

CITY OF HAGERSTOWN, MARYLAND

STATUS & INFORMATION REPORT NO. 49 FOR 2021



December 17, 2021

To Mayor Keller and Members of the City Council:

UPCOMING MEETINGS

To obtain City Department or City Boards and Commissions meeting information, please visit <https://www.hagerstownmd.org/27/Government>. We encourage you visit our website at <https://www.hagerstownmd.org> for all City-related updates. Other inquiries may be made by visiting the City Resident 311 page at <https://www.hagerstownmd.org/841/Services>.

<h3 style="margin: 0;">DECEMBER 2021</h3> <p style="margin: 0; font-size: small;">For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at http://www.hagerstownmd.org/calendar.aspx</p>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7 2:30pm Executive Session 4pm Work Session	8 7pm Hagerstown Planning Commission Meeting	9 4pm Board of Traffic & Parking Meeting 4:30pm Hagerstown Historic District Commission Meeting	10	11
12	13	14 9am-1pm ARPA Discussion 4pm Special Session & Work Session	15 7pm Board of Zoning Appeals Meeting	16	17	18
19	20	21 7pm Regular Session	22	23	24 HOLIDAY City Offices Closed	25
26 HOLIDAY City Offices Closed	27	28 No M&C Meeting	29	30	31 HOLIDAY City Offices Closed	

This is the last Status and Weekly Information Report for 2021.
 Wishing you a safe and happy holiday!

COMMUNICATIONS

This Week's Headlines & Media Releases:

- Father-Son Brewery Team Sees New 'Energy' in Hagerstown
- Stadium's Next Plan? New Parking Deck
- 'So Much We Want the Public to Know': Meritus COVID Cases Surge Again

- Comings & Goings: Juice Bar, Thai Eatery Serve Customers Downtown
- Report Faults Emergency Response System After Firefighters Injured
- School Board Member Guessford Proposes Students Address Bullying
- From Paper to Medical Marijuana: New Job for Long-Idle Facility
- Officials Praise Volunteers, Object to Headlines After Report Criticizes Fire System
- Judge Rules 25-Year Sentence for Man Convicted of Assault in 2017 Hagerstown Murder Stands
- Press Release: Tribe Cold Press Juice Bar Grand Opening
- Traffic Advisory: Jonathan Street

This Week's Video Projects

- Mayor & Council Special & Work Sessions
- "Council WRap" segment
- ARPA Discussion recording

Channel 25 Hub City Now Programming:

- Mayor & Council Meeting
- "Council WRap"
- "City Park Lights & Music" :30 spot
- "Hub City 100 Miler" :30 spot
- First Hose Company of Hagerstown Museum Video Series
- "State of the City" Presentation
- "Council WRap" Promo
- Hagerstown Greens at Hamilton Run :30 spot
- "Hub-Bub" Video Podcast
- Stormwater Program Informational Video
- MTA Commuter Connection

City Website:

- www.hagerstownmd.org attracted 10,193 user visits for the week of December 6-12, 2021.

- The most popular top entrances (the first page users accessed on the website):

• Home Page	2,172
• Utility Billing Page	1,348
• City Park Lighting Page	797
• Police Page	259
• Downtown Events Page	195
• Bids Page	125
• Parks & Recreation Page	119
• Firefighters Page	113
• Jobs Page	92
• Utilities Page	82

- Top Searches:

- "Pay my bill"
- "Online bill payment"
- "True"
- "Water bill"
- "Holiday lights"

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

Economic Development: Staff attended the Fort Detrick Alliance Board Meeting on Wednesday, December 15th on which staff serve in an ex-officio role.

Hagerstown Community College (HCC) - Staff attended the second of two HCC Idea Pitch Challenge Days and participated in judging elevator pitch submissions by prospective businesses.

Main Street:

Holiday Cheer Program – A social media competition was held on Main Street’s Facebook page that features decorated business storefronts. Many were Holiday Cheer Grant recipients. The two businesses with the most votes (likes) will be named winner and runner-up and receive a prize.

Grand Openings & Anniversary Celebrations: A ribbon cutting event will be held December 17th to celebrate the opening of Tribe Cold Press Juice owned by Erika Bell and Danielle Cassagnol located at 41 South Potomac Street.

