

CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT NO. 31 FOR 2021



August 6, 2021

To Mayor Keller and Members of the City Council:

UPCOMING MEETINGS

To obtain City Department or City Boards and Commissions meeting information, please visit <https://www.hagerstownmd.org/27/Government>. We encourage you visit our website at <https://www.hagerstownmd.org> for all City-related updates. Other inquiries may be made by visiting the City Resident 311 page at <https://www.hagerstownmd.org/841/Services>.

AUGUST 2021						
<i>For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at http://www.hagerstownmd.org/calendar.aspx</i>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3 3pm Executive Session 4pm Work Session 6pm National Night Out @ Fairgrounds Park	4	5	6	7
8	9	10 3pm Executive Session 4:30pm Special Session & Work Session	11 4pm Hagerstown Planning Commission Meeting	12 4pm Board of Traffic & Parking Meeting 4:30pm Hagerstown Historic District Commission Meeting	13	14
15	16	17 4pm Work Session	18 7pm Board of Zoning Appeals Meeting	19	20	21
22	23	24 7pm Regular Session	25 7pm Board of Zoning Appeals Meeting	26 4:30pm Hagerstown Historic District Commission Meeting	27	28
29	30	31 No M&C Meeting				

COMMUNICATIONS

This Week's Headlines & Media Releases:

- Hagerstown to Celebrate 100th Anniversary of City Park Lake
- Feds: Hagerstown Store Owner Among 34 Indicted in Drug Ring
- Understaffed City Police Could Have to Wait a Year for Patrol Help
- Freedom Festival to be Held Downtown Saturday
- Washington County Board of Education Violates Open Meetings Act
- Chief: Crackdown on Illegal Dirt Bikes on Streets Showing Success
- Police Investigate Report of Shots Fired on North Mulberry Street
- Washington County Health Department Issues New mask Advisory

- Federal Bill Progresses: Would Aid Overdose Patients, Address Blighted Hagerstown Sites
- Hagerstown Police, Community Celebrate National Night Out
- Press Release: HPD Reports Success with Dirt Bike Issue

This Week's Video Projects

- Mayor & Council Work Session
- "City Park Lake 100th Anniversary" spot production
- "Potterfield Pool" spot scriptwriting

Channel 25 Hub City Now Programming:

- Mayor & Council Meeting
- Imagine Hagerstown August Promo
- City Park Train Hub Promo
- "Visit Hagerstown" Promo
- "State of the City" Presentation
- "Council WRap" Promo
- "Building City Park" Video Series: Part 4
- Cultural Trail: "Fantastical Garden"
- Fit Room Promo
- Hagerstown Greens at Hamilton Run Promo
- Hager House Promo
- "Hub-Bub" Video Podcast
- Stormwater Program Informational Video
- MTA Commuter Connection

City Website:

- www.hagerstownmd.org attracted 11,808 user visits for the week of July 26-August 1, 2021.

- The most popular top entrances (the first page users accessed on the website):

• Home Page	2,635
• Utility Billing Page	1,289
• Civic Alerts Page	322
• Potterfield Pool Page	307
• Police Page	226
• Parks & Recreation Page	208
• City Park Page	147
• Downtown Events Page	138
• Firefighters Page	137
• Bids Page	133

- Top Searches:

- "Pay my bill"
- "City park"
- "True"
- "Events"
- "Online bill payment"

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

HYC: The 2020-2021 Hagerstown Youth Advisory Council met for the final time on Monday, August 2nd to discuss their experiences and thoughts. The newest cohort of students will be sworn in on Tuesday, August 24th.

Events: Upcoming events include:

- **Krumpe's Donut Alley Rally 5K** is taking place on Friday, August 13. This event benefits the Wounded Warrior Project. More information: <https://krumpesdonuts.com/krumpes-donut-alley-rally/>
- **Augustoberfest** Charitable Foundation is sponsoring a German-themed Downtown Plaza Festival at University Plaza on August 21, 12-8 pm. No entry fee. Food, beer, wine, music.

- **Maryland International Film Festival.** August 20-22, various locations. More info: <https://www.marylandiff.org>
- **Imagine Hagerstown.** Fourth Friday, August 27, 5-8 pm, University Plaza. Jah Works; Dirty Soul opens. www.imaginehagerstown.org. Free. BYO chair, food, drink.

