

CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT NO. 22 FOR 2021



June 4, 2021

To Mayor Keller and Members of the City Council:

UPCOMING MEETINGS

To obtain City Department or City Boards and Commissions meeting information, please visit <https://www.hagerstownmd.org/27/Government>. We encourage you visit our website at <https://www.hagerstownmd.org> for all City-related updates. Other inquiries may be made by visiting the City Resident 311 page at <https://www.hagerstownmd.org/841/Services>.

JUNE 2021						
For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at http://www.hagerstownmd.org/calendar.aspx						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 <i>No M&C Meeting</i>	2	3	4	5
6	7	8 2:30pm Executive Session 4pm Work Session	9	10	11	12
13	14	15 3pm Executive Session 4pm Special Session & Work Session	16 7pm Board of Zoning Appeals Meeting	17	18	19
20	21	22 7pm Regular Session	23	24 4:30pm Hagerstown Historic District Commission Meeting	25	26
27	28	29 <i>No M&C Meeting</i>	30 7pm Hagerstown Planning Commission Regular Meeting			

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

Business Development: DCED team members attended the Chamber Eggs and Issues event this week. Susan Small, Director of Business Development for Washington County, provided an update including current business, labor and economic stats from around the County, describing our COVID business stabilization and economic response, and updates on development and projects.

Grand Opening: A grand opening and ribbon cutting for Scott Powell State Farm was held on Friday, June 4. Scott Powell State Farm offers a wide range of services including auto, home, life, health, and small business insurance to people in the tri-state area. The agency is located at 816 Virginia Avenue.

Events: Upcoming June events include:

City Events:

- June 4, 2021: Music on the Square -- The Howlers from 5:30-7:30 p.m.
- June 11, 2021: Music on the Square -- Wild Whispers from 5:30-7:30 p.m.
- June 25, 2021: Imagine Hagerstown Fourth Friday --The Amish Outlaws with The South Mountain Breed opening from 5-8 p.m.

City-Sponsored Events:

- June 11 & 12, 2021: Shakespeare in the Park at University Plaza at 7 p.m.
- June 13, 2021: Shakespeare in the Park at University Plaza at 6 p.m.
- June 18, 2021: Tour of Washington County Downtown Bicycle Race, A&E District; first race starts at 5:45 p.m.
- June 18-19, 2021: Juneteenth at University Plaza – organized by Doleman Black Heritage Museum

Public Events in the Arts & Entertainment District:

- June 13, 2021: World Wide Yarn Outside Day – A free event by the Yarn Shop. To be held at University Plaza from 11 a.m. – 4 p.m.
- June 26, 2021: The Weather People – Horn Quartet in University Plaza, 3 p.m. (free event)

PARKS & ENGINEERING

ENGINEERING DIVISION

1. **Turf Facility.** We received three expressions of interest regarding developing and operating of a turf facility at the Municipal Stadium site.
2. **Jefferson Street Bridge Deck.** Work is complete with removing the old deck surface and replacing with waterproof membrane and paving. Severe spalling on the abutments was also repaired.
3. **Energy Grant.** We received a \$39,000 grant from the Maryland Energy Administration for lighting upgrades in the downtown.
4. **Engineering Statistics**

Description	Week of 5/31/21	Calendar Year 2021 TOTALS
Traffic complaints received	7	66
Work Orders completed	4	44
Traffic counts completed	0	14
Construction Projects		
Description	Week of 5/31/21	Calendar Year 2021 TOTALS
Projects advertised for bids	0	1
RFP's Advertised	0	2
Projects under construction	11	11
Projects completed	0	0

PARKS DIVISION

1. **Hager House.** New outdoor panels have been installed thanks to the Parks crew! Enjoy the newest addition to the Hager House, the Founder’s Trail, featuring five unique exhibits to explore. Photos to come next week.
2. **Potterfield Pool.** Potterfield Pool will be open this weekend, Saturday and Sunday from 11:30 a.m.- 5 p.m. and then will stay open seven days a week! Weekday hours are 12:30-6 p.m. Pool parties can be booked through the YMCA. Fitness swimmers attend Mondays, Tuesday and Fridays from 5:30–7 a.m. Aqua Zumba starts this Saturday, June 5th from 9 -10 a.m. Our crews repaired one major leak at the pool and continue to look for the second leak.
3. **Golf Course Stats.**

Golf Course	5/27/20–6/2/20	5/27/21 -6/2/21
# of Golfers	557	429
Total Revenue (golf, merch, concessions, rentals, memberships)	\$10,907	\$9,320

4. **Maintenance.** We assisted the tree contractor by gathering up tree limbs and debris. Mulching, replanting and removing dead bushes continues in our more than 20 parks.

