

CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT NO. 25 FOR 2021



June 25, 2021

To Mayor Keller and Members of the City Council:

UPCOMING MEETINGS

To obtain City Department or City Boards and Commissions meeting information, please visit <https://www.hagerstownmd.org/27/Government>. We encourage you visit our website at <https://www.hagerstownmd.org> for all City-related updates. Other inquiries may be made by visiting the City Resident 311 page at <https://www.hagerstownmd.org/841/Services>.

| JUNE 2021 | | | | | | |
|---|--------|--|--|--|--------|----------|
| For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at http://www.hagerstownmd.org/calendar.aspx | | | | | | |
| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
| | | 1 <i>No M&C Meeting</i> | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 2:30pm Executive Session 4pm Work Session | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 3:30pm Executive Session 4pm Special Session & Work Session | 16 7pm Board of Zoning Appeals Meeting | 17 | 18 | 19 |
| 20 | 21 | 22 7pm Regular Session | 23 | 24 4:30pm Hagerstown Historic District Commission Meeting | 25 | 26 |
| 27 | 28 | 29 <i>No M&C Meeting</i> | 30 7pm Hagerstown Planning Commission Regular Meeting | | | |

COMMUNICATIONS

This Week's Headlines & Media Releases:

- Doleman Black Heritage Museum Sponsors First Juneteenth Celebration
- May Home Sales Jumped 58.6% from last Year in Washington County
- Washington County BOE OKs \$298 Million Budget
- Bicycle Riders Take Over Downtown Hagerstown as Criterium Returns
- 'Black History is American History': Hagerstown Celebrates Juneteenth
- Washington County Could Have Three Early-Voting Sites in 2022
- Washington County Weather: No Indication of Tornado in Monday Storm

- Press Release: Masonic Temple Building Ribbon Cutting & Open House
- Press Release: Hamilton Hotel Update

This Week's Video Projects

- Mayor & Council Regular Session
- PCAD "Recall" Video
- Juneteenth Event

Channel 25 Hub City Now Programming:

- Mayor & Council Meeting
- "Council WRap"
- Imagine Hagerstown Promo
- PCAD "Recall" Video
- City Park Train Hub Promo
- "Visit Hagerstown" Promo
- "State of the City" Presentation
- "Council WRap" Promo
- "Building City Park" Video Series: Part 3
- Cultural Trail: "Hense"
- Fit Room Promo
- Hagerstown Greens at Hamilton Run Promo
- "Hub-Bub" Video Podcast
- Stormwater Program Informational Video
- MTA Commuter Connection

City Website:

- www.hagerstownmd.org attracted 12,381 user visits for the week of June 14-20, 2021.
- The most popular top entrances (the first page users accessed on the website):
 - Home Page 2,515
 - Utility Billing Page 1,166
 - Potterfield Pool Page 633
 - Parks & Recreation Page 277
 - Civic Alerts Page 261
 - Downtown Events Page 256
 - Police Page 229
 - Outdoor Movies Page 193
 - City Park Page 179
 - Community Survey Page 172
- Top Searches:
 - "True"
 - "Pay my bill"
 - "Fireworks"
 - "Careers"
 - "Fairground park softball fields"

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

HYAC: Accompanied by DCED staff, the Hagerstown Youth Advisory Council toured the City's Water Treatment Plant on Thursday.

N1st: The Neighborhoods 1st Leadership Team met on Wednesday, June 23rd to discuss neighborhood concerns with City Staff and HPD.

Grand Opening: A grand opening and ribbon cutting will be held for Phase 1 the Masonic Temple Building on Friday, June 25 located at 54 South Potomac Street. The Masonic Temple Building is a Bowman Development revitalization project.

Events: Upcoming June events include:

City Events:

Imagine Hagerstown Fourth Friday – June 25 | 5-8 p.m. featuring The Amish Outlaws with The South Mountain Breed opening

Public Events in the Arts & Entertainment District:

June 26 – The Weather People – horn quartet in University Plaza | 3 p.m. – Free

Farmers Market: The Farmers Market will host a Carnival themed event on Saturday, June 26 from 9-11:30 a.m. Activities will include Music by the 106.9 Radio Station Street Team, door prizes/giveaways, vendor specials, children’s games, and shows by Dean the Magician at 10 a.m. & 11 a.m.