ENGINEERING

1. **GIS.** Our new GIS Coordinator, Jesse Kucenic, is working on a migration to a new SQL/GIS database environment that will be used as the centralized source for both a public and internal facing web map platform. Once complete, an effort will be made to alert GIS users and help realign existing data sources to the new database. A draft version of a Planning and Zoning web map featuring data and maps from the current City Maps webpage is under review. This viewer will eventually go alongside an Arboretum Trail map tour and Stormwater/IA Fee Finder as existing working GIS web resources for staff and public. Future plans include the creation of additional data themed web maps (i.e. parks, planimetrics/reference, schools, etc.) including ESRI based “story maps” highlighting the history of the area as well as the downtown Arts and Entertainment District
2. **Arboretum Trail.** While the trail has been complete for some time in City Park, the interactive map is now complete. This web map (see #1 above) provides information on dozens of tree species and over 80 total trees. The web map can be accessed by scanning the QR code on the trail head signs.



3. **Environmental Due Diligence at 441 South Potomac Street.** Triad completed the on-site investigation of drilling and core sampling. A report will be forthcoming and we will revisit the project once the results are known.
4. **MKS Stormwater Pond.** Design has commenced on the retrofit of the pond so that we can obtain stormwater credits to fulfill our MS4 obligations.
5. **Engineering Statistics**

Description	Week of 8/2/21	Calendar Year 2021 TOTALS
Traffic complaints received	9	124
Work Orders completed	6	93
Traffic counts completed	0	16

Construction Projects		
Description	Week of 8/2/21	Calendar Year 2021 TOTALS
Projects advertised for bids	0	1
RFP's Advertised	0	2
Projects under construction	11	11
Projects completed	1	1

PLANNING & CODE ADMINISTRATION

New Development Cases: None.

Planning Commission: The meeting on August 11 will consist of review of the BZA agenda and review of draft updates to the Commission's Bylaws to address the continued use of on-line meeting platforms in the post-Covid world.

Board of Zoning Appeals: The Board meets on August 18 to discuss two (2) cases. Wells House- Appealing Zoning Administrator's decision that a use is not permitted in the N-MU (Neighborhood Mixed Use), and a variance requested by Mr. Steven Skene, 801 Hamilton Boulevard, to reduce the required 25 foot front setback from a side street (Prospect Avenue) to 18 feet for an above ground pool. (This property is also located in the Oak Hill Historic District and will come in front of the HDC at a later date.) The Board will also review of draft updates to its Rules of Procedure to address the continued use of on-line meeting platforms in the post-Covid world.

Historic District Commission: There are two applications on the agenda for the August 12 meeting: Aimee Grahe, trading as Hub City Healing at 2 East North Avenue for a sign, and William Wantz at 123 West Washington Street, requesting approval of a façade grant for painting. The Commission will also review draft updates to its Bylaws to address the continued use of on-line meeting platforms in the post-Covid world.

POLICE DEPARTMENT

STATS

Calls for Service:	1,553	Field Interviews:	7
Arrests/Warrants Served:	10	Moving Violations:	17
Domestic Violence Calls:	24	Safety Repair Orders:	1
DUI Arrests:	1	Warnings:	45
Reports Filed:	132		

REPORTS

07/30/21: Officers responded to the area of 22 Noth Mulberry Street for a report of shots fired. The caller witnessed four males get into two separate cars. One of the males fired two gunshots from the car. Utilizing the camera at South Mulberry Street and East Antietam Street, Officer St. Clair was able to identify the car and send a photo of the vehicle to HPD personnel. No additional information is currently available.

07/30/21: Officer Wheat responded to Byers Stop-N-Go for a domestic in progress involving weapons. Officers arrived and observed several subjects fighting in the parking lot. Detective Dietz saw a male subject swinging a tire iron at two juveniles. One of the juveniles was swinging a baseball bat at the male with the tire iron. The male with the tire iron was arrested and the juveniles were released to their father. All three subjects are charged with one count of affray.

08/03/21: Officer Fuqua was dispatched to 11 West Baltimore Street for a report of a robbery. According to the reporting person, he was sleeping on a bench next to the Auto Spa when three males, who were wearing ski masks, woke him up by hitting him in the head. He reported that one of the males pulled out a handgun, ordered him to the ground, and went through his personal property, stealing his cell phone. Sgt. Wert was able to locate the incident using the City cameras. EMS responded, however the male refused further medical treatment.

