

CITY OF HAGERSTOWN, MARYLAND

STATUS & INFORMATION REPORT NO. 48 FOR 2021



December 10, 2021

To Mayor Keller and Members of the City Council:

UPCOMING MEETINGS

To obtain City Department or City Boards and Commissions meeting information, please visit <https://www.hagerstownmd.org/27/Government>. We encourage you visit our website at <https://www.hagerstownmd.org> for all City-related updates. Other inquiries may be made by visiting the City Resident 311 page at <https://www.hagerstownmd.org/841/Services>.

<h3 style="margin: 0;">DECEMBER 2021</h3> <p style="margin: 0; font-size: small;">For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at http://www.hagerstownmd.org/calendar.aspx</p>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7 2:30pm Executive Session 4pm Work Session	8 7pm Hagerstown Planning Commission Meeting	9 4pm Board of Traffic & Parking Meeting 4:30pm Hagerstown Historic District Commission Meeting	10	11
12	13	14 9am-1pm ARPA Discussion 4pm Special Session & Work Session	15 7pm Board of Zoning Appeals Meeting	16	17	18
19	20	21 7pm Regular Session	22	23	24 HOLIDAY City Offices Closed	25
26	27 HOLIDAY City Offices Closed	28 No M&C Meeting	29	30	31 HOLIDAY City Offices Closed	

COMMUNICATIONS

This Week's Headlines & Media Releases:

- 150th Anniversary of Hagerstown's Great Fire Recognized
- Gangs: a 'Four-Letter Word' Some in the Community Won't Acknowledge
- Hagerstown-Area Burglaries Prompt Police to Advise Security Measures
- New Brewery Coming to Hagerstown
- First Omicron COVID-19 Cases Confirmed in Maryland
- Baltimore Man Charged with Holding Hagerstown Woman Against Her Will
- Money for Downtown: Two Multi-Million Dollar Projects Get Tax Credits
- Washington County COVID Cases Increased by 611 in the Last Week
- No Internet? Bad Switch Caused Problems for Antietam

- Stadium Project Active: Washington County, Hospice Plan Moves
- Hagerstown Salvation Army Finds Liberty 1990 Gold Coin Worth \$180
- Black Rock Housing Proposal is 'Over the Top,' Commissioner Says
- Paying the Police: Sheriff, Commissioners Raise Pay for Officers
- Fire Marshal: Suspect IDs Self in Video, Says He Doesn't Recall Arson

This Week's Video Projects

- Mayor & Council Work Session
- "Council WRap" segment
- Virtual City Park Lighting Event
- Recreation Year-End Review Video production

Channel 25 Hub City Now Programming:

- Mayor & Council Meeting
- "Council WRap"
- "City Park Lights & Music" :30 spot
- "Hub City 100 Miler" :30 spot
- First Hose Company of Hagerstown Museum Video Series
- "State of the City" Presentation
- "Council WRap" Promo
- Hagerstown Greens at Hamilton Run :30 spot
- "Hub-Bub" Video Podcast
- Stormwater Program Informational Video
- MTA Commuter Connection

City Website:

- www.hagerstownmd.org attracted 10,822 user visits for the week of November 29 - December 5, 2021.

- The most popular top entrances (the first page users accessed on the website):

• Home Page	2,234
• Utility Billing Page	1,498
• City Park Lighting Page	750
• Police Page	285
• Downtown Events Page	213
• Bids Page	157
• Parks & Recreation Page	142
• Firefighters Page	138
• Jobs Page	81
• Utilities Page	74

- Top Searches:

- "Water bill"
- "Online bill payment"
- "True"
- "Jobs"
- "Pay bill"

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

Community Development:

