

CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT NO. 10 FOR 2021



March 12, 2021

To Mayor Keller and Members of the City Council:

UPCOMING MEETINGS

To obtain City Department or City Boards and Commissions meeting information, please visit <https://www.hagerstownmd.org/27/Government>. We encourage you visit our website at <https://www.hagerstownmd.org> for all City-related updates. Other inquiries may be made by visiting the City Resident 311 page at <https://www.hagerstownmd.org/841/Services>.

<h2 style="margin: 0;">MARCH 2021</h2> <p style="margin: 0; font-size: small;">For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at http://www.hagerstownmd.org/calendar.aspx</p>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2 State of the City No M&C Meeting	3	4	5	6
7	8	9 3pm Executive Session 4pm Work Session	10 4pm Hagerstown Planning Commission Meeting	11 4pm Board of Traffic & Parking Meeting 4:30pm Hagerstown Historic District Commission Meeting	12	13
14	15	16 3pm Executive Session 4pm Special Session & Work Session	17 7pm Board of Zoning Appeals Meeting	18	19	20
21	22	23 7pm Regular Session	24	25 4:30pm Hagerstown Historic District Commission Meeting	26	27
28	29	30 No M&C Meeting	31 7pm Hagerstown Planning Commission Meeting			

COMMUNICATIONS

This Week's Headlines & Media Releases:

- Reconstruction to Resume Monday on Wesel Boulevard
- Health Officials Respond to Apparent Vaccine Distribution Imbalance
- GOP Seeking Nominations for Commissioner
- Fatal Fire Victims Identified, Officials Express Concern Over How Fire was Reported
- Washington Goes Purple Opens Student Video Contest
- Remembering Those Who Have Died on Anniversary of First COVID-19 Cases in MD
- Doleman Black Heritage Museum Creates Fund for Scholarship
- Preparing for Pothole Season: What Hagerstown, Washington County Have in Store
- Hagerstown Outage Affects Thousands of Customers
- NorthPoint Development Far Ahead of Schedule

- City to Consider Support for Imagine Hagerstown, Sponsorships
- Press Release: Trash Reminders
- Traffic Advisory: Wesel Boulevard

This Week's Video Projects

- Mayor & City Council Work Session
- "Council WRap"

Channel 25 Hub City Now Programming:

- Mayor & City Council Meeting
- "Council WRap"
- "State of the City" Presentation
- "Council WRap" Promo
- Meritus/"The Flip Side" Vaccine Segments
- "Utility Payment Plan" Promo
- Symptoms of COVID-19 Informational Video
- "Hub-Bub" Video Podcast
- Stormwater Program Informational Video
- MTA Commuter Connection

City Website:

- www.hagerstownmd.org attracted 12,047 user visits for the week of March 1-7, 2021.

- The most popular top entrances (the first page users accessed on the website):

• Home Page	2,957
• Utility Billing Page	1,796
• Civic Alerts Page	554
• Electric Division Page	352
• Police Page	252
• Jobs Page	143
• Firefighters Page	139
• Bids Page	127
• Utilities Page	99
• Parks & Recreation Page	94

- Top Searches:

- "Pay my bill"
- "Jobs"
- "Pay bill"
- "True"
- "Power outage"

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

HYAC: The Hagerstown Youth Advisory Council met on Monday, March 8th to discuss their upcoming Earth Day event scheduled for Saturday, April 24th.

Community Development Update: Activity for February 2021 includes:

- Residential Rehabilitation Program Projects In Progress: 13
- Residential Rehabilitation Program Applications Received: 2
- CDBG Program Loan Payments: \$8,614.90
- Business Revolving Loan Fund Payments: \$18,927.15

Business Development Update: Staff participated in a virtual roundtable hosted by Senator Cardin on Friday to discuss COVID relief plans with small business owners and economic development leaders from Garrett, Allegany, Washington, Frederick and Carroll Counties.

Farmers Market: Market vendors have a variety of baked goods, food and deli items, plants, homemade clothing, jewelry and more to satisfy your Spring fever! Girl Scouts will be at the Market this Saturday from 6 a.m. – 12 p.m. with their famous cookies.