PUBLIC WORKS

CHART NO. 1 – GENERAL PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	151	151
	University District Deck	263	263
Number of Student Permits	Central, Market, Rochester Lots	39	39
Number of Patrons Using Decks	A & E Deck	1395	1537
	University District Deck	1261	1336
Number of Citations Issued	(Includes Warnings)	271	244
Late Payment Notifications		15	11
Peak Occupancy (%)	A & E Deck	64% Tues @ Noon	100% Sat @ 4 PM
Peak Occupancy (%)	University District Deck	65% Tues @ 10 AM	69% Mon @ Noon

CHART NO. 2 – A&E PARKING DECK WEEKLY OCCUPANCY

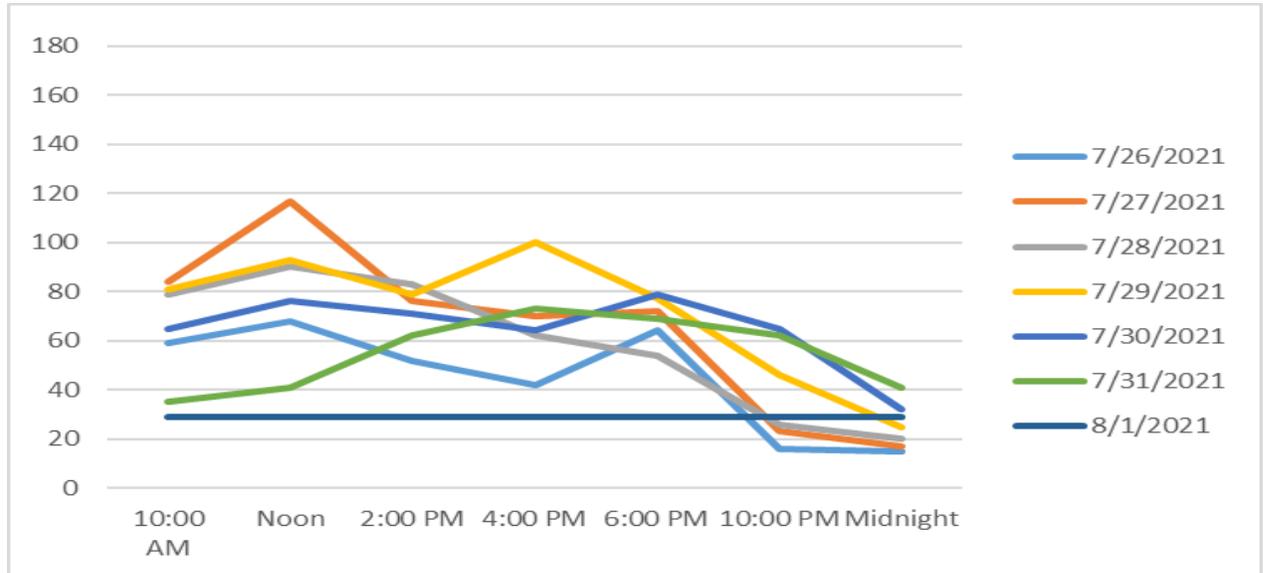
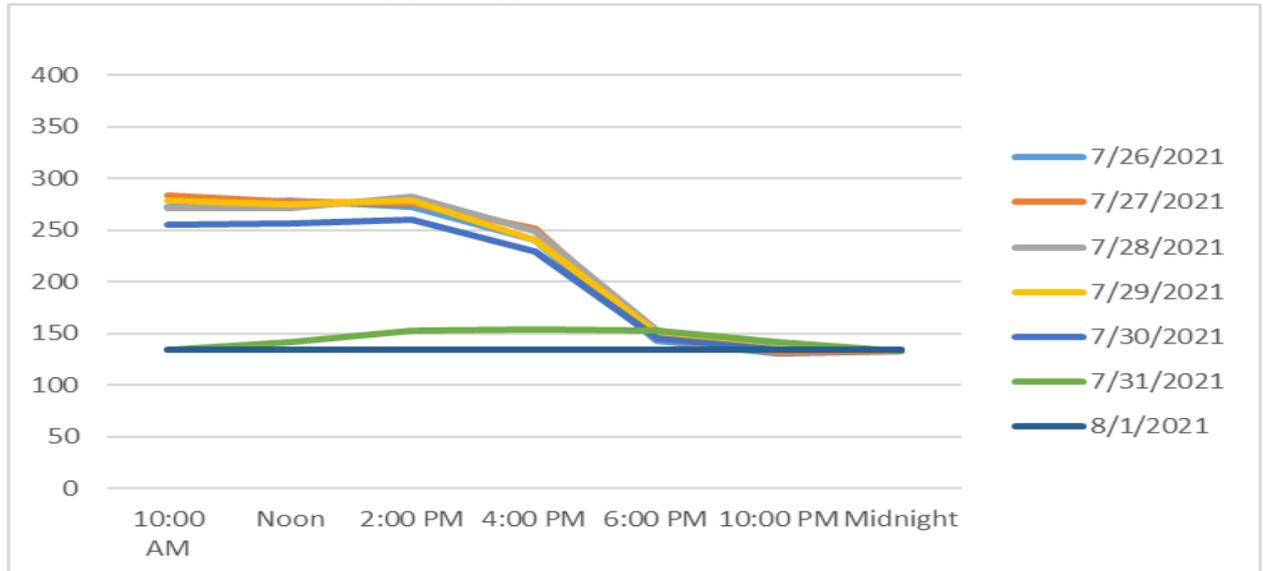


