

CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT NO. 27 FOR 2021



July 9, 2021

To Mayor Keller and Members of the City Council:

UPCOMING MEETINGS

To obtain City Department or City Boards and Commissions meeting information, please visit <https://www.hagerstownmd.org/27/Government>. We encourage you visit our website at <https://www.hagerstownmd.org> for all City-related updates. Other inquiries may be made by visiting the City Resident 311 page at <https://www.hagerstownmd.org/841/Services>.

<h2 style="margin: 0;">JULY 2021</h2> <p style="margin: 0;"><i>For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at http://www.hagerstownmd.org/calendar.aspx</i></p>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4 9:30pm Fireworks @ Fairgrounds Park	5 HOLIDAY CITY OFFICES CLOSED	6 No M&C Meeting	7	8 4pm Board of Traffic & Parking Meeting <i>meeting cancelled</i> 4:30pm Hagerstown Historic District Commission Meeting	9	10
11	12	13 2:30pm Executive Session 4pm Work Session	14 4pm Hagerstown Planning Commission Meeting	15	16	17
18	19	20 3pm Executive Session 4pm Joint Meeting with Washington County Commissioners, Work Session & Special Session	21 7pm Board of Zoning Appeals Meeting	22 4:30pm Hagerstown Historic District Commission Meeting	23	24
25	26	27 7pm Regular Session	28 7pm Hagerstown Planning Commission Meeting	29	30	31

COMMUNICATIONS

This Week's Headlines & Media Releases:

- Officials Caution Fireworks Use Ahead of July 4 Weekend
- Colleagues Reach Out to Support Firefighter Hurt at Garage Fire
- Duplex Fire: Eight Displaced by Blaze in Mulberry Street Duplex
- Jonathan Street Reopens to Traffic 7 Months After Building Collapse
- Hagerstown Roundhouse Museum Reopens with Heritage Celebration
- Symphony's Independence Day Salute Gets Good Weather
- Keeping it Real: Hagerstown Firefighters Train in Vacant Apartments
- Heat Wave to Bake Tri-State on Tuesday and Wednesday
- Two Hurt Sunday When Deck on Hagerstown Home Collapses
- Press Release: ACT Ribbon Cutting
- Press Release: City Park StoryWalk Ribbon Cutting
- Traffic Advisory: Fireworks at Fairgrounds Park
- Traffic Advisory: Jonathan Street
- Traffic Advisory: Nottingham Road
- Traffic Advisory: Nottingham Road REVISED
- Traffic Advisory: Nottingham Road REVISION 2

This Week's Video Projects

- First Hose Co. Fire Museum Video post-production
- "Building City Park" Video Series: Part 4 post production

Channel 25 Hub City Now Programming:

- Mayor & Council Meeting
- "Council WRap"
- PCAD "Product Recall" Video
- City Park Train Hub Promo
- "Visit Hagerstown" Promo
- "State of the City" Presentation
- "Council WRap" Promo
- "Building City Park" Video Series: Part 3
- Cultural Trail: "Hense"
- Fit Room Promo
- Hagerstown Greens at Hamilton Run Promo
- "Hub-Bub" Video Podcast
- Stormwater Program Informational Video
- MTA Commuter Connection

City Website:

- www.hagerstownmd.org attracted 16,668 user visits for the week of June 28 – July 4, 2021.

- The most popular top entrances (the first page users accessed on the website):

• Home Page	2,786
• Utility Billing Page	1,427
• Calendar Page	1,376
• Civic Alerts Page	1,019
• Fireworks at Fairgrounds Park Page	875
• Potterfield Pool Page	661
• Fairgrounds Park Page	507
• Downtown Events Page	498
• Parks & Recreation Page	239
• Police Page	228

- Top Searches:

- "Fireworks"
- "Fireworks at Fairgrounds Park July 4th"
- "Pay my bill"
- "True"
- "Residential trash"

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

CNS Property Update: Settlement for the sale of 36-40 North Potomac Street has been completed. Property ownership has now been transferred to 339 Antietam LLC.