ENGINEERING

1. **Stormwater Utility Fee.** The base rate of \$32/billing unit increases to \$34/billing unit on January 1st. For the average house, the fee is \$68 per year. We noted Martinsburg’s recent fee reported in the local news is \$144/year for the average home.
2. **Hager House.** Sent RFP to five local, qualified restoration companies to provide price proposals for replacing the porch deck, repairing all windows and doors, scraping and painting all wood and interior plaster repairs. We will review this with the City Council in January.
3. **Stadium.** We received the official request from the Maryland Stadium Authority to transfer Hood Street and the Cultural Trail to them. We will begin the process and review with the City Council in January.
4. **Autonomous Vehicles.** Staff participated in the Maryland working group that is working to prepare for the use of autonomous vehicles.
5. **Engineering Statistics**

Description	Week of 12/13/21	Calendar Year 2021 TOTALS
Traffic complaints received	3	246
Work Orders completed	3	194
Traffic counts completed	0	36
Construction Projects		
Description	Week of 12/13/21	Calendar Year 2021 TOTALS
Projects advertised for bids	0	5
RFP’s Advertised	1	18
Projects under construction	8	12
Projects completed	2	5

PLANNING & CODE ADMINISTRATION

Board of Zoning Appeals:

- No current cases.

Development Cases:

- S 2021-15 Final Plat for Masood Brothers, LLC 319 East Antietam Street
- S 2021-18 Minor Subdivision Plat for Steven Keasey Lot 18A and 189B – 31 & 33 Mealey Parkway

Zoning Verification Letters:

- There are no current requests for Zoning Verification letters.

Zoning Certificates:

- There are no current requests for Zoning Certificates.

Historic District Commission: The 2022 HDC Meeting Schedule is as follows:

HAGERSTOWN HISTORIC DISTRICT COMMISSION

2022 Meeting Schedule

	Application Deadline:	Meeting Date:
JANUARY	January 5 January 19	January 13 January 27
FEBRUARY	February 2 February 16	February 10 February 24
MARCH	March 2 March 16	March 10 March 24
APRIL	April 6 April 20	April 14 April 28
MAY	May 4 May 18	May 12 May 26
JUNE	June 1 June 15	June 9 June 23
JULY	July 6 July 20	July 14 July 28
AUGUST	August 3 August 17	August 11 August 25
SEPTEMBER	August 31 September 14	September 8 September 22
OCTOBER	October 5 October 19	October 13 October 27
NOVEMBER	November 2	November 10
DECEMBER	November 30	December 8
JANUARY, 2023	January 4, 2023	January 12, 2023

All meetings are recorded and posted on YouTube.
 Application deadline is the Wednesday a week before the meeting date.
 All meetings begin at 4:30 p.m.

POLICE DEPARTMENT

STATS

Calls for Service:	1391	Field Interviews:	5
Arrests/Warrants Served:	18	Moving Violations:	26
Domestic Violence Calls:	22	Safety Repair Orders:	1
DUI Arrests:	0	Warnings:	17
Reports Filed:	97		

12-11-21: Officer Deavers responded to West Franklin Street for a green Mazda truck parked in front of the residence for four days. The rear window of the vehicle was missing and covered with tape. The contents of the vehicle included a couch and a chair. A check of the tag showed the registration expired on July of 2018. The officer issued a violation for expired registration and the truck was towed with a hold for valid registration or a private property tow.

12/14/21: At 4 p.m. Officer G. Anderson was traveling in the 300 block of West Church Street when he observed an off-road dirt bike behind him. The officer slowed down and watched the dirt bike anticipating the driver was going to speed around him and flee the area. Officer Anderson stopped his cruiser on West Church Street at North Walnut Street and the dirt bike rider stopped behind him. The driver complied with the request for identification and was advised that it is illegal to ride the dirt bike on the road. The dirt bike was towed to the HPD and the driver was issued the following citations: driving on suspended license; operating unregistered motor vehicle, and knowingly driving uninsured motor vehicle.