PARKS & ENGINEERING

ENGINEERING DIVISION

1. **Mitchell Avenue Signal.** The controller finally arrived and we plan to energize it and re-open the road early next week.
2. **Public Art.** Proposals for the “aerial” art on the new section of the Cultural Trail are due today. We expect at least three. Public Art Commission will be the jury to select the artist.
3. **Turf Facility.** Reviewed the proposals and set up interviews with all three firms to discuss.
4. **Engineering Statistics**

| Description | Week of 6/21/21 | Calendar Year 2021 TOTALS |
|------------------------------|-----------------|---------------------------|
| Traffic complaints received | 7 | 79 |
| Work Orders completed | 4 | 50 |
| Traffic counts completed | 0 | 16 |
| Construction Projects | | |
| Description | Week of 6/21/21 | Calendar Year 2021 TOTALS |
| Projects advertised for bids | 0 | 1 |
| RFP's Advertised | 0 | 2 |
| Projects under construction | 11 | 11 |
| Projects completed | 0 | 0 |

PARKS DIVISION

1. **Storm Damage.** Due to this past Monday night’s rain storm, our crews were busy the entire week removing tree debris in all the parks.
2. **Story Walk Trail.** Work has begun installing a Story Walk Trail at City Park.
3. **City Park Summer Concert Series.** In partnership with the Washington County Arts Council, a free concert at 6 p.m. will be held in the band shell featuring WAYZ Country Nite. Performance is from 6-7:30 p.m. There is no rain date for this event but in case of inclement weather, decision to reschedule would be made by 10 a.m.
4. **Programs (Outdoor)**
 - Historic Windows Workshop, June 25, 26 & 27, 9 a.m. – 3 p.m., Saylor House at Kiwanis Park
 - Tai Chi Fundamentals, Tuesdays, 10–11 a.m., Pangborn Park

Programs (Virtual)

- Body & Soul Lifestyle Program, Saturday, June 19, 9-10 a.m.
- Dance Fitness, Mondays, 6-7 p.m.
- Fitness Package, Mondays, Tuesdays & Thursdays, 6-7 p.m.
- Strength Training, Thursdays, 6-7 p.m.

5. **Golf Course Stats**

| Golf Course | 6/16/20–6/23/20 | 6/16/21 -6/23/21 |
|--|-----------------|------------------|
| # of Golfers | 646 | 669 |
| Total Revenue (golf, merch, concessions, rentals, memberships) | \$12,806 | \$14,793 |

PLANNING & CODE ADMINISTRATION

New Development Cases:

- 1620 Wesel Boulevard – Tommy’s Express – site plan for car wash at former Boston Market.

Planning Commission: The Planning Commission is scheduled to review these cases on June 30:

- Small-Scale Breweries Text Amendment - Public Review Meeting.
- 55 Sycamore Street – Columbia Gas of Maryland – site plan for environmental remediation.
- Residential Subdivisions in the 21st Century – review of recent memorandum to development engineers.

