

CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT NO. 28 FOR 2021



July 16, 2021

To Mayor Keller and Members of the City Council:

UPCOMING MEETINGS

To obtain City Department or City Boards and Commissions meeting information, please visit <https://www.hagerstownmd.org/27/Government>. We encourage you visit our website at <https://www.hagerstownmd.org> for all City-related updates. Other inquiries may be made by visiting the City Resident 311 page at <https://www.hagerstownmd.org/841/Services>.

<h2 style="margin: 0;">JULY 2021</h2> <p style="margin: 0; font-size: small;">For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at http://www.hagerstownmd.org/calendar.aspx</p>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4 9:30pm Fireworks @ Fairgrounds Park	5 HOLIDAY CITY OFFICES CLOSED	6 No M&C Meeting	7	8 4pm Board of Traffic & Parking Meeting <i>meeting cancelled</i> 4:30pm Hagerstown Historic District Commission Meeting	9	10
11	12	13 2:30pm Executive Session 4pm Work Session	14 4pm Hagerstown Planning Commission Meeting	15	16	17
18	19	20 2pm Executive Session 4pm Joint Meeting with Washington County Commissioners & Work Session	21 7pm Board of Zoning Appeals Meeting	22 4:30pm Hagerstown Historic District Commission Meeting	23	24
25	26	27 7pm Regular Session	28 7pm Hagerstown Planning Commission Meeting	29	30	31

COMMUNICATIONS

This Week's Headlines & Media Releases:

- Defining an Emergency: When to Call 911
- Data on Deck: Hagerstown to Provide Info on Deck Safety After Collapse
- Maryland Teens Who Get Vaccinated Could Win \$50K College Scholarships
- StoryWalk Trail Encourages Reading in City Park
- Man Faces Charges After Police Pursuit That Ended in Wreck
- Man Shot at Wheaton Park; Suspect Charged with Attempted Murder
- After 40 Years in Maryland State Office, Edwards to Retire
- Fire Company Answering Auditor's Questions
- Commissioner Terry Baker Running for House of Delegates
- Keefer is Second County Commissioner to File for 1C Delegate Seat
- Press Release: MD Market Money Program Comes to CFM
- Press Release: Imagine Hagerstown July 23
- Traffic Advisory: South Potomac Street – ACT Event

This Week's Video Projects

- Mayor & Council Special & Work Session
- "Council WRap"
- First Hose Co. Fire Museum Video post-production
- StoryWalk Ribbon Cutting Event

Channel 25 Hub City Now Programming:

- Mayor & Council Meeting
- "Council WRap"
- Imagine Hagerstown July Promo
- City Park Train Hub Promo
- "Visit Hagerstown" Promo
- "State of the City" Presentation
- "Council WRap" Promo
- "Building City Park" Video Series: Part 4
- Cultural Trail: "Hense"
- Fit Room Promo
- Hagerstown Greens at Hamilton Run Promo
- "Hub-Bub" Video Podcast
- Stormwater Program Informational Video
- MTA Commuter Connection

City Website:

- www.hagerstownmd.org attracted 14,612 user visits for the week of July 5-11, 2021.

- The most popular top entrances (the first page users accessed on the website):

• Home Page	2,717
• Utility Billing Page	1,327
• Civic Alerts Page	919
• Potterfield Pool Page	805
• Collection-Schedules-Zones Page	521
• Parks & Recreation Page	287
• Police Page	257
• Outdoor Movies at City Park Page	241
• Fairgrounds Park Page	177
• City Park Page	166

- Top Searches:

- "Residential trash"
- "Trash"
- "When should I set out trash/recycling/yard waste for collection?"
- "Online bill payment"
- "Pay my bill"

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

HYAC. The Hagerstown Youth Advisory Council met on Monday, July 12th to discuss their community projects and the end of their term.

Business Development: Members of the DCED team attended a Chamber of Commerce meeting with the President of the Federal Reserve Bank of Richmond to discuss the economy, the pandemic, and the prospects for boosting the economic recovery.