12/14/2021: At 9:50 a.m. Officer Molineaux was dispatched to the area of Salem Avenue and Central Avenue for a reported subject with a gun and a stabbing. Upon arrival, Officer Fuqua was already providing first aid to the stabbing victim. Officer Molineaux began searching the area. Sgt. Plummer and Sgt. Duffy distributed a picture of the suspect and Officer Molineaux recognized him from a previous call. Officer G Anderson, K9 Amigo, and Officer Molineaux conducted a K9 track from the scene. The suspect was located at a residence on Mitchell Avenue and was taken into custody

PUBLIC WORKS

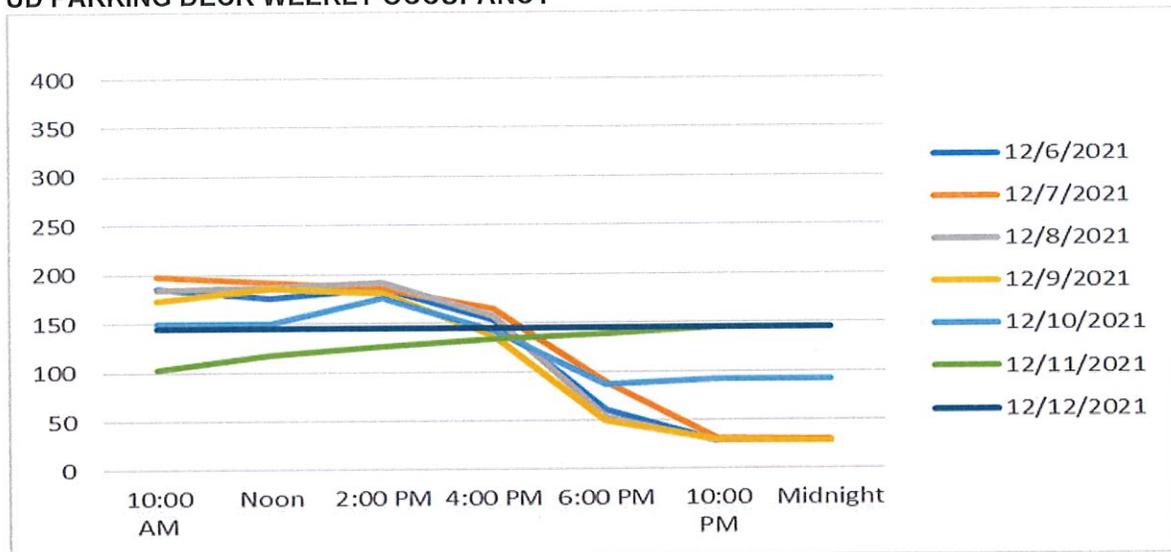
PUBLIC WORKS

GENERAL PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	167	167
	University District Deck	283	283
Number of Student Permits	Central, Market, Rochester Lots	93	90
Number of Patrons Using Decks	A & E Deck	1,507	969
	University District Deck	1,286	1,188
Number of Citations Issued	(Includes Warnings)	264	317
Late Payment Notifications		16	7
Peak Occupancy (%)	A & E Deck	NA*	N/A*
Peak Occupancy (%)	University District Deck	44% Tues @ Noon Wed @ 2 PM	N/A*

*NOTE: Due to an issue with the software at the A & E deck gates no data was available.

UD PARKING DECK WEEKLY OCCUPANCY



AFTER HOURS CALL BACKS

- Tuesday, December 7, 2021 @ 3:28 p.m.: Received call for signal at Jefferson and Pangborn Boulevard not working. Staff checked all signals on Jefferson and found them working properly.

CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	1	0
Engineering	0	0
Fire	1	1
Light	0	3
Parks & Recreation	3	1
Planning & Code	1	0
Police	4	9
Public Works	2	4
Wastewater	0	2
Water	5	3
Human Resources	0	0
Weekly Totals	17	23
Yearly Total	943	926

EVENTS

- **Christkindl Markt.** The second to last event planned for downtown was Friday and Saturday, December 10 & 11th. Christkindl Markt transformed the beautiful University Plaza into a festive Christmas shopping experience. The event was well attended and vendors were very happy, in some cases selling out. One vendor reported serving a customer who came from Annapolis specifically for this event. The Parks Division assisted with trouble shooting some last-minute items and trash removal.



- **Krumpe's Donut Drop.** The next event the City will be assisting with is the annual Krumpe's Donut Drop on December 31st. This event will conclude the yearly events and 2021.

PARKS AND RECREATION

Fit Room.

- The Fit Room Report is attached with upcoming classes and rentals in December. There are currently no private rentals for remainder of this year.

Outdoor Programs.

- Geocaching at Hellane park at 2 p.m. on Saturday, December 18, 2021.

Recreation Events.

- Enjoy photos attached of our Holiday Ham Drive that took place on Saturday, December 11 at Bethel Gardens Community Center



- Staff is promoting the 2022 Hub City 100 Miler that begins January 14

Virtual Programs

Bellydance (Hybrid)	Mondays	7:15-8:30 p.m.
Dance Fitness	Mondays	6-7 p.m.
Yoga to Relax & Renew	Tuesdays	6-7 p.m.
Strength Training	Thursdays	6-7 p.m.

