

CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT NO. 15 FOR 2022



April 22, 2022

To Mayor Keller and Members of the City Council:

UPCOMING MEETINGS

To obtain City Department or City Boards and Commissions meeting information, please visit <https://www.hagerstownmd.org/27/Government>. We encourage you visit our website at <https://www.hagerstownmd.org> for all City-related updates. Other inquiries may be made by visiting the City Resident 311 page at <https://www.hagerstownmd.org/841/Services>.

APRIL 2022						
For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at http://www.hagerstownmd.org/calendar.aspx						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5 3pm Executive Session 4pm Work Session & Special Session	6	7	8	9
10	11	12 3pm Executive Session 4pm Work Session	13 4pm Hagerstown Planning Commission Meeting	14 4pm Board of Traffic & Parking Meeting 4:30pm Hagerstown Historic District Commission Meeting 7pm Board of Zoning Appeals Meeting	15 HOLIDAY City Offices Closed *Free Parking in City Parking Decks on 4/15/22	16 *Free Parking in City Parking Decks on 4/16/22
17	18	19 4pm Work Session	20	21	22	23
24	25	26 7pm Regular Session	27 7pm Hagerstown Planning Commission Meeting	28 4:30pm Hagerstown Historic District Commission Meeting	29	30

COMMUNICATIONS

This Week's Headlines & Media Releases:

- WCPS Reveals Timeline to Hire New Superintendent
- Maryland's Gas-Tax Holiday Turns Into a Pumpkin at Midnight Sunday
- Washington County Commissioners Discuss Property and Income Tax Cuts
- What Does Job Growth Look Like in the Hagerstown Area?
- 96-Room Hotel Opens; Guitar Center, Planet Fitness to Celebrate
- Development of 360 Single-Family Homes Could be Built in Hagerstown
- Families Displaced, Two Dogs Die from Hagerstown-Area Town House Fire
- WCPS Needs Volunteers to Review New State Health Curriculum

- Forum Examines Race Relations in Hagerstown, Washington County
- Trial Begins in Shooting at Hagerstown Hotel that Led to Man's Death
- Washington County GOP Candidates Outnumber Democrats this Election
- Recycling Resumes: Washington County Taking Items After Pause
- Press Release: Guitar Center Hagerstown Grand Opening
- Press Release: Earth Day – Arbor Day
- Press Release: Planet Fitness Grand Re-Opening
- Traffic Advisory: 5K Rock the Run Event
- Traffic Advisory: Pavement Preservation Program
- Traffic Advisory: East Lee Street

This Week's Video Projects

- Mayor & City Council Work Session
- "Council WRap" Segment
- "Hub-Bub" Video Podcast Production

Channel 25 Hub City Now Programming:

- Mayor & Council Meeting
- "Council WRap"
- Imagine Hagerstown 2022 Teaser Promo
- PayByPhone Videos
- First Hose Company of Hagerstown Museum Video Series
- "State of the City" Video
- "Council WRap" Promo
- Fit Room :30 Spot
- Hagerstown Greens at Hamilton Run :30 Spot
- "Hub-Bub" Video Podcast
- Stormwater Program Informational Video
- MTA Commuter Connection

City Website:

- www.hagerstownmd.org attracted 9,464 user visits for the week of April 14-20, 2022.

- The most popular top entrances (the first page users accessed on the website):

• Home Page	2,478
• Utility Billing Page	1,069
• Online Payment Portal Page	648
• Police Page	262
• Parks & Recreation Page	198
• Collection-Schedules-Zones Page	168
• Bids Page	120
• Trash-Recycling Page	99
• Fire Page	98
• Maryland State Retirement Page	98

- Top Searches:

- "True"
- "Online payment portal"
- "Utility billing"
- "Fairgrounds Park"
- "Parks & Recreation"

ENGINEERING

1. **Church Street Railroad Tracks.** After many years of discussions with the adjoining property owner, we finally have their blessing to remove the long, abandoned track near Walnut Street. Church Street will be repaved in the next few weeks.
2. **Earth Day.** Staff will be leading the event this Saturday at 12:30 p.m. in City Park. Activities include planting 12 trees, stream cleanup, garden cleanup, and storm drain stenciling.

