

CITY OF HAGERSTOWN, MARYLAND

STATUS & INFORMATION REPORT NO. 12 FOR 2022



March 25, 2022

To Mayor Keller and Members of the City Council:

UPCOMING MEETINGS

To obtain City Department or City Boards and Commissions meeting information, please visit <https://www.hagerstownmd.org/27/Government>. We encourage you visit our website at <https://www.hagerstownmd.org> for all City-related updates. Other inquiries may be made by visiting the City Resident 311 page at <https://www.hagerstownmd.org/841/Services>.

<h3 style="margin: 0;">MARCH 2022</h3> <p style="margin: 0; font-size: small;">For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at http://www.hagerstownmd.org/calendar.aspx</p>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 7am State of the City @ Maryland Theatre 2pm Hagerstown Skate Park Groundbreaking Ceremony @ Fairgrounds Park 4pm Work Session	2			
6	7	8 3:30pm Executive Session 4pm Special Session & Work Session	9 4pm Hagerstown Planning Commission Meeting	10 4pm Board of Traffic & Parking Meeting 4:30pm Hagerstown Historic District Commission Meeting 7pm Board of Zoning Appeals Meeting	11	12
13	14	15 2:30pm Executive Session 4pm Work Session	16	17	18	19
20	21	22 7pm Regular Session	23	24 4:30pm Hagerstown Historic District Commission Meeting	25	26
27	28	29 No Mayor & Council Meeting	30 7pm Hagerstown Planning Commission Meeting	31		

COMMUNICATIONS

This Week's Headlines & Media Releases:

- Commissioners Up Next: BOE Approves \$318.5M Budget for 2022-23
- Maryland's Gas Tax Holiday Could Start Friday, but Hike Coming
- Hagerstown Police: One Person Hit in Dale Street Shooting
- Man Shot in Thursday Drive-By Has Died
- MD National Guard's Time Supporting Meritus Health Comes to an End
- Legislation Could Restore Money for Washington County Roads
- Hagerstown's Aaron Brooks Becomes a 2-Time NCAA Champion
- Thiam Among Those Lawmakers Who Quit Women's Legislator Caucus
- New \$70M Factory Near Hagerstown Expected to Employ 'up to 460 People'
- Police: Gunshot Victim Found on Jonathan Street Saturday
- Three Charged with Murder in Targeted Shooting of Hagerstown Man
- Former South High Teacher Pleads Guilty to Sex Abuse of a Minor
- What Parents Need to Know: Last Day of School for WCPS is June 7
- Press Release: New Online Payment Portal
- Press Release: Municipal Stadium Seat Auction

This Week's Video Projects

- Mayor & Council Regular Sessions
- Municipal Stadium Footage

Channel 25 Hub City Now Programming:

- Mayor & Council Meeting
- "Council WRap"
- PayByPhone Videos
- First Hose Company of Hagerstown Museum Video Series
- "State of the City" Video
- "Council WRap" Promo
- Fit Room :30 Spot
- Hagerstown Greens at Hamilton Run :30 Spot
- "Hub-Bub" Video Podcast
- Stormwater Program Informational Video
- MTA Commuter Connection

City Website:

- www.hagerstownmd.org attracted 10,268 user visits for the week of March 16-22, 2022.

- The most popular top entrances (the first page users accessed on the website):

• Home Page	2,951
• Utility Billing Page	1,138
• Online Payment Portal Page	698
• Police Page	400
• Parks & Recreation Page	185
• Bids Page	135
• Downtown Events Page	118
• Firefighters Page	98
• Jobs Page	96
• Fairgrounds Park Page	88

- Top Searches:

- "True"
- "Online payment portal"
- "Police"
- "Utility billing"
- "Parks & recreation"

