

# CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT NO. 29 FOR 2021



July 23, 2021

To Mayor Keller and Members of the City Council:

<b>UPCOMING MEETINGS</b>
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To obtain City Department or City Boards and Commissions meeting information, please visit <https://www.hagerstownmd.org/27/Government>. We encourage you visit our website at <https://www.hagerstownmd.org> for all City-related updates. Other inquiries may be made by visiting the City Resident 311 page at <https://www.hagerstownmd.org/841/Services>.

<p style="margin: 0;"><b>JULY 2021</b></p> <p style="margin: 0;"><i>For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at <a href="http://www.hagerstownmd.org/calendar.aspx">http://www.hagerstownmd.org/calendar.aspx</a></i></p>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4 9:30pm Fireworks @ Fairgrounds Park	5 <b>HOLIDAY CITY OFFICES CLOSED</b>	6 No M&C Meeting	7	8 <del>4pm Board of Traffic &amp; Parking Meeting</del> <i>meeting cancelled</i>  4:30pm Hagerstown Historic District Commission Meeting	9	10
11	12	13 2:30pm Executive Session  4pm Work Session	14 4pm Hagerstown Planning Commission Meeting	15	16	17
18	19	20 2pm Executive Session  4pm Joint Meeting with Washington County Commissioners & Work Session	21 7pm Board of Zoning Appeals Meeting	22 4:30pm Hagerstown Historic District Commission Meeting	23	24
25	26	27 7pm Regular Session	28 7pm Hagerstown Planning Commission Meeting	29	30	31

## COMMUNICATIONS

### **This Week's Headlines & Media Releases:**

- Numbers Show Distance Learning Hindered Washington County Students
- Hagerstown Police Adapt to New Law Enforcement Legislation
- Residents Say South Hagerstown 'Not Safe'
- Man Charged with Assaulting Woman in Armed Home Invasion in Hagerstown
- Point Broadband Installing Fiber Optic Lines
- Local Korean War Fallen Focus of Ceremony Saturday
- Planning Commission Recommends Thumbs Down for 1100-Unit Housing Plan
- Washington County Public Schools to Receive \$55 Million from Feds
- COVID Vaccines Still Critical, Meritus CEO Says
- Traffic Advisory: Rochester Place
- Traffic Advisory: The Terrace
- Traffic Advisory: South Burhans Boulevard

### **This Week's Video Projects**

- Mayor & Council Work Session
- "Hub Bub" Video Podcast

### **Channel 25 Hub City Now Programming:**

- Mayor & Council Meeting
- "Council WRap"
- Imagine Hagerstown July Promo
- City Park Train Hub Promo
- "Visit Hagerstown" Promo
- "State of the City" Presentation
- "Council WRap" Promo
- "Building City Park" Video Series: Part 4
- Cultural Trail: "Hense"
- Fit Room Promo
- Hagerstown Greens at Hamilton Run Promo
- "Hub-Bub" Video Podcast
- Stormwater Program Informational Video
- MTA Commuter Connection

### **City Website:**

- [www.hagerstownmd.org](http://www.hagerstownmd.org) attracted 11,668 user visits for the week of July 12-18, 2021.
- The most popular top entrances (the first page users accessed on the website):
  - Home Page 2,503
  - Utility Billing Page 1,324
  - Potterfield Pool Page 563
  - Parks & Recreation Page 260
  - Bids Page 246
  - Police Page 235
  - Outdoor Movies at City Park Page 228
  - Fairgrounds Park Page 159
  - Downtown Events Page 142
  - City Park Page 140
- Top Searches:
  - "True"
  - "City Park"
  - "Online bill payment"
  - "Pay my bill"
  - "Fishing"

## DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

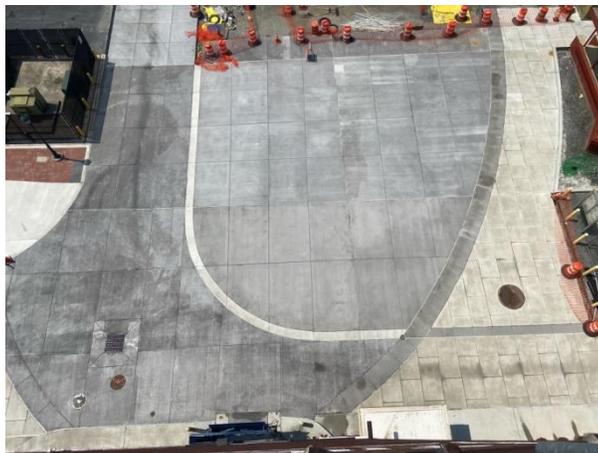
**Neighborhoods 1<sup>st</sup>:** The leadership team for the Neighborhoods 1<sup>st</sup> program met with City staff and HPD on Wednesday, July 21<sup>st</sup>. The groups discussed upcoming community projects and other neighborhood concerns.

### Event Updates

- The cross-department staff logistics team met with volunteers to discuss upcoming events including Krumpe's Donut Alley Rally 5k and Thunder in the Square.
- Imagine Hagerstown event series | 5:00 – 8:00 pm | University Plaza  
Bring a chair or blanket, grab a bite to eat, bring a drink in a non-breakable container (alcohol in non-breakable containers permitted) and enjoy some great music! More info: [www.imaginehagerstown.org](http://www.imaginehagerstown.org)
  - o July 23 – Across The Pond with Emily Lehr opening
  - o August 27 – Jah Works with Dirty Soul opening
  - o September 24 – The Woodshedders with Rudy and the Bluefish opening
- Freedom Festival – Saturday, July 31 | 12-9 pm at University Plaza |Free  
The festival will feature multiple genres of music throughout the day. This is a not a City-produced event but was reviewed by the staff logistics team.

## ENGINEERING

1. **Hatter's Plaza/Cultural Trail.** Phase I is now substantially complete and Rochester Place was opened to traffic on Wednesday. Work on Phase II will begin immediately.



2. **Pangborn Lake.** The stream restoration is substantially complete and the contractor will likely start to refill the lake in early August. They are working on final details and cleanup. An arsonist destroyed their work trailer Saturday night.

3. **Engineering Statistics**

Description	Week of 7/19/21	Calendar Year 2021 TOTALS
Traffic complaints received	19	115
Work Orders completed	18	87
Traffic counts completed	0	16
Construction Projects		
Description	Week of 7/19/21	Calendar Year 2021 TOTALS
Projects advertised for bids	0	1
RFP's Advertised	0	2
Projects under construction	11	11
Projects completed	1	1

**PLANNING & CODE ADMINISTRATION**

**New Development Cases:**

- Site plan for new portable classrooms at North Hagerstown High School.

**Planning Commission:**

- Workshop – Proposed Ecklund Local Conversion District – Potomac Avenue at Cypress Street
- Field trip report –Staff field trip to “Walden” in Cumberland County, PA and implications on possible amendments to the Land Management Code in the 2021 Text Amendment Package

**Weekly Activity Report:** July 12–16, 2021

<b>PERMITS</b>								
<b><u>TYPE</u></b>	<b><u>NUMBER OF NEW APPLICATIONS</u></b>							<b><u>NUMBER ISSUED</u></b>
Building	21	Residential -	18	Commercial -	2	Other -	1	16
Electric	6	Residential -	4	Commercial -	2	Other -	0	11
Plumbing	4	Residential -	3	Commercial -	1	Other -	0	4
Mechanical	30	Residential -	25	Commercial -	5	Other -	0	31
Engineering Dept.	5							6
<b>TOTAL</b>	66		50		10		1	68
<b><u>Est. Value of Issued Building Permit Projects:</u></b>					<b><u>FY22 Fiscal Year Totals:</u></b>			
Residential				\$ 1,188,000.00				\$ 1,340,765.00
Commercial				\$ 518,850.00				\$ 1,561,731.00
Apartment				\$ 25,000.00				\$ 11,695,839.00
Sign				\$ 0.00				\$ 8,750.00
<b>TOTAL</b>				<b>\$ 1,731,850.00</b>				<b>\$ 14,632,085.00</b>
<b><u>Projects of Interest</u></b>								
-Construct two car garage at 104 East Irvin Avenue - \$40,000								
-Tenant fit-out for Atomic Wings at 235 Eastern Boulevard - \$95,000								
-Install inground pool at 89 All Star Court - \$97,850								
-Construct nine single family homes in Hager’s Crossing – 1,080,000								
-Install four vehicle charging stations at 1580 Wesel Boulevard - \$300,000								
-Renovate and build out basement at 336 Hollymead Terrace - \$50,000								
<b><u>RENTAL LICENSING PROGRAM YEAR: JULY 1, 2020 – JUNE 30, 2021</u></b>								
					<b><u>PROPERTIES</u></b>		<b><u>UNITS</u></b>	
Registrations received week of July 12 – July 16					146		294	
New applications issued week of July 12 – July 16					4		4	
Total 2020-2021 registered (includes additions and subtractions since 6/8/20)					2,957		7,728	
Percentage of rental license renewals that have registered for the 2020-2021 license year					77.4%		79.6%	