Event Update: Upcoming events include:

- Imagine Hagerstown event series | 5–8 p.m. | University Plaza
Bring a chair or blanket, grab a bite to eat, bring a drink in a non-breakable container (alcohol in non-breakable containers permitted) and enjoy some great music! More info:
www.imaginehagerstown.org
 - o July 23 – Across The Pond with Emily Lehr opening
 - o August 27 – Jah Works with Dirty Soul opening
 - o September 24 – The Woodshedders with Rudy and the Bluefish opening
- Freedom Festival – Saturday, July 31 | 12-9 pm at University Plaza |Free
The festival will feature multiple genres of music throughout the day. This is a not a City-produced event but was reviewed by the City staff logistics team.

Farmers Market: The Market will be participating in the Maryland Money Market Program. SNAP or P-EBT customers can get free tokens up to \$10 for each \$10 they spend. For details on receiving SNAP tokens please see the program coordinator table from 8 a.m. – 12 p.m.

ENGINEERING

1. **Skatepark.** The final design of the skatepark is below. Spohn Ranch will start on the construction drawings. Construction is planned to start mid-August. The Task Force is meeting with County Commissioners next Tuesday to acquire \$150,000 in hotel tax funds for the project.



2. **Indoor Turf Facility.** Staff held interviews with developers and shortlisted the group to two firms. We will continue to process this and plan to meet with Mayor and Council in the coming weeks.

3. **Stormwater Protection Program.** The utility bills containing the Stormwater Protection Fee are about to be sent to the final group of customers in the City. By early August, all customers will have received at least one bill with the fee. Staff has been meeting daily with residents and property owners to review their bills, look for opportunities to reduce their fees, and grant credits for properties that have existing stormwater management facilities.
4. **Wesel Boulevard.** Work continues on the roadway reconstruction between Sister City Drive and Heister Street. The contractor plans to partially reopen Sister City Drive to traffic on July 16th which will provide relief to the internal shopping center traffic exiting Chick-Fil-A and Lowe's. The contractor is striving to complete the reconstruction in this section before the end of July and will then move on to the final section between Heister Street and the City/County boundary.

5. **Engineering Statistics**

Description	Week of 7/12/21	Calendar Year 2021 TOTALS
Traffic complaints received	4	96
Work Orders completed	12	69
Traffic counts completed	0	16
Construction Projects		
Description	Week of 7/12/21	Calendar Year 2021 TOTALS
Projects advertised for bids	0	1
RFP's Advertised	0	2
Projects under construction	11	11
Projects completed	1	1

PLANNING & CODE ADMINISTRATION

Planning Commission: The Planning Commission reviewed these cases on July 14:

- Sketch plan for ESD for Higgins Property – East Side of Kuhn Avenue – 4,000 square foot warehouse. – Approved.
- Site Plan for replacement of gasoline pump island and tanks at Board of Education School Bus Facility on Commonwealth Avenue – Approved.
- Extension of site plan for City Chapel church tent on East Washington Street – Approved for six months.
- Forwarded recommendation for amendments to the zoning ordinance regarding craft breweries to the Mayor and Council for their consideration. Public Hearing to be held in August.

Board of Zoning Appeals: The BZA is scheduled to review this case on July 21:

- Two variances for the property at 852 Snyder Avenue (corner of Noland Drive) for the purpose of constructing a privacy fence in the primary (Snyder Avenue) and side street (Noland Drive) front yards, with a 0 foot setback (25 feet required), including a variance to the requirement that fences be no more than 3 feet in height within 25 feet of an intersection.

Historic District Commission: The Historic District Commission review these cases on July 8:

- Demolition of 14-24 East Antietam Street – the Commission denied this request.
- Signs, storefront improvements and façade grant at 55 West Franklin Street – Approved.

The Commission is scheduled to hear one case on July 22, to review window and door replacement and a façade grant for the property at 64 West Antietam Street.

