

CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT NO. 24 FOR 2021



June 18, 2021

To Mayor Keller and Members of the City Council:

UPCOMING MEETINGS

To obtain City Department or City Boards and Commissions meeting information, please visit <https://www.hagerstownmd.org/27/Government>. We encourage you visit our website at <https://www.hagerstownmd.org> for all City-related updates. Other inquiries may be made by visiting the City Resident 311 page at <https://www.hagerstownmd.org/841/Services>.

JUNE 2021						
For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at http://www.hagerstownmd.org/calendar.aspx						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 <i>No M&C Meeting</i>	2	3	4	5
6	7	8 2:30pm Executive Session 4pm Work Session	9	10	11	12
13	14	15 3:30pm Executive Session 4pm Special Session & Work Session	16 7pm Board of Zoning Appeals Meeting	17	18	19
20	21	22 7pm Regular Session	23	24 4:30pm Hagerstown Historic District Commission Meeting	25	26
27	28	29 <i>No M&C Meeting</i>	30 7pm Hagerstown Planning Commission Regular Meeting			

COMMUNICATIONS

This Week's Headlines & Media Releases:

- City of Hagerstown Weighs \$3K-Per-Employee Stipend
- 'On the Job Available': First Responders, Health Care Pros Honored
- Demolition Company Recognized for Stopping Work on Historical Cabin
- The City of Hagerstown Community Yard Sale is set for Saturday, June 12
- Sting Targets Sex Traffickers; Offers Health Services
- Well-Known Attorney Caught up in Prostitution Sting
- Refurbished City Park Train Hub Opens

- County Aid to Nonprofit Sparks Discussion About Fairness
- Community Survey Shows Good, Bad of Hagerstown
- Neighbors Object to 1100-Unit Housing Plan at Black Rock Estates
- Hundreds of Bicycle Racers Expected in Hagerstown Friday
- City Employees to Get COVID-19 Compensation
- City Firefighters Get Step Pay Raise
- Press Release: City Park Summer Events
- Traffic Advisory: Downtown Bike Race
- Traffic Advisory: Howard Street

This Week's Video Projects

- Mayor & Council Work Session
- "Council WRap"
- "Building City Park" Video Series: Part 3 final post production
- "Hub-Bub" Video Podcast production

Channel 25 Hub City Now Programming:

- Mayor & Council Meeting
- "Council WRap"
- "Council WRap Follow-Up: Panhandling with Cindi Messersmith"
- "Visit Hagerstown" Promo
- "State of the City" Presentation
- "Council WRap" Promo
- "Building City Park" Video Series: Part 3
- Cultural Trail: "Moller's Sustained Wind"- David Gibney
- Fit Room Promo
- Hagerstown Greens at Hamilton Run Promo
- "Hub-Bub" Video Podcast
- Stormwater Program Informational Video
- MTA Commuter Connection

City Website:

- www.hagerstownmd.org attracted 12,594 user visits for the week of June 7-13, 2021.

- The most popular top entrances (the first page users accessed on the website):

• Home Page	2,737
• Utility Billing Page	1,408
• Potterfield Pool Page	486
• Police Page	267
• City Park Train Hub Page	265
• Parks & Recreation Page	256
• Civic Alerts Page	247
• Aerial Fitness Page	207
• Fairgrounds Park Page	188
• Electric Division Page	173

- Top Searches:

- "True"
- "Grants"
- "City park train hub"
- "Jobs"
- "Pay my bill"

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

HYAC: Members of the Hagerstown Youth Advisory Council Youth attend the recent Work Session to provide the Mayor and City Council with an update on the progress of their cohort as they approach the end of their term.

Community Development Update: Project update for May includes:

- *Residential Rehabilitation Program Projects in Progress:* 14
- *CDBG Program Loan Payments:* \$9,520.94
- *Business Revolving Loan Fund Payments:* \$4,411.71
- *Maryland Historic Trust Reviews:* 2
- *Environmental Reviews Completed:* 2

Grand Opening: A grand opening and ribbon cutting will be held for Phase 1 of the Masonic Temple Building on Friday, June 25th located at 54 South Potomac Street. The Masonic Temple Building is a Bowman Development revitalization project.