3. **Community Garden.** The 7th growing season has begun. We had a contractor install new stone dust on the paths and the fruit trees were pruned. All 26 plots are assigned with 5 people on the waiting list.
4. **Board of Traffic & Parking.** Recommendations made by the Board this month included:
 - 400 Block Brown Avenue – To be one-way eastbound
 - 200 Block Jefferson Street – Additional pavement markings to emphasize one-way street
 - Alley 4-019 – Survey letters to residents to make westbound only
5. **GIS Coordinator.** Sadly, we say “goodbye” to Jesse Kucenic. Jesse was only with us a year, but truly advanced our GIS program significantly. He leaves to take a similar position in Leesburg, VA.
6. **Engineering Statistics**

Description	Week of 4/11/22 & 4/18/22	Calendar Year 2022 TOTALS
Traffic complaints received	9	120
Work Orders completed	9	109
Traffic counts completed	0	9
Construction Projects		
Description	Week of 4/11/22 & 4/18/22	Calendar Year 2022 TOTALS
Construction Projects advertised for bids	1	4
RFP's Advertised	0	5
Projects under construction	8	11
Projects completed	1	3

POLICE DEPARTMENT

Calls for Service:	1613	Field Interviews:	12
Arrests/Warrants Served:	21	Moving Violations:	34
Domestic Violence Calls:	19	Safety Repair Orders:	2
DUI Arrests:	1	Warnings:	81
Reports Filed:	150		

Off Road Vehicles: Since the beginning of this year, HPD has confiscated 11 off-road vehicles and 12 citations have been issued. This brings the number of these vehicles seized to nearly 50 in the last year. We will continue to address this issue the best way we can and within the guidelines allowed by law. We appreciate the tips and information that have come in from the community. Photos, videos or tips may be submitted at this link [Hagerstown Police Department MD Evidence Submission Portal](#) or the pinned post on the HPD Facebook page.

Community Engagement: Members of HPD attended *Coffee with a Cop* on Thursday. This was a community engagement event hosted by Starbucks on Garland Groh Boulevard.



PLANNING & CODE ADMINISTRATION

Historic District Commission: The next HDC meeting will be held April 24, 2022 @4:30 pm.

HDC Case #2022-15	121 East North Avenue – George Lang Rooftop Solar Panels
HDC-2022-17	Diane DeLaet – 102 South Prospect Street – Fencing
HDC-2022-19	Alex Swope t/a Prohibition Hub – 28 South Potomac Street – Sign
HDC 2022-20	Diane DeLaet – 121 West Antietam Street – Fencing

Board of Zoning Appeals:

Our next BZA hearing will be on Thursday May 12, 2022. The following cases will be presented:

Z-2022-01	East side of Wakefield Road - Special exception for a fire station applicant: City of Hagerstown
Z-2022-02	West side of South Potomac Street - Special exception for a fire station applicant: City of Hagerstown
Z-2022-03	Pangborn Self Storage –580 Pangborn Boulevard - Variance
Z-2022-04	Vincent Seen – Non-Conforming Use 526 East Franklin Street

Zoning Verification Letters: There are no current Zoning Verification letters

Zoning Certificates:

J & J Telecom Communications, Truck & Auto Repair 301 South Cleveland Avenue, Bldg B

Planning Commission: Our next Planning Commission Meeting will be held April 27, 2022 for a regular meeting for Development Review and PC Business.

Development Review:

ZS 2022-04	Western Heights Middle School – Parking Lot Improvements- Site Plan
SA 2022-02	HCC CDL Driving School - Minor Site Plan
WS 2022-12	R Lee Downey LLC – Lot 55 Paradise Heights – Pre Annexation
S 2022-05	Hagers Crossing Lot 234 – Subdivision (1 Lot)

PUBLIC WORKS

PUBLIC WORKS

CHART NO. 1 – GENERAL PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	208	208
	University District Deck	228	232
Number of Student Permits	Central, Market, Rochester Lots	49	52
	Number of Patrons Using Decks	A & E Deck	1,719
University District Deck		1,238	1,321
Number of Citations Issued	(Includes Warnings)	284	337
Late Payment Notifications		18	11
Peak Occupancy (%)	A & E Deck	100% Tu @ 10 AM, Noon & 2 PM*	97% Th @ Noon
Peak Occupancy (%)	University District Deck	68% Tu @ 2 PM**	43% Mo @2 PM

*Parking was free starting Friday, for the long weekend.

