

CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT NO. 1 FOR 2022



January 7, 2022

To Mayor Keller and Members of the City Council:

UPCOMING MEETINGS

To obtain City Department or City Boards and Commissions meeting information, please visit <https://www.hagerstownmd.org/27/Government>. We encourage you visit our website at <https://www.hagerstownmd.org> for all City-related updates. Other inquiries may be made by visiting the City Resident 311 page at <https://www.hagerstownmd.org/841/Services>.

<h2 style="margin: 0;">JANUARY 2022</h2> <p style="margin: 0; font-size: small;">For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at http://www.hagerstownmd.org/calendar.aspx</p>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4 No M&C Meeting	5	6	7	8
9	10	11 2:30 Executive Session 4pm Work Session	12 4pm Planning Commission Meeting	13 4pm Board of Traffic & Parking Meeting 4:30pm Historic District Commission Meeting	14	15
16	17 HOLIDAY CITY OFFICES CLOSED	18 2:30 p.m. Executive Session 4pm Work Session	19 7pm Board of Zoning Appeals Meeting	20	21	22
23	24	25 7pm Regular Session	26 7pm Planning Commission Meeting	27 4:30pm Historic District Commission Meeting	28	29
30	31					

COMMUNICATIONS

This Week's Headlines & Media Releases:

- Property Values are Going Up Again in Washington County
- Line at Crayton Boulevard COVID Testing Site Causing Traffic Woes
- New Washington County State's Attorney Familiar with the Office
- Officials, Supporters Mourn Loss of Doleman Museum Advocate
- Despite COVID Surge, In-Person Classes Will Resume at WCPS, HCC

- Official Encourages 'Rethinking Party Plans' as COVID Cases Rise
- Hagerstown Greets 2022 with Krumpe's Donut Drop
- HCC, County, City Take Wait-and-See Approach to Vaccine Mandate
- CRS Activates Sixth Ambulance to Address Calls in Area Near Hagerstown
- Longtime Hagerstown Manufacturer Merges with Company Based in Italy
- Winning Powerball Ticket Sold in Hagerstown Remains Unclaimed
- New Grocery Planned in Downtown Hagerstown to Target 'Food Desert'
- Hogan Declares State of Emergency, Mobilizes Guard to Fight COVID-19 Surge
- Coffee, Chocolates Shop Serves Up Hope for Women Battling Addiction
- COVID Cases Skyrocket in Tri-State; Hospitals Straining
- Heavy Smoke Greets Firefighters Who Battled East North Avenue Blaze
- Press Release: 2022 Community Garden Applications
- Traffic Advisory (Revised): 16 Jonathan Street
- Traffic & Water Advisory: Summit Avenue
- Traffic & Water Advisory UPDATE: Summit Avenue

This Week's Video Projects

- PCAD TikTok Videos Production
- Fit Room :30 Spot Production

Channel 25 Hub City Now Programming:

- Mayor & Council Meeting
- "Council WRap"
- "Hub City 100 Miler" :30 spot
- First Hose Company of Hagerstown Museum Video Series
- "State of the City" Presentation
- "Council WRap" Promo
- Fit Room :30 Promo
- Hagerstown Greens at Hamilton Run :30 spot
- "Hub-Bub" Video Podcast
- Stormwater Program Informational Video
- MTA Commuter Connection

City Website:

- www.hagerstownmd.org attracted 13,905 user visits for the week of December 30, 2021 – January 5, 2022.

- The most popular top entrances (the first page users accessed on the website):
 - Home Page 2,824
 - Utility Billing Page 1,714
 - Collection-Schedules-Zones Page 370
 - Police Page 297
 - City Park Lighting Page 235
 - Downtown Events Page 212
 - Services Page 194
 - Parks & Recreation Page 193
 - Christmas Tree Collection Page 160
 - Hub City 100-Miler Page 140

- Top Searches:
 - “Christmas tree collection schedule”
 - “Online bill payment”
 - “Jobs”
 - “Trash”
 - “Bids”

