

CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT NO. 8 FOR 2022



February 25, 2022

To Mayor Keller and Members of the City Council:

UPCOMING MEETINGS

To obtain City Department or City Boards and Commissions meeting information, please visit <https://www.hagerstownmd.org/27/Government>. We encourage you visit our website at <https://www.hagerstownmd.org> for all City-related updates. Other inquiries may be made by visiting the City Resident 311 page at <https://www.hagerstownmd.org/841/Services>.

MARCH 2022						
<i>For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at http://www.hagerstownmd.org/calendar.aspx</i>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 7am State of the City @ Maryland Theatre 2pm Hagerstown Skate Park Groundbreaking Ceremony @ Fairgrounds Park 4pm Work Session	2	3	4	5
6	7	8 3pm Executive Session 4pm Special Session & Work Session	9 4pm Hagerstown Planning Commission Meeting	10 4pm Board of Traffic & Parking Meeting 4:30pm Hagerstown Historic District Commission Meeting 7pm Board of Zoning Appeals Meeting	11	12
13	14	15 3:30pm Executive Session 4pm Work Session	16	17	18	19
20	21	22 7pm Regular Session	23	24 4:30pm Hagerstown Historic District Commission Meeting	25	26
27	28	29 No Mayor & Council Meeting	30 7pm Hagerstown Planning Commission Meeting	31		

COMMUNICATIONS

This Week's Headlines & Media Releases:

- Prosecutor Joseph S. Michael Named to County Circuit Court Bench
- Could Baseball Stadium Costs Hit Hagerstown Residents?
- Democratic Candidates Respond to Legislative District Map Lawsuit
- Washington County School Board Wants Authority to Handle COVID Rules
- County Lawyers Claim Commissioner Immune in Fort Ritchie Lawsuit
- Black Empowerment Summit to be Held Downtown March 12
- Washington County Lawyer Files for County Circuit Court Judge
- Meritus Buys Land and House; Allergy-Friendly Bakery Opens
- Clara Barton Sculpture Plan Progresses
- Washington County Could Benefit from \$50 Million State Fund
- Hagerstown Man Wounded in Downtown Shooting
- Gov. Hints at New State Parks, Touts Investment in Greenbrier Visit
- 3-Year Old Girl Hit by Vehicle Near Bester Elementary
- Washington County Public Schools Closer to Lifting Mask Mandates
- Yard Waste Advisory: Collection Resumes Next Week

This Week's Video Projects

- Mayor & Council Regular Session
- "State of the City" Video Production Work

Channel 25 Hub City Now Programming:

- Mayor & Council Meeting
- "Council WRap"
- First Hose Company of Hagerstown Museum Video Series
- "State of the City" Presentation
- "Council WRap" Promo
- Fit Room :30 Spot
- Hagerstown Greens at Hamilton Run :30 spot
- "Hub-Bub" Video Podcast
- Stormwater Program Informational Video
- MTA Commuter Connection

City Website:

- www.hagerstownmd.org attracted 10,695 user visits for the week of February 17-23, 2022.

- The most popular top entrances (the first page users accessed on the website):

• Home Page	3,130
• Utility Billing Page	1,550
• Online Payment Portal Page	893
• Police Page	307
• Collection-Schedules-Zones Page	306
• Trash & Recycling Page	144
• Parks & Recreation Page	134
• Bids Page	130
• Jobs Page	112
• Firefighters Page	110

- Top Searches:

- "True"
- "Online payment portal"
- "Utility billing"
- "How to use Invoice Cloud"
- "Building permits"

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

Economic Development:

- Chamber Business Awards Event. Staff attended The Business Awards event hosted at The Maryland Theatre on 2/23/2022.

Grand Openings & Anniversary Celebrations: A ribbon cutting event took place on Tuesday, February 22nd to celebrate the opening of Les Cookies Delight Bakery owned by Natoscha McKinnon, located at 200 South Potomac Street.