Events: Upcoming June events include:

City-Sponsored Events:

Tour of Washington County Downtown Bicycle Race

June 18th from 5-10 p.m.

A&E District | First race starts at approximately 5:45 p.m.

Juneteenth

June 18th from 5-9:30 p.m

University Plaza | Organized by Doleman Black Heritage Museum

Juneteenth

June 19th from 9 a.m. – 9:30 p.m.

University Plaza | Organized by Doleman Black Heritage Museum

City Events:

Imagine Hagerstown Fourth Friday

June 25th from 5-8 p.m. featuring The Amish Outlaws with The South Mountain Breed opening

Free Public Event in the Arts & Entertainment District:

The Weather People – horn quartet

June 26th at 3 p.m.

University Plaza

Farmers Market: The Farmers Market will host a carnival themed event on Saturday, June 26th from 9-11:30 a.m. Activities will include music by the 106.9 Radio Station Street Team, door prizes/giveaways, vendor specials, children’s games, and shows by Dean the Magician at 10 a.m. and 11 a.m.

PARKS & ENGINEERING

ENGINEERING DIVISION

Stormwater. Staff have been responding to phone calls from residents that have received their first Stormwater Protection Program fee on their utility bill. Some of the questions have been resolved over the phone, but others have required in-person meetings with property owners to look at their specific concerns. Staff is also making adjustments (when warranted) to the impervious area measurements for certain properties, and is processing credit applications.

Skatepark. We hosted the second public meeting. Approximately 100 people attended and were given the opportunity to comment on the proposed design shown here:



Ice Rink Dehumidification. We continue to work with our mechanical engineer to develop a design for new dehumidifiers. The current ones are 25 plus years old and are ineffective. This causes serious issues with summer humidity

Connected & Automated Vehicles. Staff attended a virtual meeting with State Highway officials on the coming automated vehicles, their impact on travel and parking, and what we need to do to prepare.

Engineering Statistics

Description	Week of 6/14/21	Calendar Year 2021 TOTALS
Traffic complaints received	4	72
Work Orders completed	4	50
Traffic counts completed	0	16
Construction Projects		
Description	Week of 6/14/21	Calendar Year 2021 TOTALS
Projects advertised for bids	0	1
RFP's Advertised	0	2
Projects under construction	11	11
Projects completed	0	0

PARKS DIVISION

City Park Outdoor Movies. Enjoy a free Outdoor Movie this Friday, June 18th in the City Park Band Shell. The featured movie, The Greatest Showman, will begin at dusk. Pre-movie entertainment begins at 7 p.m. Rain date is Tuesday, June 22nd.

Parks Operation. Work continues on trenching and installing conduit for the City Park up-lighting project. Staff are also assisting the tree contractor in removing limbs and debris. Staff continues to add playground mulch where needed in all of our parks.

City Park Summer Concert Series. In partnership with the Washington County Arts Council, a free concert at 6 p.m. will be held in the City Park Band Shell featuring Sticktime, classic rock-in-roll. The performance is from 6-7:30 p.m. There is no rain date for this event.

Golf Course Stats

Golf Course	6/10/20–6/15/20	6/10/21 -6/15/21
# of Golfers	368	528
Total Revenue (golf, merch, concessions, rentals, memberships)	\$8,191	\$10,085

Outdoor Programs

- Fun with Paint and Crafts Saturday, June 19th from 1:30-3 p.m. at the City Park Train Hub
- Geocaching in the Parks Saturday, June 19th from 2-3:30 p.m. at Hager Park
- Tai Chi Fundamentals Tuesdays from 10–11 a.m. at Pangborn Park

Virtual Programs

- Body & Soul Lifestyle Program Saturday, June 19th from 9–10 a.m.
- Dance Fitness Mondays from 6-7 p.m.
- Fitness Package Mondays, Tuesdays & Thursdays from 6-7 p.m.
- Strength Training Thursdays from 6-7 p.m.
- Yoga to Relax and Renew Tuesdays from 6-7 p.m.

PLANNING & CODE ADMINISTRATION

Zoning Certificates Issued:

- 934 Sweeney Drive, Suite 7– Socialite Studio – social media creative content studio (photography and videography pods).

New Development Cases:

- 1150 Professional Court – Daniel Michaels – site plan and a final plat for a parking lot expansion project.
- Brook Meadow Townhomes – subdivision sketch plan for 110 townhouse units.