Grand Opening: A grand opening for the Authentic Community Theatre Black Box Studio is planned for Saturday, July 10th at 5:30 pm. The evening will feature performances in addition to the ribbon cutting. ACT is located at 43 South Potomac Street. The studio will provide more performance space for smaller shows, concerts, productions, events and more. For more information visit the ACT Facebook page or website www.actforall.org

Events: Imagine Hagerstown event series | 5–8 p.m. | University Plaza
Bring a chair or blanket, grab a bite to eat, bring a drink in a non-breakable container, and enjoy some great music! More info: www.imaginehagerstown.org

- July 23 – Across The Pond with Emily Lehr opening
- August 27 – Jah Works with Dirty Soul opening
- September 24 – The Woodshedders with Rudy and the Bluefish opening

Farmers Market: Starting Saturday, July 10th the Market will be participating in the Maryland Money Market Program. The Maryland Market Money Program matches a portion of SNAP or P-EBT dollars at participating farmers markets. For details on receiving SNAP tokens please see the program coordinator table from 8 a.m. – 12 p.m.

ENGINEERING

1. **Hatter's Plaza.** Hatter's Plaza is approximately 60% complete. We are now away from the Maryland Theatre, the Plum, and BISFA and they should have full use of the area in a couple weeks.



2. **Aerial Art.** The Public Art Commission selected an artist for the next phase of the Cultural Trail. This will be reviewed with the City Council on July 20th.
3. **Harrison Farm Development.** Staff reviewed the traffic study for the 2,000,000+/- sf building and issued comments. This project will also be reviewed with Council on July 20th.
4. **Pavement Preservation.** Staff issued a Notice-to-Proceed for Craig Paving for the FY22 funds. The work will pave portions of 22 streets and do large patches on another 16 streets plus paving cart paths at the Golf Course. They plan to start on Nottingham Road in about a week.

5. **Engineering Statistics**

Description	Week of 7/5/21	Calendar Year 2021 TOTALS
Traffic complaints received	10	92
Work Orders completed	7	57
Traffic counts completed	0	16
Construction Projects		
Description	Week of 7/5/21	Calendar Year 2021 TOTALS
Projects advertised for bids	0	1
RFP's Advertised	0	2
Projects under construction	11	11
Projects completed	1	1

PLANNING & CODE ADMINISTRATION

New Development Cases:

Sketch plan for ESD for Higgins Property – East Side of Kuhn Avenue – 4,000 square foot warehouse.

Planning Commission: The Planning Commission is scheduled to review these cases on July 14:

- Sketch plan for ESD for Higgins Property – East Side of Kuhn Avenue – 4,000 square foot warehouse.
- Discussion of recommendation for amendments to the zoning ordinance regarding craft breweries.

Historic District Commission: The Historic District Commission is scheduled to review the following cases on July 8th:

- Discussion and decision on proposed demolition of 14-24 East Antietam Street (14, 16 & 24 East Antietam Street, LLC). Presentations concluded on June 24, with discussion tabled until July 8).
- 55 West Franklin Street – signs, storefront improvements and façade grant. (Andre Hamilton/island Twist Juice Bar, LLC).

Weekly Activity Report: June 28 – July 2, 2021

PERMITS								
<u>TYPE</u>	<u>NUMBER OF NEW APPLICATIONS</u>							<u>NUMBER ISSUED</u>
Building	8	Residential -	6	Commercial -	2	Other -	0	11
Electric	9	Residential -	1	Commercial -	1	Other -	7	6
Plumbing	8	Residential -	4	Commercial -	0	Other -	4	8
Mechanical	11	Residential -	5	Commercial -	5	Other -	1	11
Engineering Dept.	4							5
TOTAL	40		16		8		12	41
<u>Est. Value of Issued Building Permit Projects:</u>					<u>FY21 Fiscal Year Totals:</u>			
Residential	\$ 63,050.00				\$ 31,413,792.00			
Commercial	\$ 6,839,200.00				\$ 150,929,594.00			
Apartment	\$ 0.00				\$ 1,519,229.00			
Sign	\$ 0.00				\$ 284,305.00			
TOTAL	\$ 6,902,250.00				\$ 184,146,920.00			
Projects of Interest								
- Remodel kitchen, add ½ bath at 965 Mulberry Avenue - \$45,000								
- Construct bank with drive-thru at 1107 Maryland Avenue - \$960,000								
- Refurbishing modular building at 1323 Salem Avenue - \$100,000								
- Installation of an automated packaging system at 1050 Wesel Boulevard - \$5,700,000								
- Enclose existing drive thru to be used as storage shed at 1741 Dual Highway - \$45,000								

