

# CITY OF HAGERSTOWN, MARYLAND

## STATUS & INFORMATION REPORT NO. 21 FOR 2021



May 28, 2021

To Mayor Keller and Members of the City Council:

### UPCOMING MEETINGS

To obtain City Department or City Boards and Commissions meeting information, please visit <https://www.hagerstownmd.org/27/Government>. We encourage you visit our website at <https://www.hagerstownmd.org> for all City-related updates. Other inquiries may be made by visiting the City Resident 311 page at <https://www.hagerstownmd.org/841/Services>.

<h2 style="margin: 0;">JUNE 2021</h2> <p style="margin: 0; font-size: small;">For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at <a href="http://www.hagerstownmd.org/calendar.aspx">http://www.hagerstownmd.org/calendar.aspx</a></p>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 <i>No M&amp;C Meeting</i>	2	3	4	5
6	7	8 3pm Executive Session  4pm Work Session	9 4pm Hagerstown Planning Commission Workshop	10 4pm Board of Traffic & Parking Meeting  4:30pm Hagerstown Historic District Commission Meeting	11	12
13	14	15 4pm Work Session	16 7pm Board of Zoning Appeals Meeting	17	18	19
20	21	22 7pm Regular Session	23	24 4:30pm Hagerstown Historic District Commission Meeting	25	26
27	28	29 <i>No M&amp;C Meeting</i>	30 7pm Hagerstown Planning Commission Regular Meeting			

### COMMUNICATIONS

**This Week's Headlines & Media Releases:**

- Hagerstown Stadium Takes Another Step Forward with Hogan's Signature
- State Report Prices Four Designs for Hagerstown Multiuse Stadium
- Two New Restaurants Could Open Soon in Hagerstown
- Old Elizabethtowne Comes to Life Saturday at the Hager House
- Is Cannon Avenue Area of Dual Highway Safe for Pedestrians?
- Meet-and-Greet Planned Monday at Potterfield Pool
- COVID Vaccines are Working. So Why Isn't Washington County Getting it?
- County Approves Budget with Spending Up, but Property-Tax Rate Unchanged
- Memorial Day Events: What's Happening, What's Not
- The Pool is Calling for Memorial Day Weekend

- Press Release: Old Elizabethtowne Living History Event
- Press Release: Potterfield Pool Season Opening
- Press Release: Memorial Day Wreath Layings
- Trash, Recycling & Yard Waste Advisory: Memorial Day

**This Week's Video Projects**

- Mayor & Council Regular Session
- "Council WRap Follow-Up: Panhandling with Cindi Messersmith"
- "Visit Hagerstown" Promo Post Production
- First Hose Company Museum Video Meeting

**Channel 25 Hub City Now Programming:**

- Mayor & Council Meeting
- "Council WRap"
- "Visit Hagerstown" Promo
- "State of the City" Presentation
- "Council WRap" Promo
- "Building City Park" Video Series: Part 2
- Cultural Trail: "Moller's Sustained Wind"- David Gibney
- Fit Room Promo
- Hagerstown Greens at Hamilton Run Promo
- "Hub-Bub" Video Podcast
- Stormwater Program Informational Video
- MTA Commuter Connection

**City Website:**

- [www.hagerstownmd.org](http://www.hagerstownmd.org) attracted 11,750 user visits for the week of May 17-23, 2021.

- The most popular top entrances (the first page users accessed on the website):

• Home Page	2,432
• Utility Billing Page	1,178
• Potterfield Pool Page	440
• Civic Alerts Page	334
• Police Page	257
• Parks & Recreation Page	220
• Electric Division Page	169
• Bids Page	160
• Hager House Page	135
• City Park Page	133

- Top Searches:

- "True"
- "Pay my bill"
- "Jobs"
- "Water"
- "Summer camps"

**DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT**

**HYAC:** The Hagerstown Youth Advisory Council met on Monday, May 24<sup>th</sup> to discuss upcoming community projects.

**Grand Opening:** A grand opening and ribbon cutting for Scott Powell State Farm will be held on Friday, June 4 at 11:30 a.m. Scott Powell State Farm offers a wide range of services including auto, home, life, health, and small business insurance to people in the tri-state area. The agency is located at 816 Virginia Avenue.