Board of Zoning Appeals: The Board of Zoning Appeals reviewed these cases on June 16:

- 718 Forest Street – Joan Lord – affirmed the Zoning Administrator’s issuance of a notice of zoning violation and denied an administrative appeal seeking to void the notice (continued from May 19).
- 509 Rhode Island Avenue – Darrin Eby/Complete Builders – granted a variance to add a roof to an existing concrete slab which encroaches into the front setback.
- 2 Mealey Parkway – William and Shelley McIntire – denied a front yard variance for a shed (along Potomac Avenue).
- 801 Security Road – JP Investments LLC – granted a front yard variance for a single-family home (along Division Avenue).

Historic District Commission: On June 24 the HDC will review the following cases:

- 14-16 East Antietam Street – 14, 16 & 24 East Antietam LLC – demolition (tabled on April 8, 2021).
- 247 South Prospect Street – Gideon Properties/Daniel Wolfe – new door.
- 1020 Oak Hill Avenue – Tim and Jen Harman – revisions to a previously approved application and repairs and upgrades to front sidewalk, steps, and driveway.

Weekly Activity Report: June 7 – June 11:

PERMITS								
TYPE	NUMBER OF NEW APPLICATIONS							NUMBER ISSUED
Building	12	Residential -	7	Commercial -	2	Other -	3	11
Electric	16	Residential -	10	Commercial -	5	Other -	1	28
Plumbing	15	Residential -	10	Commercial -	3	Other -	2	15
Mechanical	18	Residential -	15	Commercial -	3	Other -	0	18
Engineering Dept.	3							0
TOTAL	64		42		13		6	72
Est. Value of Issued Building Permit Projects:				FY21 Fiscal Year Totals:				
Residential				\$ 206,732.00				\$ 30,284,273.00
Commercial				\$ 300,00.00				\$ 134,556,544.00
Apartment				\$ 0.00				\$ 1,222,384.00
Sign				\$ 15,000.00				\$ 278,227.00
TOTAL				\$ 521,732.00				\$ 166,341,428.00
Projects of Interest								
- Tenant fit-out for office space at 100 West Franklin Street - \$300,000								
- Restoration of interior and exterior along with new kitchen and bath at 17514 West Washington Street - \$60,000								
- Finish basement and add bathroom at 942 Maryland Avenue - \$50,000								
RENTAL LICENSING PROGRAM YEAR: JULY 1, 2020 – JUNE 30, 2021								
					PROPERTIES			UNITS
Registrations received week of June 7 – June 11					203			417
New applications issued week of June 7 – June 11					2			3
Total 2020-2021 registered (includes additions and subtractions since 6/8/20)					1,617			3,784
Percentage of rental license renewals that have registered for the 2020-2021 license year					42.3%			39.0%
Notes: The 2021-2022 rental license renewals for 9,709 units in 3,819 properties were mailed on April 30, 2021.								
PAYMENT								
Weekly payment received		\$ 31,200						
Weekly adjustment/credits		\$ 1,500						
INSPECTIONS								
TYPE	NUMBER CONDUCTED							
Building	83							
Electrical	38							
Plumbing	31							
Mechanical	15							
Safety	73							
Neighborhood Vitality	14							
Quality of Life	1							
Preventive Maintenance	3							
Planning & Zoning	2							

INSPECTIONS KEY:	
Categories of Conditions	
Safety	Conditions which are or reasonably present a hazard to occupant or public. <u>Example:</u> No smoke alarms, improper wiring, handrails
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property <u>Example:</u> Weeds, trash, debris, junk vehicles, deterioration of a structure.
Quality of Life	Conditions which negatively impact occupants. <u>Example:</u> Damaged surfaces, damages elements, missing screens
Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration. <u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood
Planning & Zoning	Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance. <u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.

POLICE DEPARTMENT

STATS

Calls for Service:	1,708	Field Interviews:	16
Arrests/Warrants Served:	14	Moving Violations:	21
Domestic Violence Calls:	16	Safety Repair Orders:	0
DUI Arrests:	1	Warnings:	24
Reports Filed:	100		

REPORTS

06/10/21: Officer B. Decker responded to a call for a suspicious vehicle on Pennsylvania Avenue. Upon arrival the officer identified the vehicle to have an improper registration displayed. After checking the VIN number of the vehicle, it was learned that the owner had turned in the tags to this vehicle to the MVA. The vehicle was locked, had a flat tire, but the windows were down. This allowed the officer to inventory any items left in the vehicle. No valid registration or title could be located in the vehicle. It was towed with a hold for proof of ownership. No further details are available.