PARKS & ENGINEERING

ENGINEERING DIVISION

1. **Construction Starts.** With the return of warm weather, several projects are starting up:
 - Street paving – March 22nd
 - Wesel Boulevard – restarted this week
 - Potomac/Howard & Mitchell Overpass Signals – starting soon
 - BMX Track – started this week
 - Tree planting -- continues
2. **Stormwater.** Staff continues to meet with largest rate payers to explain the program and the need for it. Bills will start for monthly utility bill payers starting in April.
3. **Board of Traffic & Parking.** The Board met March 11th to discuss:
 - Request to make North Avenue and East Avenue one-way streets to reduce sideswipes
 - Request 4-way stop at May Street and Woodland Way
 - Request to make Sunset Avenue one-way
 - Request to add stop sign at Mill Street and Cannon Avenue

4. **Engineering Statistics**

Description	Week of 3/7/21	Calendar Year 2021 TOTALS
Traffic complaints received	2	26
Work Orders completed	3	17
Traffic counts completed	1	2
Construction Projects		
Description	Week of 3/7/21	Calendar Year 2021 TOTALS
Projects advertised for bids	0	1
RFP's Advertised	0	2
Projects under construction	9	10
Projects completed	0	0

PARKS DIVISION

1. **Stadium.** Staff is finalizing the plan for use of the Stadium this summer. The Baseball User Agreement will be presented to Council on March 16th.
2. **City Park.** To prepare for the new Christmas displays, staff continues to trench, install conduit, backfill, regrade and seed. Work continues refurbishing the entrance arches at City Park -- one at the Virginia Avenue entrance and the other at Park Circle entrance. Bids were received for the new fence along Virginia Avenue.
3. **Community Garden.** The kick-off meeting was held on Saturday, March 6th. We had 18 gardeners return, 8 are new and there are 7 on the waiting list.
4. **Preparations for Park Season.** We are spreading playground mulch in all our parks to meet the safety requirements. We are also turning the water on in our various facilities to prepare for the park season.

5. **Golf Course.** New hours starting Sunday, March 14th are 7 a.m. – 7 p.m. Staff is preparing for the Golf Course Clubhouse to open back up to the public.

Golf Course	3/4/20–3/10/20	3/4/21 -3/10/21
# of Golfers	214	230
Total Revenue (golf, merch, concessions, rentals, memberships)	\$4,160	\$3,994

PLANNING & CODE ADMINISTRATION

Zoning Certificates Issued:

- 28 South Potomac Street, Suite 308 – Veterans Restoration – emergency restoration company specializing in water damage cleanup, mold removal, fire damage cleanup, and trauma/biohazard.
- 263 Eastern Boulevard, North – Sloan School of Music – music lessons and retail sales of musical instruments and supplies.

Planning Commission: On March 10 the Planning Commission met to review these matters:

- 1050 Wesel Boulevard – NorthPoint Development – approved the requested waiver for fence landscaping after reviewing additional information submitted by the developer.
- Reviewed Waiver Form and Criteria for Approving Waivers.
- Land Management Code Text Amendment for Secondary Front Yard Fences – agreed to proceed to public review meeting on March 31 to pursue an amendment that would permit privacy fences along secondary “front yards” on minor collector streets and to increase the allowed height of front yard fences to four feet.