**Notes:** The 2021-2022 rental license renewals for 9,709 units in 3,819 properties were mailed on April 30, 2021.

**PAYMENT**

Weekly payment received	\$ 22,525
Weekly adjustment/credits	\$ 2,025

**INSPECTIONS**

<b>TYPE</b>	<b>NUMBER CONDUCTED</b>
Building	82
Electrical	31
Plumbing	36
Mechanical	12
Safety	22
Neighborhood Vitality	139
Quality of Life	2
Preventive Maintenance	24
Planning & Zoning	3

**INSPECTIONS KEY:**

**Categories of Conditions**

Safety	Conditions which are or reasonably present a hazard to occupant or public. <u>Example:</u> No smoke alarms, improper wiring, handrails
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property <u>Example:</u> Weeds, trash, debris, junk vehicles, deterioration of a structure.
Quality of Life	Conditions which negatively impact occupants. <u>Example:</u> Damaged surfaces, damages elements, missing screens
Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration. <u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood
Planning & Zoning	Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance. <u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.

**POLICE DEPARTMENT**

**STATS**

Calls for Service:	1,624	Field Interviews:	6
Arrests/Warrants Served:	15	Moving Violations:	6
Domestic Violence Calls:	22	Safety Repair Orders:	1
DUI Arrests:	0	Warnings:	14
Reports Filed:	128		

## REPORTS

**07/15/21:** Officer White was flagged down on South Locust Street by a cab driver for the R & D Miller Cab Company. He stated he was driving and someone had broken out his passenger side window. He was south bound in the 200 block of South Potomac Street when he heard the window shatter. Officer White checked the inside of the van to see if there was anything inside the van such as a rock or any other object, but nothing was found. Officer White checked the 200 block of South Potomac Street and found two rocks and broken glass in the roadway. The officer checked a street camera and observed three juveniles in the area of the incident. The officer is attempting to identify the juveniles in an attempt to gather information regarding the incident. No further details are available.

**07/17/21:** Officer Wheat responded to West Washington Street for a disturbance. The officer made contact with the caller who stated he was upset about the level of noise near his residence. Officer Wheat began talking to the group outside when the caller began yelling at the group. The officer gave the caller an order to stop yelling and settle down. The officer tried to talk to the group and the caller began his yelling again. This time the officer ordered the caller to go inside his residence in an effort to deescalate the situation. He did not comply and subsequently was arrested for Disorderly Conduct and Fail to Obey a Lawful Order. No additional information at this time.

**07/19/21:** Officer Thompson was dispatched to HPD headquarters on North Burhans Boulevard to take a report of a stolen vehicle. The victim stated he was attending a cookout on South Mont Valla Avenue. He had a bit too much to drink and decided to lay on the sofa for a while. He then placed his car keys on a side table. He awoke two hours later to discover his keys and white Honda Accord were missing. The host of the cookout would not provide any information regarding the incident and became uncooperative with the officer. A short time later Officer Routhier received a 911 call giving concerns about two suspicious people and a white Honda Accord. Officer Routhier approached the two individuals and the female stated the Honda belongs to a family member of hers. Officer Routhier retrieved the keys and the owner was notified of the vehicle recovery. No further details at this time.