Weekly Activity Report: June 14–18, 2021

| PERMITS | | | | | | | | |
|---|----------------------------|---------------|----|---------------------------------|----|-------------------|---|--------------------------|
| TYPE | NUMBER OF NEW APPLICATIONS | | | | | | | NUMBER ISSUED |
| | | | | | | | | |
| Building | 24 | Residential - | 18 | Commercial - | 5 | Other - | 1 | 13 |
| Electric | 30 | Residential - | 22 | Commercial - | 7 | Other - | 1 | 29 |
| Plumbing | 9 | Residential - | 4 | Commercial - | 1 | Other - | 4 | 7 |
| Mechanical | 5 | Residential - | 4 | Commercial - | 1 | Other - | 0 | 5 |
| Engineering Dept. | 2 | | | | | | | 1 |
| TOTAL | 70 | | 48 | | 14 | | 6 | 55 |
| Est. Value of Issued Building Permit Projects: | | | | FY21 Fiscal Year Totals: | | | | |
| Residential | | | | \$ 575,849.00 | | | | \$ 30,860,122.00 |
| Commercial | | | | \$ 9,449,850.00 | | | | \$ 144,008,394.00 |
| Apartment | | | | \$ 295,000.00 | | | | \$ 1,517,384.00 |
| Sign | | | | \$ 2,078.00 | | | | \$ 280,305.00 |
| TOTAL | | | | \$ 10,322,777.00 | | | | \$ 176,664,205.00 |
| Projects of Interest | | | | | | | | |
| - Remodel basement for common/recreational space, office space, and a dining/serving area at 111 South Potomac Street - \$150,000 | | | | | | | | |
| - Construct shell warehouse building only at 790 Wesel Boulevard - \$8,500,000 | | | | | | | | |
| - Construct a single-family home in Hillside Manor - \$135,619 | | | | | | | | |
| - Construct two single-family homes in Hager’s Crossing - \$210,000 | | | | | | | | |
| - Temporary fire separation and stabilization of load bearing wall at 90-98 West Washington Street – \$295,000 | | | | | | | | |
| RENTAL LICENSING PROGRAM YEAR: JULY 1, 2020 – JUNE 30, 2021 | | | | | | | | |
| | | | | | | PROPERTIES | | UNITS |
| Registrations received week of June 14 – June 18 | | | | | | 246 | | 1,028 |
| New applications issued week of June 14 – June 18 | | | | | | 2 | | 3 |
| Total 2020-2021 registered (includes additions and subtractions since 6/8/20) | | | | | | 1,863 | | 4,812 |
| Percentage of rental license renewals that have registered for the 2020-2021 license year | | | | | | 48.8% | | 49.6% |

Notes: The 2021-2022 rental license renewals for 9,709 units in 3,819 properties were mailed on April 30, 2021.

PAYMENT

| | |
|---------------------------|-----------|
| Weekly payment received | \$ 77,025 |
| Weekly adjustment/credits | \$ 525 |

INSPECTIONS

| TYPE | NUMBER CONDUCTED |
|------------------------|-------------------------|
| Building | 80 |
| Electrical | 34 |
| Plumbing | 34 |
| Mechanical | 13 |
| Safety | 8 |
| Neighborhood Vitality | 134 |
| Quality of Life | 1 |
| Preventive Maintenance | 0 |
| Planning & Zoning | 4 |

INSPECTIONS KEY:

Categories of Conditions

| | |
|------------------------|--|
| Safety | Conditions which are or reasonably present a hazard to occupant or public. <u>Example:</u> No smoke alarms, improper wiring, handrails |
| Neighborhood Vitality | Conditions which cause or tend to cause diminution to property <u>Example:</u> Weeds, trash, debris, junk vehicles, deterioration of a structure. |
| Quality of Life | Conditions which negatively impact occupants. <u>Example:</u> Damaged surfaces, damages elements, missing screens |
| Preventive Maintenance | Conditions which are technical violations and need addressed to prevent deterioration. <u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood |
| Planning & Zoning | Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance. <u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations. |

POLICE DEPARTMENT

STATS

| | | | |
|--------------------------|-------|-----------------------|----|
| Calls for Service: | 1,875 | Field Interviews: | 20 |
| Arrests/Warrants Served: | 19 | Moving Violations: | 22 |
| Domestic Violence Calls: | 24 | Safety Repair Orders: | 0 |
| DUI Arrests: | 1 | Warnings: | 33 |
| Reports Filed: | 138 | | |

REPORTS

06/19/21: Officer Deavers responded to Mechanic Street for a male that had broken into the house. The caller advised her ex-boyfriend had broken into her mother's house where she is staying. The uninvited male entered through the back door. When the caller approached the male, he fled the residence. Officer Deavers gave the description of the male to other officers and the suspect was subsequently apprehended on Church Street. The male had a bloody hand and blood on his clothing which apparently occurred when he broken out the window to the back door to gain access. The male was taken to Meritus Medical Center to have his injuries treated and then transported to Washington County Detention Center. No further details are available.

06/20/21: Officer Wheat was dispatched to Broadway for a burglary in progress. The victim stated that someone had entered his residence and took his tools and tool chest. The victim further stated that due to the hot weather he left his windows open and apparently that is where the suspect gained access. Officer Wheat observed numerous HVAC copper coils and a large tote of electrical wiring on the front porch. The victim stated that whomever took the tool chest must have tried to steal the wiring and coils as well. The officer checked the RAPIDS data base and was unable to locate a tool chest that was recently pawned.