Weekly Activity Report: March 1-5, 2021

PERMITS								
<u>TYPE</u>	<u>NUMBER OF NEW APPLICATIONS</u>							<u>NUMBER ISSUED</u>
Building	17	Residential -	13	Commercial -	2	Other -	2	10
Electric	19	Residential -	10	Commercial -	8	Other -	1	18
Plumbing	12	Residential -	11	Commercial -	1	Other -	0	12
Mechanical	11	Residential -	9	Commercial -	2	Other -	0	10
Engineering Dept.	5							5
TOTAL	64		43		13		3	55
<u>Est. Value of Issued Building Permit Projects:</u>					<u>FY21 Fiscal Year Totals:</u>			
Residential				\$ 715,785.00				\$ 22,023,824.00
Commercial				\$ 38,500.00				\$ 72,218,006.00
Apartment				\$ 0.00				\$ 795,329.00
Sign				\$ 56,900.00				\$ 193,718.00
TOTAL				\$ 811,185.00				\$ 95,230,877.00
<u>Projects of Interest</u>								
- Install two wall signs and monument sign for Amazon at 1115 Wesel Boulevard - \$56,900								
- Construct two single-family homes in Hillside Manor - \$276,885								
- Construct two single-family homes in Hager’s Crossing - \$210,000								
- Construct a single-family home at 321 Willowbrook Way - \$200,000								

RENTAL LICENSING PROGRAM YEAR: JULY 1, 2020 – JUNE 30, 2021		
	PROPERTIES	UNITS
Registrations received week of Mar 1 – Mar 5	1	1
New applications issued week of Mar 1 – Mar 5	0	0
Total 2020-2021 registered (includes additions and subtractions since 6/8/20)	3,782	9,559
Percentage of rental license renewals that have registered for the 2020-2021 license year	99.0%	99.0%
Notes: The 2020-2021 rental license renewals for 9,722 units in 3,872 properties were mailed on June 9, 2020.		
PAYMENT		
Weekly payment received	\$ 0	
Weekly adjustment/credits	\$ 75	
INSPECTIONS		
TYPE	NUMBER CONDUCTED	
Building	72	
Electrical	55	
Plumbing	42	
Mechanical	19	
Safety	28	
Neighborhood Vitality	31	
Quality of Life	9	
Preventive Maintenance	0	
Planning & Zoning	1	
INSPECTIONS KEY:		
Categories of Conditions		
Safety	Conditions which are or reasonably present a hazard to occupant or public. <u>Example:</u> No smoke alarms, improper wiring, handrails	
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property <u>Example:</u> Weeds, trash, debris, junk vehicles, deterioration of a structure.	
Quality of Life	Conditions which negatively impact occupants. <u>Example:</u> Damaged surfaces, damages elements, missing screens	
Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration. <u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood	
Planning & Zoning	Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance. <u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.	

POLICE DEPARTMENT

STATS

Calls for Service:	1,429	Field Interviews:	13
Arrests/Warrants Served:	14	Moving Violations:	15
Domestic Violence Calls:	24	Safety Repair Orders:	0
DUI Arrests:	0	Warnings:	45
Reports Filed:	119		

REPORTS

03/05/21: Officer Romero was dispatched to South Potomac Street for a burglary report. The victim stated that someone had broken into his garage and stole his power tools. He was confident the garage had been secured for the night since he found the latch broken which allowed the suspect to enter. The victim further advised he had his tools marked with his personal identification code. The stolen tools were valued at approximately \$550. The officer will follow up by contacting local pawn shops and checking the RAPIDS system. No further information is available at this time.

03/06/21: Officer Miscannon responded to East Baltimore Street for a disturbance. The victim stated that a known person to her had broken into her residence. The victim further explained she permitted two individuals, a male and a female, to stay at her residence for one week. However, the week was up and they did not want to leave. When the individuals were not in the residence the victim packed up their belongings and placed them on the back porch. When they arrived back at the victim's residence, they became irate they were put out and not permitted inside the residence. The male individual began hitting and kicking on the door and eventually gained access. The male carried a machete and the victim felt threatened so she permitted them to go to the bedroom in which they stayed. They gathered a few items of theirs and left the residence. The door sustained dents and damage to the dead bolt and latch. The estimated cost to repair the door is \$200. The two individuals will be charged with Home Invasion and other related charges.

03/07/21: Officer Perez Velez was dispatched back to HPD Headquarters for a child abuse report. The officer made contact with a mother who wanted to report that her son had been abused by his father. The mother explained that she and the father of her son share custody. The abuse occurred when her son was visiting his father. The son returned home with multiple bruises to his left jaw and right side to the face. The son stated that his father struck him in those areas. The child did not need medical attention. The mother stated that Child Protective Services could not intervene on her behalf at this time since she did not have a custody agreement on file. The officer forwarded this report to CPS to assist the mother in obtaining the required custody agreement. No further details are available.

