

CITY OF HAGERSTOWN, MARYLAND

STATUS & INFORMATION REPORT NO. 19 FOR 2022



May 20, 2022

To Mayor Keller and Members of the City Council:

UPCOMING MEETINGS

To obtain City Department or City Boards and Commissions meeting information, please visit <https://www.hagerstownmd.org/27/Government>. We encourage you visit our website at <https://www.hagerstownmd.org> for all City-related updates. Other inquiries may be made by visiting the City Resident 311 page at <https://www.hagerstownmd.org/841/Services>.

MAY 2022						
For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at http://www.hagerstownmd.org/calendar.aspx						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3 3pm Executive Session 4pm Work Session	4	5	6	7
8	9	10 4pm Executive Session 5pm Work Session 7pm Special Session & Public Hearings	11 4pm Hagerstown Planning Commission Meeting	12 4pm Board of Traffic & Parking Meeting 4:30pm Hagerstown Historic District Commission Meeting 7pm Board of Zoning Appeals Meeting	13	14
15	16	17 3:30pm Executive Session 4pm Work Session & Special Session	18	19	20	21
22	23	24 7pm Regular Session	25 7pm Hagerstown Planning Commission Meeting	26 4:30pm Hagerstown Historic District Commission Meeting	27	28
29	30 HOLIDAY CITY OFFICES CLOSED *Free Parking in City Parking Decks on 5/30/22	31 No M&C Meeting				

COMMUNICATIONS

This Week's Headlines & Media Releases:

- Hagerstown Woman Shot in Dispute Over Money, Police Say
- City Gives Initial Nod to \$171.2 Million Budget; Tax Bill Could Go Up
- Commissioners to Hold Public Hearing Tuesday on Rezoning Request
- 'Cool' Event Planned in Downtown Hagerstown Saturday
- Roofing Company Officially Opens New \$70M Hagerstown Plant
- Hagerstown Community College Celebrates 75th Commencement
- Site Being Prepared for Warehouse; The Foundry Supports New Businesses
- School System Officials Say They're Recruiting to Diversify Leadership
- New COVID Cases Up, but Hospitalizations, Deaths Flat
- The People's Convoy is Coming Back to Hagerstown Speedway Tonight
- County Commissioners Deny Rezoning of Property on Beaver Creek Road
- Press Release: The Foundry Pop-Ups Grand Opening
- Press Release: Community Clean-Up Day
- Press Release: Mid-Atlantic Veterinary Hospital Grand Re-Opening
- Traffic Advisory: View Street

This Week's Video Projects

- Mayor & City Council Special & Work Sessions
- "Council WRap" Segment
- "Hub-Bub" Video Podcast Recording
- Hatters Plaza Ribbon-Cutting Celebration Video

Channel 25 Hub City Now Programming:

- Mayor & Council Meeting
- "Council WRap"
- Hatters Plaza Ribbon-Cutting Celebration
- Imagine Hagerstown Amish Outlaws Promo
- Imagine Hagerstown Fourth Friday Promo
- Skatepark Construction Progress Video
- PayByPhone Videos
- First Hose Company of Hagerstown Museum Video Series
- "State of the City" Video
- "Council WRap" Promo
- Potterfield Pool :30 Spot
- Fit Room :30 Spot
- Hagerstown Greens at Hamilton Run :30 Spot
- "Hub-Bub" Video Podcast
- Stormwater Program Informational Video
- MTA Commuter Connection

City Website:

- www.hagerstownmd.org attracted 10,022 user visits for the week of May 12-18, 2022.

- The most popular top entrances (the first page users accessed on the website):

• Home Page	2,558
• Utility Billing Page	1,040
• Online Payment Portal Page	730
• Police Page	260
• City Park Page	225
• Parks & Recreation Page	222
• Downtown Events Page	182
• Potterfield Pool Page	156
• Jobs Page	142
• Bids Page	132

- Top searches
 - “True”
 - “Online payment portal”
 - “Utility billing”
 - “Police”
 - “Parks & recreation”

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

Economic Development. Staff attended the Fort Detrick Alliance Board Meeting on Wednesday, May 18th on which staff serve in an ex-officio role.

Community Development. Hagerstown Loan Review Authority (HLRA) approved a business revolving loan application in the amount of \$165,000 for the proposed Hub City Brewing/Church Street Distilling Co/Slate Hill Winery project.

