

# CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT NO. 18 FOR 2021



May 7, 2021

To Mayor Keller and Members of the City Council:

<b>UPCOMING MEETINGS</b>
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To obtain City Department or City Boards and Commissions meeting information, please visit <https://www.hagerstownmd.org/27/Government>. We encourage you visit our website at <https://www.hagerstownmd.org> for all City-related updates. Other inquiries may be made by visiting the City Resident 311 page at <https://www.hagerstownmd.org/841/Services>.

<b>MAY 2021</b> <i>For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at <a href="http://www.hagerstownmd.org/calendar.aspx">http://www.hagerstownmd.org/calendar.aspx</a></i>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4 3pm Executive Session  4pm Work Session	5	6	7	8
9	10	11 10:15am Joint Meeting with Washington County Commissioners @ County  3pm Executive Session  4pm Work Session  7pm Public Hearing & Special Session	12 4pm Hagerstown Planning Commission Workshop Meeting	13 4pm Board of Traffic & Parking Meeting  4:30pm Hagerstown Historic District Commission Meeting	14	15
16	17	18 9am-1pm Strategic Planning Session  4pm Special Session & Work Session	19 7pm Board of Zoning Appeals Meeting	20	21	22
23	24	25 7pm Regular Session	26 7pm Hagerstown Planning Commission Regular Meeting	27 4:30pm Hagerstown Historic District Commission Meeting	28	29
30	31 <b>HOLIDAY CITY OFFICES CLOSED</b>					

## COMMUNICATIONS

### **This Week's Headlines & Media Releases:**

- Hogan Lifts Maryland's Outdoor Mask Mandate
- Washington County Commissioners Asked to Change Name of Confederate-Named Road
- Washington County Virus Deaths and Hospitalizations Stabilize as Vaccinations Increase
- HeraldMailMedia.com Relaunches with New Look
- COVID-19 Vaccine Clinics Slated in Hagerstown, Smithsburg
- Lane Closures Expected on Hagerstown's Jefferson Street Until End of May
- Horizon Goodwill Program Offers Free Hot Breakfast
- Media Campaign Will Urge More People to be Vaccinated Against COVID-19
- Man Burned in Hagerstown Kitchen Fire, Firefighter Injured
- Traffic Advisory: Jefferson Street
- Traffic Advisory: South Locust Street

### **This Week's Video Projects**

- Mayor & Council Work Session
- "Council WRap"
- City Park Train Hub Video post production
- "Building City Park" Video Series: Part 2 post production

### **Channel 25 Hub City Now Programming:**

- Mayor & Council Meeting
- "Council WRap"
- "State of the City" Presentation
- "Council WRap" Promo
- "Building City Park" Video Series: Part 1
- Cultural Trail: "Moller's Sustained Wind"- David Gibney
- Fit Room Promo
- Hagerstown Greens at Hamilton Run Promo
- "Utility Payment Plan" Promo
- "Hub-Bub" Video Podcast
- Stormwater Program Informational Video
- MTA Commuter Connection

### **City Website:**

- [www.hagerstownmd.org](http://www.hagerstownmd.org) attracted 10,572 user visits for the week of April 26 - May 2, 2021.
- The most popular top entrances (the first page users accessed on the website):
  - Home Page 2,515
  - Utility Billing Page 1,207
  - Police Page 303
  - Parks & Recreation Page 203
  - Bids Page 158
  - Firefighters Page 128
  - City Park Page 119
  - Jobs Page 110
  - Mayor-City Council Page 86
  - Dine Downtown Page 85
- Top Searches:
  - "True"
  - "Pay my bill"
  - "Cats allowed"
  - "Pay bill"
  - "Staff directory"

## DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

**Community Development Block Grant (CDBG):** Staff held the second public hearing on Thursday, May 6 about the Draft CDBG FY22 Annual Action Plan. The virtual hearing discussed proposed funding and projects for FY22 and answered any questions from the community.

