

CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT NO. 30 FOR 2021



July 30, 2021

To Mayor Keller and Members of the City Council:

UPCOMING MEETINGS

To obtain City Department or City Boards and Commissions meeting information, please visit <https://www.hagerstownmd.org/27/Government>. We encourage you visit our website at <https://www.hagerstownmd.org> for all City-related updates. Other inquiries may be made by visiting the City Resident 311 page at <https://www.hagerstownmd.org/841/Services>.

AUGUST 2021						
<i>For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at http://www.hagerstownmd.org/calendar.aspx</i>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3 3pm Executive Session 4pm Work Session 6pm National Night Out @ Fairgrounds Park	4	5	6	7
8	9	10 4pm Work Session	11 4pm Hagerstown Planning Commission Meeting	12 4pm Board of Traffic & Parking Meeting 4:30pm Hagerstown Historic District Commission Meeting	13	14
15	16	17 4pm Work Session	18 7pm Board of Zoning Appeals Meeting	19	20	21
22	23	24 7pm Regular Session	25 7pm Board of Zoning Appeals Meeting	26 4:30pm Hagerstown Historic District Commission Meeting	27	28
29	30	31 No M&C Meeting				

COMMUNICATIONS

This Week's Headlines & Media Releases:

- Former Hamilton Hotel Stabilization Could Get Help from City
- Dirt Bike Rider Seriously Hurt in Wheelie Crash in Hagerstown
- Washington County Government Wants Public's Views on What to Fund
- Commissioners Set Amount to Help Nonprofits with Golf Fundraisers
- Robert W. Johnson Center Gets Food Donation
- City, County Could See Payouts from Opioid Settlements
- 68th Anniversary of Korean War Commemorated Saturday
- Feds Pass on I-81 Widening Project in Latest Round of Grants

- Candidates Tossing Their Hats into the Ring for 2022 Primaries
- City Invites Residents to Help Clean Up Trash on Streets
- Press Release: Water System Maintenance – Zone 5
- Traffic Advisory: Korean Memorial Event
- Traffic Advisory: Wesel Blvd.

This Week's Video Projects

- Mayor & Council Regular Session
- Various City Drone Footage
- City Park Concert Footage

Channel 25 Hub City Now Programming:

- Mayor & Council Meeting
- "Council WRap"
- City Park Train Hub Promo
- "Visit Hagerstown" Promo
- "State of the City" Presentation
- "Council WRap" Promo
- "Building City Park" Video Series: Part 4
- Cultural Trail: "Hense"
- Fit Room Promo
- Hagerstown Greens at Hamilton Run Promo
- "Hub-Bub" Video Podcast
- Stormwater Program Informational Video
- MTA Commuter Connection

City Website:

- www.hagerstownmd.org attracted 11,394 user visits for the week of July 19-25, 2021.
- The most popular top entrances (the first page users accessed on the website):
 - Home Page 2,552
 - Utility Billing Page 1,249
 - Potterfield Pool Page 378
 - Parks & Recreation Page 223
 - Police Page 222
 - Civic Alerts Page 202
 - Fairgrounds Park Page 151
 - City Park Page 150
 - Firefighters Page 135
 - Downtown Events Page 131
- Top Searches:
 - "True"
 - "Jobs"
 - "Online bill payment"
 - "Pay my bill"
 - "City park"

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

Event Updates

- [Imagine Hagerstown event series | 5–8 p.m. | University Plaza](http://www.imaginehagerstown.org)
 Bring a chair or blanket, grab a bite to eat, bring a drink in a non-breakable container (alcohol in non-breakable containers permitted) and enjoy some great music! More info:
www.imaginehagerstown.org
 - o August 27 – Jah Works with Dirty Soul opening
 - o September 24 – The Woodshedders with Rudy and the Bluefish opening

- Freedom Festival – Saturday, July 31 | 12-9 pm at University Plaza | Free
The festival will feature multiple genres of music throughout the day. This is a not a City-produced event but was reviewed by the staff logistics team.