**07/21/21:** Officer Reese was dispatched to Reliable Towing impound lot located on Forest Drive in reference to a burglary. The owner stated that several of his vehicles had been broken into over the night. An employee viewed their security camera and clearly observes a white male climb the impound fence. He was wearing a dark blue T-shirt, camo shorts, white high socks, sneakers and carrying a book bag. The male began to open vehicle doors and place items in his book bag. He stole items and tools in excess of \$2,000. A photo of the male was sent to all HPD officers in an attempt to identify the suspect. No further information at this time.

## OTHER NEWS/INFORMATION

**Congratulations to Ionel Popescul:** The Hagerstown Police Department is pleased to announce the hiring of Ionel Popescul effective Monday, July 19, 2021. Ionel will be attending the Western Maryland Police Academy at the Hagerstown Community College for the Fall semester. We wish him much success.

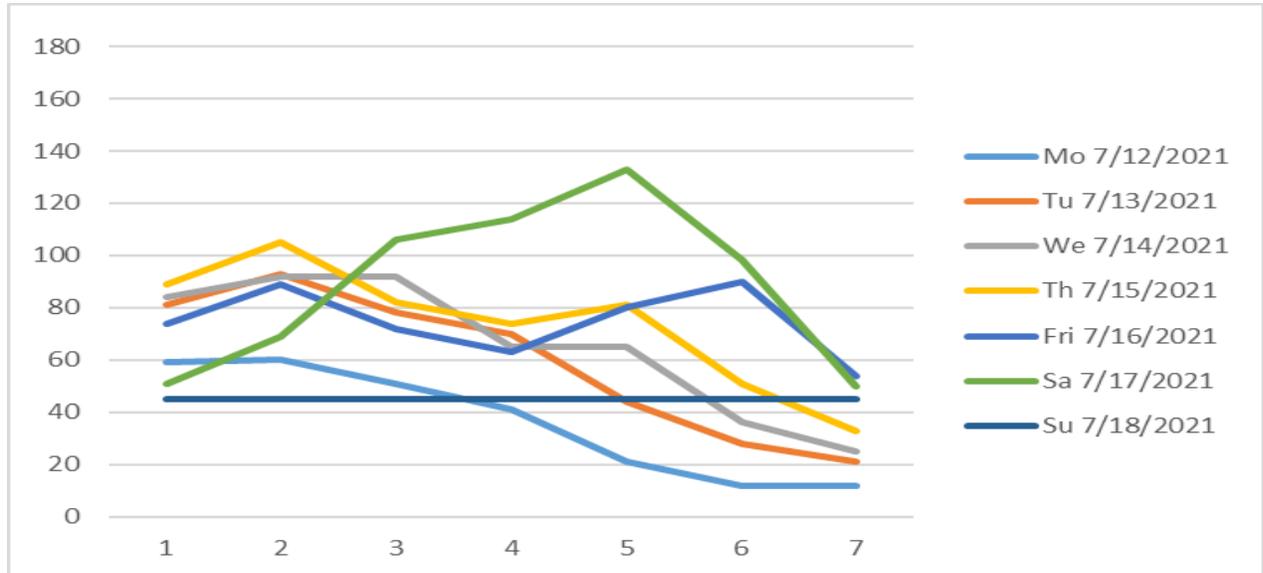
**Congratulations to Officers of the Month - Officer Zupan and Officer Cramer:** Officer Jonathan Zupan and Officer Timothy Cramer were selected as Co-Officers of the Month for June 2021. Both Officer Zupan and Officer Cramer have been employed by the City of Hagerstown for three years and are both currently assigned to the Patrol Division. In June 2021, Officer Zupan, Officer Cramer, and other officers from the Hagerstown Police Department responded to a report of a stabbing. Upon arrival, Officer Zupan located a male brandishing a knife in the middle of the street. The male was highly agitated and appeared intent on harming himself or on having the police shoot him. Officer Zupan attempted to engage the male in conversation for several minutes in an attempt to calm him down and to de-escalate the situation. Despite Officer Zupan's efforts to de-escalate the situation, the male began cutting himself several times with the knife and held it to his neck. Out of concern for the safety of the male due to his increased level of agitation, Officer Cramer utilized two less lethal "beanbag" rounds from a shotgun to temporarily stun the male, causing him to drop the knife. Other officers were able to move in and safely detain the male without any serious injury and to get him the medical treatment that he needed. Based on his use of restraint and attempted de-escalation techniques, Officer Zupan was able to prevent the male from seriously harming himself until Officer Cramer could utilize the beanbag rounds to allow him to be safely detained. Because of their calm approach and their direct actions in safely resolving a potentially lethal situation, Officer Zupan and Officer Cramer were chosen as Co-Officers of the Month for June 2021. The Hagerstown Police Department is proud to have dedicated officers such as Officer Jonathan Zupan and Officer Timothy Cramer as some of its own and congratulates them for a job well done.