### Events:

- **Music on the Square | 5:30-7:30 p.m. | Hagerstown's iconic Public Square**  
Bring a chair, get something to eat from one of our downtown restaurants, and enjoy some great music! The series continues on the following Fridays:
  - o May 7 – Raising Moxie
  - o May 21 – The Anita Thomas Quartet
  - o June 4 – The Howlers
  - o June 11 – Wild Whispers
  
- **Imagine Hagerstown | 5-8 p.m. | University Plaza**  
Bring a chair or blanket, grab a bite to eat, bring a drink in a non-breakable container, and enjoy some great music! For more information, visit: [www.imaginehagerstown.org](http://www.imaginehagerstown.org)
  - o May 28 – Kelly Bell Band and Ash the Artist
  - o June 25 – The Amish Outlaws and The South Mountain Breed
  
- **City Sponsored Events**
  - o **BISFA Do What Moves You Festival.** This festival will be held on Friday, May 14<sup>th</sup> from 5 - 8 p.m. on South Potomac Street. This inaugural open-air festival is free and family-friendly. The event showcases students, present and past. Stroll through City Center enjoying performances, exhibits and local restaurants. The promotional video created by the BISFA cinematography students can be viewed on YouTube at this link: [https://youtu.be/qR7jVn9\\_0tI](https://youtu.be/qR7jVn9_0tI) For additional information please visit: <https://barbaraingramfoundation.org/dowhatmovesyou/>
  
- Staff have been meeting with event organizers for upcoming events in June and July

## PARKS & ENGINEERING

### ENGINEERING DIVISION

1. **Skatepark.** The first public input session was held Wednesday night at the site. Approximately 25-30 people attended and dozens more through Instagram to give ideas for the design of the park.





2. **Mitchell Avenue Underpass Signal.** Signal pole bases have been poured and the contractor is installing electrical conduit and handholes.
3. **Development.** Housing and warehousing is booming! Staff are reviewing several traffic studies and concept plans.
4. **Pangborn Park.** The perimeter wall is about 70% complete. Staff are reviewing several traffic studies and concept plans.
5. **Engineering Statistics**

Description	Week of 5/3/21	Calendar Year 2021 TOTALS
Traffic complaints received	3	52
Work Orders completed	1	38
Traffic counts completed	3	11
Construction Projects		
Description	Week of 5/3/21	Calendar Year 2021 TOTALS
Projects advertised for bids	0	1
RFP's Advertised	0	2
Projects under construction	11	11
Projects completed	0	0

**PARKS DIVISION**

1. **Potterfield Pool.** The following have been taking place at Potterfield Pool as staff prepares for pool season!
  - Cashier staff have been hired for the season.
  - Staff is working on promotions for season pass memberships and updating the Covid Facility Plan.
  - Amusement inspection for the Slidewinder has been scheduled.
  - Installation of the climbing wall.
  - Putting the canopies back up.
  - Making minor repairs.

The pool is scheduled to open at 50% capacity and will be open May 29, 30 & 31, 2021. Beginning June 5<sup>th</sup>, the pool will be open seven days a week through August 29<sup>th</sup>.

2. **Fairgrounds Park.**

- Prep work continues for the replacement roof on the Parks & Recreation office at Fairgrounds Park.
- Due to an intentional trash can fire, there was considerable damage to the soccer concession/pavilion.

3. **Golf Course Stats**

Golf Course	4/29/20–5/5/20	4/29/21 -5/5/21
# of Golfers	n/a	390
Total Revenue (golf, merch, concessions, rentals, memberships)	closed COVID-19 \$10 honor system donations	\$7,943

4. **Fit Room.** See Fit Room report attached with upcoming classes in the month of May.

**PLANNING & CODE ADMINISTRATION**

**Zoning Certificates**

- 116 Buena Vista Avenue – Signature Touch Cleaning Services – home office for a commercial and residential cleaning service.

**Planning Commission.** The Planning Commission will review these matters on May 12:

- 1101 South Potomac Street – South Hagerstown High School – site plan for modular buildings.
- Discussion with DCED staff about the recent text amendment for small-scale breweries.

**Historic District Commission.** On May 13<sup>th</sup> the HDC will be considering an application filed by Sarah Perrie for deck and balcony railing replacements at 202 South Prospect Street.

**POLICE DEPARTMENT**

**STATS**

Calls for Service:	1,585	Field Interviews:	12
Arrests/Warrants Served:	19	Moving Violations:	26
Domestic Violence Calls:	32	Safety Repair Orders:	0
DUI Arrests:	0	Warnings:	52
Reports Filed:	127		

**REPORTS**

**04/29/21:** Officer Zupan responded to North Locust Street for the report of multiple shots fired in the area. The caller advised he heard shots fired but did not see anyone flee the area. The officer contacted several neighbors in the area to possibly gather information. Two neighbors heard the shots and drove to HPD since they did not have a cellphone to report the incident. Officer R. Dean went to the incident site and located a shell casing in the roadway on North Locust Street. The shell casing was collected and secured in the HPD evidence drop box. There are no suspects at this time.