Weekly Activity Report: June 28 – July 2, 2021

PERMITS								
<u>TYPE</u>	<u>NUMBER OF NEW APPLICATIONS</u>							<u>NUMBER ISSUED</u>
Building	11	Residential -	3	Commercial -	4	Other -	4	11
Electric	14	Residential -	10	Commercial -	4	Other -	0	17
Plumbing	9	Residential -	7	Commercial -	2	Other -	0	9
Mechanical	7	Residential -	6	Commercial -	1	Other -	0	8
Engineering Dept.	17							14
TOTAL	58		26		11		4	59
Est. Value of Issued Building Permit Projects:					FY22 Fiscal Year Totals:			
Residential	\$ 151,365.00				\$ 152,765.00			
Commercial	\$ 57,881.00				\$ 1,042,881.00			
Apartment	\$ 11,695,839.00				\$ 11,695,839.00			
Sign	\$ 8,760.00				\$ 8,750.00			
TOTAL	\$ 11,913,835.00				\$ 12,900,235.00			
Projects of Interest								
- Interior renovations of existing building including reconfiguration of six units at 7 East Washington Street - \$11,661,600								
- Installation of 24 roof mounted solar panels at 17553 Shale Drive - \$52,800								
RENTAL LICENSING PROGRAM YEAR: JULY 1, 2020 – JUNE 30, 2021								
					PROPERTIES		UNITS	
Registrations received week of July 5 – July 9					94		167	
New applications issued week of July 5 – July 9					6		60	
Total 2020-2021 registered (includes additions and subtractions since 6/8/20)					2,811		7,434	
Percentage of rental license renewals that have registered for the 2020-2021 license year					73.6%		76.6%	
Notes: The 2021-2022 rental license renewals for 9,709 units in 3,819 properties were mailed on April 30, 2021.								
PAYMENT								
Weekly payment received	\$ 13,650							
Weekly adjustment/credits	\$ 9,675							
INSPECTIONS								
<u>TYPE</u>	<u>NUMBER CONDUCTED</u>							
Building	56							
Electrical	29							
Plumbing	24							
Mechanical	16							
Safety	19							
Neighborhood Vitality	66							
Quality of Life	1							
Preventive Maintenance	5							
Planning & Zoning	4							
INSPECTIONS KEY:								
Categories of Conditions								
Safety	Conditions which are or reasonably present a hazard to occupant or public. <u>Example:</u> No smoke alarms, improper wiring, handrails							
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property <u>Example:</u> Weeds, trash, debris, junk vehicles, deterioration of a structure.							

Quality of Life	Conditions which negatively impact occupants.
	<u>Example:</u> Damaged surfaces, damages elements, missing screens
Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration.
	<u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood
Planning & Zoning	Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance.
	<u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.

POLICE DEPARTMENT

STATS

Calls for Service:	1625	Field Interviews:	8
Arrests/Warrants Served:	18	Moving Violations:	11
Domestic Violence Calls:	19	Safety Repair Orders:	2
DUI Arrests:	1	Warnings:	30
Reports Filed:	123		

REPORTS

07/08/21: Officer R. Dean responded to Maryland Avenue for a disturbance. Dispatch advised there was a knife involved and a juvenile had been cut. The juvenile was located and his mother stated she knew who cut her son. However, that person had already left the scene. CRS was called and the juvenile was transported to Meritus Medical Center. The mother gave the description of the other person involved in the incident. Officer McNew located the other person involved and he too had lacerations to the arm and an ambulance was called. Upon further investigations it was learned that both individuals assaulted one another and both were charged with Assault 2nd Degree. No further details are available.

07/09/21: Officer White was contacted by HPD in regards to a citizen that wanted to report credit card fraud. The victim stated that her ex-boyfriend took her debit card and used without her permission. He used the card twice before the victim realized her card was missing from her vehicle. The officer advised the victim to immediately contact her bank and cancel the card. The total loss to the victim was \$255. No further details are available.

07/10/21: Officer Wheat and Officer Nichols responded to a call-in reference to a driver that appeared to be passed out in his vehicle. The officers found the driver and he was unconscious and seated upright in the driver's seat of the vehicle. The driver did not respond to the officers and CRS was notified immediately. The vehicle was locked, windows closed and the vehicle was in "drive". The Duty Sergeant was advised of the situation and authorized the officers to break a window to gain access to the driver. CRS arrived and administered Narcan to the nose. The driver became responsive and alert but refused transport to Meritus Medical Center. No further details are available.

07/11/21: Officer Wheat was dispatched to West North Avenue for a disturbance inside a residence. When Officer Wheat arrived on the scene, he observed broken glass by the entrance door. There was a hole in the glass close to the doorknob. The officer made contact with a female who admitted she broke the window. She stated the residence is where her mother resides and her mother would not give her permission to enter. The mother told the officer her daughter has a drug addiction problem and has been asked not to come to her residence. Officer Wheat placed the female under arrest and charged her with Burglary 4th Degree, Malicious Destruction of Property and Trespassing Private Property. She was transported to the Washington County Detention Center.