ENGINEERING

1. **MARC Brunswick Line.** Staff met with the MPO to assist in their study of getting passenger rail service to Hagerstown.
2. **Paving & Sidewalk Work.** Work continues on street patching and curb/sidewalk replacements.
3. **Alley 5-62 Wall Replacement.** The retaining wall replacement in the alley behind 114 East Magnolia was completed this week.
4. **East Franklin Street Gateway.** An area of overgrown/outdated landscaping was removed at Cannon Avenue to make ready for all new landscaping to be installed next week.
5. **Public Art Commission.** Staff met Thursday to discuss the Lee Street art, the Triangle at Park Circle, and other projects coming up. The support poles were set this week for the aerial art at the Cultural Trail. These poles will be painted but were made to look like the stems of plants



6. Engineering Statistics

Description	Week of 3/21/22	Calendar Year 2022 TOTALS
Traffic complaints received	3	97
Work Orders completed	2	87
Traffic counts completed	1	6
Construction Projects		
Description	Week of 3/21/22	Calendar Year 2022 TOTALS
Construction Projects advertised for bids	1	3
RFP's Advertised	1	5
Projects under construction	8	11
Projects completed	1	3

PLANNING & CODE ADMINISTRATION DEPARTMENT

PLANNING

Historic District Commission: The next HDC meeting will be held April 24, 2022 at 4:30 pm. No current cases.

Board of Zoning Appeals:

Z-2022-01: East side of Wakefield Road - Special exception for a fire station applicant: City of Hagerstown

Z-2022-02: West side of South Potomac Street - Special exception for a fire station applicant: City of Hagerstown

Zoning Verification Letters:

Armada Analytics – 515 Surrey Avenue – Moller Apartments

Zoning Certificates: No Current Zoning Certificates

Planning Commission:

- Sustainable Community Plan Redesignation 2022. The City’s redesignation application was submitted late in the evening on February 22 to meet the deadline. It is important to maintain this designation because it makes the City and other organizations eligible for Community Legacy and Strategic Demolition Fund grants from the Maryland DHCD for projects within our designated Sustainable Community Area which are consistent with the goals and strategies within our plan.
- Our next Planning Commission Meeting (Regular Meeting) will be held at 7 p.m. on March 30, 2022. The agenda is to be determined.

Development Review

<u>WS 2022-03:</u>	Paradise Heights W/S Pre-Annexation	Amesburg Rd & Pulaski Dr (22 Lots)
<u>WS 2022-04:</u>	Washco Developers	Lots 17 B & 20 –Rosewood Development (190 Units)
<u>WS 2022-05:</u>	NP National Pike Logistics LLC (135 Lots)	16822 National Pike
<u>WS 2022-06:</u>	GVP Hagerstown Owner, LLC (1 Lot)	14 Western Maryland Parkway
<u>WS 2022-07:</u>	Gene & Tina Mullins (4 Lots)	622 North Colonial Drive
<u>WS 2022-08:</u>	JDA Hagerstown Industrial Properties	55 Oak Ridge Drive
<u>WS 2022-09:</u>	Jamie L. Kline (1 Lot)	1706 Jeffrey Drive

POLICE DEPARTMENT

STATS

Calls for Service:	1534	Field Interviews:	23
Arrests/Warrants Served:	16	Moving Violations:	22
Domestic Violence Calls:	20	Safety Repair Orders:	2
DUI Arrests:	0	Warnings:	39
Reports Filed:	110		

Media Release: On Saturday, March 19, 2022, at approximately 1:34 AM, officers responded to the area of Jonathan and Bethel Streets for a report of a shooting. Upon arrival, officers located a single victim suffering from several gunshot wounds. The victim was transported to Meritus Medical Center for treatment of the wounds. It is believed that this is an isolated incident and the victim was targeted by the assailant. The suspect is described as a black male wearing a blue "track suit." Anyone with information is asked to contact Det. Jason Ackerman at jackerman@hagerstownpd.org or crimetip@hagerstownpd.org. The victim's information is not being disclosed and no further information is being released at this time due to the on-going investigation.