ENGINEERING

1. **Out to Bids.** Projects currently advertised for bids:
 - Entrance Building Stabilization at Fairgrounds Park
 - Public Works Garage Roof Replacement
 - Wall Replacement Adjacent Alley 5-62
2. **Saylor House.** The project of restoring the porch should be completed by the Washington County Historic Trust by the end of August. The porch deck is complete and the posts and beam will arrive shortly. They have received a \$30,000 Maryland Heritage Area Grant to do work on the roof and kitchen. They are planning a “Day of Caring” volunteer effort to excavate the kitchen and save the brick.



3. **Federal Infrastructure Bill.** The Senate is deliberating on a \$1 trillion dollar national infrastructure plan that will be used to improve highway, install broadband, modernize the electric grid and bolster infrastructure against cyber attacks and climate change. Senator Van Hollen submitted “Professional Boulevard Phase II for \$1.75 M of which we would be getting \$1,150,000 if the bill is passed.
4. **BMX Track Upgrades.** Our track lighting work has been complete for months but the volunteers that operate the track have completed the wall installation and rebuilding the track. Their first race is this Friday night “under the lights” and is a “Gold Cup/State Race”.



5. **“Be Colorblind”**. The call for the mural replacement is now available thru the Washington County Arts Council. The new 40’ X 8’ mural will be funded by a future grant from the State of Maryland.

PLANNING & CODE ADMINISTRATION

New Development Cases:

NONE

Planning Commission: At its meeting on July 28, the Planning Commission held a workshop to discuss an anticipated application for a local conversion district at the former Potomac Dental site at 4 Cypress Street, and viewed a slide show of photographs staff took in a recent field trip to the Walden community near Mechanicsburg, PA.

Board of Zoning Appeals: The Board heard a request for two variances from Leonard and Beatrice Morrell, at 852-854 Snyder Avenue. The request would have resulted in the construction of a six foot privacy fence along two public street rights of way at an intersection. The Board voted to deny the requested variances.

Updating Bylaws to Address Virtual Meetings and Broadcasting Meetings on Youtube: All three boards (Planning Commission, Board of Zoning Appeals and Historic District Commission) adopted temporary rules of procedure to address the state of emergency caused by the pandemic. They were all written to expire 45 days after the Mayor rescinded the state of emergency. Each board has adopted or will adopt a temporary extension to the temporary rules while they formulate more permanent provisions to address virtual meetings and video recording of meetings. Each board has certain concerns and peculiarities on how the electronic meeting and broadcast provisions played out during the emergency. One size does not fit all. Each board will craft new bylaws language permitting virtual meetings and broadcasting, with adjustments made for the particular concerns of each board. We anticipate each board will have this complete by the end of August.

Weekly Activity Report: July 19–23, 2021

PERMITS								
<u>TYPE</u>	<u>NUMBER OF NEW APPLICATIONS</u>							<u>NUMBER ISSUED</u>
Building	5	Residential -	0	Commercial -	4	Other -	1	12
Electric	12	Residential -	5	Commercial -	5	Other -	2	8
Plumbing	28	Residential -	9	Commercial -	2	Other -	17	27
Mechanical	33	Residential -	17	Commercial -	2	Other -	14	32
Engineering Dept.	6							5
TOTAL	84		31		13		34	84
<u>Est. Value of Issued Building Permit Projects:</u>					<u>FY22 Fiscal Year Totals:</u>			
Residential	\$ 108,500.00				\$ 1,568,815.00			
Commercial	\$ 2,667,455.00				\$ 4,229,186.00			
Apartment	\$ 0.00				\$ 11,695,839.00			
Sign	\$ 12,100.00				\$ 20,850.00			
TOTAL	\$ 2,787,605.00				\$ 17,539,690.00			
<u>Projects of Interest</u>								
-Tenant fit-out for Burlington Store at 17664 Garland Groh Boulevard - \$1,892,435								
-Car Wash facility at 1360 South Potomac Street - \$775,000								
-Installation of inground pool at 12925 Nittany Lion Circle - \$50,000								
RENTAL LICENSING PROGRAM YEAR: JULY 1, 2020 – JUNE 30, 2021								
					<u>PROPERTIES</u>	<u>UNITS</u>		
Registrations received week of July 19 – July 23					63	120		
New applications issued week of July 19 – July 23					3	3		
Total 2020-2021 registered (includes additions and subtractions since 6/8/20)					3,020	7,848		
Percentage of rental license renewals that have registered for the 2020-2021 license year					79.1%	80.8%		