07/12/21: Officer Morris was contacted in the Hagerstown Police Department Watch Center in regards to a theft in the parking lot at ABF Freight on Business Center Drive. The victim was conducting work in the area and placed two Stihl trimmers in his work trailer. When he returned about an hour later both trimmers were gone. The victim was able to provide a serial number for each trimmer. ABF Freight was able to provide photos of the suspect captured on video. The trimmers have not been found at this time. The trimmers are valued at \$730 for both.

PRESS RELEASES

On 7/11/21 at about 10:30 p.m., officers responded to the area of Wheaton Park on Sumans Avenue for a report of shots fired and a subject struck by gunfire. A 49 year old male victim was struck once in the abdomen. He was transported to Meritus Medical Center where he underwent surgery. His condition is not considered life threatening. Witnesses relayed to officers that shots had been fired from a vehicle and that the vehicle then left the area. Officers used City surveillance cameras to identify the vehicle and track its location after the shooting. Subsequently officers were able to determine that the suspect had entered 103 East Washington Street. A search and seizure warrant was issued for that address and was executed by the Washington County Special Response Team and HPD Criminal Investigators. Booker Williams, age 37 of Hagerstown, was arrested inside the residence. A stolen handgun was also recovered. Williams has been charged with the following: Attempted 1st Degree Murder, Attempted 2nd Degree Murder, 1st Degree Assault, 2nd Degree Assault, Reckless Endangerment, Illegal Possession of Firearm, Firearm Possession with Felony Conviction, Illegal Possession of Ammo Handgun on Person, Use of Firearm in Felony Violent Crime and other related charges.

PUBLIC WORKS

CHART NO. 1 – GENERAL PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	151	151
	University District Deck	262	262
Number of Student Permits	Central, Market, Rochester Lots	40	40
Number of Patrons Using Decks	A & E Deck	1243	1125
	University District Deck	990	1099
Number of Citations Issued	(Includes Warnings)	156	175
Late Payment Notifications		12	16
Peak Occupancy (%)	A & E Deck	100% Sat @ 6 PM	100% Wed @ 6PM
Peak Occupancy (%)	University District Deck	71% Wed @ 2 PM	64% Tues @ noon Wed @ 2PM

CHART NO. 2 – A&E PARKING DECK WEEKLY OCCUPANCY

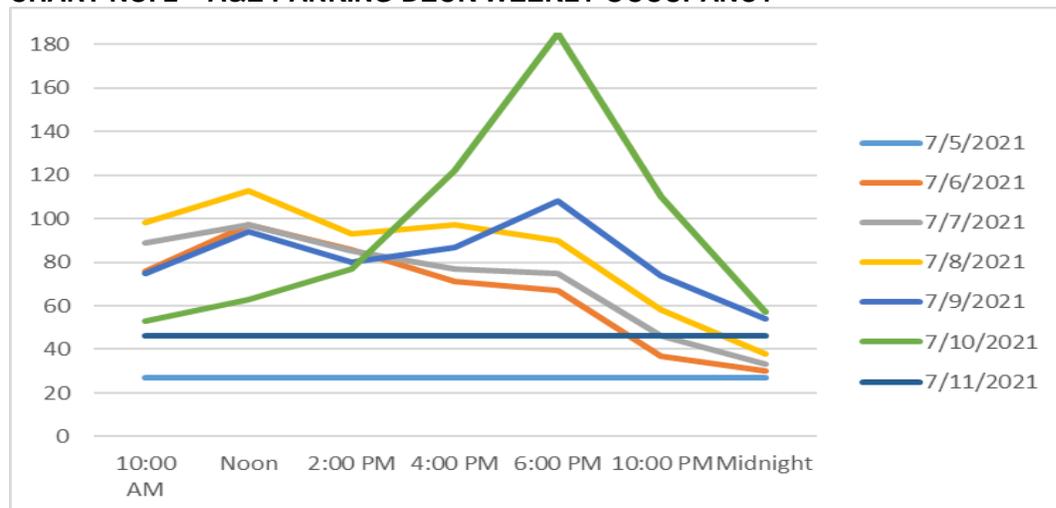
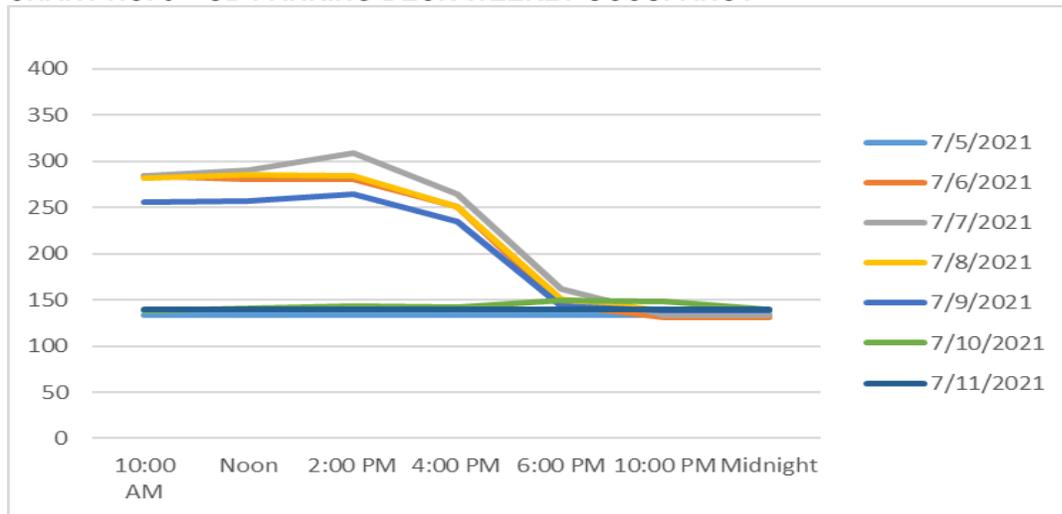