06/11/21: Officer Wheat was dispatched to Fitzgerald Chevrolet on South Edgewood Drive for a motor vehicle theft report. The Service Director stated he received a call from a female who stated she was just in an accident that involved a black Chevrolet Equinox owned by Fitzgerald. The Director searched his records and discovered that a customer had brought in her Hyundai Elantra for service and she was given this black Equinox to use until her vehicle was serviced. Records indicated she signed for the Equinox on February 4, 2021 and she had not returned the Equinox even though her Elantra had been ready for pick up for months. The dealership had tried to reach the owner of the Elantra but was unsuccessful. The Equinox has now been deemed stolen and the officer entered the vehicle into NCIC. No further details are available.

06/14/21: Officer Reese responded to Lyles Developers on Conamar Drive in reference to a malicious destruction of property. A witness advised that a group of juveniles spray-painted a dumpster and a tree on this property. She described the driver as a white teenage male with blonde hair. The witness was able to take a photo of the juveniles as they fled the scene. She further stated that Lyles Developers owns the dumpster. The officer was able to make contact with the owner of the business and explain the incident. One of the juveniles was identified. This juvenile stated he would take the blame for the incident but would not give the names of the individuals that had been with him. The owner of the business stated she wanted the juvenile to clean up the mess that was made and give her an apology for his misbehavior rather than file for criminal charges. All parties were satisfied with the verbal arrangement of community service.

06/15/21: Officer C. Kelley responded to CNB Bank for a fraud in progress. Upon arrival the officer was advised a male was attempting to cash a large fraudulent check. The male was identified and he stated he was a homeless person from Baltimore, Maryland. According to this male, he was approached at the Inner Harbor by a male that stated he knew someone that needed workers in Hagerstown. The male told the suspect to get in his vehicle and he would drive him there. When they arrived to Hagerstown, he was ordered to cash this check at CNB Bank. The officer believes that the homeless gentleman was chosen due to his circumstance of living in poverty. The officer stated that the real suspects in this case are unknown and the homeless gentleman should not be charged. No further details are available.

PRESS RELEASES

On June 4, 2021 at approximately 3 p.m., officers in the area of Murph and Jonathan Streets heard gunshots. Through investigation it was revealed that the suspected shooter, Carlton Hudson Jr., fired a handgun at a subject and then went inside 319A North Jonathan Street. A search warrant was subsequently executed at that location where a handgun and CDS were located. It was determined that the handgun had been reported stolen in South Carolina. There is an active arrest warrant for Hudson. Anyone with information on his whereabouts is asked to contact Detective Weaver at sweaver@hagerstownpd.org. Hudson is charged with the following: Attempt 1st Degree Murder, Attempt 2nd Degree Murder, Firearm Use/Felony-Violent Crime and other related charges.

Update: Carlton Hudson, Jr., was arrested without incident outside a motel in Charlotte, NC, by the Charlotte-Mecklenburg Police Department’s Violent Criminal Apprehension Team. He was being held Monday in North Carolina awaiting extradition. Hudson’s arrest came by a tip on his whereabouts received on June 11th after HPD requested the public’s help in locating him. He is charged with attempted first and second degree murder, first and second degree assault, reckless endangerment and seven weapons violations.

OTHER NEWS/INFORMATION

The Hagerstown Police Department will be hosting another testing day on Saturday, July 17th. There will be approximately 52 applicants arriving at 7:30 a.m. The written test will be administered at 8 a.m. and the individuals will be allowed three hours to complete the test. The physical test will follow the written test and the testing day will conclude with a panel interview. HPD is continually looking for good men and women to help protect and serve the citizens of Hagerstown.