Evidence Submission Portal: In order to organize the tips that the Department is receiving regarding off road vehicles, an evidence portal has been created so that citizens can submit photos and videos. It is quick and easy, and submissions can remain anonymous. We are particularly interested in knowing any locations where ORV's are believed to be stored. We are actively investigating and seizing these vehicles. We anticipate more to come and will update the public as appropriate. We appreciate the tips and information that have come in thus far. Please follow this link for the [Hagerstown Police Department MD Evidence Submission Portal](#)

PUBLIC WORKS

PUBLIC WORKS

CHART NO. 1 – GENERAL PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	204	212
	University District Deck	249	256
Number of Student Permits	Central, Market, Rochester Lots	66	68
Number of Patrons Using Decks	A & E Deck	2,015	1,945
	University District Deck	1,568	1,389
Number of Citations Issued	(Includes Warnings)	345	304
Late Payment Notifications		12	7
Peak Occupancy (%)	A & E Deck	100% Sat @ 6 PM & 10 PM	100% Fri @ 4 PM
Peak Occupancy (%)	University District Deck	43% Th @ Noon	44% Th @ 10 AM

CHART NO. 2 – A&E PARKING DECK WEEKLY OCCUPANCY

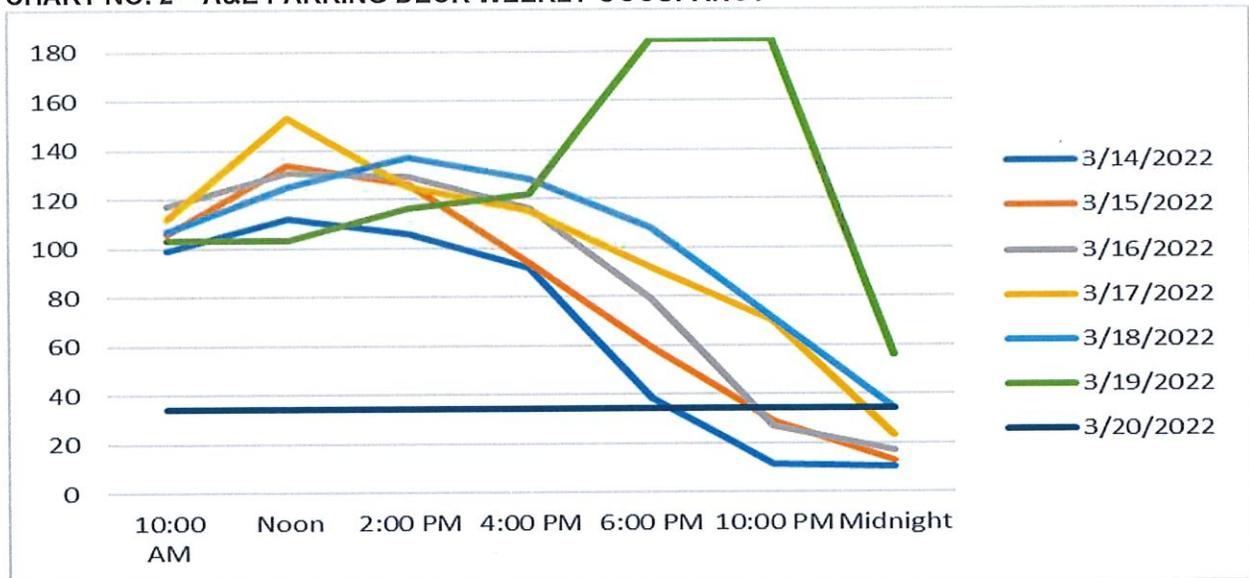
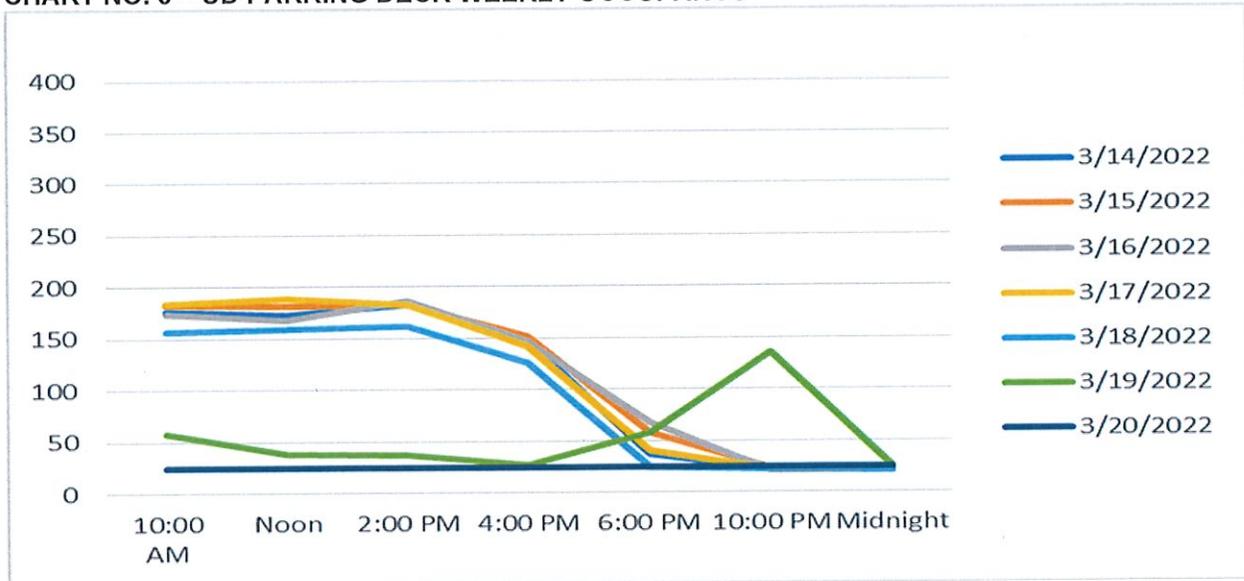