## PUBLIC WORKS

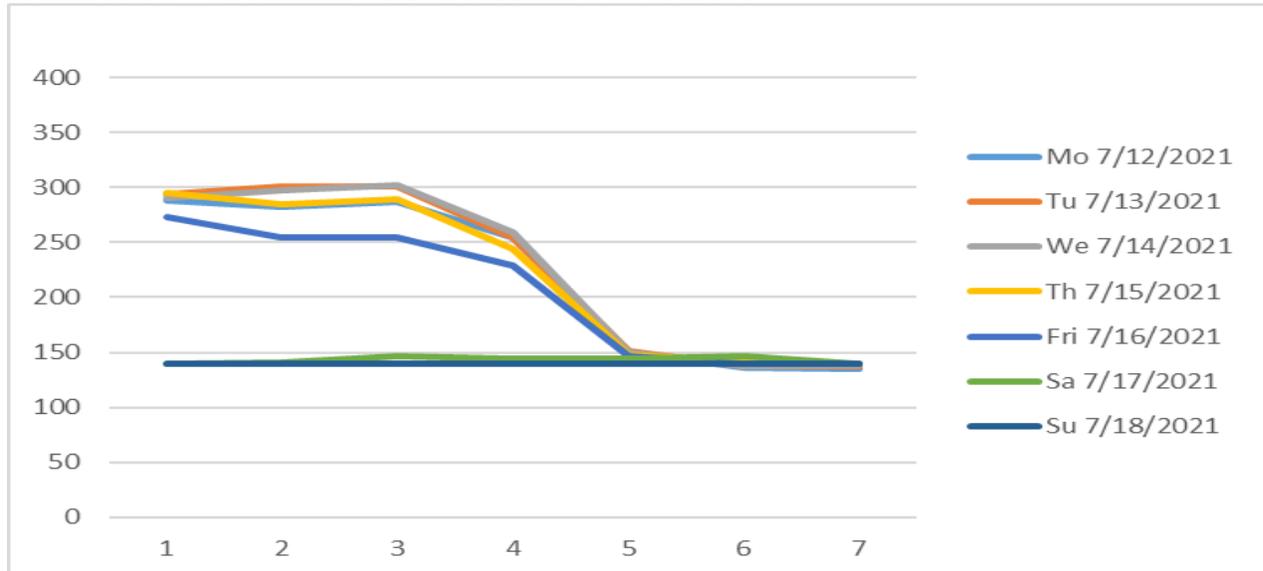
**CHART NO. 1 – GENERAL PARKING SYSTEM DATA**

		Current Week	Previous Week
<b>Number of Permit Holders</b>	A & E Deck	151	151
	University District Deck	263	262
<b>Number of Student Permits</b>	Central, Market, Rochester Lots	39	40
<b>Number of Patrons Using Decks</b>	A & E Deck	1319	1243
	University District Deck	1272	990
<b>Number of Citations Issued</b>	(Includes Warnings)	268	156
<b>Late Payment Notifications</b>		17	12
<b>Peak Occupancy (%)</b>	A & E Deck	72% Sat @ 6 PM	100% Sat @ 6 PM
	University District Deck	69% Wed @ 2 PM	71% Wed @ 2 PM