PUBLIC WORKS

CHART NO. 1 – GENERAL PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	156	156
	University District Deck	254	253
Number of Student Permits	Central, Market, Rochester Lots	55	55
Number of Patrons Using Decks	A & E Deck	1522	1383
	University District Deck	1123	890
Number of Citations Issued	(Includes Warnings)	153	176
Late Payment Notifications		17	16
Peak Occupancy (%)	A & E Deck	*58% Sat @ 4 PM	84% Fri @ Noon
Peak Occupancy (%)	University District Deck	41% Tue @ 2 PM	40% Wed @ 2 PM

***NOTE:** Parking is free on Sundays including in the parking decks. When this occurs, the deck equipment cannot accurately count occupancy. The A&E Parking Deck was at almost 100% on Sunday multiple times due to three events at the Maryland Theatre. Those numbers are not reflected in the Chart No. 2.

CHART NO. 2 – A&E PARKING DECK WEEKLY OCCUPANCY

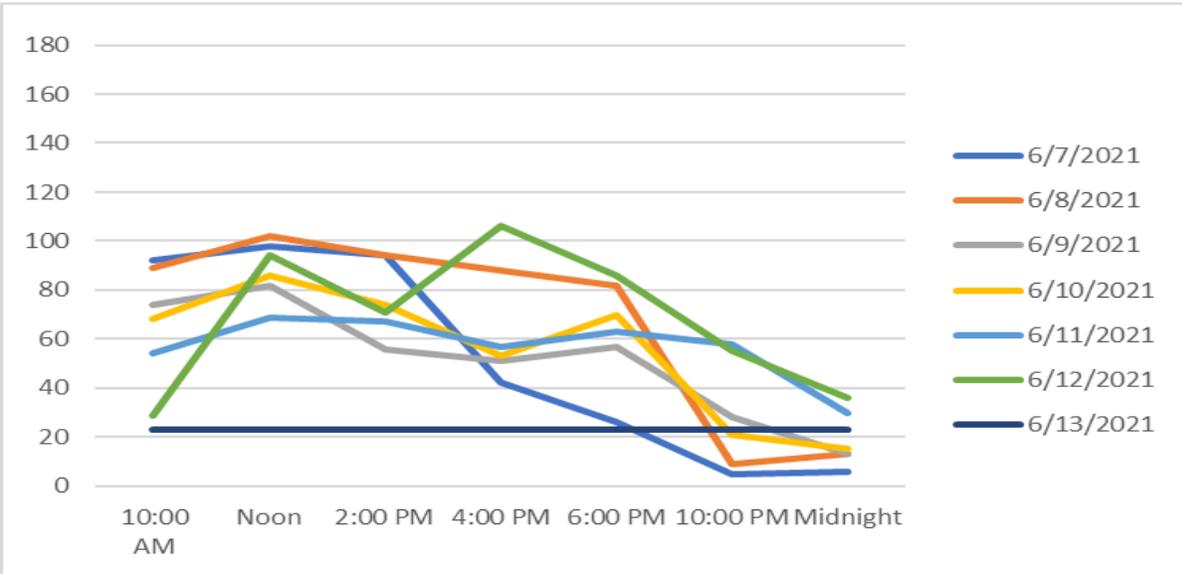
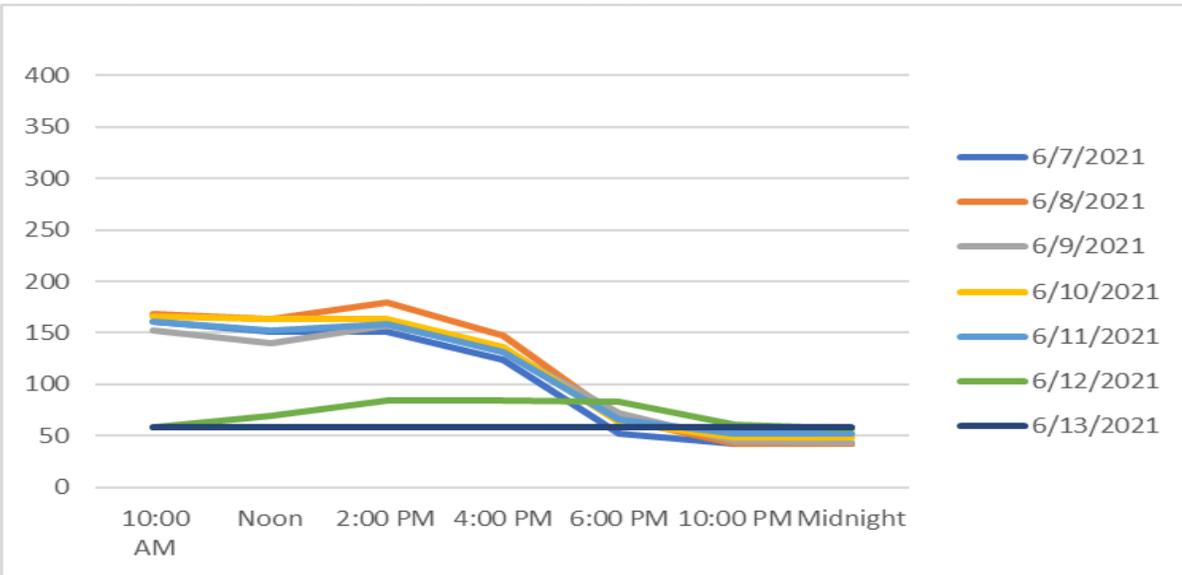