06/21/21: Officer Fuqua responded to Spruce Street for a theft of two packages. The victim advised that someone took two Amazon packages which had been delivered and left on off his front porch. A witness stated she observed a maroon four-door sedan pull up to the residence and a black male went to the porch and took the two packages. The black male left one empty Amazon box on the porch. The empty Amazon box had no markings other than the sealing tape marked "Amazon Prime". The victim had ordered tools from Amazon which had a value of approximately \$80. There were no security cameras in the area. No additional information is available at this time.

OTHER NEWS/INFORMATION

Congratulations to Master Officer Duane White and Officer Brandon Decker. Master Police Officer Duane White and Officer Brandon Decker were selected as Co-Officers of the Month for May 2021. Officer White has been employed by the City of Hagerstown for 17 years and Officer B. Decker has been employed for less than 1 year. Both are currently assigned to the Patrol Division.

In May 2021, Master Police Officer White and Officer B. Decker responded to a report of a stabbing. Upon arrival, Officer White located the victim standing in a pool of blood holding a blood-soaked towel around his leg. Officer White quickly discovered that the victim had a serious laceration on his leg as well as a cut on his hand. Officer White retrieved a pressure bandage and began applying pressure to the wound on the victim's leg. Simultaneously, Officer B. Decker began to apply a tourniquet to the victim's leg in order to slow the bleeding. While doing so, a second stab wound close to an artery was discovered on the victim's leg. Officer White and Officer B. Decker continued to apply pressure and the tourniquet until ambulance personnel arrived on scene to take over medical care of the victim.

Based on their quick application of advanced first aid techniques, Master Police Officer Duane White and Officer Brandon Decker were able to prevent the victim from bleeding out before ambulance personnel arrived. Due to their life-saving efforts, Master Police Officer Duane White and Officer Brandon Decker were chosen as Co-Officers of the Month for May 2021. The Hagerstown Police Department is proud to have dedicated officers such as Master Police Officer Duane White and Officer Brandon Decker as some of its own and congratulates them for a job well done.

PUBLIC WORKS

CHART NO. 1 – GENERAL PARKING SYSTEM DATA

| | | Current Week | Previous Week |
|--------------------------------------|---------------------------------|---------------------|----------------------|
| Number of Permit Holders | A & E Deck | 151 | 156 |
| | University District Deck | 260 | 254 |
| Number of Student Permits | Central, Market, Rochester Lots | 40 | 55 |
| Number of Patrons Using Decks | A & E Deck | 1364 | 1522 |
| | University District Deck | 1216 | 1123 |
| Number of Citations Issued | (Includes Warnings) | 184 | 153 |
| Late Payment Notifications | | 17 | 17 |
| Peak Occupancy (%) | A & E Deck | 100% Sat @ 4PM | *58% Sat @ 4 PM |
| Peak Occupancy (%) | University District Deck | 44% Wed @ 2 PM | 41% Tue @ 2 PM |