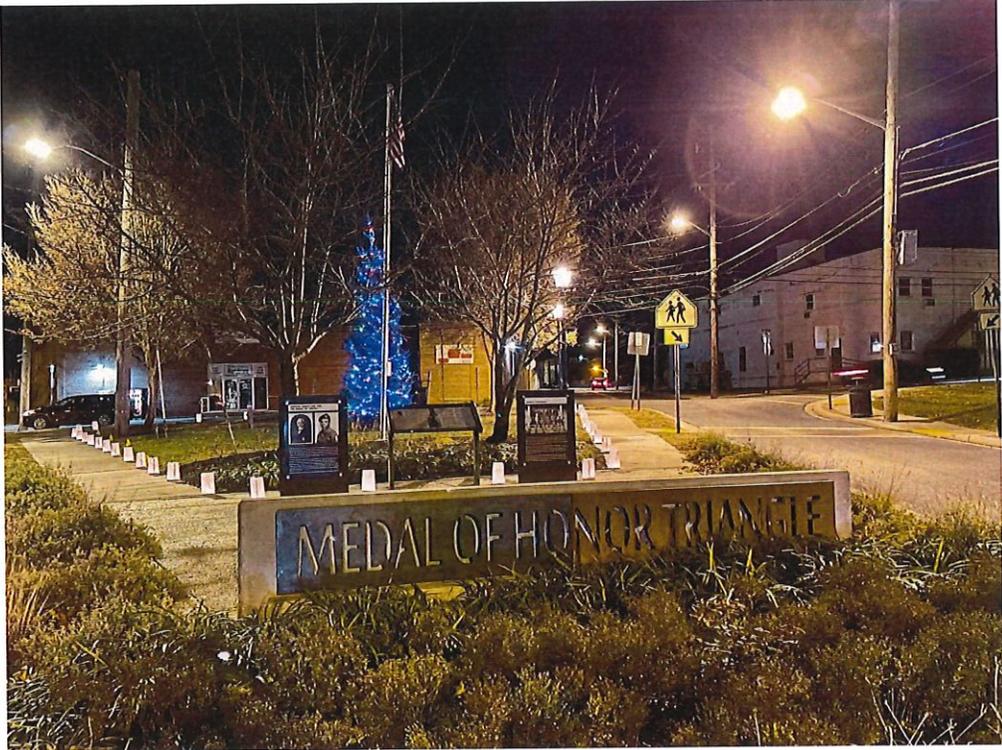
Public Service/Capital Improvement Application Cycle: The annual Community Development Block Grant Public Service/Capital Improvement application cycle opened on December 1, 2021. Eligible non-profits may submit applications until Friday, January 7, 2022. Applications and eligibility information is available on the City's website or at DCED offices. Comments on the application process are also open through Friday, January 7, 2022.

Homeownership Program: Renovations of 261/263 South Prospect Street are nearing completion. This project was funded through the CDBG program and will result in two fully renovated units in the historic South Prospect Street neighborhood. Both units will be advertised for sale upon project completion in early 2022.

CDBG Homeowner Repair Program: Two CDBG funded home repair projects have recently been completed. Properties on Dale Street and East Avenue each received roof replacements.

CDBG Capital Loan Program: The Hagerstown Loan Review Authority approved a loan to Horizon Goodwill to complete renovations to their South Burhans Boulevard location. An environmental review has been completed on the project and found no impact to the building/area. Contractor bid solicitations will be complete in early 2022.

Neighborhoods 1st: Neighborhood 1st groups celebrated the annual Night of Lights event by placing luminaries throughout various city neighborhoods. This event marks the beginning of the winter season.



Economic Development:

Hagerstown Community College (HCC) - Staff attended the first of two HCC Idea Pitch Challenge Days and participated in judging elevator pitch submissions by prospective businesses.

ENGINEERING

1. **Hager House.** Staff is finalizing the contract to request proposals from five local restoration contractors to make improvements to the Hager House. The work will include a new porch floor, repairs to all windows/shutters, painting exterior trim wood and interior plaster repairs.
2. **“Rise” Sculpture.** As requested by the Maryland Stadium Authority, staff met with Adam Curtis, the artist who created the sculpture on the Cultural Trail, about relocation of the piece. The artist is looking at three possible locations.
3. **Maryland State Public Art Commission.** Rodney Tissue concluded his four-year term on this Commission. This was a great experience and public art is definitely growing in Maryland.
4. **Engineering Statistics**

Description	Week of 12/6/21	Calendar Year 2021 TOTALS
Traffic complaints received	3	243
Work Orders completed	2	191
Traffic counts completed	5	36
Construction Projects		
Description	Week of 12/6/21	Calendar Year 2021 TOTALS
Projects advertised for bids	1	4
RFP's Advertised	1	17
Projects under construction	9	12
Projects completed	1	4

PLANNING & CODE ADMINISTRATION

Historic District Commission:

- HDC 2021-41 Muhlbach, Caitlin (Frederick Fence) 923 Oak Hill Ave-Fence Installation-APPROVED
- HDC 2021-42 Jaymea Dickson; 49 South Potomac Street – Signage-APPROVED