RENTAL LICENSING PROGRAM YEAR: JULY 1, 2020 – JUNE 30, 2021		
	PROPERTIES	UNITS
Registrations received week of June 28 – July 2	360	891
New applications issued week of June 28 – July 2	5	5
Total 2020-2021 registered (includes additions and subtractions since 6/8/20)	2,717	7,267
Percentage of rental license renewals that have registered for the 2020-2021 license year	71.1%	74.8%
Notes: The 2021-2022 rental license renewals for 9,709 units in 3,819 properties were mailed on April 30, 2021.		
PAYMENT		
Weekly payment received	\$ 66,895	
Weekly adjustment/credits	\$ 975	
INSPECTIONS		
TYPE	NUMBER CONDUCTED	
Building	91	
Electrical	50	
Plumbing	32	
Mechanical	14	
Safety	72	
Neighborhood Vitality	18	
Quality of Life	2	
Preventive Maintenance	3	
Planning & Zoning	4	
INSPECTIONS KEY:		
Categories of Conditions		
Safety	Conditions which are or reasonably present a hazard to occupant or public. <u>Example:</u> No smoke alarms, improper wiring, handrails	
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property <u>Example:</u> Weeds, trash, debris, junk vehicles, deterioration of a structure.	
Quality of Life	Conditions which negatively impact occupants. <u>Example:</u> Damaged surfaces, damages elements, missing screens	
Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration. <u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood	
Planning & Zoning	Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance. <u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.	

POLICE DEPARTMENT

STATS

Calls for Service:	1,859	Field Interviews:	14
Arrests/Warrants Served:	17	Moving Violations:	14
Domestic Violence Calls:	16	Safety Repair Orders:	0
DUI Arrests:	2	Warnings:	29
Reports Filed:	113		

REPORTS

07/01/21: Officer Routhier responded to East Franklin Street for the report of a stolen dirt bike. The owner of the bike showed Officer Routhier where the bike was stored. The bike was secured in the back yard but the suspect cut the chain and lock. The chain, lock and bolt cutters were still on the ground next to where the bike was parked. The owner provided pictures of the bike and a bill of sale to the officer. The replacement value is approximately \$1,800. There are no suspects at this time.

07/02/21: Officer Main was dispatched to Oak Hill Avenue for a parking complaint. The caller stated the vehicle had not moved for several days and was bearing a West Virginia temporary registration. The tire was marked with a penny on the passenger rear tire on June 29, 2021. Officer Main checked the tire and the penny was still in the same place indicating the vehicle had not been moved. Officer Main ran a VIN check and it returned as having no registered owner. The officer had the vehicle towed to a secured lot. After the vehicle was towed, the owner contacted the police to claim her vehicle. No further details are available at this time.

07/03/21: Officer Perez responded to Dual Highway for a personal injury accident with a single vehicle involvement. The officer made contact with the driver and could immediately smell alcohol on the driver's breath. The driver's eyes appeared to be glassy, her eyelids were droopy and her appearance was disheveled. The officer asked the driver what caused the accident and the driver changed her story several times. The driver was instructed to exit the vehicle for a Sobriety Test. The driver began to sway and stagger. Due to the driver being unstable, the test was terminated. She did consent to a Breath Test and the results revealed she was legally intoxicated. She was charged with Driving While Under the Influence of Alcohol and other related charges.

07/04/21: Officer Keefer was dispatched to Wheaton Park on Sumans Avenue for a disturbance. It was reported that a large crowd was gathering to watch an active fight. It was observed that two females were physically assaulting one another. Officer Keefer and Officer B. Decker separated the two females and the crowd of approximately 20 converged on the officers and began to kick them. Officer Keefer found it necessary to deploy a Fogger Spray of five seconds in an effort to disperse the crowd and bring order. No further details are available at this time.

07/05/21: Officer Wertz responded to Elm Street for the report of a robbery that just occurred. The victim stated he was walking his dogs on South Locust Street when an unknown person came up behind him and grabbed his wallet from his back pants pocket. It happened so fast the victim could only describe that the suspect as wearing a shirt with some purple on it. The officer immediately reviewed the City owned cameras and observed the victim walking his dogs. The robbery was captured on video. A photo of the suspect was emailed to all officers in an attempt to identify the suspect. Officer Main quickly identified the suspect. The investigation is on-going.

OTHER NEWS/INFORMATION

Congratulations to Evan Stambaugh. The Hagerstown Police Department is pleased to announce the hiring of Evan Stambaugh effective Tuesday, July 6, 2021. Evan will be attending the Western Maryland Police Academy at the Hagerstown Community College for the Fall semester. We wish him much success.