**System offline starting Wednesday afternoon.

CHART NO. 2 – A&E PARKING DECK WEEKLY OCCUPANCY

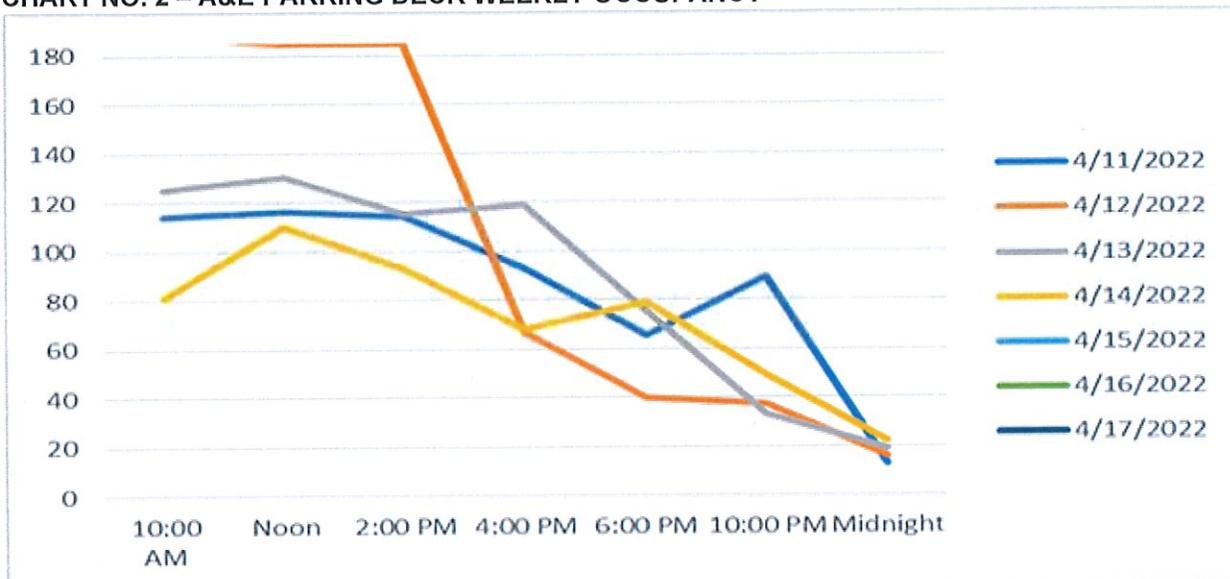
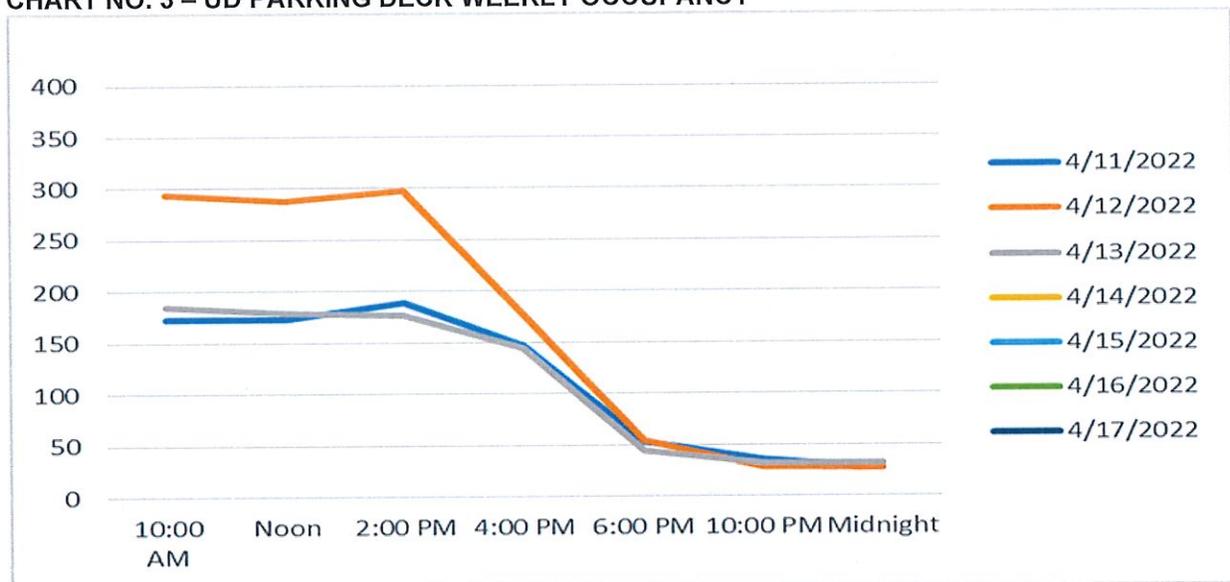