PLANNING & CODE ADMINISTRATION

Planning Commission: The June 9 Planning Commission meeting has been canceled.

Historic District Commission: The HDC approved a façade grant application filed by City Sprouts/Mohammed (Amir) Shirazi for exterior renovations at 37-49 Jonathan Street.

Since no cases were filed for the June 10 HDC meeting, the meeting has been canceled.

Weekly Activity Report: May 24–28, 2021

PERMITS								
<u>TYPE</u>	<u>NUMBER OF NEW APPLICATIONS</u>							<u>NUMBER ISSUED</u>
Building	15	Residential -	7	Commercial -	7	Other -	1	5
Electric	21	Residential -	14	Commercial -	7	Other -	0	21
Plumbing	15	Residential -	12	Commercial -	2	Other -	1	15
Mechanical	4	Residential -	3	Commercial -	1	Other -	0	4
Engineering Dept.	11							12
TOTAL	66		36		17		2	57
Est. Value of Issued Building Permit Projects:					FY21 Fiscal Year Totals:			
Residential	\$ 18,247.00				\$ 27,916,782.00			
Commercial	\$ 179,272.00				\$ 133,369,227.00			
Apartment	\$ 15,000.00				\$ 1,200,384.00			
Sign	\$ 0.00				\$ 263,227.00			
TOTAL	\$ 212,519.00				\$ 162,749,620.00			
Projects of Interest								
- Build temporary kitchen for MMCC compliance at 504 East First Street - \$168,000								

RENTAL LICENSING PROGRAM YEAR: JULY 1, 2020 – JUNE 30, 2021		
	PROPERTIES	UNITS
Registrations received week of May 24 – May 28	235	589
New applications issued week of May 24 – May 28	2	2
Total 2020-2021 registered (includes additions and subtractions since 6/8/20)	1,062	2,628
Percentage of rental license renewals that have registered for the 2020-2021 license year	27.8%	27.1%
Notes: The 2021-2022 rental license renewals for 9,709 units in 3,819 properties were mailed on April 30, 2021.		
PAYMENT		
Weekly payment received	\$ 44,175	
Weekly adjustment/credits	\$ 525	
INSPECTIONS		
TYPE	NUMBER CONDUCTED	
Building	74	
Electrical	44	
Plumbing	58	
Mechanical	23	
Safety	26	
Neighborhood Vitality	109	
Quality of Life	6	
Preventive Maintenance	5	
Planning & Zoning	3	
INSPECTIONS KEY:		
Categories of Conditions		
Safety	Conditions which are or reasonably present a hazard to occupant or public. <u>Example:</u> No smoke alarms, improper wiring, handrails	
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property <u>Example:</u> Weeds, trash, debris, junk vehicles, deterioration of a structure.	
Quality of Life	Conditions which negatively impact occupants. <u>Example:</u> Damaged surfaces, damages elements, missing screens	
Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration. <u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood	
Planning & Zoning	Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance. <u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.	

POLICE DEPARTMENT

STATS

Calls for Service:	1,749	Field Interviews:	4
Arrests/Warrants Served:	23	Moving Violations:	37
Domestic Violence Calls:	38	Safety Repair Orders:	1
DUI Arrests:	2	Warnings:	18
Reports Filed:	126		

REPORTS

05/27/21: Officer Kimmel responded to Jonathan Street for a report of a burglary in progress. The caller stated she saw an individual enter a back window and her neighbor, who is the homeowner, was yelling for help from a top floor window. The officer observed a black male inside the residence. The male was directed to show his hands. The suspect showed his hands which were covered in blood. The Community Rescue Service was called to administer treatment to the suspect. The male was charged with Burglary 3rd and 4th degree and other related charges.