Board of Zoning Appeals: No current cases

Zoning Verification Letters:

- BRBD Wealth Partners for 44 North Potomac Street, Suite #103
- The Planning & Zoning Resource Company for NP Hagerstown Industrial 2, LLC 811 Wesel Boulevard
- Heather Dawson Zoning for 1733 Howell Road Medical Office Building – Hagerstown Heart Properties, LLC

Zoning Certificates: There are no current requests for Zoning Certificates

Planning Commission:

The Planning Commission will hold one more special meeting on December 20, 2021 @ 4 p.m., via Zoom, to review public input on the draft LMC Text Amendments and Transportation Element amendments to the Comp Plan. Officially, all formal meetings are finished for 2021 and the 2022 meeting schedule was approved.

The 2022 meeting schedule is as follows:

JANUARY	Workshop Regular	January 12 - 4:00 p.m. January 26 - 7:00 p.m.
FEBRUARY	Workshop Regular	February 9 - 4:00 p.m. February 23 - 7:00 p.m.
MARCH	Workshop Regular	March 9 - 4:00 p.m. March 30 - 7:00 p.m.
APRIL	Workshop Regular	April 13 - 4:00 p.m. April 27 - 7:00 p.m.
MAY	Workshop Regular	May 11 - 4:00 p.m. May 25 - 7:00 p.m.
JUNE	Workshop Regular	June 8 - 4:00 p.m. June 29 - 7:00 p.m.
JULY	Workshop Regular	July 13 - 4:00 p.m. July 27 - 7:00 p.m.
AUGUST	Workshop Regular	August 10 - 4:00 p.m. August 31 - 7:00 p.m.
SEPTEMBER	Workshop Regular	September 7 - 4:00 p.m. September 28- 7:00 p.m.
OCTOBER	Workshop Regular	October 12 - 4:00 p.m. October 26 - 7:00 p.m.
NOVEMBER	Workshop Regular	None November 9 - 7:00 p.m.
DECEMBER	Workshop Regular	None December 14 - 7:00 p.m.

Workshop meetings are subject to change or cancellation. Check with the Planning and Code Administration Department for verification of the date. All meetings are recorded and posted on YouTube.

Weekly Activity Report: November 15-December 3, 2021

PERMITS								
TYPE	NUMBER OF NEW APPLICATIONS							NUMBER ISSUED
Building	22	Residential -	13	Commercial -	8	Other -	1	29
Electric	53	Residential -	34	Commercial -	14	Other -	5	43
Plumbing	28	Residential -	18	Commercial -	5	Other -	5	39
Mechanical	20	Residential -	17	Commercial -	3	Other -	0	11
Engineering Dept.	10							11
TOTAL	133		82		30		11	133
Est. Value of Issued Building Permit Projects:				FY22 Fiscal Year Totals:				
Residential				\$ 831,868.00				\$ 8,553,335.00
Commercial				\$ 424,000.00				\$ 23,626,530.00
Apartment				\$ 227,300.00				\$ 13,065,329.00
Sign				\$ 4,743.00				\$ 428,318.00
TOTAL				\$ 1,487,911.00				\$ 47,673,512.00

Projects of Interest

- Construct four new single-family homes in Hagers Crossing - \$480,000
- Finish basement for media area and finished storage space at 12510 Rosencrans Drive - \$47,000
- Demolish two structures for expansion of Boys and Girls Club on Pennsylvania Avenue - \$70,000
- Finish lobby and restrooms on 2nd floor at 54 South Potomac Street - \$125,000
- Remove and install cabinets and antennas at 947 Commonwealth Avenue - \$57,000
- Interior renovations at 437 Mechanic Street - \$80,000
- Construct a two-story single dwelling at 257 South Mulberry Street - \$56,000
- Update existing drop ceiling, lighting, A/C, and interior paint at 11 West Baltimore Street - \$158,000
- Replace roof, landing, stairs, and entrance at 300 West Franklin Street - \$91,000
- Replace shingle roof and some decking as needed at 51 West Memorial Boulevard - \$38,000
- Interior and exterior work to structure due to fire at 1065 Beechwood Drive - \$48,988

RENTAL LICENSING PROGRAM YEAR: JULY 1, 2020 – JUNE 30, 2021

	<u>PROPERTIES</u>	<u>UNITS</u>
Registrations received week of Nov 15 – Dec 3	17	30
New applications issued week of Nov 15 – Dec 3	2	2
Total 2021-2022 registered	3,445	9,336
Percentage of rental license renewals that have registered for the 2021-2022 license year	97.5%	98.9%

Notes: The 2021-2022 rental license renewals for 9,709 units in 3,819 properties were mailed on April 30, 2021.