ENGINEERING

1. **Construction.** Projects starting next week include
 - BMX Track Stormwater Basin
 - Roof Replacement at 60 West Washington Street
 - Fairgrounds Park Stables Roof Replacement Phase I
 - Restoration of the Entrance Building in Fairgrounds Park
2. **Curwood.** Reviewing the site plan, off site road improvements, and traffic signal design.
3. **Skatepark.** Construction started this week. Spohn Ranch had numerous design “tweaks” they wanted to make and met twice with the Task Force members to finalize.
4. **Municipal Stadium.** Held pre-bid meeting with almost 40 people in attendance.
5. **City Park Fence Along Virginia Avenue.** We were notified that the industrial grade fencing is still three months away from being shipped.
6. **Engineering Statistics**

Description	Week of 2/21/22	Calendar Year 2022 TOTALS
Traffic complaints received	10	57
Work Orders completed	9	54
Traffic counts completed	0	0
Construction Projects		
Description	Week of 2/21/22	Calendar Year 2022 TOTALS
Construction	1	1
Projects advertised for bids		
RFP's Advertised	1	4
Projects under construction	1	1
Projects completed	0	0

PLANNING & CODE ADMINISTRATION

PLANNING

Historic District Commission: The next HDC meeting will be held March 10, 2022 at 4:30 p.m. The following cases are on the agenda for design review:

- HDC Case No# 2022-10: 441 North Potomac Street – Hagerstown Properties LLC –Outdoor Signage
- HDC Case No# 2022-11: 82 West Washington Street – Bryan Centre – Window Replacement

Board of Zoning Appeals: No current cases.

Zoning Verification Letters:

- Armada Analytics, Inc - Hyde Park Apartments -14226 Kensington Drive

Zoning Certificates:

- 301 South Cleveland Avenue – David Yaakov – CAD Cycles (Motorcycle/Auto Repair)
- 89 All Star Court – All Star Hospitality, LLC – T/A Fairfield Inn & Suites – Limited Svc Hotel

Planning Commission:

- Sustainable Community Plan Redesignation 2022 – The City’s redesignation application was submitted late in the evening on February 22nd to meet the deadline. It is important to maintain this designation because it makes the City and other organizations eligible for Community Legacy and Strategic Demolition Fund grants from the Maryland DHCD for projects within our designated Sustainable Community Area which are consistent with the goals and strategies within our plan.
- The next Planning Commission Workshop Meeting is scheduled for March 9, 2022.

CODE & COMPLIANCE

Weekly Activity Report: February 14-18, 2022

PERMITS								
<u>TYPE</u>	<u>NUMBER OF NEW APPLICATIONS</u>							<u>NUMBER ISSUED</u>
Building	8	Residential -	4	Commercial -	4	Other -	0	19
Electric	24	Residential -	13	Commercial -	8	Other -	3	23
Plumbing	10	Residential -	9	Commercial -	1	Other -	0	13
Mechanical	17	Residential -	13	Commercial -	4	Other -	0	17
Engineering Dept.	4							2
TOTAL	63		39		17		3	74
Est. Value of Issued Building Permit Projects:					FY22 Fiscal Year Totals:			
Residential				\$ 1,721,200.00				\$ 11,538,495.00
Commercial				\$ 355,935.00				\$ 31,802,858.00
Apartment				\$ 0.00				\$ 13,344,039.00
Sign				\$ 0.00				\$ 538,799.00
TOTAL				\$ 2,077,135.00				\$ 59,224,191.00
Projects of Interest								
- Interior alterations at Kohl's to add a Sephora at 17145 Cole Road - \$300,000								
- Finish basement, add bedrooms, bath, kitchenette, rec. room at 12713 Wallace Court - \$70,000								
- Kitchen remodel with HVAC upgrades and electrical updates at 823 West Franklin Street - \$36,400								
- Fit-out for Axe Throwing/escape rooms/gaming event business at 61 Eastern Boulevard - \$40,000								
- Construct 13 single family homes in Hagers Crossing - \$1,560,000								
RENTAL LICENSING PROGRAM YEAR: JULY 1, 2020 – JUNE 30, 2021								
					PROPERTIES			UNITS
Registrations received week of Feb 14 – Feb 16					2			9
New applications issued week of Feb 14 – Feb 16					12			12
Total 2021-2022 registered					3,474			9,385
Percentage of rental license renewals that have registered for the 2021-2022 license year					99.0%			99.0%
Notes: The 2021-2022 rental license renewals for 9,709 units in 3,819 properties were mailed on April 30, 2021.								
PAYMENT								
Weekly payment received								\$ 775
Weekly adjustment/credits								\$ 75