CHART NO. 3 – UD PARKING DECK WEEKLY OCCUPANCY



CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	0	1
Fire	0	0
Human Resources	0	0
Light	4	2
Parks & Engineering	1	1
Police	3	9
Public Works	6	5
Wastewater	1	0
Water	1	2
Weekly Totals	16	20
Yearly Total	443	

AFTER HOUR CALL BACKS

Monday, June 7, 2021 @ 7 p.m.: A portion of tree fell into East Franklin Street at 100 South Potomac Street. The tree was blocking a full lane of traffic. Due to the need to open traffic, the fire department proceeded to clear the limb from the street. Public Works staff removed the debris the following morning.

Monday, June 7, 2021 @ 1:22 a.m.: Traffic signal at Rt. 58 (Salem Avenue) and Garland Groh Boulevard. reported to be on flash. Dispatch was told this signal is owned and operated by Maryland State Highway (SHA). Dispatch was to contact SHA.

Tuesday, June 8, 2021 @ 6:30 a.m.: Traffic signals reported to be out or “dead” at South Potomac and Lee Streets. Signal lights were fully operational by 6:50 a.m. when supervisory staff visited the site to investigate the issue.

Wednesday, June 9, 2021 @ 7:50 p.m.: Traffic signals at South Locust and Lee Streets were confirmed to be on flash. Numerous complaints received due to site distance concerns of drivers. Staff reported to the site to make repairs and return the signal to full operation by 8:30 p.m.

UTILITIES DEPARTMENT

ELECTRIC DIVISION

Service Calls

- Thur. 6/10 - 416 North Mulberry Street – total outage; bird caused transformer fuse to operate. Time Out: 17.7-18.9
- Various locations – total outage; large tree branch on service wires caused our breaker at the Frederick Street substation to operate. Time Out: 21.3-23.8
- Fri. 6/11 - 128 South Potomac Street – total outage; bird caused transformer fuse to operate. Time Out: 6.1-6.8
- Sat. 6/12 - 117 East Washington Street – tree on line; the lines were found to belong to Antietam Broadband and Verizon. All HLD facilities were clear. Time Out: 11.8-12.9
- 135-137 East Avenue – tree on line; the service was reattached and the customer was advised to contact an electrician for needed repairs. Time Out: 23.8-0.8
- Sun. 6/13 - Northern Middle School, Northern Avenue – total outage; squirrel caused a fuse to operate. Time Out: 8.9-9.6
- Mon. 6/14 - South Street and West Lee Street – pole damaged; vehicle struck utility pole in accident however, no damage was found to HLD facilities. Time Out: 17.7-18.7

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
6	0	1	1

Engineering

- Multiple permit reviews, underground locates, and service upgrade requests have been reviewed and/or completed by engineering staff.
- The Engineering Designer submitted multiple jobs to Distribution for construction activities.
- The Staff Engineer completed wiring diagrams for future lighting along the Cultural Trail extension.
- Engineering staff reviewed overhead and underground fault indicators for use on the HLD electric system. These passive devices would afford HLD line crews “hints” as to where a fault has occurred to reduce patrol time.
- Engineering staff compiled and released bids for stock materials to HLD material vendors.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, June 9, 2021	4.99	0.01
Thursday, June 10, 2021	5.02	0.05
Friday, June 11, 2021	5.52	0.08
Saturday, June 12, 2021	5.02	0.00
Sunday, June 13, 2021	5.69	0.35
Monday, June 14, 2021	5.27	0.03
Tuesday, June 15, 2021	6.03	0.00
Weekly – Avg. Flow / Total Rainfall	5.36	0.52
June – Avg. Flow /Total Rainfall	5.21	0.53