Grand Openings & Anniversary Celebrations. Two ribbon cutting ceremonies took place. The first was a grand opening event celebrating The Foundry Pop-Ups on Friday May 20th. After a time working the 9-5 life, owner Jen Mulledy decided it was time to take the jump and return to entrepreneurship. Hoping to inspire other women to follow their dreams of starting their own business, she created The Foundry Pop-Ups in order to offer a safe haven for aspiring business owners to test out the brick-and-mortar experience without taking on the major risks and life challenges that typically come along with it. Today, The Foundry Pop-Ups has three locations and supports over 50 microbusinesses; the majority of which are women owned.

The second ribbon cutting ceremony occurred on Saturday the 21st and celebrated the Grand Re-Opening of Mid-Atlantic Veterinary Hospital. With the prior practice owner retiring late last year, Mid-Atlantic was scheduled to close at the end of July 2021. Heart + Paw, one of the fastest growing veterinary care, grooming, and dog daycare center groups in the country, took the opportunity to step in to save the clinic just two days before the practice was set to close. Over the past few months, the Heart + Paw team has been upgrading equipment, installing new technology such as online appointment bookings, and hiring a team of veterinarians, technicians and staff, all with the goal of rebuilding what has always been a great practice in Hagerstown.

Events:

- Pre-event planning continues for upcoming Music on the Square, Art Walk, Imagine Hagerstown, Community Clean-Up Day and Miss Maryland 2022.
- The rain held off for the Lana Spence Band to perform for Music on the Square on May 13th from 5:30-7:30 p.m. About 50-75 people came throughout the evening and walked by some brought chairs ate from Pretzel and Pizza Creations got Boba Tea.
- The Art Walk held by the BISFA Foundation was a huge success Saturday, May 14th! The rain also held off in the morning for the ribbon cutting. The new art work along the trail and Hater’s Plaza really adds to downtown Hagerstown!
- Music on the Square continues this Friday with Wild Whispers from 5:30-7:30 p.m.!

ENGINEERING

1. **Downtown Stadium.** The Maryland Stadium Authority indicated they will send us “notice” around the end of June and will begin demolition and envelope the site in fencing in August.
2. **Stadium Demolition.** All interior demolition is substantially complete and the perimeter wall is being removed. All work could be done by around June 3rd.
3. **I 81.** Staff assisted in submitting for Federal INFRA grant for the next phase of widening.
4. **Fairgrounds Entrance Building.** Restoration work to re-mothball the structure is 80% complete and going well.

5. Engineering Statistics

Description	Week of 5/16/22	Calendar Year 2022 TOTALS
Traffic complaints received	7	144
Work Orders completed	8	133
Traffic counts completed	0	13
Construction Projects		
Description	Week of 5/16/22	Calendar Year 2022 TOTALS
Construction Projects advertised for bids	2	4
RFP's Advertised	0	5
Projects under construction	10	15
Projects completed	2	5

POLICE DEPARTMENT

Calls for Service:	1792	Field Interviews:	17
Arrests/Warrants Served:	31	Moving Violations:	28
Domestic Violence Calls:	17	Safety Repair Orders:	1
DUI Arrests:	1	Warnings:	42
Reports Filed:	142		

Officers of the Month: Officers Larrain and Zupan have been selected as Officers of the Month for April 2022. On April 22, Charlie Shift officers responded to 435 North Mulberry Street when they called for help while fighting with a subject on PCP. Charlie Shift was working with six officers. Shift change had just occurred and Officers Zupan & Larrain were off duty. They both heard the call for assistance while on their way home in their personal vehicles. Without hesitation they drove to the scene and begin assisting. Officers were able to then control the situation. HPD is proud to have employees like Officers Larrain and Zupan and we commend them for going above and beyond to ensure the safety of their fellow officers. Congratulations to both on a job well done.



PLANNING & CODE ADMINISTRATION

Historic District Commission:

- HDC Meeting will take place on May 26th @ 4:30 pm. The following case is under design review:
- HDC-2022-22 – 36 North Potomac Street, Donna M. Jones, Applicant, for window lettering.

Board of Zoning Appeals:

The BZA Hearing on Thursday May 12, 2022 approved the following cases:

- Z-2022-01 East side of Wakefield Road - Special exception for a fire station applicant: City of Hagerstown
- Z-2022-02 West side of South Potomac Street - Special exception for a fire station applicant: City of Hagerstown
- Z-2022-03 Pangborn Self Storage –580 Pangborn Blvd – Variance

BZA Hearing on June 9th will present the following case:

- Z-2022-04 Vincent Seen – Non Conforming Use 526 East Franklin Street

Zoning Verification Letters:

- CenterPoint Integrated Solutions Request for Zoning Verification for 1921-1923 Dual Highway
- Village Settlements, Inc. Request for Zoning Verification for 830 Bowman Avenue
- The Law Office of Zachary J. Kieffer Request for Zoning Verification for 330 Frederick Street “Wells House”

Zoning Certificates:

- Albermarle Services, LLC 1101 Opal Court, Suite 301 –Behavioral health including outpatient treatment and counseling services.