INSPECTIONS	
TYPE	NUMBER CONDUCTED
Building	87
Electrical	68
Plumbing	40
Mechanical	23
Safety	30
Neighborhood Vitality	57
Quality of Life	0
Preventive Maintenance	2
Planning & Zoning	3
INSPECTIONS KEY:	
Categories of Conditions	
Safety	Conditions which are or reasonably present a hazard to occupant or public. <u>Example:</u> No smoke alarms, improper wiring, handrails
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property <u>Example:</u> Weeds, trash, debris, junk vehicles, deterioration of a structure.
Quality of Life	Conditions which negatively impact occupants. <u>Example:</u> Damaged surfaces, damages elements, missing screens
Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration. <u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood
Planning & Zoning	Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance. <u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.

POLICE DEPARTMENT

STATS

Calls for Service:	1507	Field Interviews:	6
Arrests/Warrants Served:	29	Moving Violations:	17
Domestic Violence Calls:	10	Safety Repair Orders:	1
DUI Arrests:	0	Warnings:	98
Reports Filed:	128		

PRESS RELEASES

On February 21, 2022 at approximately 5:45 p.m., officers responded to the area of 7 East Franklin Street for a report of a single shot fired. On arrival, officers located 30 year old Donta Louis of Hagerstown with a superficial gunshot wound to the leg. Louis was transported to Meritus Medical Center where he was treated and released for a graze wound. Louis was uncooperative with officers during the investigation and we believe this to be an isolated incident where Louis was specifically targeted. We are attempting to identify the attached pictured individual, who is the shooter in this case. The incident was captured on City surveillance cameras and the below photo is a screen shot of the suspect. This is an active investigation and we are asking anyone with information to contact Officer McDermott at mmcdermott@hagerstownpd.org



Suspect in 2/21 shooting

OTHER NEWS/INFORMATION

HPD reached out to the community through media and social media this week seeking information to help identify individuals who have been driving ATV's illegally in the city. The riders were captured on City surveillance cameras and one of the female riders had a young child on the 4-wheeler with her. HPD is actively investigating. They will be charged accordingly once identified. Information can e-mailed to crimetip@hagerstownpd.org.



Within the last year, HPD has recovered approximately 40 off-road vehicles. HPD continues to hear the concerns of the community and actively investigates tips. Please keep sending information about these off-road vehicles.

PUBLIC WORKS

PUBLIC WORKS

CHART NO. 1 – GENERAL PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	200	200
	University District Deck	266	269
Number of Student Permits	Central, Market, Rochester Lots	77	80
Number of Patrons Using Decks	A & E Deck	1,949	2,008
	University District Deck	1,303	1,421
Number of Citations Issued	(Includes Warnings)	248	305
Late Payment Notifications		3	6
Peak Occupancy (%)	A & E Deck	100% Fri @ 6 PM	100% Th @ 6 PM 100% Sat @ 6 PM
Peak Occupancy (%)	University District Deck	39% Th @ Noon	44% Wed @ 2 PM