PAYMENT

Weekly payment received	\$ 1,975
Weekly adjustment/credits	\$ 1,050

INSPECTIONS

<u>TYPE</u>	<u>NUMBER CONDUCTED</u>
Building	243
Electrical	154
Plumbing	108
Mechanical	46
Safety	63
Neighborhood Vitality	151
Quality of Life	6
Preventive Maintenance	8
Planning & Zoning	5

INSPECTIONS KEY:

Categories of Conditions

Safety	Conditions which are or reasonably present a hazard to occupant or public. <u>Example:</u> No smoke alarms, improper wiring, handrails
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property <u>Example:</u> Weeds, trash, debris, junk vehicles, deterioration of a structure.
Quality of Life	Conditions which negatively impact occupants. <u>Example:</u> Damaged surfaces, damages elements, missing screens
Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration. <u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood

Planning & Zoning	Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance.
	<u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.

POLICE DEPARTMENT

STATS

Calls for Service:	1395	Field Interviews:	15
Arrests/Warrants Served:	18	Moving Violations:	18
Domestic Violence Calls:	25	Safety Repair Orders:	5
DUI Arrests:	0	Warnings:	20
Reports Filed:	103		

Media Release: On December 2nd at approximately 6 p.m., Officers responded to 136 South Potomac Street for a report of a woman being held against her will inside an apartment by a male with a handgun. The male, later identified as Andre Eugene Whitley, age 29 is the ex-boyfriend of the female victim. The victim told officers that Whitley held her inside for about two hours and had threatened her with a gun. He also told her that if she called anyone for help that he would shoot them when they came. The victim was eventually able to send a text message to a family member, who then called police.

On arrival, officers could hear arguing inside the apartment. The victim was able to get to the door and open it for the officers. Whitley, fled out the back and he was subsequently arrested by officers outside. Whitley had suspected crack cocaine and marijuana on him at the time of arrest. The gun was not located at that time. The victim gave officers on scene permission to search the apartment in an attempt to locate the firearm. While doing so, officers discovered more CDS and packaging materials. The gun was not found inside the residence. Officers then utilized K9 Jackie to conduct an article search in the area where Whitley had fled. K9 Jackie led his handler to the location of the gun where it had been hidden. The weapon was fully loaded.

During the course of the investigation, officers were also able to obtain a search and seizure warrant for Whitley's vehicle. A search of the car revealed 15 rounds of ammunition, 42 capsules of suspected fentanyl, 33 capsules of suspected crack cocaine and 9 vials containing suspected marijuana. Whitley is prohibited from possessing a firearm based on previous convictions in the State of Maryland including a CDS Distribution charge and a CDS Possession with Intent to Distribute charge. Whitley has been charged in relation to this case with the following: Assault 1st degree; Assault 2nd degree; Reckless Endangerment; False Imprisonment; Possession with Intent to Distribute Narcotics; Possession with Intent to Distribute Marijuana; CDS Possession: Not Marijuana; nine (9) Firearm related charges.

'Tis the Season: This time of year, there are unfortunately grinchers trying to ruin someone's holiday. We encourage everyone to be vigilant. The following types of activity occurred this week:

- 12/02/21: Officer M. Anderson was contacted by the store manager at Best Buy to report a theft. The manager advised that a male customer arrived and followed the process for a curbside pickup. The actual customer on that account then received a notification that staff would be out with his order. The customer tried unsuccessfully to contact an actual person at the store to advise them that he was not at the store and must have been hacked through the Best Buy app. The victim then drove to the store to spoke with the manager about the incident. The store manager emailed the officer photos of the suspect and vehicle. A suspect has been identified. No further information is available at this time.