CHART NO. 2 – A&E PARKING DECK WEEKLY OCCUPANCY

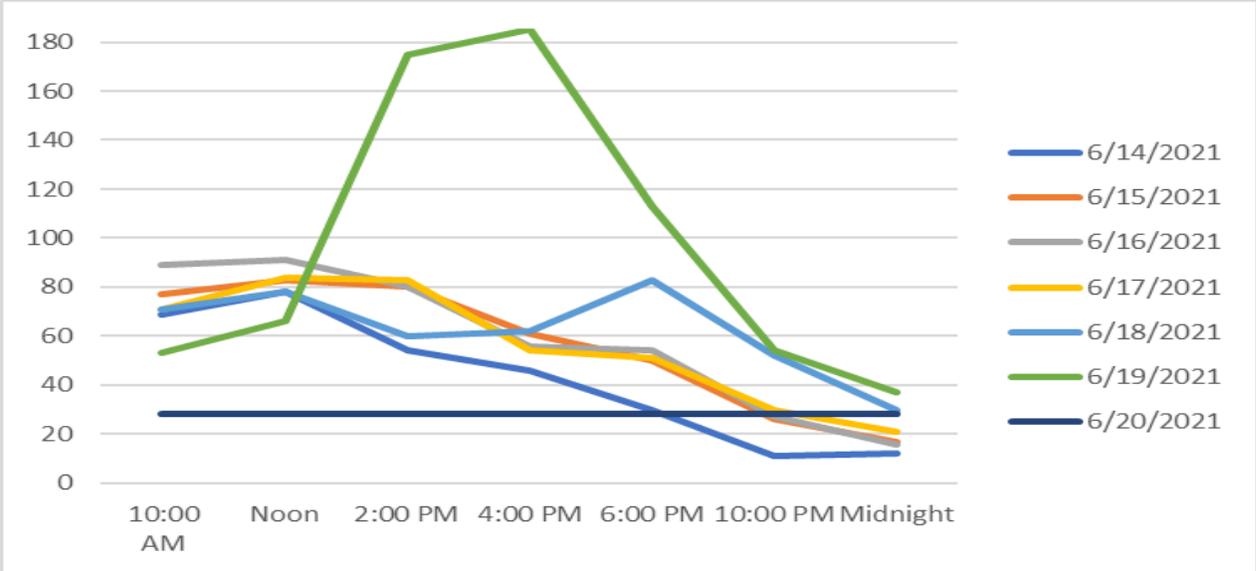
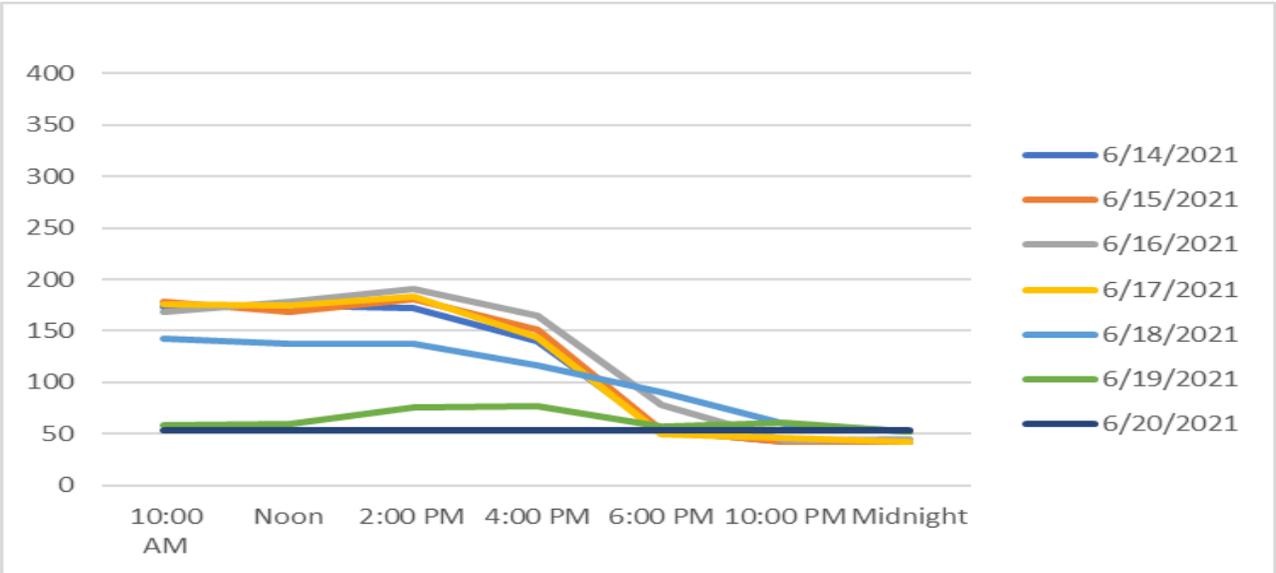


CHART NO. 3 – UD PARKING DECK WEEKLY OCCUPANCY



CENTRAL MAINTENANCE GARAGE REPAIR DATA

| | Current Week | Previous Week |
|----------------------|--------------|---------------|
| DCED | 0 | 0 |
| Fire | 0 | 0 |
| Human Resources | 0 | 0 |
| Light | 0 | 4 |
| Parks & Engineering | 0 | 1 |
| Police | 3 | 3 |
| Public Works | 1 | 6 |
| Wastewater | 1 | 1 |
| Water | 2 | 1 |
| Weekly Totals | 7 | 16 |
| Yearly Total | 450 | |

AFTER HOUR CALL BACKS

Sunday, June 20, 2021 @ 9:30 p.m.: HPD called for a street sign in the median that was bent down and partly in the roadway on Eastern Boulevard at Opal Court. The sign was still attached and needed to be cut off. Staff cut the pole to remove the sign off the street. The sign was replaced during the work week.