CHART NO. 3 – UD PARKING DECK WEEKLY OCCUPANCY



CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	0	0
Engineering	0	0
Fire	2	0
Light	3	1
Parks & Recreation	9	3
Planning & Code	3	1
Police	6	11
Public Works	7	2
Wastewater	5	1
Water	5	1
Human Resources	0	0
Weekly Totals	40	20
Yearly Total	227	187

AFTER HOURS CALL BACKS

Thursday, March 17, 2022 @ 6 PM: HPD called and requested video footage of a vehicle associated with a homicide. Staff was called in and pulled information of vehicle, associated with a shooting on Dale Street, that was parked outside of A & E parking deck.

PARKS AND RECREATION

2022 Spring/Summer Parks & Recreation Guide. The new guide will be available soon! It is currently being sent to the printer and will be distributed through WCPS elementary schools and in the Herald Mail's Sunday edition on April 10th as an insert.

Downtown Events. No events this weekend to report.

Fit Room. The Fit Room Report is attached with upcoming classes and rentals in March.

Virtual Programs

Dance Fitness	Mondays	6-7 p.m.
Yoga to Relax & Renew	Tuesdays	6-7 p.m.
Strength Training	Thursdays	6-7 p.m.

UTILITIES DEPARTMENT

ELECTRIC DIVISION

Service Calls

- Thur. 3/17 - 1201 Potomac Avenue at Mealy Parkway – pole struck; line crews replaced a utility pole that was broken in a traffic accident. Time out: 16.0-22.2
- Sat. 3/19 - 822 Oak Hill Avenue – total outage; lines fuse operated. Time Out: 17.6-19.1
- - 219-221 East Baltimore Street – lines down; lines were found to be fiber optic cable, no issues with any HLD facilities. Time Out: 21.5-21.7
- Sun. 3/20 - 109 John Street – lines down; the triplex service was on the ground, the service was removed from the vacant property. Time Out: 14.1-14.5