PUBLIC WORKS

CHART NO. 1 – GENERAL PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	151	151
	University District Deck	262	261
Number of Student Permits	Central, Market, Rochester Lots	40	40
Number of Patrons Using Decks	A & E Deck	1125	1529
	University District Deck	1099	1252
Number of Citations Issued	(Includes Warnings)	175	121
Late Payment Notifications		16	18
Peak Occupancy (%)	A & E Deck	100% Wed @ 6PM	100% Fri @ 6PM
	University District Deck	64% Tues @ noon Wed @ 2PM	64% Wed @ 2PM

CHART NO. 2 – A&E PARKING DECK WEEKLY OCCUPANCY

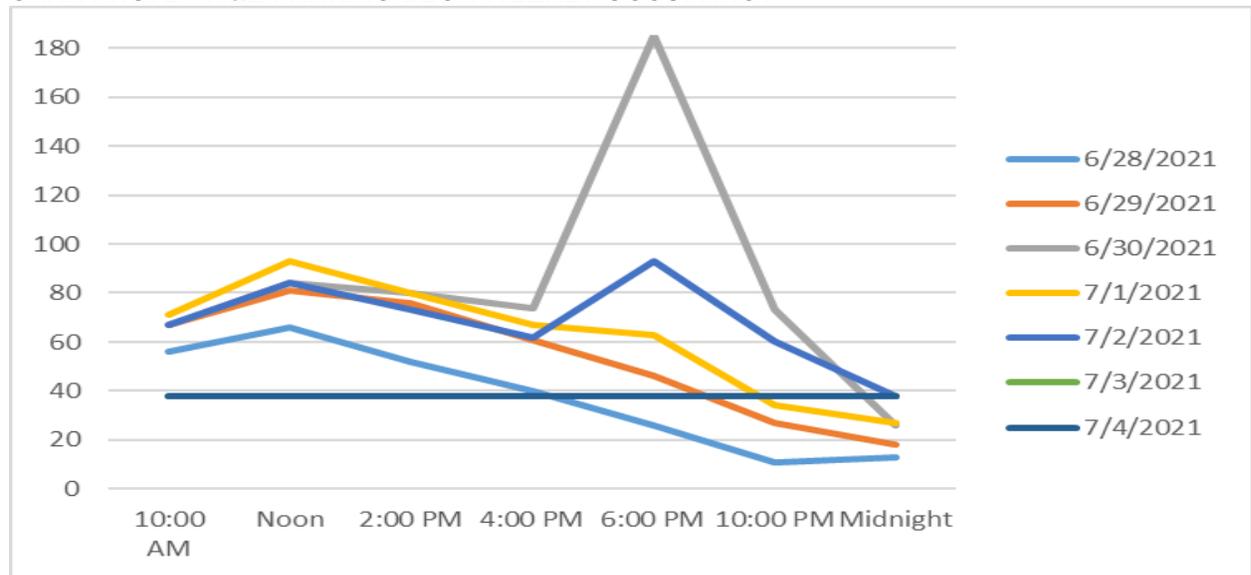
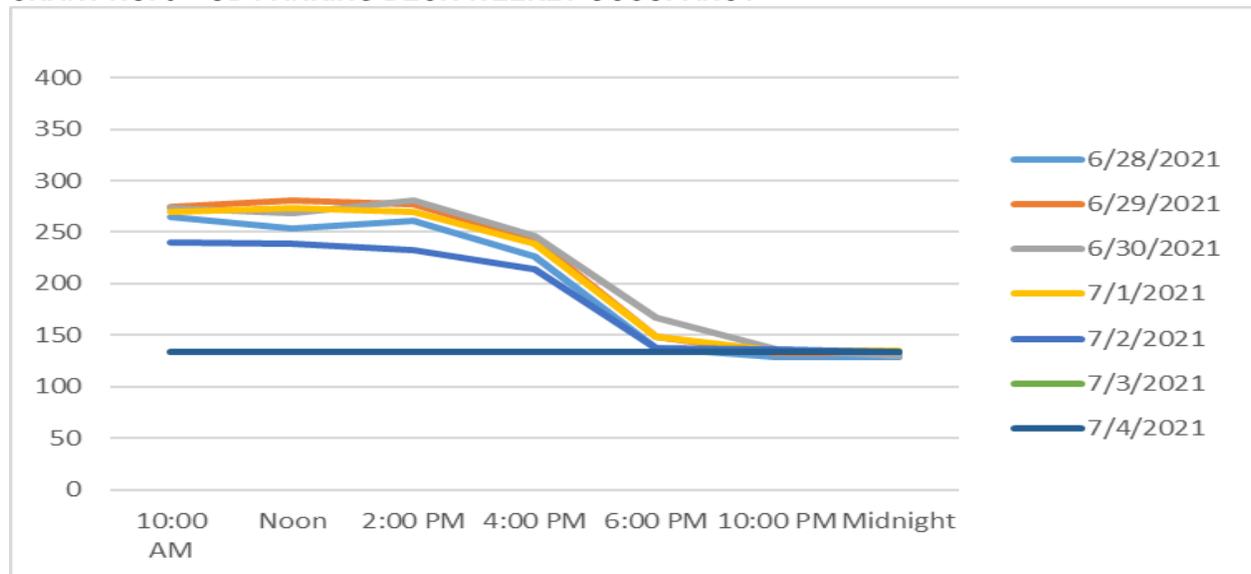