CHART NO. 2 – A&E PARKING DECK WEEKLY OCCUPANCY

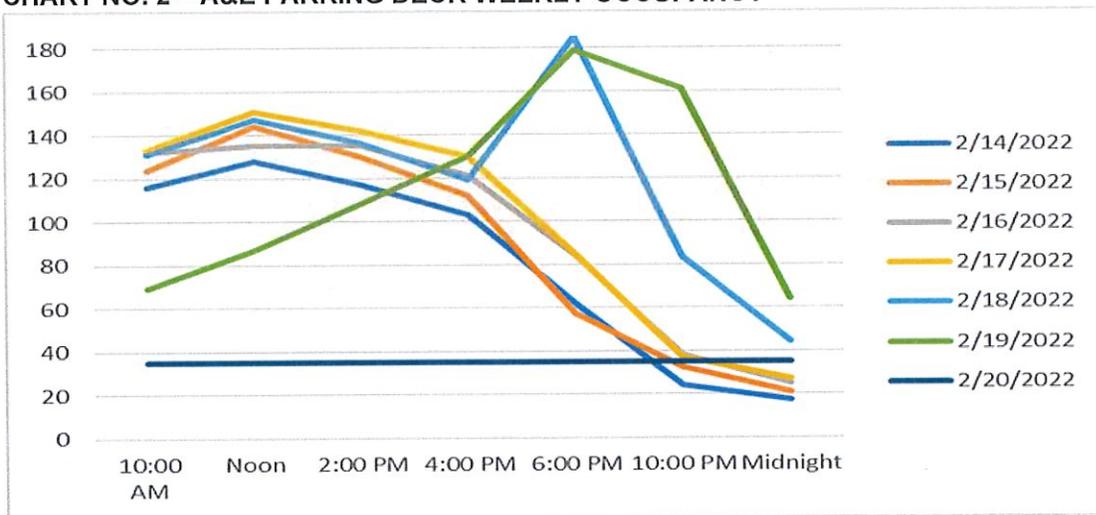
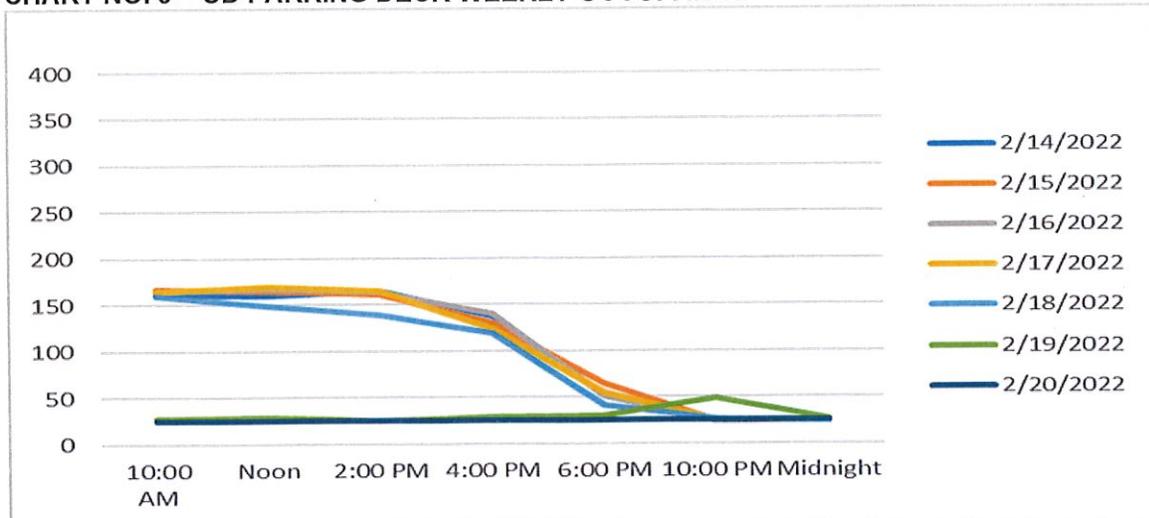


CHART NO. 3 – UD PARKING DECK WEEKLY OCCUPANCY



CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	1	0
Engineering	0	0
Fire	0	1
Light	3	4
Parks & Recreation	4	1
Planning & Code	0	0
Police	10	3
Public Works	4	2
Wastewater	0	1
Water	2	1
Human Resources	0	0
Weekly Totals	24	13
Yearly Total	115	91

AFTER HOURS CALL BACKS

Friday, Feb. 18, 2022 @ 7:54 AM: Staff was called in to replace the broken off exit gate arm at the A&E parking deck. The arm was broken due to a truck that was set up higher.

PARKS AND RECREATION

Fit Room. The Fit Room Report is attached with upcoming classes and rentals in February. A private rental to host a birthday party is scheduled for this Saturday from 4-9 p.m.

Hager House & Train Hub. Planning programming for the Spring and Summer seasons. Opening weekend is planned for April 22nd & 23rd.

Parks & Rec Spring/Summer Season. Staff is recruiting advertisers for the seasonal guide and selling banner ad space at Potterfield Pool.

Virtual Programs

Dance Fitness	Mondays	6-7 p.m.
Yoga to Relax & Renew	Tuesdays	6-7 p.m.
Strength Training	Thursdays	6-7 p.m.