03/08/21: Officer Crouse and other HPD officers responded to North Jonathan Street for a report of shots fired. Officer Cramer found a trail of blood leading to a residence on Jonathan Street. The female who answered the door stated an injured male came to her home however she refused to allow him to enter her residence, so he fled the area. The female knew the injured individual and she provided his name to the officer. An address was found for the male and the officers went to North Locust Street in an effort to locate him. He was located and transported to Meritus Medical Center. The injured male advised he was walking down Jonathan Street when two black males approached him. One male carried a handgun and stated, "Where is the money?" The victim was thrown against a fence and pistol whipped in the head. When the two males found nothing on him to take, the male with the gun fired one shot to the ground and both males fled the area. Information was gathered from a camera in the area. The investigation is on-going.

03/09/21: Officer Wertz was on a routine patrol in a marked police cruiser when he observed a male standing on Sheetz property. This male drew his attention since he had recently served him with a no trespass letter from the management of Sheetz. The letter had been served on the male on February 11, 2020 and is still active. The male was issued a criminal citation and ordered to leave Sheetz property. The individual complied.

PRESS RELEASES

3/10/21: At approximately 11:30 a.m., officers responded to 64 Madison Ave for a report of a shooting. On arrival, officers located an adult female with a gunshot wound to the leg. The female was transported to Meritus Medical Center with a non-life-threatening injury. Also inside the residence was Kevin Leonard Quander, age 37 of Hagerstown. Quander was identified as the suspect and was subsequently taken in to custody. He has been charged with the following: 1st Degree Assault, 2 counts of 2nd Degree Assault, Reckless Endangerment and Possession of a Handgun.

PUBLIC WORKS

CHART NO. 1 – GENERAL PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	135	122
	University District Deck	240	240
Number of Student Permits	Central, Market, Rochester Lots	34	34
Number of Patrons Using Decks	A & E Deck	1357	1192
	University District Deck	933	935
Number of Citations Issued	(Includes Warnings)	122	105
Late Payment Notifications		12	21
Peak Occupancy (%)	A & E Deck	62% Wed @ Noon	62% Thu @ Noon
	University District Deck	35% Thur @ 10 AM	36% Tue @ 10 AM