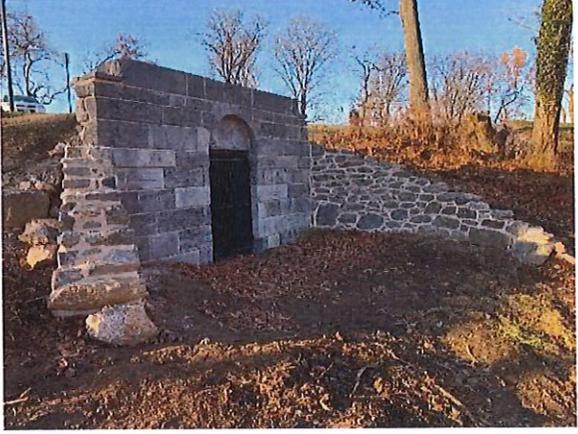
DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

Krumpe’s Donut Drop. The City of Hagerstown was a sponsor of the 2022 Middletown Valley Bank Krumpe’s Donut Drop held in Public Square on December 31, 2021 to kick off the 2022 New Year. The City congratulates the Maryland Theatre and the event’s sponsors on the great success of this year’s event! Thank you to all involved.

ENGINEERING

1. **Pavement Condition Survey.** We received the results of the survey and the overall Pavement Condition Index (PCI) dropped slightly from 2018. The map is attached (it assumes that the streets on the 2021 paving list are complete). We expect these streets to be paved in March/April 2022 and we will have additional paving later this year with FY23 funds.

2. **Heyser Wine Cellar.** The work is complete. Below are before and after pictures. The load bearing header stone (behind the inscribed stone) was cracked and failing. Numerous other stones and joints were failing and the wall was rotating out.



3. **Third Parking Deck.** Staff met with Hager5 to have initial meeting on the acquisition of their parking lot on West Antietam Street. An appraisal is ordered and we plan to meet again in early March. An RFP was sent to our two "retained" architects and their design proposals are due January 20th.
4. **Alley Wall 5-62.** The wall reconstruction started Monday. The wall is behind 114 East Magnolia Avenue.
5. **Out to Bid.**
 - Renovations to the Hager House
 - Eldridge Drive Street Sweeper Sheds
 - M & T Bank Architectural Design
6. **Engineering Statistics**

Description	Week of 12/20/21 & Week of 12/27/21	Calendar Year 2021 TOTALS
Traffic complaints received	7	253
Work Orders completed	4	198
Traffic counts completed	2	38
CONSTRUCTION PROJECTS		
Description	Week of 12/20/21 & Week of 12/27/21	Calendar Year 2021 TOTALS
Construction	1	6
Projects advertised for bids		
RFP's Advertised	0	17
Projects under construction	6	10
Projects completed	1	6

PLANNING & CODE ADMINISTRATION

Historic District Commission: There are currently no HDC cases.

Board of Zoning Appeals: No current cases.

Zoning Verification Letters: There are currently no ZVL's.

Zoning Certificates: There are no current requests for Zoning Certificates.

Planning Commission:

- Planning Commission Workshop will be held on Wednesday January 12, 2022 @ 4:00 pm
- Planning Commission Regular meeting is scheduled to be held on Wednesday January 26, 2022 @ 7:00 pm

Development Review:

Forest Conservation Ordinance variance request for removal of Specimen Trees –
Curwood Development, Howell Road

Briefing on Local Conversion overlay district (public review meeting scheduled for
January 26) – Eklund, 4 Cypress Street

Briefing and discussion on Conversion overlay district for Surrey School adaptive
reuse to boutique hotel – 535 Summit Avenue

PC Business: Land Conveyance Request - Hood Street and Cultural Trail

POLICE DEPARTMENT

STATS

Calls for Service:	1426	Field Interviews:	4
Arrests/Warrants Served:	18	Moving Violations:	21
Domestic Violence Calls:	16	Safety Repair Orders:	1
DUI Arrests:	2	Warnings:	27
Reports Filed:	98		

K9 Fargo: It is with great sadness to report the passing of K9 Fargo. Fargo was a 6-year veteran of the agency and passed away at home with his handler by his side following a short illness. K9 handlers and their dogs have a very special bond. Please keep Officer Bartles and the entire K9 unit in your thoughts. Rest In Peace Fargo. E.O.W 1/5/22



Promotion: Congratulations to Detective Kevin Brashears on his promotion to Sergeant. Effective Monday, January 3rd Sergeant Brashears transferred from the Criminal Investigative Unit to Charlie Platoon. Sergeant Brashears has been with HPD for nearly 10 years.