UTILITIES DEPARTMENT

ELECTRIC DIVISION

Service Calls

- Fri. 2/18 - 817 The Terrace – partial outage; the secondary connectors had failed and were in need of replacement. Time Out: 0.3-2.7
- 17317 Kirkpatrick Court – pole damaged; street light globe blew off during high winds. Time Out: 4.5-5.8
- East Locust Street and South Mulberry Street – wires down; lines were found to belong to Verizon. Time Out: 6.2-6.4
- Sat. 2/19 - Corner of Pangborn Boulevard and View Street – lines down; the line crew secured secondary conductors that were torn down due to high winds. Time Out: 13.-2-14.6
- 939 Maryland Avenue – lines down; winds caused large tree branch to fall on secondary conductors. Time Out: 16.4-18.3

- Mon. 2/21 - 1111 Church Street – pole damaged; vehicle struck utility pole in accident however, no damage to HLD facilities was found. Time Out: 0.7-1.2
- 1004 Brill Way – Miss Utility locate; emergency locate for the Water Department to make repairs. Time Out: 18.5-19.3
- Pole #48, Hagers Crossing Drive – pole damaged; the damaged street light fixture was temporarily removed until replacement was completed the next business day. Time Out: 11.2-12.0
- 420 East Antietam Street – lines down; wires belonged to Verizon. Time Out: 12.0-12.3

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
16	0	7	1

Engineering

- Multiple permit reviews and service upgrade requests have been reviewed and/or completed by engineering staff. Staff performed underground locate requests across the system.
- The Staff Engineer reviewed and researched grant application information that could assist with HLD projects in the coming years.
- Engineering staff performed corrections and additions to the GIS electric system model.
- Staff continued working through challenges related to the procurement of materials for maintenance and operation of the electric system.
- Administration and Engineering continued bid preparation processes for multiple large modernization and maintenance projects involving HLD facilities.
- Engineering staff pulled an oil sample from a substation power transformer for Dissolved Gas Analysis (DGA) testing after a through-fault due to an animal caused outage.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, February 16, 2022	5.62	0.00
Thursday, February 17, 2022	5.74	0.30
Friday, February 18, 2022	6.22	0.06
Saturday, February 19, 2022	5.72	0.01
Sunday, February 20, 2022	5.56	0.00
Monday, February 21, 2022	5.58	0.00
Tuesday, February 22, 2022	5.46	0.09
Weekly – Avg. Flow / Total Rainfall	5.70	0.46
Feb - Avg. Flow/Total Rainfall	6.00	1.45

- Replaced underground wiring that serves bar screen lights.
- Replaced heat exchanger on both ZA5 oxygen compressors.
- Backfilled area that had been disturbed during magox repair.
- Retrieved BNR mixer that broke off of the winch. Replaced SS cable and repaired damaged wiring.
- Routine MVP Plant Work orders & Corrective Work Orders.

Wastewater Collection

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	#10, #30	580'	44'	10
Flushing	#17	1,255'		

Collection System Maintenance Tasks

- Collected Newgate meter data.
- Collected data from our system meters.
- Collected and logged manhole reports in District #11.
- Excavated 1146 Rose Hill Avenue for roots, replaced lateral.
- Excavated trench for downspout in front of Barn, ran hole hog under sidewalk and installed new drain pipe, rerouted downspout on northeast corner of Barn.
- Cut roots in Reach 1013010144.
- Cleaned storm drain line next to Milk House at the Barn.
- PS #1, cleaned floats.
- PS #7, replaced fuel filters on battery, and replaced copper washers on the fuel lines.
- PS #9, replaced sump pump and all piping in dry well.
- Unit #508, replaced four rear tires.
- Unit #527, repaired hose reel assembly.
- General pump shop repair work.
- Cleaned bathrooms, kitchen, breakroom, shop garage.

Wastewater Division – Customer Call Log Summary 2022							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	4	4	0	0	0	2	10
YTD 2022	173	103	17	0	0	163	456

Engineering

- Review of Site Development and City Permit Drawings
- Gathering information for service inquiries
- Updating GIS databases completed with water projects
- Ongoing Construction Inspection of ongoing water projects

Lab

- Process and regulatory testing were routine for the week.
- Collected NWWWS Program samples for CDC-LuminUltra COVID monitoring.
- Scheduled pretreatment industry sample at Berwick for next week.
- Completed Data Quality Management reporting for January; entry of results for February data through last week.
- Collected monthly DI water samples for HPC, TOC, NH3 analysis.
- Laboratory technician completed all course and testing requirements for career path progression.