DOWNTOWN EVENT. Downtown was busy with numerous events going on the weekend. Public Works staff assisted with traffic control for The Tour of Washington County Bike Race by putting up no parking signs, orange fencing, barricades and setting a light pole.

NEW PARKING SYSTEM SUPERVISOR. Public Works would like to welcome Angela Zeger as the new Parking System Supervisor. Angela has been with the city since 2013 and worked in parking for the previous 18 months. She has been instrumental in managing the finances (revenues, billing, etc.) of the Parking System. She worked closely with the previous Supervisor to learn the operations including parking enforcement. Her immediate challenge will be managing a small staffing shortage and finding a replacement for her previous administrative position. The long-term challenge will be in the construction of a third parking deck that is tied to a new downtown stadium. We look forward to working closely with Angela in her new role. She starts in the new position on Monday, June 28, 2021.

UTILITIES DEPARTMENT

ELECTRIC DIVISION

Service Calls

- Sat. 6/19 - 651 Forrest Drive – utility pole #1314 struck by vehicle in accident. No damage was found to HLD facilities. Time Out: 23.5-.05
- Sun. 6/20 - 728 Medway Road – total outage; bird caused transformer fuse to operate. Time Out: 11.0-12.0
- 208 Hager Street – total outage; squirrel or bird caused transformer fuse to operate. Time Out: 19.5-20.5
- Mon. 6/21 - 208 Hager Street – total outage; the service conductors had failed and were replaced. Time Out: 0.0-3.0
- Various locations – all line crews were called in to assist with numerous outage calls, wires down; trees on wires that were caused by severe storms that came through our territory. Time Out: 16.5 - Wednesday 6/23/2021

| Lamps Replaced | New Fixtures Added | Changeouts | Fixtures Removed |
|----------------|--------------------|------------|------------------|
| 6 | 0 | 2 | 0 |

Engineering

- The Engineering team devoted most of the week to restoration of service activities after severe thunderstorms affected a large portion of our service territory.
- Engineering employees completed inventory of HLD stock items and submitted to finance for end of fiscal year reconciliations

Administration

- Thank you to staff, Everhart & Hoover, and All Reliable Services for their hard work and perseverance following the storm system that swept through our service territory on Monday afternoon. Restoration efforts were around the clock as this storm had a system wide effect. Power was restored by Tuesday evening and we continue to clean-up the system of services that have pulled loose, branches on wires, etc.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

| Date | Flow (mgd) | Rainfall (inches) |
|-------------------------------------|-------------------|--------------------------|
| Wednesday, June 16, 2021 | 4.58 | 0.00 |
| Thursday, June 17, 2021 | 5.13 | 0.00 |
| Friday, June 18, 2021 | 5.00 | 0.00 |
| Saturday, June 19, 2021 | 4.67 | 0.01 |
| Sunday, June 20, 2021 | 4.68 | 0.00 |
| Monday, June 21, 2021 | 5.60 | 0.52 |
| Tuesday, June 22, 2021 | 6.38 | 0.31 |
| Weekly – Avg. Flow / Total Rainfall | 5.15 | 0.84 |
| June – Avg. Flow / Total Rainfall | 5.19 | 1.37 |

Miscellaneous

- Brought in Gerald Taylor Co. vacuum truck to clean/remove sand from mudwell at ENR Filters.
- Replaced packing in 7M plunger pump.
- Removed defective sump pumps and repaired piping in ASPS building.
- Located and replaced defective wiring and controls on grit blowers.
- Inventory continues.
- Routine MVP Plant Work orders & Corrective Work Orders.