Community Outreach: The week before Christmas, Hagerstown Police Officers, Hagerstown Professional Firefighters and Washington County Department of Emergency Services Firefighters/Paramedics worked together to donate, shop, wrap, and deliver gifts to children in the Hagerstown community. This annual event usually includes a shopping trip with a hero, but this year the event was modified due to COVID. This year the event was conducted safely with each child separately.

PUBLIC WORKS

PUBLIC WORKS

CHART NO. 1 – GENERAL PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	184	184
	University District Deck	283	283
Number of Student Permits	Central, Market, Rochester Lots	97	95
Number of Patrons Using Decks	A & E Deck	685	1,291
	University District Deck	444	829
Number of Citations Issued	(Includes Warnings)	128	210
Late Payment Notifications		17	0
Peak Occupancy (%)	A & E Deck	n/a*	n/a
Peak Occupancy (%)	University District Deck	n/a*	n/a

*NOTE: Gate arms were raised for Holiday parking, no data available.

CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	0	0
Engineering	0	0
Fire	0	0
Light	0	0
Parks & Recreation	0	0
Planning & Code	0	0
Police	6	3
Public Works	0	1
Wastewater	0	1
Water	0	2
Human Resources	0	0
Weekly Totals	6	7
Yearly Total	974	968

STREET SWEEPING DATA

Month for 2021	Number of Miles of Streets Swept
January	716
February	82
March	1103
April	874
May	877
June	974
July	945
August	816
September	628
October	849
November	830
December	1164
Total Miles Swept for 2021	9858

BULK TRASH COLLECTIONS

Month for 2021	Number of Collections
January	25
February	20
March	49
April	59
May	48
June	53
July	60
August	38
September	42
October	49
November	42
December	25
Total Bulk Trash Collections for 2021	510

PROPERTY ABATEMENTS COMPLETED

Month for 2021	Number of Property Abatements
January	7
February	5
March	10
April	19
May	56
June	51
July	55
August	32
September	32
October	24
November	19
December	13
Total Abatements by PW for 2021	323

AFTER HOURS CALL BACKS

- Monday, December 27, 2021 @ 9:49 AM: Staff was called in to salt bridge at 500 block of North Burhans Boulevard after accident.
- Monday, December 27, 2021 @ 12:44 PM: Dispatch called and requested a second salting of the bridge at 500 blk. of North Burhans Boulevard.
- Saturday, January 1, 2022 @ 4:15 PM: Received call for a traffic signal out at Jonathan and Bethel Streets. HLD replaced fuse on pole and signal was again operational. There was also a pedestrian signal knocked down at intersection of North Potomac Street and Church Street. HLD secured the signal wire in the conduit and placed a cone on top of base.

WEATHER. The first winter weather event of the season occurred on Monday morning, December 27, 2021 when rain turned unexpectedly to snow and freezing rain, making the bridges slick for driving. All City bridges were salted as a result.

DOWNTOWN EVENT. Public Works assisted with traffic control for the final event of 2021 held downtown, on December 31st -- the 9th Annual Krumpe's Donut Drop. This family-friendly event draws large crowds and this year was no exception with the weather being so favorable. It is estimated that 3,500 people attended and 4,500 donuts were handed out.

PARKS AND RECREATION

City Park. The Christmas light displays at City Park have been shut off. It was a festive arrangement of colors and shapes and received many compliments. A radar counter was installed on Key Street toward the Museum's entrance and the total of cars for the season was approximately 24,000. The counter was active from December 3rd to January 2nd from 5 p.m. to 11 p.m. every night. In January there are blue lights on trees.

Fit Room. The Fit Room Report is attached with upcoming classes and rentals in January. There are no private rentals this weekend.

Hub City 100 Miler. Staff is preparing for the 9th Annual Hub City 100 Miler that begins on January 14th and continues through April 23rd.

Outdoor Programs

Geocaching on Sunday, January 9th at 2 p.m. Meets outside the Fit Room.