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
7	0	0	0

- Multiple permit reviews and service upgrade requests have been reviewed and/or completed by engineering staff. Staff performed underground locate requests across the system.
- Engineering and Distribution staff implemented a software product to assist with accepting and tracking HLD utility pole attachment requests and make-ready-work.
- Engineering staff held training for HLD employees on the use of new Milsoft Work Management Software.
- Staff continued design work for multiple large projects within HLD territory.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, March 16, 2022	5.83	0.00
Thursday, March 17, 2022	5.61	0.04
Friday, March 18, 2022	5.60	0.00
Saturday, March 19, 2022	5.69	0.46
Sunday, March 20, 2022	5.57	0.00
Monday, March 21, 2022	5.47	0.00
Tuesday, March 22, 2022	5.68	0.00
Weekly – Avg. Flow / Total Rainfall	5.64	0.50
Mar - Avg. Flow/Total Rainfall	5.69	0.83

- Located and removed obstruction from primary suction piping.
- Finalized conduit and backfilling of ditch at primary control cabinet.
- Removed motor from US Scrubber.
- Replaced VFD on the Plant Drain Pump Station.
- Routine MVP Plant Work orders & Corrective Work Orders.

Wastewater Collection

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	#5, #6	1,163'	331'	13
Flushing	#17	1,324'		

Collection System Maintenance Tasks

- Sewer backup, 370 Key Circle, problem on the private side.
- Sewer backup, 227 Daycotah Avenue, problem on the private side.
- Sewer backup, 11105 Shalom Lane, problem on the private side.
- Sewer backup, 1078 South Potomac Street, problem on the private side; however, vacuumed out cleanout to clear blockage.
- Sewer backup, 910 Salem Avenue, problem on the private side.
- Odor complaint, 134 East Avenue, cleaned manhole and contacted the Water Department since owner is stating odor is in the water itself.
- Grinder pump, 607 Fair Meadows Boulevard, pulled and replaced pump.
- Ran systemwide SCADA test.
- PS #4, replaced the battery.
- PS #6, replace UPS for SCADA.
- PS #23, installed new timer.
- PS #26, cleaned out #1 check valve.
- Cleaned pump shop, garage, restroom, break room, and kitchen.
- General pump shop repair work.
- Excavated and repaired laterals 220, 252, 259 Daycotah Avenue and 202 Woodpoint Avenue final repairs completed with full-depth asphalt.

Wastewater Division – Customer Call Log Summary 2022							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	9	1	0	0	0	2	12
YTD 2022	191	109	18	0	0	176	494

Engineering

- Review of Site Development and City Permit Drawings
- Gathering information for service inquiries
- Updating GIS databases completed with water projects
- Ongoing Construction Inspection of ongoing water projects

Lab

- Process and regulatory testing were routine for the week.
- Collected NWWWS Program samples for CDC-LuminUltra COVID monitoring.
- Collected DI water parameter check samples.
- Completed sampler tubing maintenance.
- Completed Emergency Shower/ Eyewash Safety Checks.
- Laboratory windows replacement/ installation completed.
- Finalized Laboratory Safety Plan.
- SDS and Chemical Inventory Completed.
- Wastewater Laboratory SOP organization binder in preparation
- Wastewater Laboratory QA/QC form management binder in preparation.

WATER DIVISION

Plant Flows - System Demand (MGD)

Date	Willson	Breichner	Total
03/17/22	10.69		10.69
03/18/22	10.92		10.92
03/19/22	10.81		10.81
03/20/22	10.46		10.46
03/21/22	10.69		10.69
03/22/22	10.89		10.89
03/23/22	10.72		10.72
Average			10.74

Water Production at R. C. Willson & Pump Station Distribution

- Staff worked on facility maintenance and routine preventative maintenance.

Water Production at Breichner / Edgemont Reservoir. The Edgemont Reservoir pool elevation is currently at 4.10 feet. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, design criteria and project schedule.