CHART NO. 3 – UD PARKING DECK WEEKLY OCCUPANCY



CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	0	0
Engineering	0	1
Fire	0	1
Light	4	2
Parks & Recreation	1	3
Planning & Code	0	1
Police	4	9
Public Works	0	0
Wastewater	1	2
Water	2	3
Human Resources	0	0
Weekly Totals	12	22
Yearly Total	299	287

AFTER HOURS CALL BACKS

Saturday, April 16, 2022 @ 10 PM: HFD reported fueling system at Shed out of order. Staff found pumps in working order but performed test transaction to make sure all is fine. Notified HFD that pumps are available for use.

BURHANS BOULEVARD SIGNAL CONDUIT INSTALLATION. The existing, underground conduit that services the traffic signals at Burhans Boulevard, Church Street, and Salem Avenue was discovered to be damaged and partially collapsed causing the signal wires to be pinched. The existing wires could neither be removed or replaced. Staff has been patching the signal wires over the previous few years as conductors within the wires failed. Recently, the traffic signals failed once again and the last few conductors were utilized. A failure of these conductors would cause a permanent failure of the traffic signals.

The solution was to install new conduits under Burhans Boulevard and pull new signal wiring to feed the traffic signals. Direction was given to MEC Electrical contractors to trench across Burhans Boulevard and place new conduits. This was recently completed. The street still needs to be patched which is in the works.

Staff is working on obtaining the necessary wiring and parts to replace the existing wires that feed the traffic signals.

PARKS AND RECREATION

Easter Egg Hunt. The 2nd Annual Drive Through Egg Hunt at Fairgrounds Park was a great success. Over 300 carloads of families came to the event, serving treats to approx. 600 kids!

City Park Train Hub & Hager House Museums. The City Park Historic Museums are open for the season starting this Friday, April 22nd. Museums will be open Fridays and Saturdays, 10 a.m. – 4 p.m. Private tours are available by appointment, Sunday – Thursday, by calling at least 48 hours in advance to schedule a tour guide.

Fit Room. The Fit Room Report is attached with upcoming classes and rentals in April.

Golf Course. Rec and Clubhouse staff are launching a new virtual 9-hole golf league at The Greens at Hamilton Run. The league will span over 12 weeks with 6 rounds (May 2 through July 24). Various prizes will be awarded over the course of the season with a grand prize to our winner. A flyer is attached.

Outdoor Programs

- Skateboarding Lessons – Held at Covenant Life Church, 1515 Dual Highway, Saturdays, 10-11:30 a.m., April 16 – May 7.

Upcoming Events

- Saturday, April 23, Rock the Run, Fairgrounds Park, 8 a.m.
- Saturday, April 23, 100 Miler Final Mile Celebration, Fit Room and Fairgrounds Park (walk), 10:30 a.m. – Noon
- Saturday, April 23, Earth Day and Arbor Day Celebration, Hager House, 12:30 p.m. – 2:30 p.m.