CHART NO. 3 – UD PARKING DECK WEEKLY OCCUPANCY



CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	0	0
Engineering	0	0
Fire	0	1
Light	1	1
Parks & Recreation	0	0
Planning & Code	2	0
Police	7	7
Public Works	4	2
Wastewater	1	1
Water	0	2
Weekly Totals	15	15
Yearly Total	480	465

STREET SWEEPING DATA

Month for 2021	Number of Miles of Streets Swept
January	716
February	82
March	1103
April	874
May	877
June	974
Total Miles Swept for 2021	4626

BULK TRASH COLLECTIONS

Month for 2021	Number of Collections
January	25
February	20
March	49
April	59
May	48
June	53
Total Bulk Trash Collections for 2021	254

PROPERTY ABATEMENTS COMPLETED

Month for 2021	Number of Property Abatements
January	7
February	5
March	10
April	19
May	56
June	51
Total Abatements by PW for 2021	148

AFTER HOUR CALL BACKS

Monday, June 28, 2021 @ 3:15 p.m.: Dispatch called in a tractor trailer struck a tree at 857 Frederick Street and limbs were in the street. Supervisor investigated and found damaged tree but no limbs. The tree suffered significant damage and the removal was ordered with our contractor.

Tuesday, June 29, 2021 @ 5 p.m.: Call received for metal in roadway at Dual Highway and Eastern Boulevard. Supervisor found rubber bridge expansion joint was raised, making it look like a piece of metal was in the street. MDOT was notified and reported that issue would be addressed next day.

Wednesday, June 30, 2021 @ 5:15 a.m.: Report of traffic signal at intersection of East Washington Street and South Cannon Avenue on flash. Supervisor confirmed and staff made repairs at beginning of work day.

Wednesday, June 30, 2021 @ 5:30 p.m.: Dispatch called for traffic signal at Jefferson Boulevard and Eastern Boulevard being completely out after heavy storm. Staff was called in and restored signal to normal operation.

Saturday, July 3, 2021 @ 7:45 p.m.: Report of loss of power to traffic signal at intersection at North Potomac Street and East Franklin Street. Supervisor found signal operational upon arrival.

Sunday, July 4, 2021 @ 8:50 a.m.: Dispatch reported the traffic signal at intersection of East Antietam Street and South Locust Street completely out. Supervisor found HLD on site restoring power and confirmed signal was working properly once back online.

RED CURBS. Two seasonal employees were hired to paint red curbs during the Summer. Red curbs designate “no parking” for spaces at fire hydrants or areas along the street needed for sight distance and the turning needs of larger vehicles. Every year, approximately half of existing red curbs are painted so that over a two-year time span every red curb is being repainted.

NEW TRAFFIC SIGNAL. The new traffic signal at Mitchell Avenue underpass went into operation. It is outfitted with a new and greatly improved style of battery backup system. This “smart” system can provide information such as when and for how long a traffic signal was without permanent power and how much battery life is remaining during a power outage.