Water Distribution

- Crews performed customer service work and new meter installations as needed.
- Crews continued replacement of residential meters throughout the water service area.

Laboratory

- Process and regulatory testing were routine for the week.
- Completed bacteriological monitoring for March.
- Collected samples for distribution monitoring – nitrification and lachat analysis.
- Collected DI water parameter check samples.
- Completed monthly chlorine residual summary.
- Completed 1st quarter disinfectant residual monitoring report.
- Completed QC on chlorine standards.
- Completed QC on ammonia standards.
- Laboratory window replacement has been completed.
- Finalized laboratory safety plan.
- SDS and chemical inventory completed.

Engineering

	<u>City</u>	<u>County</u>
Site Plans	-	1
Preliminary Plats	-	-
Grading Plan	-	-
Final Plat	-	-
Building Permits	10	23
Development Plan	-	-

- Construction inspection of ongoing projects
- Review of City permit and site plan drawings
- Review of County building permits
- Updating GIS mapping
- Concept design of upcoming capital improvement projects



Respectfully submitted,

Scott A. Nicewarner
City Administrator

Fit Room at Fairgrounds Park at Fairgrounds Park

Monthly Calendar For March 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2 5:30p-6:30p Mind & Body: Embody Yoga, New Student -- 7523	3 5:30p-6:30p Mind & Body: Zumba -- 7584	4 7p-8:15p Aerial Fitness, Stretch #7533	5 9a-10a Mind & Body: Zumba -- 7566
6 11a-12p Gymnastics for Kids #7532 2p-3:30p GeoCaching in the Parks, Mar. 6 #7518	7 5:30p-6:30p Mind & Body: Embody Yoga, New Student -- 7523 7:15p-8:30p Belly Dance Technique & Choreography #7470	8	9 5:30p-6:30p Mind & Body: Embody Yoga, New Student -- 7523	10 5:30p-6:30p Mind & Body: Zumba -- 7584	11	12 9a-10a Mind & Body: Zumba -- 7566 3p-9p Birthday Party
13 11a-12p Gymnastics for Kids #7532	14 5:30p-6:30p Mind & Body: Embody Yoga, New Student -- 7523 7:15p-8:30p Belly Dance Technique & Choreography #7630	15	16 5:30p-6:30p Mind & Body: Embody Yoga, New Student -- 7523	17 4p-4:30p Arts & Entertainment: Princess Ballerina -- 7615 5:30p-6:30p Mind & Body: Zumba -- 7584	18 11a-2p First Aid & Safety: CPR and First Aid -- 7469	19 9a-10a Mind & Body: Zumba -- 7566 10:30a-11:30a Mind & Body: Aerial Fitness, Tricks -- 7557
20 11a-12p Mind & Body: Gymnastics for Kids -- 7596 1p-2:15p Aerial Fitness, Stretch #7576	21 5:30p-6:30p Mind & Body: Embody Yoga, New Student -- 7523 7:15p-8:30p Belly Dance Technique & Choreography #7630	22 12p-4p FedEx Hiring Event	23 5:30p-6:30p Mind & Body: Embody Yoga, New Student -- 7523	24 4p-4:30p Arts & Entertainment: Princess Ballerina -- 7615 5:30p-6:30p Mind & Body: Zumba -- 7584	25 7p-8:15p Aerial Fitness, Stretch #7536	26 9a-10a Mind & Body: Zumba -- 7566
27 11a-12p Mind & Body: Gymnastics for Kids -- 7596 1p-5p Square Dance #7492	28 5:30p-6:30p Mind & Body: Embody Yoga, New Student -- 7523 7:15p-8:30p Belly Dance Technique & Choreography #7630	29	30 5:30p-6:30p Mind & Body: Embody Yoga, New Student -- 7523	31 4p-4:30p Arts & Entertainment: Princess Ballerina -- 7615		