Virtual Programs

Dance Fitness	Mondays	6-7 p.m.
Yoga to Relax & Renew	Tuesdays	6-7 p.m.
Strength Training	Thursdays	6-7 p.m.

Golf Course. The Golf Course continues to be open seven days a week from 9 a.m. to 5 p.m.

UTILITIES DEPARTMENT

ELECTRIC DIVISION

Service Calls:

- Fri. 12/31 - 458-466 Mitchell Avenue – total outage; squirrel caused transformer fuse to operate. Time Out: 16.2-17.2
- Sat. 1/1 - Church Street and North Potomac Street – pole damaged; vehicle struck utility pole in accident. Time Out: 14.0-15.0
- 58 Bethel Street – total outage; a transformer fuse operated. Time Out: 16.0-17.0

Distribution:

- In coordination with the HLD Engineering Department, HLD crews performed various upgrades and improvements to our system.
- Crews continue to assist with make ready work.

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
11	1	3	0

Engineering

- Multiple permit reviews and service upgrade requests have been reviewed and/or completed by engineering staff. Staff performed underground locate requests across the system.
- Engineering staff facilitated delivery of a 50,000 lb substation power transformer to the Zayre SS.
- Engineering staff continued working through procurement challenges for all types of materials used in the construction, operation, and maintenance of the electric utility system.
- Staff began drafting specifications for a self-loading wire trailer for use by HLD line crews.
- The Staff Engineer drafted specifications for the development of an AMI system to assist with modernization of HLD metering operations

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, December 29, 2021	4.76	0.01
Thursday, December 30, 2021	5.24	0.19
Friday, December 31, 2021	4.70	0.00
Saturday, January 1, 2022	5.80	0.65
Sunday, January 2, 2022	5.60	0.05
Monday, January 3, 2022	5.39	0.00
Tuesday, January 4, 2022	5.58	0.00
Weekly – Avg. Flow / Total Rainfall	5.30	0.90
Dec - Avg. Flow/Total Rainfall	4.79	0.47
Jan - Avg. Flow/Total Rainfall	5.59	0.70

Miscellaneous

- Replaced packing on 6M pump.
- Shutdown DAFT and cleaned thickener well and screw conveyor.
- Continued working on winterizing plant equipment.
- Installed Red Lion digital process meter on MagOx tank.
- Continued with upgrading plant outside lighting.
- Routine MVP Plant Work orders & Corrective Work Orders.

Wastewater Collection

Collection System Maintenance Tasks

- Pump Station # 6, turned off dip switch on ECU, reset date & time for generator.
- Pump Station # 26, inspected alarm & corrected issue with power pack.
- Pump Station # 7, inspected VFD #3 fault.
- Pump Station # 11, installed timer on generator.
- Cleaned shop area.
- Sewer backup, Kuhn Avenue, assisted plumber with locating main line.
- Sewer backup, South Prospect Street, checked main line.
- Sewer backup, East Magnolia Avenue, basement cleanup.

Wastewater Division – Customer Call Log Summary 2021							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	5	0	0	0	0	2	7
YTD 2021	146	89	11	0	0	149	395

Engineering

- Review of Site Development and City Permit Drawings
- Gathering information for service inquiries
- Updating GIS databases completed with water projects
- Ongoing Construction Inspection of ongoing water projects

Lab

- Process and regulatory testing were routine for the week
- Completed candidate selection for open lab position
- Completed 4th Quarter Toxic Chemical testing report
- Completed 4th Quarter Annual Metals testing report
- Completed monthly and quarterly pretreatment surcharge reports
- Completed annual DI water check/ monthly DI water checks
- Completed December Data Quality Entry and Analysis
- 2022 budget revision in progress

WATER DIVISION

Plant Flows - System Demand (MGD)

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
12/30/21	10.37		10.37
12/31/21	10.25		10.25
01/01/22	9.79		9.79
01/02/22	10.20		10.20
01/03/22	10.44		10.44
01/04/22	10.47		10.47
01/05/22	10.80		10.80
Average			10.33

Water Production at R. C. Willson & Pump Station Distribution

- Staff worked on facility maintenance and routine preventative maintenance.