**Events:** Upcoming events include:

- **Imagine Hagerstown starts tonight from 5-8 pm at University Plaza!**  
Bring a chair or blanket, grab a bite to eat, bring a drink in a non-breakable container, and enjoy some great music! More info: [www.imaginehagerstown.org](http://www.imaginehagerstown.org)
  - o May 28 – Kelly Bell Band and Ash the Artist
  - o June 25 – The Amish Outlaws and The South Mountain Breed
  - o July 23 – Across the Pond and Emily Lehr
  - o August 27 – Jah Works and Dirty Soul
  - o September 24 – The Woodshedders and Rudy and the Bluefish
  
- **Music on the Square series will resume on Friday, June 4, 5:30-7:30 pm with The Howlers!**  
Please check Imagine Hagerstown Facebook page for up to the minute weather updates. Bring a chair, get something to eat from one of our downtown restaurants, and enjoy some great music on Hagerstown's iconic Public Square! The series continues on the following Fridays:
  - o June 4 – The Howlers
  - o June 11 – Wild Whispers

**Farmers Market:** A Vendor Indoor Yard Sale will be held again at the Market on Saturday, May 29<sup>th</sup> from 7 a.m. - 12 p.m. The Market will be open regular hours 6 a.m. - 12 p.m. for breakfast, lunch and shopping. Some vendors will also have a table in the back room area of the Market with yard sale specials.

## PARKS & ENGINEERING

### ENGINEERING DIVISION

1. **UIP/Cultural Trail:**
  - Land closing is Friday, May 28<sup>th</sup>.
  - State Board of Public Works approved Deed of Easement for one-half of alley.
  - Met with all neighbors and stakeholders at The Plum.
  - Construction starts June 7<sup>th</sup>.
  
2. **Stormwater.** Staff participated in two days of training for front line staff in customer service and utility billing in preparation for the bulk of the fees hitting bills the week of June 7<sup>th</sup>.
  
3. **Parks Office Roof.** Work is substantially complete.
  
4. **Dual Highway Speed Study.** HEPMPO's Policy Board approved the Dual Highway Speed Management Study. Work will begin July 1<sup>st</sup> and schedule has Study being completed in February of 2022. This will focus on the area near between Cannon Avenue and Cleveland Avenue.
  
5. **Safe Routes To School (SRTS) Potomac Street at Howard Street.** This project is starting to wrap up, about 85% complete.
  
6. **Engineering Statistics**

Description	Week of 5/24/21	Calendar Year 2021 TOTALS
Traffic complaints received	5	59
Work Orders completed	2	40
Traffic counts completed	0	14
<b>Construction Projects</b>		
Description	Week of 5/24/21	Calendar Year 2021 TOTALS
Projects advertised for bids	0	1
RFP's Advertised	0	2
Projects under construction	11	11
Projects completed	0	0

**PARKS DIVISION**

1. **Potterfield Pool.** Potterfield Pool opens this weekend! Opening weekend hours are Saturday and Sunday, 11:30 a.m. – 5 p.m. and Monday (Memorial Day) 12:30-6 p.m. Beginning Saturday, June 5<sup>th</sup>, the pool will be open seven days a week. A major leak was found but will not be repaired until Tuesday since the pool opens this Memorial Day weekend.
2. **City Park.** Funded by POS, preparation for the uplighting resumes as we trenched and installed light bases. We also installed bases for our new pole lights. Several trees were trimmed along the lower lake.
3. **Skatepark.** The second public meeting is scheduled for Wednesday, June 16<sup>th</sup> at 6:30 p.m. in the FIT Room.

4. **Golf Course Stats**

Golf Course	5/13/20–5/26/20	5/13/21 -5/26/21
# of Golfers	1,157	988
Total Revenue (golf, merch, concessions, rentals, memberships)	\$23,183	\$21,016

5. **Fit Room.** A Fit Room report is attached with upcoming classes for June.

**PLANNING & CODE ADMINISTRATION**

**Zoning Certificates:**

- 1185 Imperial Drive, Suite 102 – Morgan Stanley Smith Barney LLC – wealth management services office.
- 850 Pennsylvania Avenue – Autoboxx – minor auto repair and maintenance; detailing services; sales and installation of tires and batteries.
- 82 West Washington Street, Suite 300 – Spaology Aesthetics LLC – spa services, including facials, waxing, eyebrow tinting.