CHART NO. 2 – A&E PARKING DECK WEEKLY OCCUPANCY

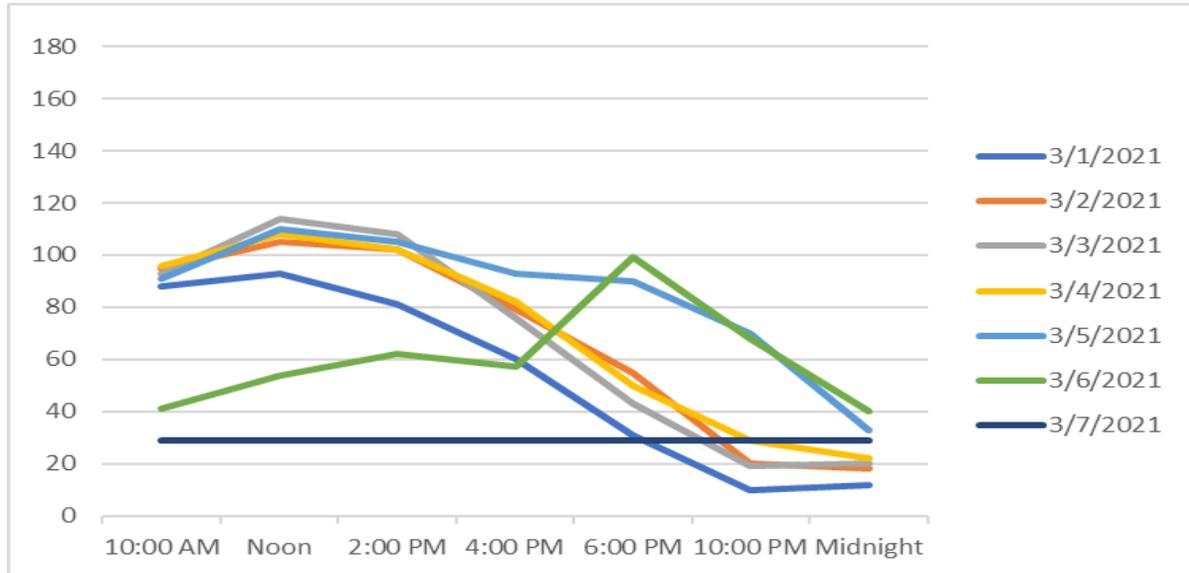
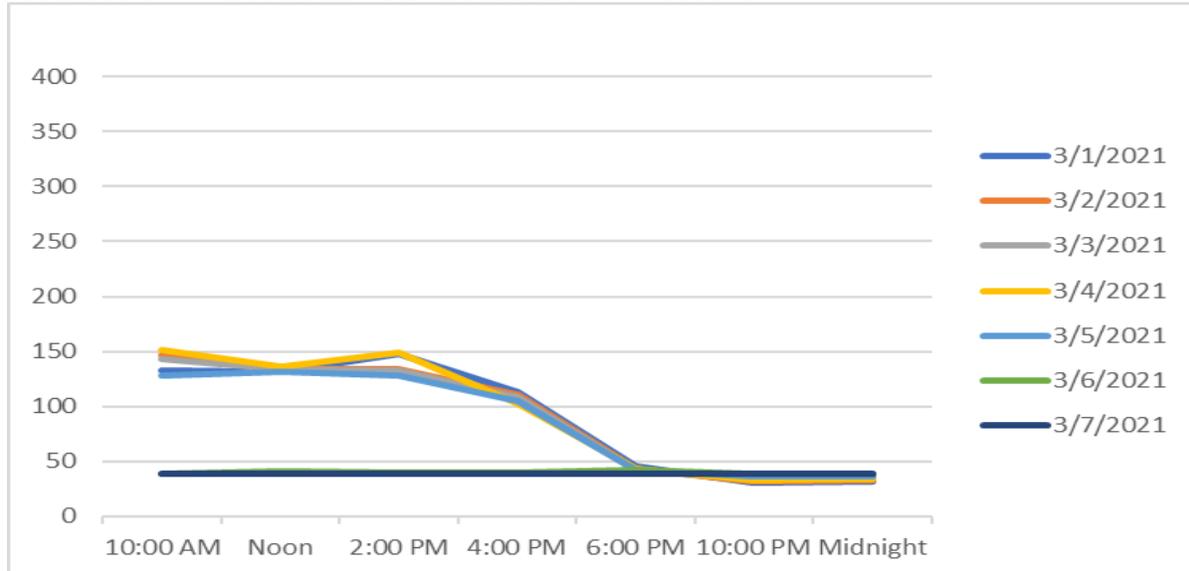


CHART NO. 3 – UD PARKING DECK WEEKLY OCCUPANCY



CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	3	0
Fire	2	0
Human Resources	0	0
Light	1	2
Parks & Engineering	0	3
Police	6	8
Public Works	7	4
Wastewater	0	5
Water	3	4
Weekly Totals	22	26
Yearly Total	173	

AFTER HOUR CALL BACKS

Wednesday, March 3, 2021 @ 6:03 PM: Traffic signal light on Salem Ave. and West Side Ave. Staff on site to reset the signal and place back into normal operation.