UTILITIES DEPARTMENT

ELECTRIC DIVISION

Service Calls

- Sat. 7/3 - 448 North Prospect Street – total outage; crews trimmed tree branches from service wires. Time Out: 19.7-21.5
- 302 North Potomac Street – partial outage; the customer’s main breaker tripped. Time Out: 23.5-23.9
- Sun. 7/4 - 74 East Antietam Street – total outage; bird caused transformer fuse to operate. Time Out: 8.7-9.2

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
4	0	1	0

Engineering

- Multiple permit reviews and service upgrade requests have been reviewed and/or completed by engineering staff. Distribution staff assisted with underground locate requests.
- Engineering staff began staking of poles and anchors for new 34.5kV facilities in the Wesel Blvd area.
- The Engineering Designer continued work on multiple projects for commercial and residential services.
- The Staff Engineer reviewed bid submittal for stock materials used in the construction and maintenance of the HLD electric system.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, June 30, 2021	5.01	0.00
Thursday, July 1, 2021	5.34	0.00
Friday, July 2, 2021	5.02	0.01
Saturday, July 3, 2021	4.68	0.00
Sunday, July 4, 2021	4.29	0.00
Monday, July 5, 2021	4.47	0.00
Tuesday, July 6, 2021	4.85	0.00
Weekly – Avg. Flow / Total Rainfall	4.81	0.01
June - Avg. Flow/Total Rainfall	5.17	1.38
July - Avg. Flow/Total Rainfall	4.78	0.01

Miscellaneous

- Repaired and cleaned ventilation system in Effluent Pump room.
- Replaced faulty exhaust fan and motor in OPS building MCC.
- Routine MVP Plant Work orders & Corrective Work Orders.

Wastewater Collection

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	#14 &17	986'	62'	5
Flushing	#11	10,151'		

Collection System Maintenance Tasks

- Grinder pump call, 11023 Plumwood Drive, reset smart switch.
- Grinder pump call, 11005 Palmwood Drive, reset smart switch.
- Grinder pump call, 20315 Parkwood Drive, reset smart switch.
- Grinder pump call, 20016 Mount Aetna Road, reset smart switch.
- Pump Station #1, pulled and cleaned #1 pump.
- Pump Station #2, cleaned the wet well.
- Cleaned maintenance shop.
- General pump shop repair work.
- Continued manhole inspections in District #11.
- Hauled in B10 stone as crusher run for inventory.
- Mowed at WWTP, as well as all pump stations.

Administration

Wastewater Division – Customer Call Log Summary 2021							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	3	4	0	0	0	3	10
YTD 2021	83	40	2	0	0	89	214

Engineering

- Review of Site Development and City Permit Drawings.
- Gathering information for service inquiries.
- Updating GIS databases completed with water projects.
- Ongoing Construction Inspection of ongoing water projects.

Lab

- Process and regulatory testing were routine for the week.
- DMR-QA Proficiency Testing Results submitted to ERA for analysis.
- Consolidation of electronic and paper file system in progress.
- Air conditioning unit failure ongoing.

WATER DIVISION

Plant Flows - System Demand (MGD)

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
07/01/21	10.33		10.33
07/02/21	10.81		10.81
07/03/21	10.37		10.37
07/04/21	10.28		10.28
07/05/21	11.13		11.13
07/06/21	11.70		11.70
07/07/21	11.59		11.59
Average			10.89

Water Production at R. C. Willson & Pump Station Distribution

- Staff worked on facility maintenance and routine preventative maintenance.

Water Production at Breichner / Edgemont Reservoir. The Edgemont Reservoir pool elevation is currently at 2.56 feet. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, design criteria and project schedule.

Water Distribution

- Crews performed customer service work and new meter installations as needed.
- Crews resumed replacement of residential meters throughout the water service area.
- Crews completed the insert on Indian Lane.
- Crews resumed water cut-offs for non-payment.

Laboratory

- Process and regulatory testing were routine for the week.
- Bacteriological monitoring for July sampling initiated.
- Distribution monitoring for nitrification first field sampling and Lachat nutrient parameters completed.
- TOC sampling completed for July requirement.
- Final reports for disinfectant residual monitoring, water quality parameters, and SOCs sent to MDE.
- Lagoon TSS in-house testing completed.
- Consolidation of electronic and paper file system continues.

Engineering

	<u>City</u>	<u>County</u>
Site Plans	-	-
Preliminary Plats	-	-
Grading Plan	-	-
Final Plat	-	-
Building Permits	4	-
Development Plan	-	-

- Construction inspection of ongoing projects including quality assurance testing
- Site plan, concept plan, and city permit reviews
- Pre-construction meeting for the Wright Road Industrial Project (formerly the Taylor Farm)



Respectfully submitted,

Handwritten signature of Scott A. Nicewarner in blue ink.

Scott A. Nicewarner
City Administrator