**Board of Zoning Appeals:** The Board of Zoning Appeals will be reviewing the following cases on June 16:

- 718 Forest Street – Joan Lord – administrative appeal filed as a result of a zoning violation notice (continued from May 19).
- 509 Rhode Island Avenue – Darrin Eby/Complete Builders – variance to add a roof to an existing concrete slab which encroaches into the front setback.
- 2 Mealey Parkway – William and Shelley McIntire – front yard variance for a shed (along Potomac Avenue).
- 801 Security Road – JP Investments LLC – front yard variance for a single-family home (along Division Avenue).

**Planning Commission:** On May 26 the Planning Commission reviewed these matters and took the following action:

- 1150 Professional Court – approved an Environmental Site Design (ESD) Concept Plan for Dr. Daniel Michaels for a parking lot.
- ModWash at Oak Ridge Mills – approved a site plan for a new car wash; and approved a final plat to create two lots.

**Weekly Activity Report:** May 17-21, 2021

PERMITS								
TYPE	NUMBER OF NEW APPLICATIONS							NUMBER ISSUED
Building	16	Residential -	6	Commercial -	7	Other -	3	4
Electric	11	Residential -	7	Commercial -	4	Other -	0	14
Plumbing	5	Residential -	5	Commercial -	0	Other -	0	5
Mechanical	10	Residential -	9	Commercial -	1	Other -	0	12
Engineering Dept.	5							5
<b>TOTAL</b>	<b>47</b>		<b>27</b>		<b>12</b>		<b>3</b>	<b>40</b>

Est. Value of Issued Building Permit Projects:		FY21 Fiscal Year Totals:	
Residential	\$ 2,500.00		\$ 27,898,535.00
Commercial	\$ 32,500.00		\$ 133,189,955.00
Apartment	\$ 9,000.00		\$ 1,185,384.00
Sign	\$ 6,890.00		\$ 263,227.00
<b>TOTAL</b>	<b>\$ 50,890.00</b>		<b>\$ 162,537,101.00</b>

**RENTAL LICENSING PROGRAM YEAR: JULY 1, 2020 – JUNE 30, 2021**

	PROPERTIES	UNITS
Registrations received week of May 17 – May 22	249	861
New applications issued week of May 17 – May 22	0	0
Total 2020-2021 registered (includes additions and subtractions since 6/8/20)	827	2,039
Percentage of rental license renewals that have registered for the 2020-2021 license year	21.7%	21.0%

**Notes:** The 2021-2022 rental license renewals for 9,709 units in 3,819 properties were mailed on April 30, 2021.

**PAYMENT**

Weekly payment received	\$ 63,900
Weekly adjustment/credits	\$ 900

**INSPECTIONS**

TYPE	NUMBER CONDUCTED
Building	91
Electrical	54
Plumbing	48
Mechanical	19
Safety	23
Neighborhood Vitality	88
Quality of Life	4
Preventive Maintenance	4
Planning & Zoning	5

**INSPECTIONS KEY:**

**Categories of Conditions**

Safety	Conditions which are or reasonably present a hazard to occupant or public. <u>Example:</u> No smoke alarms, improper wiring, handrails
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property <u>Example:</u> Weeds, trash, debris, junk vehicles, deterioration of a structure.
Quality of Life	Conditions which negatively impact occupants. <u>Example:</u> Damaged surfaces, damages elements, missing screens

Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration.
	<u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood
Planning & Zoning	Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance.
	<u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.

**POLICE DEPARTMENT**

**STATS**

Calls for Service:	1,741	Field Interviews:	6
Arrests/Warrants Served:	29	Moving Violations:	42
Domestic Violence Calls:	18	Safety Repair Orders:	0
DUI Arrests:	2	Warnings:	20
Reports Filed:	126		

**REPORTS**

**05/25/21:** Officers responded to the area of North Locust Street for a report of shots fired. Upon arrival, officers found a male that had been shot in both legs. The victim did not identify the shooter and the investigation is on-going.

**05/26/21:** Officers responded to the 200 block of Jonathan Street for a report of shots fired. Upon arrival, officers observed bullet holes in three separate windows of a 2<sup>nd</sup> floor building. Utilizing City cameras, officers were able to identify a vehicle that the shots were fired from. That vehicle was located and it was discovered that the driver is prohibited from owning a firearm. He was arrested and transported to the Washington County Detention Center.