05/29/21: Officer Cramer was dispatched to Beechwood Drive for a malicious destruction of property report. The officer made contact with the caller and she stated that sometime overnight someone had damaged six vehicles on her street, which all belong to her family members. The damage to the vehicles consisted of broken windows and slashed tires. The damage has been estimated over \$3,000. There is a person of interest. No further details are currently available.

06/01/21: Officer Williamson was on routine patrol in a marked cruiser in the area of West Washington Street when he observed a dark colored All Terrain Vehicle (ATV) on the roadway with a single rider. The officer traveled up the 100 block of South Prospect Street and the ATV passed the officer head on traveling north. It should be noted that South Prospect Street is a one way street heading south. The officer activated his emergency lights and conducted a traffic stop. The rider did not have a driver's license and he did not own the ATV. Dispatch advised the ATV belongs to an owner in Thurmont, Maryland. The ATV was not listed as stolen. The ATV was towed by Wrenches and Wreckers and the rider was issued various traffic citations.

OTHER NEWS/INFORMATION

Officers of the Month for March: Officer Langley Dean and Officer Alec Routhier. Master Police Officer Langley Dean and Officer First Class Alec Routhier were selected as Co-Officers of the Month for March 2021. Officer L. Dean has been employed by the City of Hagerstown for 15 years and Officer Routhier has been employed for 7 years. Both are currently assigned to the Patrol Division. As Officer L. Dean and Officer Routhier were finishing an unrelated call on a March evening in Hagerstown, they heard the sound of several gunshots being fired close to their location. When they looked in the direction of the sound of the gunshots, they observed a male standing in the street in the next block with his hand raised in the air. The male lowered his hand to his waist and began walking away. The officers jumped in their vehicles and quickly responded to the area where they last saw the male and began looking for him. Officer L. Dean spotted the male and advised Officer Routhier of his whereabouts. The officers were able to quickly take the suspect into custody without incident, and a firearm was located on his person. Based on their actions in quickly locating the shooter and safely recovering a firearm, Master Police Officer Langley Dean and Officer First Class Alec Routhier were chosen as Co-Officers of the Month for March 2021. The Hagerstown Police Department is proud to have dedicated officers such as Master Police Officer L. Dean and Officer First Class Routhier as some of its own and congratulates them for a job well done.

5th Annual Public Safety Awards for 2021

On June 10th, the 5th Annual Public Safety Awards will be held at the Community Volunteer Fire Co. of District 12 Banquet Hall in Fairplay. The following individuals will be recognized, and we thank them for their service and dedication to keeping our community safe.

Distinguished Service Award

Recipient - Chief Paul Kifer: This award is presented to a responder who is distinguished from all others of their rank and position. He/she performs above expectation, demonstrates responsibility, and initiated a credible accomplishment in the previous year.

Medal of Honor Award

Recipients - Master Police Officer Richard Dean, Officer First Class Tyler Helman and Officer Zachary Kimmel: They are awarded a silver medal for their acts of bravery involving great personal risk beyond the call of duty.

Unit Achievement Award for the Violent Crimes Task Force

Recipients – Sergeant Jesse Duffy, Sergeant Steven Lucas, Agent Brian Hook, Officer First Class Scott St. Clair and Officer Zachary Kimmel: This award is awarded to any bureau, division or unit exhibiting extraordinary performance, attention to duty, and or an outstanding contribution to the department or to the welfare of our citizens.

Hero Award

Recipients – Master Police officer Jon Molineaux, Officer First Class Keith Fuqua, Officer First Class Zachary Rowe and Officer Zachary Kimmel: This award honors an individual or team whose actions attempted to save or succeeded in saving a human life. Recipients demonstrated a strong knowledge of medical and rescue efforts, quick action and a commitment to service on and off duty.

Community Service Award

Recipient – Detective Nicholas Varner: This award is presented to an individual who has worked to better the lives of those in Washington County, either inside or outside of normal job duties, or has performed a single outstanding service activity.