Planning Commission. The next Planning Commission meeting will be held on May 25, 2022 @ 7 p.m. The current agenda is as follows:

Development Review:

1. **Brook Meadow Townhouse Subdivision** – North side of Security Road, south of Pangborn Park – Development Plan (P-2021-01) and Forest Conservation Plan (FC-2021-02); Engineer: G. Poffenberger, Fox & Associates.
2. **Western Heights Middle School Driveway** – North Side of Marshall Street – Site Plan (ZS-2022-04 And Forest Conservation Plan (FC-2022-04); Engineer: F. Frederick, Frederick, Seibert & Associates.
3. **Hagerstown Community College CDL School** – North side of Northern Avenue – Minor Site Plan (SA-2022-02) - Engineer: A. Hager, Frederick, Seibert & Associates.
4. **Lot 6, Sweeney Drive** – South side of the cul-de-sac of Sweeney Drive – Site Plan (ZS-2021-08). Engineer: M. Shifler and C. Rock, Fox & Associates.

PUBLIC WORKS

PUBLIC WORKS

CHART NO. 1 – GENERAL PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	181	181
	University District Deck	208	212
Number of Student Permits	Central, Market, Rochester Lots	45	45
Number of Patrons Using Decks	A & E Deck	1,851	2,025
	University District Deck	1,279	18
Number of Citations Issued	(Includes Warnings)	254	274
Late Payment Notifications		13	13
Peak Occupancy (%)	A & E Deck	N/A*	100% Th @ Noon Sat @ 6 PM
Peak Occupancy (%)	University District Deck	N/A*	N/A*

*Data not available due to technical issues

CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	0	0
Engineering	1	0
Fire	0	0
Light	1	2
Parks & Recreation	0	2
Planning & Code	0	0
Police	6	7
Public Works	1	6
Wastewater	0	2
Water	3	6
Human Resources	0	0
Weekly Totals	12	25
Yearly Total	375	363

PARKS AND RECREATION

City Park. The National Pike Festival Wagon will be passing through the park this Saturday, between the hours of 12:30-3:30 p.m. https://www.town.boonsboro.md.us/wagontrain?fbclid=iwar2wv3ke44ldiel3jefji-xs7tyjzpsvrohrqkk_ds0dr6mg9xqnc-p0zu

City Park Train Hub. Join us this Saturday for special activities at the Train Hub, including a balloon bender and rides with Tommy 202 from 11 a.m. – 1 p.m. (rides included with admission price). A proclamation to recognize National Kids to Parks Day will take place at 11 a.m. under the pavilion.

Fit Room. The Fit Room Report is attached with upcoming classes and rentals in May. No private rentals are scheduled this weekend.

Hager House. Rec staff met with Ion Design this week to review preliminary plans for the new and future exhibits.

Outdoor Programs

- Walking to Wellness – Walking Group Meets Every Wednesday at East Pavilion in Fairgrounds Park, Noon, May 4 – August 10.
- Saylor House Workshop: Plaster Wall Repairs & Finishing – Held at the Saylor House in Kiwanis Park, Fridays, 9 a.m. – 3 p.m., May 6-20
- Skateboard Pop-up Skate Park – Friday, May 20, 5 p.m.-7 p.m., meets at Covenant Life Church 1515, Dual Highway

Potterfield Pool. Staff is working with the YMCA to get the pool ready to open next Saturday, May 28!

University Plaza. The University Plaza Report is attached with upcoming events. Rec staff has sent instructions for electricity and bathrooms for May 20 rental.