Virtual Programs

- Virtual Fitness, Monday – Friday, 6 p.m.-7 p.m., April 11 – June 30,2022

UTILITIES DEPARTMENT

ELECTRIC DIVISION

Service Calls:

Tues. 4/19 - Various locations – HLD staff patrolled various locations within city limits to locate any streets lights that were malfunctioning or out. Repairs to those lights will be made during the following business week. Time Out: 20.1-22.2

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
3	0	0	0

- Multiple permit reviews and service upgrade requests have been reviewed and/or completed by engineering staff. Staff performed underground locate requests across the system.

- Engineering submitted multiple designs to Distribution for construction operations.
- Staff coordinated the completion of the lighting along the extension of the Cultural Trail.
- Staff performed and coordinated work for multiple substation upgrades and maintenance items.
- The Staff Engineer and Operations Manager reviewed applications for the open Warehouse Specialist position.
- The Staff Engineer prepared an RFI for an Automated Metering Infrastructure project.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, Apr 13, 2022	6.38	0.00
Thursday, Apr 14, 2022	6.03	0.00
Friday, Apr 15, 2022	5.97	0.00
Saturday, Apr 16, 2022	5.75	0.00
Sunday, Apr 17, 2022	5.48	0.00
Monday, Apr 18, 2022	6.47	0.61
Tuesday, Apr 19, 2022	7.38	0.00
Weekly - Avg. Flow / Total Rainfall	6.21	0.61
Monthly - Avg. Flow / Total Rainfall	6.26	1.93

- Replaced spring actuated check valves in the ceiling of the O2 building that serves the instrument air piping.
- Disassembled #1 Bar Screen to gain access into influent channel. Made repairs to steel chain, rake and track that was damaged.
- Repaired wiring and leak detection system on ferric pump.
- Replaced seal water piping and flow meter on in-plant pump #1.
- Routine MVP Plant Work orders & Corrective Work Orders.

Wastewater Collection

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	#4, #10	864'	529'	14
Flushing	#17	8,543'		

Collection System Maintenance Tasks

- Grinder pump, 20115 Teakwood Drive, reset smart switch.
- Grinder pump, 1150 Omega Drive, problem with private grinder pump.
- Sewer backup, 29 Moller Parkway, opened main line with Vactor.
- Sewer backup, 157 South Prospect Street, opened main line with Vactor.
- Cleaned pressure transducers at Stations # 3, 4, 6, 7, 8.
- Stations #18, 27, pulled and cleaned all pumps.
- PS #30, had walk through with MES, developed punch list to be completed prior to City takeover 8-21-2022.
- Continued project of gathering all station data and draw downs.
- Excavated and raised (3) manholes on Church Street for City Engineering.
- Met with contractor and installed risers for City overlay.
- Cleaned pump shop, restroom, offices, breakroom and kitchen.
- Collected Newgate data.
- General pump shop repair work.

Wastewater Division – Customer Call Log Summary 2022							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	3	1	0	0	0	4	8
YTD 2022	198	115	19	0	0	195	527

Engineering

- Review of Site Development and City Permit Drawings
- Gathering information for service inquiries
- Updating GIS databases completed with water projects
- Ongoing Construction Inspection of ongoing water projects

Lab

- Process and regulatory testing were routine for the week.
- Collected NWWSP Program samples for CDC-LuminUltra COVID monitoring.
- Completed Q1POTW Metals Testing Report.
- Re-sampled 1st Quarter Toxic Chemical Testing samples.
- Collected Industrial Pretreatment samples from Mack.
- Replaced controller unit on Raw sampler.
- DI water system replacement under review.
- Autoclave annual service PM under review.
- Air conditioning system replacement under emergency review.
- Completed training on global SDS and Hazardous Communication Standards

WATER DIVISION

Plant Flows - System Demand (MGD)

Date	Willson	Breichner	Total
04/14/22	11.04		11.04
04/15/22	10.85		10.85
04/16/22	10.57		10.57
04/17/22	10.02		10.02
04/18/22	10.63		10.63
04/19/22	10.68		10.68
04/20/22	10.93		10.93
Average			10.67

Water Production at R. C. Willson & Pump Station Distribution

- Staff worked on facility maintenance and routine preventative maintenance.

Water Production at Breichner / Edgemont Reservoir. The Edgemont Reservoir pool elevation is currently at 4.80 feet. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, design criteria and project schedule.