CHART NO. 3 – UD PARKING DECK WEEKLY OCCUPANCY



CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	0	0
Engineering	0	0
Fire	3	1
Light	1	1
Parks & Recreation	2	1
Planning & Code	0	2
Police	4	3
Public Works	0	0
Wastewater	1	5
Water	6	8
Human Resources	0	0
Weekly Totals	17	21
Yearly Total	547	530

STREET SWEEPING DATA

Month for 2021	Number of Miles of Streets Swept
January	716
February	82
March	1103
April	874
May	877
June	974
July	945
Total Miles Swept for 2021	5571

The two street sweepers combined have collected 400+ tons of trash and debris from July 2020 to July 2021. The debris is temporarily stored at the transfer station on Eldridge Drive until it is periodically brought to the Washington County Landfill for proper disposal. At \$75/ton the landfill fees run around \$30,000.00 annually.

BULK TRASH COLLECTIONS

Month for 2021	Number of Collections
January	25
February	20
March	49
April	59
May	48
June	53
July	60
Total Bulk Trash Collections for 2021	314

PROPERTY ABATEMENTS COMPLETED

Month for 2021	Number of Property Abatements
January	7
February	5
March	10
April	19
May	56
June	51
July	55
Total Abatements by PW for 2021	203

AFTER HOUR CALL BACKS

Saturday, July 31, 2021 @ 4:12 PM: Report of fallen tree blocking the alley at 1252 East Magnolia Court. The tree damaged a private chain link fence. Staff was called in to cut tree and push out of way to clear the alley.

BOOTING HAS RESUMED. The City has begun to boot vehicles again for lack of paying parking citations. For the record, booting cannot occur until a driver has a minimum of three outstanding citations and the most recent citation is thirty days past due. Booting had not occurred for quite some time due to Covid and the change of management with the Parking System Supervisor. The city has four boots. All four are currently on cars with a list of sixty plus drivers that have not paid their citation fees. Citations are currently the only incentive to encourage drivers to move their vehicles. When citations are not given, drivers quickly learn not to move their vehicle and street sweeping effectiveness is greatly reduced.

UTILITIES DEPARTMENT

ELECTRIC DIVISION

Service Calls:

- Thur. 7/29 - 614 West Franklin Street – lines down; line crew made repairs to triplex service to correct problem. Time Out: 15.2-16.5
- Sat. 7/31 - 1252 Magnolia Court – tree on lines; lineman found branches were on Verizon Phone lines and all HLD facilities were clear. Time Out: 14.5-15.1
- Sun. 8/1 - 33 North Locust Street – lines arcing; lineman removed tree limbs from service wires to correct issue. Time Out: 19.6-20.5
- Thur. 8/5 - 1190 Wayne Avenue – total outage; lineman replaced (1) 6T transformer fuse to correct problem and restore power. Time Out: 15.0-15.5
- 105 Broadway – reattach service following completion of tree trimming. Time Out: 15.5-16.2

Distribution:

- HLD line crews continued work to extend facilities from HLD's Wesel Substation to accommodate industrial development along Wesel Boulevard.
- Line crews repaired multiple street light facilities.
- Multiple line maintenance activities were performed across the system.