Virtual Programs

Virtual Fitness, Monday – Friday, 6-7 p.m., April 11 – June 30

UTILITIES DEPARTMENT

ELECTRIC DIVISION

Service Calls

- Tues. 5/17
- 825 Maryland Avenue – Miss Utility locate; emergency locate for the Water Department to repair a break. All HLD facilities were clear. Time Out: 6.0-6.5
 - 1026 The Terrace – partial outage; line crew reattached service torn down by a tree branch. Time Out: 16.5-18.0

- Wed. 5/18 - 600 Block of Church Street – total outage; a bird caused a transformer fuse to operate.
Time Out: 17.0-18.2
- Thur. 5/19 - 916 Kuhn Avenue – total outage; the customer's main breaker tripped.
Time Out: 1.5-2.5

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
24	1	12	0

- Multiple permit reviews and service upgrade requests have been reviewed and/or completed.
- Engineering staff continued development of tracking templates for HLD's new Milsoft Work Order Management Software (WMS).
- Multiple jobs have been designed by Engineering and provided to Distribution for construction operations.
- Staff began preparations for annual inventory counts of HLD stock materials.
- Staff met with representatives from various manufacturing companies to discuss procurement challenges.
- Distribution crews continue to work on upgrades and repositioning of infrastructure to provide pole space for communication attachments.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, May 11, 2022	9.36	0.00
Thursday, May 12, 2022	8.87	0.00
Friday, May 13, 2022	8.00	0.00
Saturday, May 14, 2022	7.86	0.00
Sunday, May 15, 2022	7.62	0.00
Monday, May 16, 2022	7.78	0.00
Tuesday, May 17, 2022	7.44	0.00
Weekly – Avg. Flow / Total Rainfall	8.13	0.00
May – Avg. Flow /Total Rainfall	8.80	3.58

- Installed rebuilt fan assembly and motor caustic scrubber.
- Worked with Suez installing new ballast cards, rebuilding UV modules and integrating UV gate actuators into SCADA.
- Finalized Cat 6 installation from UV PSU to PLC 2-1.
- Routine MVP Plant Work orders & Corrective Work Orders.

Wastewater Collection

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	#2, #10	1,513.7'	252.4'	16
Flushing	#19	7,251'		

Collection System Maintenance Tasks

- Grinder pump, 478 Fair Meadows Boulevard, reset pump.
- Grinder pump, 11205 Eastwood Drive, electrical issue on the private side.
- Grinder pump, 11138 Eastwood Drive, replaced pump.
- Possible damage, 316 Willowbrook Way, sewer line found not to be damaged.
- Sewer backup, 1033 Columbia Road, problem on the private side.
- Sewer backup, 222 Wakefield Road, problem on the private side
- Sewer backup, 1533 Crest View Drive, CCTV found broken line, excavated and replaced lateral.
- Sewer backup, 1199 The Terrace, root issue is on the private side, CCTV.
- Worked on 2023 Overlay.
- Continued data collection of system for new database.
- Mowed at all lift stations.
- Mowed easements with Brush Hog, also inspected ROW beside new Amazon building on Wesel Boulevard.
- Mark depth of laterals on Frederick Street for Water Department.
- PS #9, worked on SCADA antenna.
- Installed new GFI outlet for Intellitime clock.
- Collected Newgate readings.
- General pump shop repair work.

Wastewater Division – Customer Call Log Summary 2022							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	4	1	1	0	0	2	8
YTD 2022	212	119	20	0	0	215	566

Engineering

- Review of Site Development and City Permit Drawings
- Gathering information for service inquiries
- Updating GIS databases completed with water projects
- Ongoing Construction Inspection of ongoing water projects

Lab

- Process and regulatory testing were routine for the week.
- Collected monthly DI water samples for TOC, NH3.
- Completed DMR-QA Proficiency Testing for MPN qualification (WP-327 Study).
- Attended pelletizer sample plan meeting.
- Selected as participant system to continue NWSS-CDC-Biobot COVID monitoring.
- Attended NWSS CoP Meeting for monitoring studies.
- Collected pretreatment monitoring samples at Sierra Nevada.
- Completed monthly pretreatment surcharges for Mack.
- Completed quarterly pretreatment reports.
- Completed QCs for Bacti new media and bottle lots.

WATER DIVISION

Plant Flows - System Demand (MGD)

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
05/12/22	10.88		10.88
05/13/22	10.91		10.91
05/14/22	10.41		10.41
05/15/22	10.58		10.58
05/16/22	10.39		10.39
05/17/22	11.38		11.38
05/18/22	10.95		10.95
Average			10.79

Water Production at R. C. Willson & Pump Station Distribution

- Staff worked on facility maintenance and routine preventative maintenance.
- Staff replaced a sulfuric acid flow switch at RC Willson.
- Staff replaced an I/O card PLC at pump station #4.
- Staff repaired the slope mower at RC Willson.