**CHART NO. 2 – A&E PARKING DECK WEEKLY OCCUPANCY**



**CHART NO. 3 – UD PARKING DECK WEEKLY OCCUPANCY**



**CENTRAL MAINTENANCE GARAGE REPAIR DATA**

	Current Week	Previous Week
DCED	0	0
Engineering	0	0
Fire	0	1
Light	0	0
Parks & Recreation	4	0
Planning & Code	0	1
Police	6	5
Public Works	3	5
Wastewater	1	0
Water	4	1
Human Resources	0	0
Weekly Totals	18	13
Yearly Total	509	491

**AFTER HOUR CALL BACKS**

Saturday, July 17, 2021 @ 6:51 p.m.: Dispatch reported a lightning strike created large hole in pavement at 551 Frederick Street. Investigation found that a power line fell arcing melting a hole and damaging pavement. Concern was whether traffic could drive over damaged asphalt. Staff saw no immediate issue, repairs to be made at a later date to pavement.

Saturday, July 17, 2021 @ 8:58 p.m.: Thunderstorm had knocked out power to signal at Frederick Street and Eastern Boulevard. Power was restored but signal remained dead. City Light confirmed power to meter. Technician was called in and found fuses were blown. Power restored and signals placed into full operation.

Sunday, July 18, 2021 @ 11:15 a.m.: Dispatch reported signal on flash on Garland Groh at TGIF. Staff put signal back into operation. On the way back to the shop staff saw another signal on flash at Antietam and Washington Streets and put it back into operation as well.

**PARKS AND RECREATION**

Facility	Event	Day	Time
City Park – Band Shell	Concert by ‘Annapolis Bluegrass Coalition’	Saturday, July 24	6 PM
Fit Room	See attached schedule		
Municipal Stadium	No rentals this weekend		
Pangborn Park	Tai Chi Fundamentals	Tuesdays	10 AM-11 AM
Potterfield Pool	Aqua Yoga Aqua Zumba COVID-19 vaccine clinic by Meritus	Tuesdays Saturdays Tuesday, July 27	6:15PM 7:15PM 9 AM-10 AM 1 PM – 4 PM
Virtual	Dance Fitness Strength Training	Mondays Thursdays	6 PM – 7 PM 6 PM – 7 PM

**Golf Course**

A live remote with Verstandig Media/Bob Rocks/WAYZ radio will be happening at the golf course on Monday, July 26<sup>th</sup> from 4-6 p.m. to promote the upcoming Senior & City Championships on July 30 & 31, 2021.

Golf Course	7/14/20–7/20/20	7/14/21 -7/20/21
# of Golfers	508	478
Total Revenue (golf, merch, concessions, rentals, memberships)	\$10,700	\$10,862

## UTILITIES DEPARTMENT

### ELECTRIC DIVISION

#### Service Calls

- Sat. 7/17 - 837 Mulberry Avenue – partial outage; problem was found to be internal and the customer was advised to contact electrician for needed repairs.  
Time Out: 12.9-13.5
- Various locations – Lightning caused several issues in the area to include fuse operations, fallen primary, failed arresters, and tree branches fallen into the lines.  
Time Out: 18.0-22.0
- Sun. 7/18 - 200 Block of James Street – total outage; squirrel caused a transformer fuse to operate. Time Out: 20.1-21.0
- Mon. 7/19 - 910 Eldridge Drive – total outage; crews replaced burnt down triplex to correct problem. Time Out: 6.4-7.0

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
15	1	0	0

#### Engineering

- Multiple permit reviews and service upgrade requests have been reviewed and/or completed by engineering staff. Staff performed underground locate requests across the system.
- The Staff Engineer continued review of Cyber Security details per the US Dept. of Energy online assessment program.
- Engineering staff continued work on Wesel Blvd development projects.
- Engineering staff issued multiple purchase orders for construction materials and substation relaying gear.
- Staff reviewed and discussed information related to the upcoming Milsoft Work Order Management Software addition.