Golf Course. The golf course continues to be open seven days a week from 9 a.m. – 5 p.m.

UTILITIES DEPARTMENT

ELECTRIC DIVISION

Service Calls

- Fri. 12/10 - 703-705 South Potomac Street – Partial power, a broken neutral was in need of repair. Time Out: 15.2-15.7
- Sat. 12/11 - Cypress Street and Hamilton Boulevard – lines down; line crews removed tree branch from wires and reattached the duplex. Time Out: 15.3-17.5
- 735 Virginia Avenue – total outage: traffic accident involving a HLD utility pole caused two fuses to operate. Time Out: 15.3-17.5
- Sun. 12/12 - Area of South Potomac Street – pole damaged; vehicle struck street light pole in an accident. The debris was removed and follow-up replacement was completed the following business day. Time Out: 21.2-22.1
- Thur. 12/16 - Antietam Street and South Potomac Street – pole struck; no damage was found to HLD facilities. Time Out: 6.8-6.9

Distribution

- Crews continue to perform make ready work throughout our service territory for new communication providers.

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
29	0	4	0

Engineering

- Multiple permit reviews and service upgrade requests have been reviewed and/or completed by engineering staff. Staff performed underground locate requests across the system.
- Staff met with building owners and businesses to determine electrical needs for relocation to the area or upgrades to existing facilities.
- The Staff Engineer evaluated Milsoft/Daffron inventory management software in the test environment to plan standards and processes for procurement and tracking of materials.
- Engineering staff performed inspections of HLD substations and equipment.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, December 8, 2021	4.98	0.00
Thursday, December 9, 2021	4.88	0.00
Friday, December 10, 2021	4.78	0.06
Saturday, December 11, 2021	4.67	0.01
Sunday, December 12, 2021	5.01	0.00
Monday, December 13, 2021	4.64	0.00
Tuesday, December 14, 2021	4.92	0.00
Weekly – Avg. Flow / Total Rainfall	4.84	0.07
Dec - Avg. Flow/Total Rainfall	4.87	0.07

Miscellaneous

- Installed PLC cabinet; finalized wiring and controls on MagOx delivery system. Put new system online and checked for proper operation.
- Disassembled and removed existing MagOx tank, mixer and controls.
- Continued working on winterizing plant equipment and exposed piping.
- Started replacing plungers and packing on 7M transfer pump.
- Routine MVP Plant Work orders & Corrective Work Orders.

Wastewater Collection

Collection System Maintenance Tasks

- Opened storm drain at bridge on Mount Aetna Road for Public Works, as well as cleaned the Street Department sweeper pit.
- Cleaned wet wells at Pump Stations #15 & 23.
- Cut roots from main line in reach #21429 - #21439.
- Hydro cleaned and opened lateral for new connection in 400 block of Mitchell Avenue.
- Sewer backup, 533 West Wilson Boulevard, problem on the private side.
- Sewer backup, 247 East Irvin Avenue, opened blockage in the main line.
- Sewer backup, 217 Norway Avenue, problem on the private side.
- Sewer backup, 126 Sunnybrook Drive, main line clear, problem on private side.
- Sewer backup, 239 Merrbaugh Avenue, vacuumed the clean out on the lateral, cleared blockage.
- Grinder pump, 1521 Kensington Drive, reset smart switch.
- Pump Station #5, serviced generator, changed fluids.
- Pump Station #6, adding a new block heater to generator.
- Pump Station #21, replaced fan belt and heater hose on gen set.
- Pump Station #27, installed new transformer on transfer switch.
- Pump Station #28, installed new heater in the enclosure of control panel.
- Cleaned shop, break rooms and restroom.
- Collected Newgate flow data.
- Hauled in stone for stockpile.
- Inspected, photographed and entered manholes 11019 thru 11006 into data base for WW Engineering.
- Installed grade rings on manholes #30014, 30091, 30106 to raise above the flood plain.
- General pump shop repair work.

Wastewater Division – Customer Call Log Summary 2021							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	3	1	2	0	0	1	7
YTD 2021	141	89	11	0	0	147	388

Engineering

- Review of Site Development and City Permit Drawings.
- Gathering information for service inquiries.
- Updating GIS databases completed with water projects.
- Ongoing Construction Inspection of ongoing water projects.