**04/30/21:** Officer Zupan was dispatched to McDowell Avenue for the report of a stolen vehicle. It should be noted the vehicle was not secured for the night. The victim stated she did not know the tag number but did have the title to the vehicle. The officer used the VIN number on the title to run a check with the MVA for the tag number. That tag number was broadcasted to all officers to be on alert for that vehicle. Officer Filges observed a black male driving the stolen vehicle. The driver pulled in a parking lot with the officer behind him. The driver exited the vehicle and took off running from the officer. The driver jumped several fences in an effort to flee but the officer apprehended him. The driver stated that stealing the vehicle was part of a drug plan. It should be noted the suspect had injuries to his hands from jumping the fences. The suspect was transported to Central Booking and charged with Vehicle Theft and other related charges.

**05/02/21:** Officer Reese responded to West Hillcrest Drive in reference to a parking complaint. Police were advised that a white Mercury was parked on the City streets without tags. The VIN number returned as an unregistered 1999 Mercury. The owner of the vehicle was identified but the officer was unable to make contact with her. Reliable Towing responded and towed the vehicle to their impound lot. A hold was placed on the vehicle for valid reregistration.

**05/02/21:** Office L. Dean was dispatched to Tristate Plumbing and Heating on Matthews Avenue for a reported malicious destruction of property. The owner of the business stated that two windows located to the rear of the building had been busted out. The windows were too small for anyone to gain access into the building. The owner estimated it would cost approximately \$200 to replace the windows. There are no known suspects at this time.

**05/03/21:** Officers were dispatched to Westport Drive for a report of an assault in progress. It was reported that an individual in a vehicle had attempted to run over a person still on the scene. Officers arrived and spoke to the suspect who stated she believed she had a seizure of some kind and did not feel like herself. It was discovered the suspect had rammed her vehicle into another vehicle. When the driver of that vehicle exited his vehicle, the suspect then tried to run over the male whom she thought at the time was an evil person. She then apparently lost control of the vehicle and drove into a front porch. The victim was transported to Meritus Medical Center for his injuries from the incident. The female was taken to Central Booking and charged for the incident.

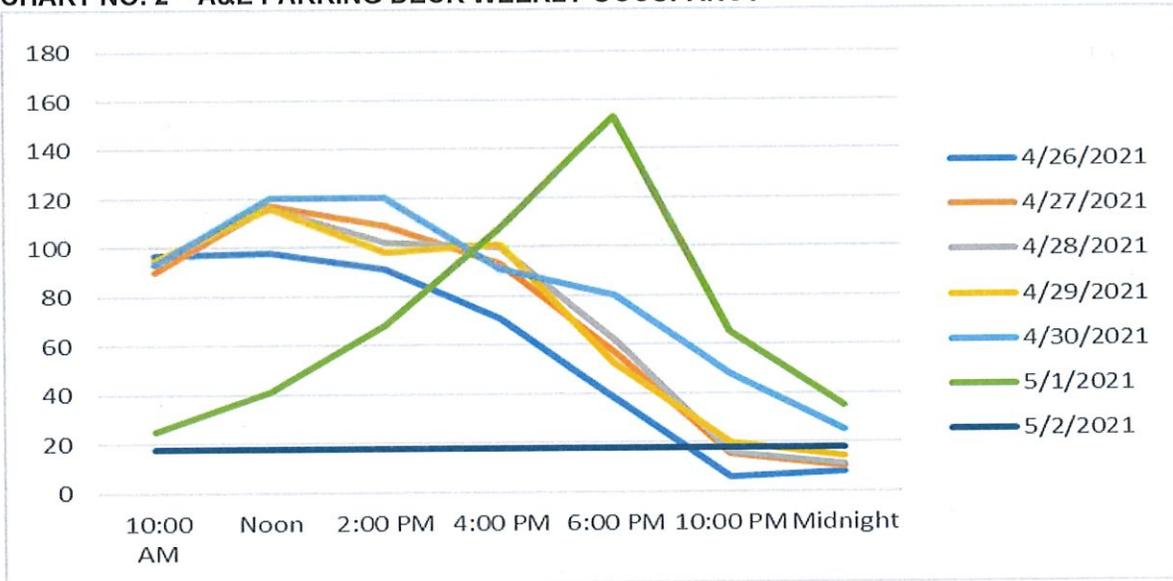
**05.04.21:** Office Fuqua was dispatched to Quality Inn and Suites on the Dual Highway for a reported theft. The victim stated that he awoke to find a black male standing over him. The victim questioned the suspect as to why he was in his room. The suspect stated that he was given the key to this room. The victim calmed down thinking this was an innocent mistake. The suspect left and the victim went back to sleep. The next morning the victim noticed that his checkbook, watch, wallet and other items of value were missing from his room. The officer was able to view part of the incident on the hotel video camera. The case has been suspended until further information can be gathered.