WATER DIVISION

Plant Flows - System Demand (MGD)

Date	Willson	Breichner	Total
02/17/22	10.61		10.61
02/18/22	10.68		10.68
02/19/22	10.52		10.52
02/20/22	10.46		10.46
02/21/22	10.84		10.84
02/22/22	10.74		10.74
02/23/22	10.88		10.88
Average			10.68

Water Production at R. C. Willson & Pump Station Distribution

- Staff worked on facility maintenance and routine preventative maintenance.

Water Production at Breichner / Edgemont Reservoir. The Edgemont Reservoir pool elevation is currently at 4.03 feet. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, design criteria and project schedule.

Water Distribution

- Crews performed customer service work and new meter installations as needed.
- Crews continued replacement of residential meters throughout the water service area.

Laboratory

- Process and regulatory testing were routine for the week.
- Completed bacteriological monitoring for February.
- Completed report for annual IOC testing – fluoride and nitrate.
- Collected composite sample from lagoon discharge.
- Completed annual proficiency testing samples and submitted results to ERA.
- Completed training for five water sampler certification practicums, R.C. Willson Plant and utilities laboratory.
- Addressed three customers' inquiries regarding water quality.
- Completed Water Analytical Method SOPs: HPC – Simplate, MPN – Quanti – Tray.

Engineering

	<u>City</u>	<u>County</u>
Site Plans	-	-
Preliminary Plats	-	-
Grading Plan	-	-
Final Plat	-	-
Building Permits	2	23
Development Plan	-	-

- Construction inspection of ongoing projects
- Review of City permit and site plan drawings
- Review of County building permits
- Updating GIS mapping
- Concept design of upcoming capital improvement projects

Respectfully submitted,



Scott A. Nicewarner
City Administrator

Fit Room at Fairgrounds Park at Fairgrounds Park

Monthly Calendar For February 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2 5:30p-6:30p Embody Yoga, New Student #7519	3 4p-4:30p Princess Ballerina #7614 5:30p-6:30p Zumba #7583	4 7p-8:15p Aerial Fitness, Stretch #7510	5 9a-10a Zumba #7565 10:30a-11:30a Aerial Fitness, Tricks #7551 2p-3:30p GeoCaching in the Parks, Feb. 5 #7517
6 11a-12p Gymnastics for Kids #7530	7 5:30p-6:30p Embody Yoga, New Student #7519 7:15p-8:30p Belly Dance Technique & Choreography #7470	8	9 5:30p-6:30p Embody Yoga, New Student #7519	10 4p-4:30p Princess Ballerina #7614 5:30p-6:30p Zumba #7583	11 7p-8:15p Aerial Fitness, Stretch #7511	12 9a-10a Zumba #7565
13 11a-12p Gymnastics for Kids #7530	14 10a-2p Skatepark Meeting #3053 5:30p-6:30p Embody Yoga, New Student #7519 7:15p-8:30p Belly Dance Technique & Choreography #7470	15	16 5:30p-6:30p Embody Yoga, New Student #7519	17 4p-4:30p Princess Ballerina #7614 5:30p-6:30p Mind & Body: Zumba -- 7584	18 11a-2p CPR and First Aid #7468	19 9a-10a Mind & Body: Zumba -- 7566
20 11a-12p Gymnastics for Kids #7532 1p-2:15p Aerial Fitness, Stretch #7574	21 5:30p-6:30p Mind & Body: Embody Yoga, New Student -- 7523 7:15p-8:30p Belly Dance Technique & Choreography #7470	22	23 5:30p-6:30p Mind & Body: Embody Yoga, New Student -- 7523	24 4p-4:30p Princess Ballerina #7614 5:30p-6:30p Mind & Body: Zumba -- 7584	25 9a-1p Entrance Bldg Renovations Preconstruction Meeting #3076 7p-8:15p Aerial Fitness, Stretch #7525	26 9a-10a Mind & Body: Zumba -- 7566 4p-9p Baby Birthday Party
27 11a-12p Gymnastics for Kids #7532 1p-5p Square Dance #7491	28 5:30p-6:30p Mind & Body: Embody Yoga, New Student -- 7523 7:15p-8:30p Belly Dance Technique & Choreography #7470					