**UTILITIES DEPARTMENT**

**ELECTRIC DIVISION**

**Service Calls**

- Thur. 5/20 - 410 North Locust Street – total outage; bird caused a transformer fuse to operate. Time Out: 18.4-19.9
- Sat. 5/22 - Area of 700 block Potomac Avenue – lines down; a fiber optic cable was cleared from the roadway. Time Out: 18.1-18.7
- 305 North Locust Street – total outage; squirrel caused a fuse to operate. Time Out: 18.9-19.3
- 733 Maryland Avenue – total outage; bird caused a transformer fuse to operate. Time Out: 6.6-8.0
- 700 East First Street – A squirrel caused a transformer fuse to operate. Time Out: 11.5-12.4
- Tues. 5/25 - 1135 Oak Hill Avenue – wires down; lineman found that wires belonged to Point Broadband and they were notified of needed repairs. Time Out: 17.1-17.4

- 350 Vale Street – total outage; bird caused a transformer fuse to operate.  
Time Out: 19.6-20.1
- Wed. 5/26 - 50-52 Devonshire Road – lines down; lines were found to belong to Antietam Cable Television. Time Out: 21.0-21.6

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
5	0	1	0

**Engineering**

- Multiple permit reviews, underground locates, and service upgrade requests have been reviewed and/or completed by engineering staff.
- The Engineering Designer submitted multiple jobs to Distribution for construction activities.
- The Staff Engineer released, reviewed, processed, and awarded PO's for stock materials used in the construction and maintenance of the HLD electric system.
- Engineering staff replaced communication cards in HLD relays to regain SCADA communications.
- Engineering staff continued work on multiple residential, commercial, and industrial design projects.

**WASTEWATER DIVISION**

**Wastewater Treatment Plant at Frederick Street**

Date	Flow (mgd)	Rainfall (inches)
Wednesday, May 19, 2021	5.34	0.00
Thursday, May 20, 2021	5.37	0.00
Friday, May 21, 2021	5.14	0.00
Saturday, May 22, 2021	5.00	0.00
Sunday, May 23, 2021	5.05	0.00
Monday, May 24, 2021	5.50	0.46
Tuesday, May 25, 2021	5.07	0.00
Weekly – Avg. Flow / Total Rainfall	5.21	0.46
May – Avg. Flow / Total Rainfall	5.66	1.69

**Miscellaneous**

- Unclogged suction line to 6M & 7M.
- Pulled new wire to Plant Drain Pump Station (PDPS) flow meter.
- Replaced 4" ABB flow meter and tube on PDPS.
- Worked with ABB to calibrate and certify flow meter per MDE standard.
- Routine MVP Plant Work orders & Corrective Work Orders.

**Wastewater Collection**

**SSES Weekly Progress**

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	N/A			
Flushing	#10	2,906"		

**Collection System Maintenance Tasks**

- Completed five asphalt patches in the 200 & 300 block of Bryan Place; concrete, base and top asphalt.
- Formed and poured 24 LF of header curb and 24 SF of sidewalk; top soiled, seeded and mulched all areas affected.
- Pump Station #26, pulled and cleaned #1 pump.
- Collected Newgate flow readings.
- Sewer backup, 519 May Street, problem on homeowner.
- Sewer backup, 217 East Antietam Street, cleaned mainline.

- Sewer backup, 13039 Hoosier Court, problem on the private side.
- Sewer backup, 901 Frederick Street, problem on private side.
- Grinder pump, 20206 Mahogany Circle, excavated and replaced broken discharge assembly.
- General pump shop repair work and cleaning.

**Administration**

<b>Wastewater Division – Customer Call Log Summary 2021</b>							
<b>Type</b>	<b>Blockages</b>	<b>Grinder Pumps</b>	<b>Odor Complaints</b>	<b>Flushing</b>	<b>WW Pump Station</b>	<b>Other</b>	<b>Totals</b>
Weekly	2	1	0	0	0	0	3
<b>YTD 2021</b>	<b>70</b>	<b>28</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>73</b>	<b>172</b>

**Engineering**

- Review of Site Development and City Permit Drawings.
- Gathering information for service inquiries.
- Updating GIS databases completed with water projects.
- Ongoing Construction Inspection of ongoing water projects.