**PUBLIC WORKS**

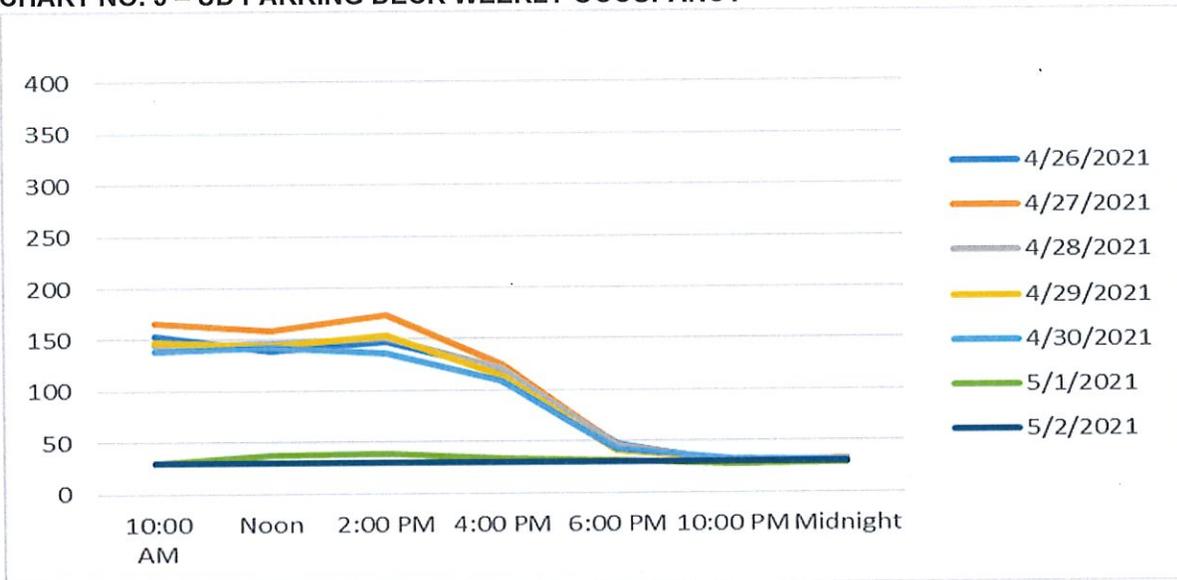
**CHART NO. 1 – GENERAL PARKING SYSTEM DATA**

		<b>Current Week</b>	<b>Previous Week</b>
<b>Number of Permit Holders</b>	A & E Deck	156	156
	University District Deck	244	244
<b>Number of Student Permits</b>	Central, Market, Rochester Lots	40	40
<b>Number of Patrons Using Decks</b>	A & E Deck	1588	1395
	University District Deck	1069	1045
<b>Number of Citations Issued</b>	(Includes Warnings)	311	213
<b>Late Payment Notifications</b>		15	23
<b>Peak Occupancy (%)</b>	A & E Deck	83%	72%
		Sat @ 6 PM	Thu @ Noon
<b>Peak Occupancy (%)</b>	University District Deck	38%	38%
		Tue @ 10 AM	Tue @ 2 PM

**CHART NO. 2 – A&E PARKING DECK WEEKLY OCCUPANCY**



**CHART NO. 3 – UD PARKING DECK WEEKLY OCCUPANCY**



**CENTRAL MAINTENANCE GARAGE REPAIR DATA**

	Current Week	Previous Week
DCED	2	0
Fire	1	0
Human Resources	0	0
Light	2	4
Parks & Engineering	2	1
Police	3	11
Public Works	3	5
Wastewater	3	0
Water	4	2
<b>Weekly Totals</b>	<b>20</b>	<b>23</b>
<b>Yearly Total</b>	<b>329</b>	

**AFTER HOUR CALL BACKS**

Thursday, April 29, 2021 @ 5:30 AM: Staff was informed of a water leak at the Elizabeth Hager Center, however there was very little information other than that provided. The Supervisor arrived onsite, but there was no one to provide any details. It became evident a bit later by field staff that a water leak had occurred in some interior offices. A water line to a refrigerator had failed spilling water into a finished space below. Damage was mostly cleanup and some ceiling tile. Fortunately, no major damage was found.