PUBLIC WORKS

CHART NO. 1 – GENERAL PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	155	155
	University District Deck	253	253
Number of Student Permits	Central, Market, Rochester Lots	54	39
Number of Patrons Using Decks	A& E Deck	1755	1911
	University District Deck	1056	1027
Number of Citations Issued	(Includes Warnings)	232	263
Late Payment Notifications		NA	11
Peak Occupancy (%)	A & E Deck	80% Tue @ Noon	82% Thur @ 6 PM
	University District Deck	39% Tue @ 2 PM	38% Mon @ 10 AM

CHART NO. 2 – A&E PARKING DECK WEEKLY OCCUPANCY

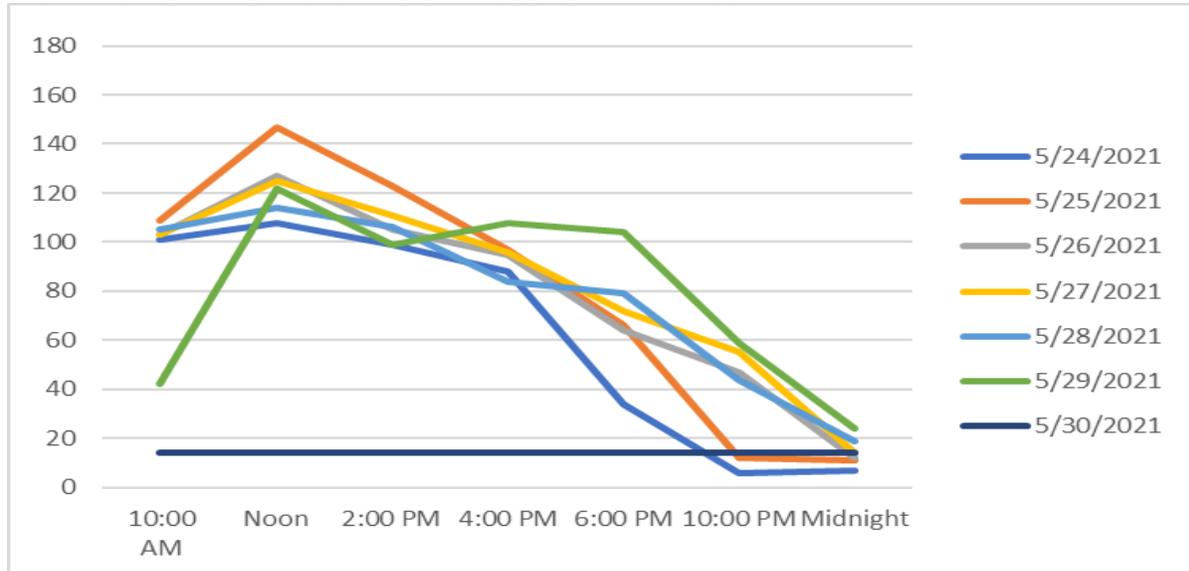
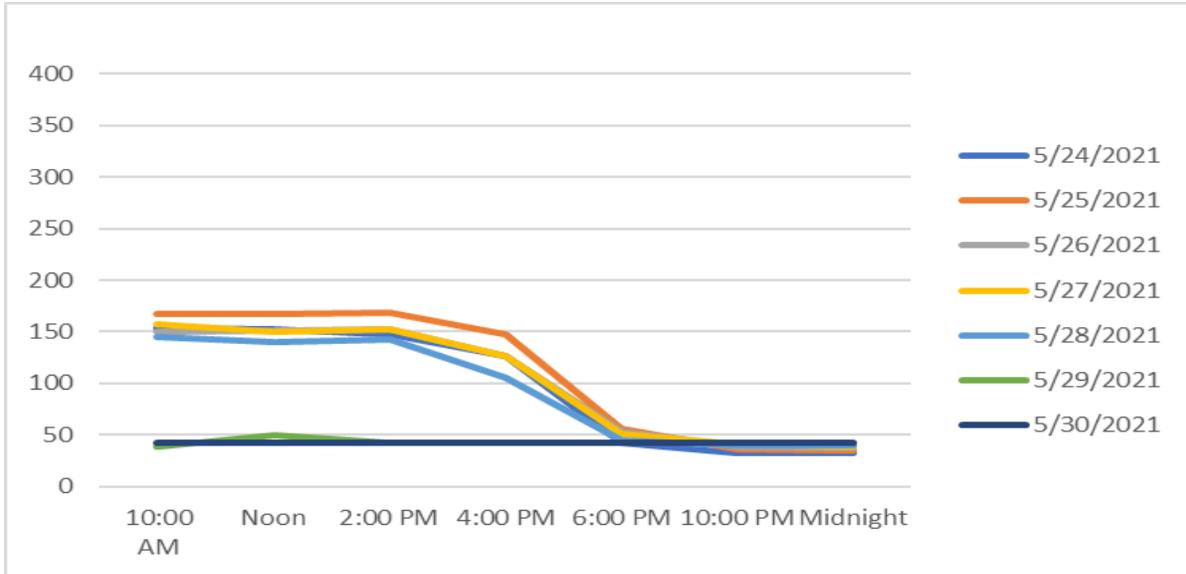