Water Production at Breichner / Edgemont Reservoir. The Edgemont Reservoir pool elevation is currently at 5.06 feet. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, design criteria and project schedule.

Water Distribution

- Crews performed customer service work and new meter installations as needed.
- Crews continued replacement of residential meters throughout the water service area.
- Crews repaired a leak on Maryland Avenue.

Laboratory

- Process and regulatory testing were routine for the week.
- Bacteriological monitoring for May is in progress.
- Collected composite sample from lagoon discharge.
- Collected quarterly distribution by-products compliance samples for TTHM and HAA5.
- Completed monthly TOC removal reporting.
- Performed chlorine testing on Henson Tank.
- Laboratory staff completed MCET course training class.
- Prepared addressing and call list for customer lead and copper samples.
- Responded to customer concern regarding water quality. Results were normal.

Engineering

	<u>City</u>	<u>County</u>
Site Plans	-	2
Preliminary Plats	-	-
Grading Plan	-	-
Final Plat	-	-
Building Permits	1	-
Development Plan	-	-

- Construction inspection of ongoing projects
- Review of City permit and site plan drawings
- Review of County building permits.
- Updating GIS mapping
- Concept design of upcoming capital improvement projects



Respectfully submitted,

Scott A. Nicewarner
City Administrator

Fit Room at Fairgrounds Park at Fairgrounds Park

Monthly Calendar For May 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 9:30a-11a Gymnastics for Kids, intermediate #7754 11a-12p Gymnastics for Kids #7748 1p-2:15p Aerial Fitness, Stretch #7634	2 5:30p-6:30p Embody Yoga #7683 7:15p-8:30p Belly Dance Technique & Choreography #7630	3	4 5:30p-6:30p Embody Yoga #7683	5 4p-4:30p Princess Ballerina #7693 4:45p-5:15p Ballet & Acro #7702 6:30p-7:30p Zumba #7741	6 7p-8:15p Aerial Fitness, Stretch #7650	7 10:30a-11:30a Aerial Fitness, Tricks #7707
8 9:30a-11a Gymnastics for Kids, intermediate #7754 11a-12p Gymnastics for Kids #7748	9 5:30p-6:30p Embody Yoga #7683 7:15p-8:30p Belly Dance Technique & Choreography #7630	10 11a-4p Fed Ex Hiring Event	11 5:30p-6:30p Embody Yoga #7683	12 4p-4:30p Princess Ballerina #7693 4:45p-5:15p Ballet & Acro #7702 6:30p-7:30p Zumba #7741	13 11a-2p CPR and First Aid #7736 7p-8:15p Aerial Fitness, Stretch #7651	14 10:30a-11:30a Aerial Fitness, Tricks #7708
15 9:30a-11a Gymnastics for Kids, intermediate #7755 11a-12p Gymnastics for Kids #7749 1p-2:15p Aerial Fitness, Stretch #7635	16 5:30p-6:30p Embody Yoga #7683	17	18 5:30p-6:30p Embody Yoga #7683	19 4p-4:30p Princess Ballerina #7693 4:45p-5:15p Ballet & Acro #7702 6:30p-7:30p Zumba #7742	20 7p-8:15p Aerial Fitness, Stretch #7652	21 10:30a-11:30a Aerial Fitness, Tricks #7709
22 9:30a-11a Gymnastics for Kids, intermediate #7755 11a-12p Gymnastics for Kids #7749 1p-5p Square Dance #7761	23 5:30p-6:30p Embody Yoga #7683	24	25 5:30p-6:30p Embody Yoga #7683	26 4p-4:30p Princess Ballerina #7693 4:45p-5:15p Ballet & Acro #7702 6:30p-7:30p Zumba #7742	27 7p-8:15p Aerial Fitness, Stretch #7653	28 10:30a-11:30a Aerial Fitness, Tricks #7710
29 9:30a-11a Gymnastics for Kids, intermediate #7755 11a-12p Gymnastics for Kids #7749 1p-2:15p Aerial Fitness, Stretch #7636	30	31				

University Plaza at University Plaza

Monthly Calendar For May 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17 8a-8p Blocked for Final Testing #3127	18	19	20 11a-2p Drug Court Graduation #3255	21
22	23 8a-8p Blocked for USMH Graduation #3126	24 8a-8p Blocked for USMH Graduation #3126	25 8a-8p Blocked for USMH Graduation #3126	26 8a-8p Blocked for USMH Graduation #3126	27 1p-10p Imagine Hagerstown Fourth Friday	28
29	30	31				