CHART NO. 3 – UD PARKING DECK WEEKLY OCCUPANCY



CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	0	0
Engineering	0	0
Fire	1	0
Light	0	1
Parks & Recreation	0	0
Planning & Code	1	2
Police	5	7
Public Works	5	4
Wastewater	0	1
Water	1	0
Human Resources	0	0
Weekly Totals	13	15
Yearly Total	491	478

AFTER HOUR CALL BACKS

Thursday, July 8, 2021 @ 4:05 p.m.: A brief thunderstorm blew through the area causing multiple electrical issues. The secondary elevator glitched during the outage trapping a City employee in the elevator between floors 3 and 4. HFD was able to reset the system and free the occupant while a technician from Oracle Elevator was in route.

Thursday, July 8, 2021 @ 5:11 p.m.: Traffic signals on flash at the intersection of Church/Salem/Burhans. Same thunderstorm probably threw the signal into flash. Supervisor Erik Kline was able to reset the system and return the signals to full operation.

PARKS AND RECREATION

In the South End of City Park, in preparation for the July 9th Story Walk Trail ribbon cutting, 17 sign posts were installed, complete with concrete bases. Three millstones were also installed to designate areas for patrons to feed the ducks and other waterfowl. The millstones were cast in concrete pads.

The annual July 4th fireworks at Fairgrounds Park was a huge success. According to HPD, approximately 10,000 people attended. At Wheaton Park, possibly due to fireworks, a dumpster caught fire and will need replaced.

Staff continues to install underground conduits and pole bases for new lighting in City Park.

The Ruth Ann Monroe Summer Basketball League kicked off on Sunday, July 18th. This league has been in existence for over 55 years! Players are from elementary age to varsity age. The league plays in Wheaton Park and brings in hundreds of ball players and spectators.

UTILITIES DEPARTMENT

ELECTRIC DIVISION

Service Calls

- Thur. 7/8 - 1033 Beechwood Drive – total outage; a bird caused the transformer fuse to operate. Time out: 16.3-18.4

- Sat. 7/10 - 237 Bryan Place – total outage; squirrel caused line fuse to operate. Time Out: 8.5-9.2

- 615 Jefferson Boulevard – tree on line; the tree branch was removed from the service conductors and the transformer fuse replaced. Time Out: 12.0-13.0

- Sun 7/11 - Rear of 533 Frederick Street – tree on wires; tree branch was removed from primary service to correct problem. Time Out: 9.2-11.0

- Rear of 419 Carrolton Avenue – tree on line; branches were removed from service wires to correct problem. Time Out: 18.5-20.0

- 1214 Crescent Avenue – partial outage; tree pulled service loose from residence. Line crews removed branches and reattached the service conductors. Time Out: 21.5-22.7

- Mon. 7/12 - Area of Wilson Boulevard – partial outage; squirrel caused line fuse to operate. Time Out: 15.3-15.8

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
39	0	3	0

Engineering

- Multiple permit reviews and service upgrade requests have been reviewed and/or completed by engineering staff. Distribution staff assisted with underground locate requests.