Notes: The 2021-2022 rental license renewals for 9,709 units in 3,819 properties were mailed on April 30, 2021.

PAYMENT	
Weekly payment received	\$ 9,900
Weekly adjustment/credits	\$ 2,550

INSPECTIONS	
TYPE	NUMBER CONDUCTED
Building	76
Electrical	36
Plumbing	42
Mechanical	24
Safety	22
Neighborhood Vitality	264
Quality of Life	2
Preventive Maintenance	78
Planning & Zoning	2

INSPECTIONS KEY:

Categories of Conditions	
Safety	Conditions which are or reasonably present a hazard to occupant or public. <u>Example:</u> No smoke alarms, improper wiring, handrails
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property <u>Example:</u> Weeds, trash, debris, junk vehicles, deterioration of a structure.
Quality of Life	Conditions which negatively impact occupants. <u>Example:</u> Damaged surfaces, damages elements, missing screens
Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration. <u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood
Planning & Zoning	Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance. <u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.

POLICE DEPARTMENT

STATS

Calls for Service:	1,576	Field Interviews:	11
Arrests/Warrants Served:	12	Moving Violations:	9
Domestic Violence Calls:	26	Safety Repair Orders:	1
DUI Arrests:	0	Warnings:	19
Reports Filed:	107		

REPORTS

07/22/21: Officer Culp responded to East Avenue for a report of a vehicle that had been parked along the street with no tags. The officer located the vehicle. Dispatched ran the VIN number and the officer was advised of the owner's name, address and phone number. Officer Culp attempted to reach the owner by phone but his phone was not in service. The officer went to the owner's address but no one responded and there was a lock box on the door. The vehicle was towed by Wreckers and Wrenches and a hold was placed on the vehicle.

07/26/21: Detective Weaver responded to Meritus Medical Center for a reported rape that occurred near Spruce Street. Detective Weaver made contact with the victim and she gave details of the incident. The victim explained that she was walking from Spruce Street to the South End Shopping Center to get something to drink. While still in the Spruce Street area, a black male in a blue SUV stopped and asked her if she needed a ride. The victim declined the ride however the male pulled a handgun on her and ordered her in the back seat of the vehicle. The suspect put a hood over her head and drove off. The rape only lasted several minutes and the male drove her back to Spruce Street and dropped her off where he picked her up. The victim's boyfriend was asked if he could collaborate his girlfriend's details but his details did not coincide with the victim's timeline. When the detective questioned the victim about the discrepancies in the timeline she stated she wanted to drop the investigation. No further details at this time.

07/25/21: Officer Wheat made contact with a victim who wanted to report her white RX50 Wolf scooter stolen from Summit Avenue. This scooter had also been stolen back in November of 2020 and was later recovered. The officer was able to pull the scooter's VIN and registration number from the 2020 report. The victim did state she rides the scooter but it is registered to her father. Officer Reese notified HPD officers that she observed a male pushing a white scooter in the area of Cramers Alley. Officer Wheat responded to that area and observed a male drop the scooter and a foot pursuit ensued. The suspect was apprehended and identified. The VIN of the suspect's scooter matched the victim's VIN and the owner was notified of the recovery. No further details are available.