Friday, April 30, 2021 @ 3:34 PM: The traffic signal at Eastern Boulevard and Mt. Aetna Road was reported to be on flash. Staff responded and returned the signal to normal operations.

Saturday, May 1, 2021 @ 7:56 PM: A traffic accident on Dual Highway at Manor Drive had damaged the traffic signal cabinet sending it into flash. Supervisory staff responded to confirm the signal was the responsibility of State Highway who were informed of the issue.

**STREET SWEEPING DATA**

Month for 2021	Number of Miles of Streets Swept
January	716
February	82
March	1103
April	874
<b>Total Miles Swept for 2021</b>	<b>2775</b>

**BULK TRASH COLLECTIONS**

Month for 2021	Number of Collections
January	25
February	20
March	49
April	59
<b>Total Bulk Trash Collections for 2021</b>	<b>153</b>

**PROPERTY ABATEMENTS COMPLETED**

Month for 2021	Number of Property Abatements
January	7
February	5
March	10
April	19
<b>Total Abatements by PW for 2021</b>	<b>41</b>

**UTILITIES DEPARTMENT**

**ELECTRIC DIVISION**

**Service Calls**

- Thur. 4/29 - Pump station, Dual Highway – total outage; customer needed to contact electrician for repairs as problem was found to be internal. Time Out: 16.5-17.7
- Wed. 5/5 - 227 West Side Avenue – tree on line; line crews removed branch and reattached service to correct problem. Time Out: 18.2-19.7
- 61 East Baltimore Street – reconnection of service for Customer Service. Time Out: 20.0-20.5
- 128 South Prospect Street – tree on wires; branches were removed from wires to correct the issue. Time Out: 20.7-21.5

**Engineering**

- Multiple permit reviews, underground locates, and service upgrade requests have been reviewed and/or completed by engineering staff.
- Engineering staff performed field staking of multiple overhead line improvements and extensions to improve service reliability and extend service to new industrial customers.
- The Staff Engineer continued engineering and design work for HLD facilities to serve buildings along Wesel Boulevard.

- The Engineering Designer continued design work of various commercial and residential projects throughout the City.
- Engineering Staff performed substation inspections and applied herbicide along HLD rights-of-way.

**WASTEWATER DIVISION**

**Wastewater Treatment Plant at Frederick Street**

Date	Flow (mgd)	Rainfall (inches)
Wednesday, April 28, 2021	6.47	0.00
Thursday, April 29, 2021	5.62	0.09
Friday, April 30, 2021	5.75	0.01
Saturday, May 1, 2021	5.52	0.00
Sunday, May 2, 2021	5.61	0.00
Monday, May 3, 2021	5.97	0.48
Tuesday, May 4, 2021	6.15	0.03
Weekly – Avg. Flow / Total Rainfall	5.87	0.61
Apr – Avg. Flow /Total Rainfall	6.70	1.82
May – Avg. Flow/Total Rainfall	5.81	0.51

**Miscellaneous**

- Lab upgrades.
- Shut down UV PLC, replaced media cables and rebooted system.
- Fabricated sleeve for OAB fan shaft.
- Set up bypass piping and performed sponge removal from utility waterline at outfall channel.
- Routine MVP Plant Work orders & Corrective Work Orders.

**Wastewater Collection**

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	#10	345'	47'	3

**Collection System Maintenance Tasks**

- Pump Station #3, goose contacted powerline, blew fuse and knocked out power. Replaced fuse, also replaced battery on generator.
- Pump Station #7, spliced generator feed wire to station.
- Pump Station #22, pulled and cleaned both pumps, removed rags and rebuilt #1 check valve.
- Collected Newgate flow readings.
- Set up bypass pumps (3) at WWTP to assist in cleaning out the sponges from utility waterline with Vactor truck.
- General pump shop repair work.
- Built and tested seven grinder pumps to go back into rotation.
- Sewer backup, 613 Ravenswood Court, problem is on the private side.
- Began final restoration and patches on Bryan Place, 13 repairs made.

**Administration**

Wastewater Division – Customer Call Log Summary 2021							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	3	2	0	0	0	1	6
<b>YTD 2021</b>	<b>62</b>	<b>23</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>69</b>	<b>155</b>

**Engineering**

- Review of Site Development and City Permit Drawings.
- Gathering information for service inquiries.
- Updating GIS databases completed with water projects.
- Ongoing Construction Inspection of ongoing water projects.