### WASTEWATER DIVISION

#### Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, July 14, 2021	4.79	0.00
Thursday, July 15, 2021	4.69	0.00
Friday, July 16, 2021	4.53	0.00
Saturday, July 17, 2021	4.93	0.76
Sunday, July 18, 2021	4.79	0.00
Monday, July 19, 2021	4.81	0.00
Tuesday, July 20, 2021	4.83	0.00
Weekly – Avg. Flow / Total Rainfall	4.77	0.76
July - Avg. Flow/Total Rainfall	4.77	1.06

#### Miscellaneous

- Troubleshooting and replacement of faulty VFD's, wiring, controls and MCC fuses that serve the headworks.
- Continued cleaning and inspecting Parkson air lifts at ENR Filters.
- Removed obstruction and replaced shear pins in 6M plunger pump.
- Installed new ultraviolet transmittance analyzer in ENR building.
- Cleaned and calibrated ChemScan unit.
- Routine MVP Plant Work orders & Corrective Work Orders.

## Wastewater Collection

### SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# Inspected
CCTV Inspections	N/A			
Flushing	#11	2,426'		

### Collection System Maintenance Tasks

- Installed watertight frame and cover on Manhole # 11116.
- Cleaned and vacuumed three loads of grease and debris from Station # 6.
- Excavated 26' X 13' patch on Kuhn Avenue and 8' X 12' patch on Pangborn Blvd, poured 14.5 yds of concrete and 8 tons of top mix and base for final patch repairs.
- Grinder pump call, 1660 Woodlands Run, changed out pressure tube.
- Grinder pump call, 11005 Palmwood Circle, reset pump.
- Broken low-pressure main, 507 Lynnehaven Court, broken line is private, advised owner how to make the repairs.
- Sewage backup call, 708-710 Chestnut Street, problem on the private side.
- Sewage backup call, 1108 West Church Street, problem on the private side.
- Sewage backup call, 10 Catawba Circle, flushed main and lateral to clear blockage.
- Cleaned shop daily.
- General Pump Shop repair work.

### Administration

Wastewater Division – Customer Call Log Summary 2021							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	7	4	0	0	0	3	14
<b>YTD 2021</b>	<b>93</b>	<b>44</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>92</b>	<b>233</b>

### Engineering

- Review of Site Development and City Permit Drawings.
- Gathering information for service inquiries.
- Updating GIS databases completed with water projects.
- Ongoing Construction Inspection of ongoing water projects.

### Lab

- Process and regulatory testing were routine for the week.

## WATER DIVISION

### Plant Flows - System Demand (MGD)

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
07/15/21	11.68		11.68
07/16/21	11.73		11.73
07/17/21	11.23		11.23
07/18/21	10.43		10.43
07/19/21	11.72		11.72
07/20/21	11.65		11.65
07/21/21	11.78		11.78
<b>Average</b>			<b>11.46</b>

### Water Production at R. C. Willson & Pump Station Distribution

- Staff worked on facility maintenance and routine preventative maintenance.

Water Production at Breichner / Edgemont Reservoir. The Edgemont Reservoir pool elevation is currently at 3.22 feet. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, design criteria and project schedule.

**Water Distribution**

- Crews performed customer service work and new meter installations as needed.
- Crews continued replacement of residential meters throughout the water service area.
- Crews installed a new 8" fire line and a 1½" service on Oakmont Drive.
- Crews made a 12" x 8" tap on Elliott Parkway.

**Laboratory**

- Process and regulatory testing were routine for the week.

**Engineering**

	<u>City</u>	<u>County</u>
Site Plans	-	1
Preliminary Plats	-	-
Grading Plan	-	-
Final Plat	-	-
Building Permits	8	-
Development Plan	-	-

- Construction inspection and quality assurance testing of ongoing projects
- Generating service and allocation letters for new residential construction
- Providing water infrastructure information for new projects
- Review of site plan and permit drawings



Respectfully submitted,

A handwritten signature in blue ink that reads "Scott A. Nicewarner".

Scott A. Nicewarner  
City Administrator