Miscellaneous

- Removed faulty Mudwell pump from vault and assessed conditions.
- Located and removed blockage from Primary Sludge Pump #2.
- Adjusted cartridge on Primary Clarifier macerator unit.
- Located broken/grounded wire that serves street lights to lower side building.
- Repaired controls and replaced relay that operates ASPS sump pumps.
- Routine MVP Plant Work orders & Corrective Work Orders.

Wastewater Collection

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	#1, 5, 7, 11	536'	201'	13
Flushing	#8, 11, 22	1,481'		
Main & Lateral				
Manholes				

Collection System Maintenance Tasks

- Sewage odor/blockage, 435 North Prospect Street, debris in main line flushed.
- Hydro-excavated at 10002 Eastwood Drive, replaced broken discharge valve.
- Inspected manholes for upcoming lining project in District #11.
- Mowed around Collections building to gate at WWTP, and all Pump Stations.
- Cleaned Shop and Collections Building.
- Collected data from Newgate flow meter.
- Pump Station #3: cleaned wet well.
- General pump shop repair work.

Administration

Wastewater Division – Customer Call Log Summary 2021							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	3	2	0	0	0	6	11
YTD 2021	73	30	2	0	0	79	184

Engineering

- Review of Site Development and City Permit Drawings.
- Gathering information for service inquiries.
- Updating GIS databases completed with water projects.
- Ongoing Construction Inspection of ongoing water projects.

Lab

- Process and regulatory testing were routine for the week.
- Office, break/storage area, lab analysis area renovation in progress.
- Met with engineering group regarding phasing of WWTP renovation
- Scheduled Industrial Pretreatment Sampling events with Mack, Hub Labels, Sierra Nevada, and Stoner.
- Collected 2nd Quarter Industrial Pretreatment sample from Mack.
- Collected 2nd Quarter Industrial Pretreatment sample from Hub Labels.
- Reviewed SOP for Sampler Pumps.
- Updated Spike Recovery Data monitoring for Lachat results.
- Finalized requisition for new personnel position posting.
- Consolidation of electronic and paper file system in-progress.

WATER DIVISION

Plant Flows - System Demand (MGD)

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
06/10/21	10.77		10.77
06/11/21	10.18		10.18
06/12/21	10.17		10.17
06/13/21	9.92		9.92
06/14/21	10.77		10.77
06/15/21	10.64		10.64
06/16/21	10.73		10.73
<i>Average</i>			<i>10.45</i>

Water Production at R. C. Willson & Pump Station Distribution

- Staff worked on facility maintenance and routine preventative maintenance.
- Staff replaced ammonia tank valve at R. C. Willson.

Water Production at Breichner / Edgemont Reservoir, The Edgemont Reservoir pool elevation is currently at 2.65 feet. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, design criteria and project schedule.

Water Distribution

- Crews performed customer service work and new meter installations as needed.
- Crews repaired a leak on Old Georgetown Road.
- Crews repaired a hydrant on Elliott Parkway.
- Crews repaired a hydrant on Washington Street.

Laboratory

- Process and regulatory testing were routine for the week.
- Water laboratory relocation and renovation continues.
- Collected weekly bacteriological monitoring samples.
- Revised annual CCR Water Quality Report in preparation for regulatory submission.

Engineering

	<u>City</u>	<u>County</u>
Site Plans	-	1
Preliminary Plats	-	-
Grading Plan	-	-
Final Plat	1	-
Building Permits	11	-
Development Plan	-	-

- Construction of ongoing projects
- Review of concept, site plan, and city permit drawings
- Provide GIS maps of the water system for potential future projects



Respectfully submitted,

A handwritten signature in blue ink that reads "Scott A. Nicewarner". The signature is fluid and cursive, with a large loop at the end of the last name.

Scott A. Nicewarner, City Administrator