07/26/21: Officer D. Dean was dispatched to Jefferson Street for a violation of a Protective Order and a disturbance call. Dispatched advised an ambulance had been started for the victim who had fallen during the disturbance. While waiting for the ambulance the victim advised that her husband began destroying items in the house. The victim stated that she had filed for a Protective Order against her husband but the Officer learned the Order had not been served on her husband as of this date. The victim stated she had a sleeping infant upstairs. The officer located the sleeping infant and was attempting to call the infant's grandparents for childcare since the mother would be transported to Meritus. While upstairs the officer observed terrible living conditions and code compliance was notified to come and check the residence. At this point, the victim no longer wished to cooperate with the police. The husband was served with the active Protective Order. No further details are available.

07/28/21: Officer Bartles and Officer C. Kelley responded to East Baltimore Street for a report of a domestic dispute. The victim advised the officers that her boyfriend, whom she resides with, assaulted her and threatened her with a knife. Officer Bartles began gathering information from the boyfriend, while Officer C. Kelley talked with the victim. The victim stated her boyfriend came home from a bingo event and was upset and was slamming doors. She tried to engage in conversation with her boyfriend but he became too angry. The conversation then turned physical. The boyfriend was transported to Central Booking and charged with Assault 1st and 2nd Degree and other related charges.

PUBLIC WORKS

CHART NO. 1 – GENERAL PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	151	151
	University District Deck	263	263
Number of Student Permits	Central, Market, Rochester Lots	39	39
Number of Patrons Using Decks	A & E Deck	1537	1319
	University District Deck	1336	1272
Number of Citations Issued	(Includes Warnings)	244	268
Late Payment Notifications		11	17
Peak Occupancy (%)	A & E Deck	100% Sat @ 4 PM	72% Sat @ 6 PM
	University District Deck	69% Mon @ Noon	69% Wed @ 2 PM