- The Engineering Designer continued work on multiple projects for commercial and residential services.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, July 7, 2021	4.91	0.00
Thursday, July 8, 2021	4.83	0.03
Friday, July 9, 2021	4.74	0.00
Saturday, July 10, 2021	4.58	0.00
Sunday, July 11, 2021	4.68	0.04
Monday, July 12, 2021	4.67	0.20
Tuesday, July 13, 2021	4.97	0.02
Weekly – Avg. Flow / Total Rainfall	4.77	0.29
July - Avg. Flow/Total Rainfall	4.77	0.30

Miscellaneous

- Troubleshooting of wiring and controls to clear fault on #1 Bar Screen.
- Removed, inspected and cleaned Parkson air lifts.
- Mobilized manlift in basement of Operations Building to replace defective motor on effluent exhaust fan and adjusted louvers.
- Located and repaired underground broken wires to light poles.
- Routine MVP Plant Work orders & Corrective Work Orders.

Wastewater Collection

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	#6	320'	5	135'
Flushing	#7, #11	3,415'		

Collection System Maintenance Tasks

- Sewer backup call, 207 Pangborn Boulevard, excavated and replaced broken section of lateral.
- Sewer backup call, 1321 Glenwood Avenue, problem on the private side.
- Sewer backup call, 650 North Mulberry Street, problem on the private side.
- Grinder pump call, 11003 Eastwood Drive, pulled and replaced pump.
- Grinder pump call, 11005 Palmwood Drive, reset smart switch.
- Completed final patch at 12910 Oak Hill Avenue.
- Prepared Pump Station #6 for cleaning wet well next week, installed new millings on driveway and confirmed all manholes near the creek have water tight covers and are operational.
- General pump shop repair work.
- Collected Newgate flow data.
- Cleaned Collections building.

Administration

Wastewater Division – Customer Call Log Summary 2021							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	3	2	0	0	0	0	5
YTD 2021	86	42	2	0	0	89	219

Engineering

- Review of Site Development and City Permit Drawings.
- Gathering information for service inquiries.
- Updating GIS databases completed with water projects.
- Ongoing Construction Inspection of ongoing water projects.

Lab

- Process and regulatory testing were routine for the week.
- Collected monthly DI water check sample
- Pretreatment surcharging reports for Q2 in preparation
- Consolidation of electronic and paper file system in-progress.
- Air conditioning unit failure ongoing.

WATER DIVISION

Plant Flows - System Demand (MGD)

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
07/08/21	11.49		11.49
07/09/21	11.10		11.10
07/10/21	10.95		10.95
07/11/21	10.67		10.67
07/12/21	11.12		11.12
07/13/21	11.44		11.44
07/14/21	11.71		11.71
Average			11.21

Water Production at R. C. Willson & Pump Station Distribution

- Staff worked on facility maintenance and routine preventative maintenance.
- Staff installed new fluoride analyzer at R.C. Willson.

Water Production at Breichner / Edgemont Reservoir. The Edgemont Reservoir pool elevation is currently at 3.07 feet. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, design criteria and project schedule.

Water Distribution

- Crews performed customer service work and new meter installations as needed.
- Crews resumed replacement of residential meters throughout the water service area.
- Crews began making two taps for air relief valves in Hager’s Crossing.

Laboratory

- Process and regulatory testing were routine for the week.
- Collected two construction phase line samples for bacti and chlorine.
- Consolidation of electronic and paper file systems continue.

Engineering

	<u>City</u>	<u>County</u>
Site Plans	-	-
Preliminary Plats	-	-
Grading Plan	-	-
Final Plat	-	1
Building Permits	15	2
Development Plan	-	-

- Construction inspection of ongoing projects including quality assurance testing
- Site plan, concept plan, and city permit reviews



Respectfully submitted,

Scott A. Nicewarner
City Administrator