- 12/03/21: Officer McDermott responded to Radcliffe Avenue for a report of fraud. The female victim following instructions from a male who identified himself as a Frederick County Sheriff was scammed out of a total of \$1,823.80 including tax and other fees associated with the prepaid cards. The victim had been told that she had missed a federal court date and ordered her to pay two citations. No further information is available at this time.
- 12/03/21: While working the Watch Center Officer Routzahn received a call from a victim reporting that while at work between 1:45 p.m. and 7:05 p.m., her purse was stolen from an unlocked vehicle parked at Sam's Club. She stated that she was on her way home when she discovered her purse was missing. Items inside her purse included a bank debit card; Venmo card, Discover credit card, Social Security Card, WV driver's license, and assorted store points cards with no value. After the theft, she was notified by her Venmo card account someone had attempted to use her card six times in Redmont, Washington and it was declined. Also, her Discover card was used at a Walmart store in Benton, AR for \$300. The victim was instructed to contact the store manager and see if any video was available. The officer also advised her how to contact the Social Security Administration, MVA, and debit/credit card accounts to file a claim. At this time the victim has lost the \$45 from her purse and the \$300 in fraudulent charges on her Discover card.

PUBLIC WORKS

PUBLIC WORKS

CHART NO. 1 – GENERAL PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	167	167
	University District Deck	283	283
Number of Student Permits	Central, Market, Rochester Lots	90	87
Number of Patrons Using Decks	A & E Deck	969	914
	University District Deck	1,188	766
Number of Citations Issued	(Includes Warnings)	317	157
Late Payment Notifications		7	10
Peak Occupancy (%)	A & E Deck	N/A*	79% Mo @ 6 PM
Peak Occupancy (%)	University District Deck	N/A*	42% Mo @ 2 PM

*NOTE: Due to an issue with the software at the deck gates no data was available.

CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current W0eek	Previous Week
DCED	0	0
Engineering	0	0
Fire	1	0
Light	3	3
Parks & Recreation	1	0
Planning & Code	0	0
Police	9	5
Public Works	4	4
Wastewater	2	2
Water	3	3
Human Resources	0	0
Weekly Totals	23	17
Yearly Total	926	903

STREET SWEEPING DATA

Month for 2021	Number of Miles of Streets Swept
January	716
February	82
March	1103
April	874
May	877
June	974
July	945
August	816
September	628
October	849
November	830
Total Miles Swept for 2021	8694

BULK TRASH COLLECTIONS

Month for 2021	Number of Collections
January	25
February	20
March	49
April	59
May	48
June	53
July	60
August	38
September	42
October	49
November	42
Total Bulk Trash Collections for 2021	485

PROPERTY ABATEMENTS COMPLETED

Month for 2021	Number of Property Abatements
January	7
February	5
March	10
April	19
May	56
June	51
July	55
August	32
September	32
October	24
November	19
Total Abatements by PW for 2021	310

HOLIDAY DECORATIONS. The Traffic Control Division of Public Works installed the annual holiday decoration downtown on light posts and some trees. This year the work consisted of: hanging 59 banners, wrapping 170 light poles and decorating the trees at Medal of Honor and Washington Square with lights. The tree at 5 Corners (where Frederick Street, Baltimore and Mulberry Streets meet) has not been strung with lights. The tree has simply become too large and unwieldy for the current light strands. The tree may be removed and replaced with a new, smaller tree for future holiday lighting.

PARKS AND RECREATION

Fit Room. The Fit Room Report is attached with upcoming classes and rentals in December. There is a private rental scheduled this Saturday, December 11 from 2-7 p.m.

Recreation Events

- A few photos from the Dec 3 City Park Lighting are below. The lights and music continue each evening from 5-11 p.m. through January 2nd. The staff from Parks did an incredible job of installing this beautiful light display spending many days on the displays.



- The annual Holiday Ham Drive takes place this Saturday, December 11th at Bethel Gardens Community Center from 12-2 p.m. **Our goal of 150 hams has been reached**, thanks to generous sponsorship donations by the following organizations: Amerigroup, Hagerstown Lions Club, Legacy2Cloud, and Martins on the Dual Hwy! Non-perishable food items are still being collected and those items can be delivered to Bethel Gardens Community Center at 356 Henry Avenue between 10 a.m.–4 p.m., Monday-Friday. Hams will be distributed this Saturday and through Christmas or until needs are met.

Virtual Programs

Bellydance (Hybrid)	Mondays	7:15-8:30 p.m.
Dance Fitness	Mondays	6-7 p.m.
Yoga to Relax & Renew	Tuesdays	6-7 p.m.
Strength Training	Thursdays	6-7 p.m.