CHART NO. 2 – A&E PARKING DECK WEEKLY OCCUPANCY

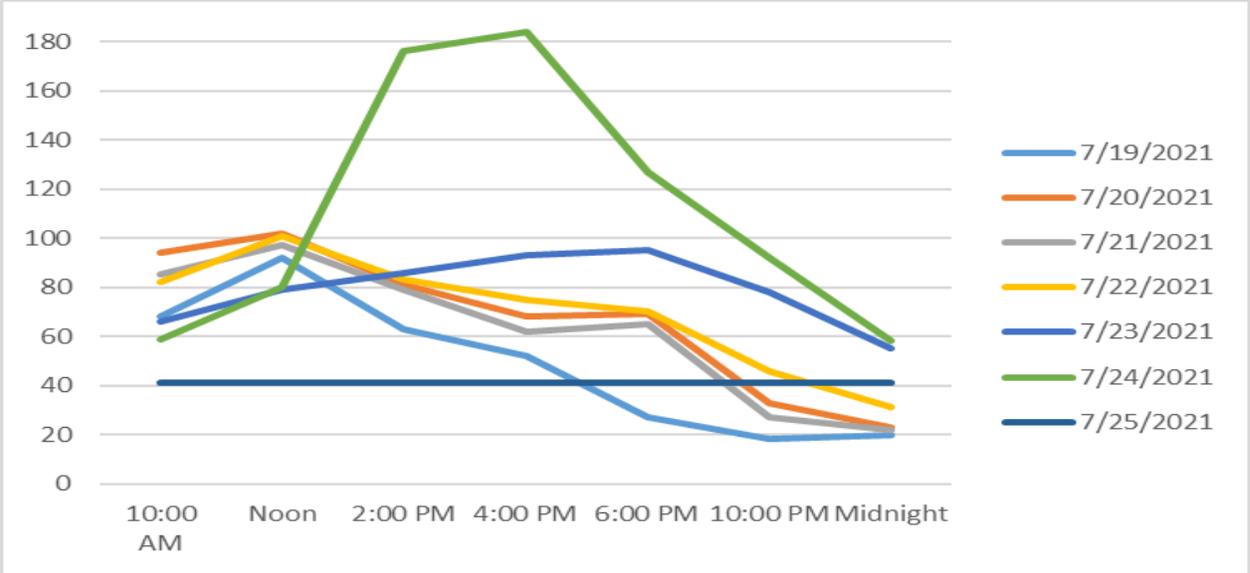
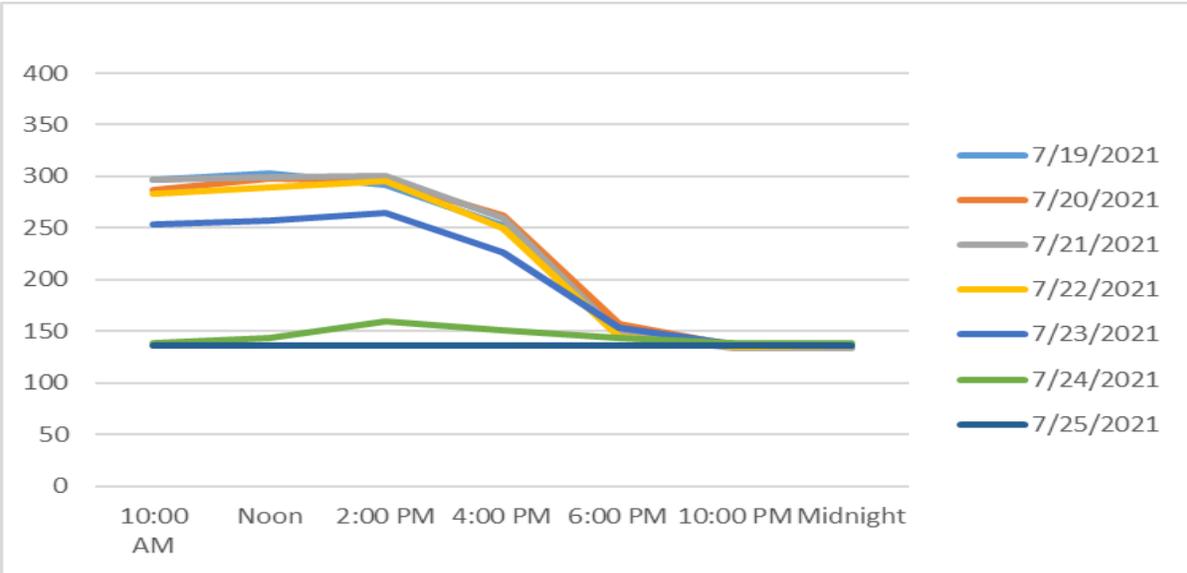


CHART NO. 3 – UD PARKING DECK WEEKLY OCCUPANCY



CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	0	0
Engineering	0	0
Fire	1	0
Light	1	0
Parks & Recreation	1	4
Planning & Code	2	0
Police	3	6
Public Works	0	3
Wastewater	5	1
Water	8	4
Human Resources	0	0
Weekly Totals	21	18
Yearly Total	530	509

AFTER HOUR CALL BACKS

Friday, July 23, 2021 @ 6:52 PM: Dispatch called to report a signal out at Prospect and Church. Signal was found on flash; staff was called in and signal was put into normal operation.

UTILITIES DEPARTMENT

ELECTRIC DIVISION

Service Calls

- Fri. 7/23 - Area of Spruce Street – lines arcing; mylar balloons entangled in power lines.
Time Out: 17.2-18.5
- 221 Norway Avenue – total outage; bird caused transformer fuse to operate.
Time Out: 18.5-19.2
- Sun. 7/25 - 921 Frederick Street – partial outage; faulty service connectors at the house.
Time Out: 6.5-8.2

Distribution

- Crews made repairs to the metering infrastructure on the transformer #1 side of Mitchell substation bus following an incident involving a squirrel.