CHART NO. 3 – UD PARKING DECK WEEKLY OCCUPANCY



CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	1	0
Fire	0	2
Human Resources	0	0
Light	0	2
Parks & Engineering	4	0
Police	6	7
Public Works	3	0
Wastewater	1	0
Water	4	1
Weekly Totals	19	12
Yearly Total	407	

AFTER HOUR CALL BACKS

Thursday, May 20, 2021 @ 8:00 PM: Received a call from City Light of a tree or large limb blocking the alley at the rear of 539 South Cannon Avenue. Staff investigated to find a large limb from the private property had fallen damaging a private fence and blocking the alley. The alley was accessible from both ends and the property owner had no issue with leaving the limb in place until the next morning when staff would clear the alley.

Monday, May 24, 2021 @ 3:51 PM: An alarm related to the HVAC system at the 60 West Washington Street property activated. A tenant contacted the City. Staff came in to review and reset the system. No issues were found.

Monday, May 24, 2021 @ 5:45 PM: A large section of tree broke loose and fell onto Pangborn Boulevard blocking the street at the railroad underpass. Staff was brought in to clear the street for the evening with final cleanup during daylight hours the next day.

Thursday, May 27, 2021 @ 4:22 PM: Signal light reported to be out or “dead” at Jefferson Boulevard and Cannon Avenue. Staff investigated and found no issues.

Sunday, May 30, 2021 @ 9:00 PM: 911 call regarding glass in the street from a broken car window. An equipment operator was called back to run a street sweeper to clear the area.

STREET SWEEPING DATA

Month for 2021	Number of Miles of Streets Swept
January	716
February	82
March	1103
April	874
May	877
Total Miles Swept for 2021	3652

BULK TRASH COLLECTIONS

Month for 2021	Number of Collections
January	25
February	20
March	49
April	59
May	48
Total Bulk Trash Collections for 2021	201

PROPERTY ABATEMENTS COMPLETED

Month for 2021	Number of Property Abatements
January	7
February	5
March	10
April	19
May	56
Total Abatements by PW for 2021	97

UTILITIES DEPARTMENT**ELECTRIC DIVISION****Service Calls:**

- Thur. 5/27 - 1270 Kenly Avenue – total outage; the customer’s main breaker had tripped. Time Out: 2.2-2.6
- Sat. 5/29 - 1375 Salem Avenue – total outage; a squirrel caused fuses to operate. Time Out: 9.9-10.6
- Sun. 5/30 - 15 North Cleveland Avenue – total outage; bird caused transformer fuses to operate. Time Out: 6.4-7.7
- Area of Pennsylvania Avenue and North Prospect Street – pole damaged; vehicle struck pole #1828 in accident however, no damage was found to HLD facilities. Time Out: 20.4-20.7
- Tues. 6/1 - 430 East Washington Street – total outage; bird caused fuse to operate. Time Out: 19.9- 20.7
- Wed. 6/2 - 535 East Franklin Street – partial outage; bird caused a fuse to operate. Time Out: 18.2-19.2
- Area of Cleveland Avenue and East Washington Street – total outage; a squirrel caused fuses to operate. Time Out: 19.2-19.7
- 68 Devonshire Road – low hanging wire; temporary repairs were made to clear the area until follow-up work was completed the following business day. Time Out: 19.7-20.7