Golf Course. The Golf Course continues to be open seven days a week from 9 a.m. – 5 p.m.

UTILITIES DEPARTMENT

ELECTRIC DIVISION

Service Calls

- Sat. 12/4 - Area of North Mont Valla Avenue – total outage; squirrel caused both a line fuse and transformer fuse to operate. Time Out: 103.-11.1
- Sun. 12/5 - 331 Mill Street – total outage; squirrel caused a transformer fuse to operate. Time Out: 8.0-8.7

Distribution

- In coordination with the HLD Engineering Department, HLD crews performed various upgrades and improvements to our system.
- Crews continue to perform make-ready work to provide the necessary pole space for new communication installations.

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
1	1	1	0

Engineering

- Multiple permit reviews and service upgrade requests have been reviewed and/or completed by engineering staff. Staff performed underground locate requests across the system.
- Staff continues to support ongoing electrical construction projects throughout the HLD service territory.
- Engineering staff continued work with Milsoft on HLD's Work Order Management System setup and training.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, December 1, 2021	4.95	0.00
Thursday, December 2, 2021	4.98	0.00
Friday, December 3, 2021	4.84	0.00
Saturday, December 4, 2021	4.85	0.00
Sunday, December 5, 2021	4.85	0.00
Monday, December 6, 2021	4.79	0.00
Tuesday, December 7, 2021	5.08	0.00
Weekly – Avg. Flow / Total Rainfall	4.91	0.00
Dec - Avg. Flow/Total Rainfall	4.91	0.00

Miscellaneous

- Continued work on relocating MagOx PLC and controls.
- Replaced defective piping on chemical feed equipment.
- Located and repaired broken underground wiring to outside lights.
- Routine Plant Work orders & Corrective Work Orders.

Wastewater Collection

Collection System Maintenance Tasks

- Cleaned Pump Stations #1, #2, #9, #18 and #23.
- Pump Station #6; replaced block heater on gen set.
- Pump Station #7; switched input board from 3 to 2, also reset VFDs.
- Collected Newgate flow data.

- Completed flow testing in Districts #29 & 30, pulled and cleaned flowmeters, reinstalled in District #18 at Manhole's 18045 and 18054.
- Hauled in stone and topsoil to replenish stockpile.
- Grinder Pump call, 11029 Plumwood Circle, pump disabled by grease, homeowners made aware of our Fats, Oils and Grease policy.
- Met with managers of Foster's and Café Del Sol to discuss grease removal process at each business, due to a recent increase of grease at Pump Station #2.
- Sewer backup, 420 Belview Avenue, problem inside residence.
- Sewer backup, 1115 Oak Hill Avenue, roots on homeowner side.
- Sewer backup, 409/411 North Mulberry Street, problem on homeowner side.
- Unit #529, performed maintenance (filters, adjusted tension on tracks, topped off fluids).
- General pump shop repair work.

Wastewater Division – Customer Call Log Summary 2021							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	4	2	0	0	0	5	11
YTD 2021	138	88	9	0	0	146	381

Engineering

- Review of Site Development and City Permit Drawings.
- Gathering information for service inquiries.
- Updating GIS databases completed with water projects.
- Ongoing Construction Inspection of ongoing water projects.

Lab

- Process and regulatory testing were routine for the week.
- Entered Data Quality Management numbers.
- Collected annual DI water sample for metals.
- Visited Frederick County Wastewater lab to observe their Seal discrete nutrient chemistry analyzer in use.
- Assisted with pretreatment inspection at Royal Aircraft, Volvo, Electromet, and Conagra.
- Prepared data collection on pretreatment industries for Zinc.
- Attended telecon with new industry permit applicant.
- Sent out BOD probe for warranted service.
- Initiated purchase order for replacing Idexx Quanti-Seal 2X with manufacturer-assisted rebating.
- 2022 budget revision in progress.

WATER DIVISION

Plant Flows - System Demand (MGD)

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
12/02/21	12.08		12.08
12/03/21	12.16		12.16
12/04/21	11.77		11.77
12/05/21	11.85		11.85
12/06/21	12.23		12.23
12/07/21	11.12		11.12
12/08/21	10.51		10.51
Average			11.67

Water Production at R. C. Willson & Pump Station Distribution

- Staff worked on facility maintenance and routine preventative maintenance.

Water Production at Breichner / Edgemont Reservoir

The Edgemont Reservoir pool elevation is currently at 2.70 feet. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, design criteria and project schedule.