Water Production at Breichner / Edgemont Reservoir. The Edgemont Reservoir pool elevation is currently at 2.94 feet. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, design criteria and project schedule.

Water Distribution

- Crews performed customer service work and new meter installations as needed.
- Crews continued replacement of residential meters throughout the water service area.
- Crews installed new services at McCleary Hills.
- Crews repaired 24" main on Summit Avenue.

Laboratory

- Process and regulatory testing were routine for the week.
- Completed Bacteriological Monitoring Report for December.
- Completed Annual Inorganic Compounds (IOC) / Metals self-monitoring report.
- Collected composite sample from lagoon discharge.
- Collected monthly TOC removal samples.
- Completed Monthly Chlorine Residual summary.
- Completed monthly / annual DI water checks.
- Completed 4th quarter Disinfectant Residual Monitoring report.
- 2022 Budget Revision are in progress.

Engineering

	<u>City</u>	<u>County</u>
Site Plans	1	1
Preliminary Plats	-	-
Grading Plan	-	-
Final Plat	-	-
Building Permits	3	4
Development Plan	-	-

- Construction inspection of on-going projects.
- Review of City permit and site plan drawings.
- Review of County building permits.
- Updating GIS mapping.
- Concept design of upcoming capital improvement projects.



Respectfully submitted,



Scott A. Nicewarner
City Administrator

Find address or place

Legend

- Home
- Layers
- Full Screen
- Close

Hager PCI Result

- Good (86-100)
- Satisfactory (71-85)
- Fair (56-70)
- Poor (41-55)
- Very Poor (26-40)
- Serious (11-25)



2021 Pavement Condition Survey

Fit Room at Fairgrounds Park at Fairgrounds Park

Monthly Calendar For January 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2 11a-12p Gymnastics for Kids #7529	3 5:30p-6:30p Embody Yoga, New Student #7519	4 10:30a-12p Square Dance Seniors #7610	5 5:30p-6:30p Embody Yoga, New Student #7519	6 5:30p-6:30p Zumba #7583	7 7p-8:15p Aerial Fitness, Stretch #7507	8 9a-10a Zumba #7565 10:30a-11:30a Aerial Fitness, Tricks #7547
9 11a-12p Gymnastics for Kids #7529 1p-2:15p Aerial Fitness, Stretch #7571	10 5:30p-6:30p Embody Yoga, New Student #7519	11 10:30a-12p Square Dance Seniors #7610	12 5:30p-6:30p Embody Yoga, New Student #7519	13 4p-4:30p Princess Ballerina #7614 5:30p-6:30p Zumba #7583	14 8a-8p 100 Miler Kick-Off	15 9a-10a Zumba #7565
16 11a-12p Gymnastics for Kids #7529 1p-5p Cameron's Birthday Party	17 5:30p-6:30p Embody Yoga, New Student #7519 7:15p-8:30p Belly Dance Technique & Choreography #7470	18 10:30a-12p Square Dance Seniors #7610	19 5:30p-6:30p Embody Yoga, New Student #7519	20 4p-4:30p Princess Ballerina #7614 5:30p-6:30p Zumba #7583	21 11a-2p CPR and First Aid #7467 7p-8:15p Aerial Fitness, Stretch #7508	22 9a-10a Zumba #7565 10:30a-11:30a Aerial Fitness, Tricks #7549 1p-7p Birthday Party
23 11a-12p Gymnastics for Kids #7530 1p-2:15p Aerial Fitness, Stretch #7572	24 5:30p-6:30p Embody Yoga, New Student #7519 7:15p-8:30p Belly Dance Technique & Choreography #7470	25 1p-2:30p Social Square Dance #7493	26 5:30p-6:30p Embody Yoga, New Student #7519	27 4p-4:30p Princess Ballerina #7614 5:30p-6:30p Zumba #7583	28 7p-8:15p Aerial Fitness, Stretch #7509	29 9a-10a Zumba #7565
30 11a-12p Gymnastics for Kids #7530 1p-5p Square Dance #7490	31 5:30p-6:30p Embody Yoga, New Student #7519 7:15p-8:30p Belly Dance Technique & Choreography #7470					