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
3	1	2	1

Engineering

- Multiple permit reviews and service upgrade requests have been reviewed and/or completed by engineering staff. Staff performed underground locate requests across the system.
- The Staff Engineer continued review of Cyber Security details per the US Dept. of Energy online assessment program.
- Engineering staff continued work on Wesel Boulevard development projects.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, July 21, 2021	4.87	0.00
Thursday, July 22, 2021	4.67	0.00
Friday, July 23, 2021	4.40	0.00
Saturday, July 24, 2021	4.41	0.00
Sunday, July 25, 2021	4.43	0.00
Monday, July 26, 2021	4.64	0.00
Tuesday, July 27, 2021	4.58	0.00
Weekly – Avg. Flow / Total Rainfall	4.57	0.00
July - Avg. Flow/Total Rainfall	4.72	1.06

Miscellaneous

- Replaced faulty inductive proximity sensors on #1 Bar Screen.
- Replaced packing on 6M & 7M plunger pumps.
- Replaced and programmed differential level controller on #1 Bar Screen.
- Reconfigured piping on effluent sample pumps to feed new ultraviolet transmittance equipment.
- Routine MVP Plant Work orders & Corrective Work Orders.

Wastewater Collection

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	N/A			
Flushing	#11	10,168'		

Collection System Maintenance Tasks

- Continued cleaning of Pump Station #6 wet well.
- Hauled in a load of sawdust for the WWTP.
- Inspected (12) manholes in District #11.
- Collected Newgate flow meter readings.
- Cleaned the shop.
- General pump shop repair work.
- Grinder pump call, 1660 Woodlands Run, reset smart switch.
- Grinder pump call, 11018 Plumwood Drive, pulled and replaced pump.
- Grinder pump call, secured loose lid.
- Sewer backup, 911 Guilford Avenue, problem on the private side.
- Sewer backup, 1534 Dual Highway, main was clear, no cleanout on service, advised owner to contact a plumber.
- Sewer backup, 210 North Locust Street, problem inside residence.

Administration

Wastewater Division – Customer Call Log Summary 2021							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	2	1	1	0	0	2	6
YTD 2021	95	45	3	0	0	94	237

Engineering

- Review of Site Development and City Permit Drawings.
- Gathering information for service inquiries.
- Updating GIS databases completed with water projects.
- Ongoing Construction Inspection of ongoing water projects.

Lab

- Process and regulatory testing were routine for the week.
- Pre-treatment quarterly reports and surcharge summaries in preparation.
- Consolidation of electronic and paper file system in-progress.

WATER DIVISION

Plant Flows - System Demand (MGD)

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
07/22/21	11.49		11.49
07/23/21	11.31		11.31
07/24/21	11.22		11.22
07/25/21	10.89		10.89
07/26/21	11.61		11.61
07/27/21	12.07		12.07
07/28/21	11.83		11.83
Average			11.49

Water Production at R. C. Willson & Pump Station Distribution

- Staff worked on facility maintenance and routine preventative maintenance.

Water Production at Breichner / Edgemont Reservoir. The Edgemont Reservoir pool elevation is currently at 2.52 feet. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, design criteria and project schedule.

Water Distribution

- Crews performed customer service work and new meter installations as needed.
- Crews continued replacement of residential meters throughout the water service area.
- Crews repaired a main break on Mohawk Drive.
- Crews repaired a main break on Mt. Williams Circle.
- Crews installed new services at Hager's Crossing.

Laboratory

- Process and regulatory testing were routine for the week.
- Bacteriological monitoring – July sampling completed.
- Distribution monitoring for nitrification sampling and report completed.
- TOC report completed for July requirement.
- One distribution line test completed.
- Addressed customer concern on water quality.
- Consolidation of electronic and paper file systems continues.

Engineering

	<u>City</u>	<u>County</u>
Site Plans	-	-
Preliminary Plats	-	-
Grading Plan	-	-
Final Plat	-	-
Building Permits	3	-
Development Plan	-	-

- Generating fixed asset reports
- Construction inspection and quality assurance testing of ongoing projects
- Review of site plan and city permit drawings
- Gathering information related to inquiries about water service and infrastructure location



Respectfully submitted,

A handwritten signature in blue ink that reads "Scott A. Nicewarner". The signature is fluid and cursive.

Scott A. Nicewarner
City Administrator