Water Distribution

- Crews performed customer service work and new meter installations as needed.
- Crews continued replacement of residential meters throughout the water service area.
- Crews repaired a water main break at 51 West Memorial Blvd.
- Crews repaired a water main break at 1060 Dual Place.
- Crews repaired a water service line leak at 16104 Business Parkway.
- Crews repaired a water service line leak at intersection of Amber Drive and Graystone Drive.

Laboratory

- Process and regulatory testing were routine for the week.
- Bacteriological monitoring for December is in progress.
- Collected one (1) new service line sample for Bacti and Chlorine.
- Collected sample for SOC monitoring.
- Collected annual sample for IOC metals.
- Collected monthly DI water sample for TOC and NH3.
- Collected annual DI water sample for metals.
- Collected samples for distribution monitoring – nitrification.
- Collected composite sample from lagoon discharge.
- Completed Lachat analysis on distribution samples.
- Addressed customer inquiry regarding water quality. Results at meter were normal.
- Addressed customer inquiry regarding water quality. New home purchase, advised flushing of lines and will follow up in a week.
- 2022 budget revision is in progress.
- Assisted with one water sampler certification practicums for Fairway Laboratories.

Engineering

	<u>City</u>	<u>County</u>
Site Plans	2	-
Preliminary Plats	-	-
Grading Plan	-	-
Final Plat	-	2
Building Permits	5	3
Development Plan	-	-

- Construction inspection of ongoing projects
- Review of City permit and site plan drawings
- Review of County building permits
- Updating GIS mapping
- Concept design of upcoming capital improvement projects



Respectfully submitted,

A handwritten signature in blue ink that reads "Scott A. Nicewarner". The signature is fluid and cursive.

Scott A. Nicewarner
City Administrator

Fit Room at Fairgrounds Park at Fairgrounds Park

Monthly Calendar For December 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 5:30p-6:30p Mind & Body: Embody Yoga, New Student -- 7521	2 5:30p-6:30p Zumba #7570	3 7p-8:15p Aerial Fitness, Stretch #7504	4 9a-10a Zumba #7562 10:30a-11:30a Aerial Fitness, Tricks #7544
5 11a-12p Gymnastics for Kids #7528 1p-2:15p Aerial Fitness, Stretch #7567	6 5:30p-6:30p Mind & Body: Embody Yoga, New Student -- 7521 7:15p-8:30p Belly Dance Holiday Style #7471	7 10:30a-12p Square Dance Seniors #7609	8 5:30p-6:30p Mind & Body: Embody Yoga, New Student -- 7521	9 5:30p-6:30p Zumba #7570	10 7p-8:15p Aerial Fitness, Stretch #7505	11 9a-10a Zumba #7562 2p-7p Baby Shower
12 11a-12p Gymnastics for Kids #7528 1p-5p Square Dance #7489	13 5:30p-6:30p Embody Yoga, New Student #7519 7:15p-8:30p Belly Dance Holiday Style #7471	14 10:30a-12p Square Dance Seniors #7609	15 5:30p-6:30p Embody Yoga, New Student #7519	16 5:30p-6:30p Zumba #7570	17 7p-8:15p Aerial Fitness, Stretch #7506	18 9a-10a Zumba #7562 10:30a-11:30a Aerial Fitness, Tricks #7546
19 11a-12p Gymnastics for Kids #7528 1p-2:15p Aerial Fitness, Stretch #7569	20 5:30p-6:30p Embody Yoga, New Student #7519	21	22 5:30p-6:30p Embody Yoga, New Student #7519	23 5:30p-6:30p Zumba #7570	24	25
26 11a-12p Gymnastics for Kids #7529	27 5:30p-6:30p Embody Yoga, New Student #7519	28	29 5:30p-6:30p Embody Yoga, New Student #7519	30	31	

HOLIDAY HAM DRIVE

Help provide a family with a ham for the holidays.

By donating, you give those with limited resources in the Wheaton Park/Jonathan Street neighborhood a meal to enjoy with their family.



Donate a ham and non-perishable food items to

Bethel Gardens Community Center, 356 Henry Ave.,

December 6-10, between 10am-4pm.

Hams distributed on Sat. Dec. 11, 2021 from Noon-2pm.

Call: (301)739-8577 x 170

Email: econrad@hagerstownmd.org