UTILITIES DEPARTMENT

ELECTRIC DIVISION

Service Calls

- Thur. 3/4 - Areas of West End and South End Hagerstown: Total outage; load was transferred to another source to restore power to all HLD customers affected by Potomac Edison outage. Time Out; 21.5-22.7
- Sat. 3/6 - 926 Dewey Avenue: Repairs made to broken neutral. Time Out: 10.9-12.3
- 1155 The Terrace: Total outage; line crews replaced a broken cutout to correct problem and restore power. Time Out: 21.3-22.8

Engineering

- Multiple permit reviews, underground locates, and service upgrade requests have been reviewed and/or completed by engineering staff.
- The Staff Engineer continued design for 34.5kV facilities to serve new industrial development.
- The Engineering Designer submitted multiple jobs to Distribution for construction of new and/or upgraded HLD facilities.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, March 3, 2021	9.80	0.00
Thursday, March 4, 2021	9.91	0.00
Friday, March 5, 2021	9.07	0.00
Saturday, March 6, 2021	8.31	0.00
Sunday, March 7, 2021	8.09	0.00
Monday, March 8, 2021	7.76	0.00
Tuesday, March 9, 2021	7.55	0.00
Weekly – Avg. Flow / Total Rainfall	8.64	0.00
Mar - Avg. Flow/Total Rainfall	9.35	0.02

Miscellaneous

- Replaced alarm/control wiring to center ring control panel on F-6 final clarifier.
- Worked with MTD on replacing PLC 4 and PLC 4-1.
- Replaced gear reducer on #1 Pista Grit unit at headworks.
- Pulled #3 mixer at BNR and troubleshot alarms.
- Routine MVP Plant Work orders & Corrective Work Orders.

Wastewater Collection**SSES Weekly Progress**

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	#2, #15	1,135'	647'	18
Flushing	N/A			

Collection System Maintenance Tasks

- Grinder pump call, 1660 Woodlands Run, reset smart switch.
- Grinder pump call, 11111 Pinewood Circle, reset smart switch.
- Grinder pump call, 20010 Cherry Hill Circle, excavated and repaired broken discharge line.
- Sewer backup, 1437 Hamilton Boulevard, problem on the private side.
- Sewer backup, 227 South Potomac Street, problem on the private side.
- Hauled B10 and CR-6 stone to Pump Station #11 to use as staging area for numerous lateral repairs on Bryan Place.
- Excavated and repaired lateral at 205 Bryan Place.
- Excavated and repaired lateral at 237 Bryan Place.
- Unit #512, repaired tarp assembly.
- Added topsoil and seeded 20010 & 20015 Cherry Hill for final restoration.
- General pump shop repair work.
- Station Pump #26, installed new stainless steel float cable.
- Cut roots in main line on Bryan Place.
- Cleaned and painted pump shop.

Administration

Wastewater Division – Customer Call Log Summary 2021							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	4	1	0	0	0	7	12
YTD 2021	43	14	0	0	0	36	93

Engineering

- Review of Site Development and City Permit Drawings.
- Gathering information for service inquiries.
- Updating GIS databases completed with water projects.
- Ongoing Construction Inspection of ongoing water projects.

WATER DIVISION

Plant Flows – System Demand (MGD)

Date	Willson	Breichner	Total
03/04/21	11.17		11.17
03/05/21	10.97		10.97
03/06/21	10.76		10.76
03/07/21	10.54		10.54
03/08/21	10.81		10.81
03/09/21	11.29		11.29
03/10/21	11.43		11.43
Average			11.00

Water Production at R. C. Willson & Pump Station Distribution

- Staff worked on facility maintenance and routine preventative maintenance

Water Production at Breichner / Edgemont Reservoir.

The Edgemont Reservoir pool elevation is currently at 3.00 feet. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, design criteria and project schedule. Emergency Action Plans have been completed.

Water Distribution

- Crews performed customer service work and new meter installations as needed.
- Crews continue to replace residential meters throughout the water service area.
- Crews repaired a main break on Hunters Green Parkway.
- Crews repaired a main break on Fountain Head Road.

Laboratory

- Process and regulatory testing were routine for the week.

Engineering

<u>Reviews:</u>	<u>City</u>	<u>County</u>
Site Plans	-	-
Preliminary Plats	-	-
Final Plats	-	-
Replat	-	-
Grading Plan	-	-
Development Plan	-	-
Building Permits	13	6

- Construction inspection and quality assurance testing of ongoing projects.
- Updating GIS mapping.
- Review of site plans, City permit drawings, and concept plans for future projects.



Respectfully submitted,

Scott A. Nicewarner
City Administrator