Engineering. Staff worked on the following projects:

- Multiple permit reviews and service upgrade requests have been reviewed and/or completed by engineering staff. Staff performed underground locate requests across the system.
- The Staff Engineer completed a rough draft design of 15kV feeder improvements to accommodate a large residential housing development.
- Engineering staff reviewed details of future HLD line operations vehicles and took receipt of a demonstration vehicle by Altec to use on our system for a few weeks.
- Engineering staff performed field visits to stake utility pole installation locations and inspect ongoing installation work.
- Staff responded to COH directives regarding Operation Neighborhood Take-Back.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, July 28, 2021	4.76	0.00
Thursday, July 29, 2021	4.76	0.15
Friday, July 30, 2021	4.61	0.00
Saturday, July 31, 2021	4.32	0.00
Sunday, August 1, 2021	4.34	0.00
Monday, August 2, 2021	4.47	0.00
Tuesday, August 3, 2021	4.58	0.00
Weekly – Avg. Flow / Total Rainfall	4.55	0.15
July – Avg. Flow /Total Rainfall	4.70	1.21
Aug – Avg. Flow/Total Rainfall	4.46	0.00

Miscellaneous

- Replaced broken/bent rakes on #1 bar screen.
- Replaced level controller on effluent wet well.
- Revised piping in the Lab to accept new cabinets and countertops.
- Replaced float(s) on final #1 scum pumps.
- Routine MVP Plant Work orders & Corrective Work Orders.

Wastewater Collection**SSES Weekly Progress**

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	#1	847'	8	621'
Flushing	#11	12,175'		

Collection System Maintenance Tasks

- Pump Station #6, water pump on generator failed. Pulled pump, awaiting new water pump from Smith's Implements.
- Sewer backup, 11 West Baltimore Street, problem inside building.
- Grinder pump call, 20115 Teakwood Drive, reset smart switch.
- 1425 Glenwood, excavated and replaced intruding lateral at main.
- Added 38 new manhole inspections into Collections database.
- Finished various final pavement patches around the City.
- Cleaned Collections building.
- General Pump Shop repair work.

Administration

Wastewater Division – Customer Call Log Summary 2021							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	2	0	0	0	0	4	6
YTD 2021	97	45	3	0	0	98	243

Engineering

- Review of Site Development and City Permit Drawings.
- Gathering information for service inquiries.
- Updating GIS databases completed with water projects.
- Ongoing Construction Inspection of ongoing water projects.

Lab

- Process and regulatory testing were routine for the week.
- Quarterly Pre-Treatment Synexus reports and surcharge summary reports completed.
- Office and break room furniture installed.
- Consolidation of electronic and paper file system in progress.
- Obsolete DI water system under review.
- QA/QC Manual in preparation.
- Laboratory Safety Manual in preparation.

WATER DIVISION

Plant Flows - System Demand (MGD)

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
07/29/21	11.23		11.23
07/30/21	11.31		11.31
07/31/21	11.01		11.01
08/01/21	10.67		10.67
08/02/21	10.67		11.67
08/03/21	11.62		11.62
08/04/21	12.03		12.03
<i>Average</i>			11.36

Water Production at R. C. Willson & Pump Station Distribution

- Staff worked on facility maintenance and routine preventative maintenance.

Water Production at Breichner / Edgemont Reservoir. The Edgemont Reservoir pool elevation is currently at 0.33 feet. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, design criteria and project schedule.

Water Distribution

- Crews performed customer service work and new meter installations as needed.
- Crews continued replacement of residential meters throughout the water service area.

Laboratory

- Process and regulatory testing were routine for the week.
- Bacteriological monitoring – August sampling initiated.
- Distribution monitoring for nitrification – first field sampling and lachat nutrient parameters completed.
- TOC sampling completed for August requirement.
- Responded to customer concern regarding water quality. Results of meter testing were normal.
- Addressed customer concern about watery quality at residence.
- Field testing meter calibration completed.
- New water lab cabinetry and counters installed.
- Consolidation of electronic and paper file systems continues.

Engineering

	<u>City</u>	<u>County</u>
Site Plans	-	-
Preliminary Plats	-	-
Grading Plan	-	-
Final Plat	-	-
Building Permits	3	2
Development Plan	-	-

- Generating fixed asset reports
- Construction inspection and quality assurance testing of ongoing projects
- Review of site plan and city permit drawings
- Gathering information related to inquiries about water service and infrastructure location



Respectfully submitted,

Scott A. Nicewarner
City Administrator