Wastewater Collection

SSES Weekly Progress

| Activity | Districts | L. F. main | Feet of lateral | # inspected |
|------------------|------------------|-------------------|------------------------|--------------------|
| CCTV Inspections | #2,#7 | 815' | 259' | 12 |
| Flushing | #11 | 4,339' | | |

Collection System Maintenance Tasks

- Flushed trouble spots throughout collection system.
- Grinder pump call, 400 Memorial Boulevard, pulled and replaced pump.
- Grinder pump call, 11116 Eastwood Drive, owner turned off #1 pump, we turned on and pumped down, reset #2 breaker.
- Grinder pump call, 1502 Kensington Drive, reset lid on tank, no issues as had been reported.
- Sewer backup, 320 McDowell Avenue, problem is on the private side.
- Sewer backup, 1205 Marshall Street, problem on the private side.
- Sewer backup, 206 West Irvin Avenue, problem on the private side.
- Pump Station #20, replaced three floats, one starter and installed new pump.
- Pump Station #26, pulled #2 pump then cleaned and reinstalled.
- Exercised all emergency generators and topped off fuel.
- General pump shop repair work.

- Completed numerous final asphalt applications and alley patches, Bryan Place and Oak Hill Avenue.

Administration

| Wastewater Division – Customer Call Log Summary 2021 | | | | | | | |
|--|-----------|---------------|-----------------|----------|-----------------|-----------|------------|
| Type | Blockages | Grinder Pumps | Odor Complaints | Flushing | WW Pump Station | Other | Totals |
| Weekly | 5 | 4 | 0 | 0 | 0 | 5 | 14 |
| YTD 2021 | 78 | 34 | 2 | 0 | 0 | 84 | 198 |

Engineering

- Review of Site Development and City Permit Drawings.
- Gathering information for service inquiries.
- Updating GIS databases completed with water projects.
- Ongoing Construction Inspection of ongoing water projects.

Lab

- Process and regulatory testing were routine for the week.
- Office, break/storage area, lab analysis area renovation in progress.
- Collected 2nd Quarter Industrial Pretreatment sample from Sierra Nevada.
- Collected 2nd Quarter Industrial Pretreatment sample from Hub Labels due to cancellation last week.
- Technicians completed DMR-QA Proficiency Testing for all lab processes.
- Consolidation of electronic and paper file system in progress.

WATER DIVISION

Plant Flows - System Demand (MGD)

| <u>Date</u> | <u>Willson</u> | <u>Breichner</u> | <u>Total</u> |
|----------------|----------------|------------------|--------------|
| 06/17/21 | 11.09 | | 11.09 |
| 06/18/21 | 11.26 | | 11.26 |
| 06/19/21 | 10.57 | | 10.57 |
| 06/20/21 | 10.61 | | 10.61 |
| 06/21/21 | 10.69 | | 10.69 |
| 06/22/21 | 10.18 | | 10.18 |
| 06/23/21 | 10.67 | | 10.67 |
| Average | | | 10.72 |

Water Production at R. C. Willson & Pump Station Distribution

- Staff worked on facility maintenance and routine preventative maintenance.
- Staff made repairs at pump station #4 after a thunderstorm went through the area.

Water Production at Breichner / Edgemont Reservoir. The Edgemont Reservoir pool elevation is currently at 2.68 feet. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, design criteria and project schedule.

Water Distribution

- Crews performed customer service work and new meter installations as needed.
- Crews resumed replacement of residential meters throughout the water service area.

Laboratory

- Process and regulatory testing were routine for the week.
- Water laboratory relocation and renovation continues.
- Bacteriological monitoring sampling completed for the month.
- Distribution monitoring for nitrification sampling completed for the month.
- Water quality parameter sampling completed for the month.
- SOC sampling completed for the annual requirement.
- Disinfectant residual monitoring report completed for the second quarter.
- 2020 CCR Water Quality Report submitted to MDE, posted on the City website, and scheduled to run in the Herald Mail newspaper this weekend.
- Consolidation of electronic and paper file system continues.

Engineering

| | <u>City</u> | <u>County</u> |
|-------------------|-------------|---------------|
| Site Plans | 2 | - |
| Preliminary Plats | - | - |
| Grading Plan | - | - |
| Final Plat | 1 | - |
| Building Permits | 23 | 2 |
| Development Plan | - | - |

- Construction inspection of ongoing projects
- Ongoing hydrant flow testing
- Site plan and permit drawing reviews



Respectfully submitted,

A handwritten signature in blue ink that reads "Scott A. Nicewarner".

Scott A. Nicewarner
City Administrator