Engineering

- Multiple permit reviews, underground locates, and service upgrade requests have been reviewed and/or completed by engineering staff.
- The Engineering Designer submitted multiple jobs to Distribution for construction activities.
- The Staff Engineer released, reviewed, processed, and awarded PO's for stock materials used in the construction and maintenance of the HLD electric system.
- Engineering staff continued work on multiple residential, commercial, and industrial design projects.
- Engineering staff responded to power quality inquiries.
- The Staff Engineer gathered quotes and information on spare HLD substation power transformers.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, May 26, 2021	5.51	0.07
Thursday, May 27, 2021	5.38	0.00
Friday, May 28, 2021	5.67	0.40
Saturday, May 29, 2021	5.67	0.09
Sunday, May 30, 2021	5.21	0.00
Monday, May 31, 2021	5.10	0.00
Tuesday, June 1, 2021	5.46	0.00
Weekly – Avg. Flow / Total Rainfall	5.43	0.56
May – Avg. Flow /Total Rainfall	5.61	2.25
Jun – Avg. Flow/Total Rainfall	5.46	0.00

Miscellaneous

- Replaced shear pin in 6M pump, located and removed obstruction from suction piping.
- Troubleshoot signal wires from PDPS flow meter to PLC 4-1.
- Repaired shaft, replaced bearings and fan wheel on #3 vent blower at OAB deck.
- Replaced sensors and calibrated gas detector in Methanol building.
- Routine MVP Plant Work orders & Corrective Work Orders.

Wastewater Collection System

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# Inspected
CCTV Inspections	#1, 3, 22	918'	373	21
Flushing	#1, 3, 5, 7, 8, 10	8,527'		

Collection System Maintenance Tasks

- Pump Station #2, cleaned wet well.
- Pump Station #22, reset #1 pump.
- Pulled flow data from Newgate flow meter.
- Excavated and replaced lateral at 940 Kuhn Avenue.
- Excavated and replaced lateral at 1000 Columbia Road.
- Excavated and replaced lateral at 12910 Oak Hill Avenue.
- Grinder pump call, 20315 Parkwood Drive, pulled and replaced pump.
- General pump shop repair work.

Administration

Wastewater Division – Customer Call Log Summary 2021							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	1	2	0	0	0	1	4
YTD 2021	71	30	1	0	0	74	176

Engineering

- Review of Site Development and City Permit Drawings.
- Gathering information for service inquiries.
- Updating GIS databases completed with water projects.
- Ongoing Construction Inspection of ongoing water projects.

Lab

- Process and regulatory testing were routine for the week.
- Office, break/storage area, lab analysis area renovation in progress.
- Collected 2nd Quarter Toxic Chemical Testing samples.
- Collected 2nd Quarter Metals testing for Raw, Thickener, and Effluent.
- Collected monthly DI water samples.
- Prepared SOP for Laboratory Thermometer Calibration.
- Consolidation of electronic and paper file system in progress.

WATER DIVISION

Plant Flows - System Demand (MGD)

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
05/27/21	10.89		10.89
05/28/21	10.12		10.12
05/29/21	9.40		9.40
05/30/21	9.29		9.29
05/31/21	10.06		10.06
06/01/21	10.50		10.50
06/02/21	10.73		10.73
Average:			10.14

Water Production at R. C. Willson & Pump Station Distribution

- Staff worked on facility maintenance and routine preventative maintenance.
- Staff repaired Delpac pump at R. C. Willson plant.
- Staff repaired Potassium pump at R. C. Willson plant.

Water Production at Breichner / Edgemont Reservoir. The Edgemont Reservoir pool elevation is currently at 1.10 feet. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, design criteria and project schedule.

Water Distribution

- Crews performed customer service work and new meter installations as needed.
- Crews completed installation of services on Rosehill Manor.

Laboratory

- Process and regulatory testing were routine for the week.
- Water laboratory relocation and renovation continues.
- Collected 32 bacteriological monitoring samples.
- Addressed customer inquiry regarding water supply source.
- Prepared bacteriological monitoring report for May.
- Consolidation of electronic and paper file system is in progress.

Engineering

	<u>City</u>	<u>County</u>
Site Plans	-	1
Preliminary Plats	-	-
Grading Plan	-	-
Final Plat	-	2
Building Permits	14	-
Development Plan	-	-

- Construction inspection of ongoing projects
- Review of site plan and city permit drawings



Respectfully submitted,

A handwritten signature in blue ink that reads "Scott A. Nicewarner". The signature is fluid and cursive, with a large loop at the end.

Scott A. Nicewarner
City Administrator