**Lab**

- Process and regulatory testing were routine for the week.
- Office, break/storage area, lab analysis area renovation in progress.
- Collected Industrial Pretreatment sample from Phoenix.
- Replaced Culligan DI water tanks.
- Consolidation of electronic file system in progress.

**WATER DIVISION**

**Plant Flows - System Demand (MGD)**

<b>Date</b>	<b>Willson</b>	<b>Breichner</b>	<b>Total</b>
05/20/21	11.55		11.55
05/21/21	11.75		11.75
05/22/21	11.08		11.08
05/23/21	11.28		11.28
05/24/21	10.25		10.25
05/25/21	10.42		10.42
05/26/21	10.79		10.79
<b>Average:</b>			<b>11.02</b>

**Water Production at R. C. Willson & Pump Station Distribution**

- Staff worked on facility maintenance and routine preventative maintenance.
- Staff repaired exit lights at R. C. Willson.

**Water Production at Breichner / Edgemont Reservoir.** The Edgemont Reservoir pool elevation is currently at 3.01 feet. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, design criteria and project schedule.

**Water Distribution**

- Crews performed customer service work and new meter installations as needed.
- Crews completed insert on Catawba Circle.
- Crews repaired a main break on Eden Drive.
- Crews finished main replacement on Seminole Drive.
- Crews worked on installing new services at Rosehill Manor.

**Laboratory**

- Process and regulatory testing were routine for the week.
- New water bacti laboratory relocation and renovation continues.
- Collected and processed composite samples from lagoon discharge.
- Collected one distribution line sample for bacti and chlorine.
- Collected all samples for quarterly disinfection bi-products.

- Collected samples for monthly distribution monitoring.
- Consolidation of electronic file system is in progress.

**Engineering**

	<u>City</u>	<u>County</u>
Site Plans	-	-
Preliminary Plats	-	-
Grading Plan	-	-
Final Plat	-	-
Building Permits	4	-
Development Plan	-	-

- Review of site plans and city permit drawings
- Construction inspection of ongoing projects



Respectfully submitted,

A handwritten signature in blue ink that reads "Scott A. Nicewarner".

Scott A. Nicewarner  
City Administrator

# Fit Room at Fairgrounds Park at Fairgrounds Park

## Monthly Calendar For June 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		<b>1</b>	<b>2</b> 5:30p-6:45p Embody Yoga Series, returning students #7373	<b>3</b> 6p-7p Chinese Brush Calligraphy Basics #7432	<b>4</b> 7:15p-8:30p Aerial Fitness, Flow & Stretch #7401	<b>5</b>
<b>6</b> 11a-12p Mind & Body: Gymnastics for Kids -- 7336	<b>7</b> 5:30p-6:45p Embody Yoga Series, returning students #7373	<b>8</b>	<b>9</b> 5:30p-6:45p Embody Yoga Series, returning students #7373	<b>10</b> 6p-7p Chinese Brush Calligraphy Basics #7432	<b>11</b>	<b>12</b> 3a-7a Blocked for Yard Sales #2514 10:30a-11:30a Aerial Fitness, Tricks #7412 12p-4p DBHM Juneteenth Practice
<b>13</b> 11a-12p Mind & Body: Gymnastics for Kids -- 7336 1:30p-2:45p Aerial Fitness, Flow & Stretch #7422	<b>14</b>	<b>15</b>	<b>16</b> 5p-9p Skate Park Meeting	<b>17</b> 6p-7p Hobbies & Interests: Chinese Brush Calligraphy Basics -- 7433	<b>18</b> 7:15p-8:30p Aerial Fitness, Flow & Stretch #7402	<b>19</b> 9a-10a Zumba #7456 3p-7p Janly's Baby Shower
<b>20</b> 11a-12p Mind & Body: Gymnastics for Kids -- 7336	<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b> 12p-5p Rodney Tissue, meeting in the Fit Room 6p-7p Hobbies & Interests: Chinese Brush Calligraphy Basics -- 7433	<b>25</b>	<b>26</b> 9a-10a Zumba #7456 10:30a-11:30a Aerial Fitness, Tricks #7413 4p-8p Baby Shower
<b>27</b> 11a-12p Mind & Body: Gymnastics for Kids -- 7336 1:30p-2:30p Aerial Fitness, Tricks #7428	<b>28</b>	<b>29</b>	<b>30</b>			