.52
06/22/22	11.39		11.39
Average			11.08

Water Production at R. C. Willson & Pump Station Distribution

- Staff worked on facility maintenance and routine preventative maintenance.

Water Production at Breichner / Edgemont Reservoir. The Edgemont Reservoir pool elevation is currently at 2.00 feet. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, design criteria and project schedule.

Water Distribution

- Crews performed customer service work and new meter installations as needed.
- Crews continued replacement of residential meters throughout the water service area.
- Crews installed new services at Westfields.

Laboratory

- Process and regulatory testing were routine for the week.
- Completed bacteriological monitoring for June.
- Collected samples for 2022 LCRR analysis.
- Attended MDWARN Emergency Exercise Webinar and Functional Exercise.

Engineering

	<u>City</u>	<u>County</u>
Site Plans	-	-
Preliminary Plats	-	-
Grading Plan	-	-
Final Plat	-	-
Building Permits	-	-
Development Plan	-	-

- Construction inspection of ongoing projects
- Review of City permit and site plan drawings
- Review of County building permits.
- Updating GIS mapping
- Concept design of upcoming capital improvement projects



Respectfully submitted,

A handwritten signature in blue ink that reads "Scott A. Nicewarner". The signature is fluid and cursive, with a large loop at the end of the last name.

Scott A. Nicewarner
City Administrator

Fit Room at Fairgrounds Park at Fairgrounds Park

Monthly Calendar For June 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 5:30p-6:30p Embody Yoga #7683	2 4p-4:30p Princess Ballerina #7693 4:45p-5:15p Ballet & Acro #7702 6:30p-7:30p Zumba #7742	3 7p-8:15p Aerial Fitness, Stretch #7654	4 10:30a-11:30a Aerial Fitness, Tricks #7712 1p-2p Yoga Training, Private Session #7781 2p-9p 50 & Fabulous Birthday
5 11a-12p Gymnastics for Kids #7749	6 5:30p-6:30p Embody Yoga #7683	7 11a-4p Fed Ex Hiring Event	8 5:30p-6:30p Embody Yoga #7683	9 4p-4:30p Princess Ballerina #7693 4:45p-5:15p Ballet & Acro #7702 6:30p-7:30p Zumba #7742	10 7p-8:15p Aerial Fitness, Stretch #7655	11 7a-2p Blocked for Yard Sales #3026 3p-8p Dad's 60th Birthday
12 9:30a-11a Gymnastics for Kids, intermediate #7756 11a-12p Gymnastics for Kids #7750 1p-2:15p Aerial Fitness, Stretch #7637	13	14	15	16 6:30p-7:30p Zumba #7742	17 7p-8:15p Aerial Fitness, Stretch #7656	18 10:30a-11:30a Aerial Fitness, Tricks #7713
19 9:30a-11a Gymnastics for Kids, intermediate #7756 11a-12p Gymnastics for Kids #7750 1p-5p Square Dance #7762	20	21	22	23 6:30p-7:30p Zumba #7742	24 7p-8:15p Aerial Fitness, Stretch #7657	25 10:30a-11:30a Aerial Fitness, Tricks #7714
26 9:30a-11a Gymnastics for Kids, intermediate #7756 11a-12p Gymnastics for Kids #7750 1p-2:15p Aerial Fitness, Stretch #7638	27	28	29	30		

University Plaza at University Plaza

Monthly Calendar For June 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 9a-3:30p Beacon House Recess Use	2 9a-3:30p Beacon House Recess Use	3 9a-3:30p Beacon House Recess Use	4 8a-12p Outdoor Market #3045
5	6 9a-3:30p Beacon House Recess Use	7 9a-3:30p Beacon House Recess Use	8 9a-3:30p Beacon House Recess Use	9 9a-3:30p Beacon House Recess Use	10 9a-3:30p Beacon House Recess Use	11 8a-12p Outdoor Market #3045
12 4p-6:30p Fresh Academicz End-of-Year Show #3307	13 9a-3:30p Beacon House Recess Use	14 9a-3:30p Beacon House Recess Use	15 9a-3:30p Beacon House Recess Use	16 9a-3:30p Beacon House Recess Use	17	18
19	20 9a-3:30p Beacon House Recess Use	21 9a-3:30p Beacon House Recess Use	22 9a-3:30p Beacon House Recess Use	23 9a-3:30p Beacon House Recess Use	24 1p-10p Imagine Hagerstown Fourth Friday	25 8a-12p Outdoor Market #3045
26	27 9a-3:30p Beacon House Recess Use	28 9a-3:30p Beacon House Recess Use	29 9a-3:30p Beacon House Recess Use	30 9a-3:30p Beacon House Recess Use		

University Plaza at University Plaza

Monthly Calendar For July 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 9a-3:30p Beacon House Recess Use 7p-9p City Summer Nights #3269	2 8a-12p Outdoor Market #3045
3	4 9a-3:30p Beacon House Recess Use	5 9a-3:30p Beacon House Recess Use	6 9a-3:30p Beacon House Recess Use	7 9a-3:30p Beacon House Recess Use 1p-10p Imagine Hagerstown Fourth Friday	8 9a-3:30p Beacon House Recess Use 5p-9p Shakespeare in the Park	9 8a-12p Outdoor Market #3045 5p-9p Shakespeare in the Park
10 5p-9p Shakespeare in the Park	11 9a-3:30p Beacon House Recess Use	12 9a-3:30p Beacon House Recess Use	13 9a-3:30p Beacon House Recess Use	14 9a-3:30p Beacon House Recess Use	15	16 8a-12p Outdoor Market #3045
17	18 9a-3:30p Beacon House Recess Use	19 9a-3:30p Beacon House Recess Use	20 9a-3:30p Beacon House Recess Use	21 9a-3:30p Beacon House Recess Use	22 1p-10p Imagine Hagerstown Fourth Friday	23 8a-12p Outdoor Market #3045
24	25 9a-3:30p Beacon House Recess Use	26 9a-3:30p Beacon House Recess Use	27 9a-3:30p Beacon House Recess Use	28 9a-3:30p Beacon House Recess Use	29	30 11a-9p Freedom Fest

University Plaza at University Plaza

Monthly Calendar For July 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31						