**Lab**

- Routing testing completed as required

**WATER DIVISION**

**Plant Flows - System Demand (MGD)**

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
04/29/21	11.06		11.06
04/30/21	10.40		10.40
05/01/21	10.72		10.72
05/02/21	10.67		10.67
05/03/21	10.16		10.16
05/04/21	10.53		10.53
05/05/21	10.27		10.27
<i>Average</i>			<i>10.54</i>

**Water Production at R. C. Willson & Pump Station Distribution**

- R.C. Willson and Pump Stations – Staff worked on facility maintenance and routine preventative maintenance.
- R.C. Willson–Completed repairs on the Delpac Pump.
- R.C. Willson–Completed repairs on the Potassium/Pump.

**Water Production at Breichner / Edgemont Reservoir.** The Edgemont Reservoir pool elevation is currently at 2.62 feet. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, design criteria and project schedule.

**Water Distribution**

- Crews performed customer service work and new meter installations as needed.
- Crews continue to replace residential meters throughout the water service area.
- Crews are working on Seminole Drive to complete maintenance on the main replacement.

**Laboratory**

- Process and regulatory testing were routine for the week.



Respectfully submitted,



Scott A. Nicewarner  
City Administrator

# Fit Room at Fairgrounds Park at Fairgrounds Park

## Monthly Calendar For May 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						<b>1</b> 9a-10a Zumba #7341 10:30a-11:30a Aerial Fitness, Tricks #7409
<b>2</b> 1:30p-2:30p Aerial Fitness, Tricks #7426	<b>3</b> 5:30p-6:45p Mind & Body: Embody Yoga Series, returning students -- 7373 7p-8p Mind & Body: Hybird Belly Dance Technique & Choreography -- 7094	<b>4</b>	<b>5</b> 5:30p-6:45p Mind & Body: Embody Yoga Series, returning students -- 7373	<b>6</b> 6p-7p Chinese Brush Calligraphy Basics #7432	<b>7</b> 7p-8:15p Aerial Fitness, Flow & Stretch #7399	<b>8</b> 9a-10a Zumba #7341
<b>9</b> 11a-12p Mind & Body: Gymnastics for Kids -- 7335	<b>10</b> 5:30p-6:45p Mind & Body: Embody Yoga Series, returning students -- 7373 7p-8p Mind & Body: Hybird Belly Dance Technique & Choreography -- 7094	<b>11</b>	<b>12</b> 5:30p-6:45p Mind & Body: Embody Yoga Series, returning students -- 7373	<b>13</b> 6p-7p Chinese Brush Calligraphy Basics #7432	<b>14</b>	<b>15</b> 9a-10a Zumba #7341 10:30a-11:30a Aerial Fitness, Tricks #7410
<b>16</b> 11a-12p Mind & Body: Gymnastics for Kids -- 7335 1:30p-2:45p Aerial Fitness, Flow & Stretch #7421	<b>17</b> 5:30p-6:45p Mind & Body: Embody Yoga Series, returning students -- 7373 7p-8p Mind & Body: Hybird Belly Dance Technique & Choreography -- 7094	<b>18</b>	<b>19</b> 5:30p-6:45p Mind & Body: Embody Yoga Series, returning students -- 7373	<b>20</b> 6p-7p Chinese Brush Calligraphy Basics #7432	<b>21</b> 7p-8:15p Mind & Body: Aerial Fitness, Flow & Stretch -- 7400	<b>22</b> 9a-10a Zumba #7341
<b>23</b> 11a-12p Mind & Body: Gymnastics for Kids -- 7335	<b>24</b> 5:30p-6:45p Mind & Body: Embody Yoga Series, returning students -- 7373	<b>25</b>	<b>26</b> 5:30p-6:45p Mind & Body: Embody Yoga Series, returning students -- 7373	<b>27</b> 6p-7p Chinese Brush Calligraphy Basics #7432	<b>28</b> 11a-1p CPR and First Aid #7324	<b>29</b> 9a-10a Zumba #7341 10:30a-11:30a Aerial Fitness, Tricks #7411
<b>30</b> 11a-12p Mind & Body: Gymnastics for Kids -- 7335 1:30p-2:30p Aerial Fitness, Tricks #7427	<b>31</b> 5:30p-6:45p Mind & Body: Embody Yoga Series, returning students -- 7373					