Water Distribution

- Crews performed customer service work and new meter installations as needed.
- Crews continued replacement of residential meters throughout the water service area.

Laboratory

- Process and regulatory testing were routine for the week.
- Bacteriological monitoring for April is in progress.
- Submitted Lagoon – Soil Conditioning Results to Department of Agriculture.
- Collected samples for distribution monitoring – nitrification and Lachat analysis.
- Collected composite sample from Lagoon discharge.
- Completed PT – QC and sample testing.
- Spoke with consecutive system regarding CCR data.
- Completed training on global SDS and Hazardous Communication Standards.

Engineering

	<u>City</u>	<u>County</u>
Site Plans	1	1
Preliminary Plats	-	-
Grading Plan	-	-
Final Plat	-	1
Building Permits	12	11
Development Plan	-	-

- Construction inspection of ongoing projects
- Review of City permit and site plan drawings
- Review of County building permits.
- Updating GIS mapping
- Concept design of upcoming capital improvement projects



Respectfully submitted,

Handwritten signature of Scott A. Nicewarner in blue ink.

Scott A. Nicewarner
City Administrator

Fit Room at Fairgrounds Park at Fairgrounds Park

Monthly Calendar For April 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 7p-8:15p Aerial Fitness, Stretch #7645	2
3 11a-12p Mind & Body: Gymnastics for Kids -- 7596	4 5:30p-6:30p Mind & Body: Embody Yoga, New Student -- 7523 7:15p-8:30p Belly Dance Technique & Choreography #7630	5	6 5:30p-6:30p Mind & Body: Embody Yoga, New Student -- 7523	7 4p-4:30p Arts & Entertainment: Princess Ballerina -- 7615 6:30p-7:30p Zumba #7741	8 7p-8:15p Mind & Body: Aerial Fitness, Stretch -- 7646	9 7a-2p Blocked for Yard Sales #3026
10 11a-12p Mind & Body: Gymnastics for Kids -- 7596 1p-5p Birthday party #3119	11 5:30p-6:30p Mind & Body: Embody Yoga, New Student -- 7523 7:15p-8:30p Belly Dance Technique & Choreography #7630	12	13 5:30p-6:30p Mind & Body: Embody Yoga, New Student -- 7523	14 4p-4:30p Arts & Entertainment: Princess Ballerina -- 7615 6:30p-7:30p Zumba #7741	15 8a-7p Block for Rentals 7p-8:15p Aerial Fitness, Stretch #7647	16 10:30a-11:30a Aerial Fitness, Tricks #7705 12p-9p Block for Rentals
17 3p-9p Block for Rentals	18 5:30p-6:30p Embody Yoga #7683 7:15p-8:30p Belly Dance Technique & Choreography #7630	19	20 5:30p-6:30p Embody Yoga #7683	21 4p-4:30p Arts & Entertainment: Princess Ballerina -- 7615 6:30p-7:30p Zumba #7741	22 7p-8:15p Mind & Body: Aerial Fitness, Stretch -- 7648	23 9a-10a 100 Miler Finale Zumba #7777 12p-1p 100 Miler Finale Aerial, Stretch #7779 1p-2p 100 Miler Finale Strength Training #7778 3p-10p Block Rentals for Final Walk Weekend
24 9:30a-11a Gymnastics for Kids, intermediate #7754 11a-12p Gymnastics for Kids #7748 1p-5p Square Dance #7760	25 5:30p-6:30p Embody Yoga #7683 7:15p-8:30p Belly Dance Technique & Choreography #7630	26	27 5:30p-6:30p Embody Yoga #7683	28 4p-4:30p Arts & Entertainment: Princess Ballerina -- 7615 6:30p-7:30p Zumba #7741	29 7p-8:15p Aerial Fitness, Stretch #7649	30 10:30a-11:30a Aerial Fitness, Tricks #7706

MAY 2 -
JULY 24



The
Greens

**VIRTUAL
LEAGUE**

9-Hole Virtual Golf League
6 Rounds over 12 Weeks
Play When You Can

The Greens at
Hamilton Run
2 South Cleveland Ave
PH: 301-733-8630

WWW.HAGERSTOWNGREENS.COM