Lab

- Process and regulatory testing were routine for the week.
- Supported pretreatment inspection at Berwick, Mizell Music, Sierra Nevada, Conagra.
- Completed sampler tubing maintenance.
- Recalibrated conductivity meter.
- Lachat dilutor repaired and re-installed.
- Completed initial interviews of new technician candidates.
- 2022 budget revision in progress.

WATER DIVISION

Plant Flows - System Demand (MGD)

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
12/09/21	10.56		10.56
12/10/21	10.38		10.38
12/11/21	10.13		10.13
12/12/21	10.62		10.62
12/13/21	10.57		10.57
12/14/21	10.64		10.64
12/15/21	10.56		10.56
Average			10.49

Water Production at R. C. Willson & Pump Station Distribution

- Staff worked on facility maintenance and routine preventative maintenance.

Water Production at Breichner / Edgemont Reservoir. The Edgemont Reservoir pool elevation is currently at 1.45 feet. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, design criteria and project schedule.

Water Distribution

- Crews performed customer service work and new meter installations as needed.
- Crews continued replacement of residential meters throughout the water service area.
- Crews repaired a main break on Meadowlark Avenue.

Laboratory

- Process and regulatory testing were routine for the week.
- Bacteriological monitoring for December is in progress.
- Collected one new service line sample for Bacti and Chlorine.
- Completed Synthetic Organic Compounds (SOC) self-monitoring report.
- Collected samples for monitoring of distribution system nitrification.
- Collected composite sample from lagoon discharge.
- Collected and tested bi-annual samples for Water Quality Parameters (WQP) and completed associated report.
- Addressed customer inquiry regarding water quality. Results at meter were normal.
- Addressed customer inquiry regarding residue on bathroom basins. Advised with cleaning procedures.
- 2022 budget revision is in progress.

Engineering

	<u>City</u>	<u>County</u>
Site Plans	-	-
Preliminary Plats	-	-
Grading Plan	-	-
Final Plat	-	-
Building Permits	5	-
Development Plan	-	-

- Construction inspection of ongoing projects.
- Review of City permit and site plan drawings.
- Review of County building permits.
- Updating GIS mapping.
- Concept design of upcoming capital improvement projects.



Respectfully submitted,

A handwritten signature in blue ink that reads "Scott A. Nicewarner".

Scott A. Nicewarner
City Administrator

Fit Room at Fairgrounds Park at Fairgrounds Park

Monthly Calendar For December 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 5:30p-6:30p Mind & Body: Embody Yoga, New Student -- 7521	2 5:30p-6:30p Zumba #7570	3 7p-8:15p Aerial Fitness, Stretch #7504	4 9a-10a Zumba #7562 10:30a-11:30a Aerial Fitness, Tricks #7544
5 11a-12p Gymnastics for Kids #7528 1p-2:15p Aerial Fitness, Stretch #7567	6 5:30p-6:30p Mind & Body: Embody Yoga, New Student -- 7521 7:15p-8:30p Belly Dance Holiday Style #7471	7 10:30a-12p Square Dance Seniors #7609	8 5:30p-6:30p Mind & Body: Embody Yoga, New Student -- 7521	9 5:30p-6:30p Zumba #7570	10 7p-8:15p Aerial Fitness, Stretch #7505	11 9a-10a Zumba #7562 2p-7p Baby Shower
12 11a-12p Gymnastics for Kids #7528 1p-5p Square Dance #7489	13 5:30p-6:30p Embody Yoga, New Student #7519 7:15p-8:30p Belly Dance Holiday Style #7471	14 10:30a-12p Square Dance Seniors #7609	15 5:30p-6:30p Embody Yoga, New Student #7519	16 5:30p-6:30p Zumba #7570	17 7p-8:15p Aerial Fitness, Stretch #7506	18 9a-10a Zumba #7562 10:30a-11:30a Aerial Fitness, Tricks #7546
19 11a-12p Gymnastics for Kids #7528 1p-2:15p Aerial Fitness, Stretch #7569	20 5:30p-6:30p Embody Yoga, New Student #7519	21	22 5:30p-6:30p Embody Yoga, New Student #7519	23 5:30p-6:30p Zumba #7570	24	25
26 11a-12p Gymnastics for Kids #7529	27 5:30p-6:30p Embody Yoga, New Student #7519	28	29 5:30p-6:30p Embody Yoga, New Student #7519	30	31	