



City of Hagerstown, Maryland Status & Information Report No. 27 for 2012

July 13, 2012

To Mayor Bruchey and Members of the City Council:

UPCOMING MEETINGS

JULY 2012						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3 No M&C Meeting	4 HOLIDAY CITY OFFICES CLOSED 6 pm Fireworks at Fairgrounds Park	5	6 Bike Night	7 Antietam Velo Club Race
8	9	10 4 pm Work Session	11	12	13	14 7 pm Music By The Lake @ City Park Bandshell
15	16	17 4 pm Work Session	18	19	20	21 7 pm Music By The Lake @ City Park Bandshell
22	23	24 7 pm Regular Session	25	26	27	28 9 am -2 pm Faire Off The Square @ Elizabeth Hager Center 7 pm Music By The Lake @ City Park Bandshell
29	30	31				

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

BUSINESS & COMMUNITY RELATIONS DIVISION

1. **July 4th - Fireworks at Fairgrounds Park:** The City of Hagerstown held its annual fireworks at Fairgrounds Park. The event showcased entertainment by the Nowhere Men and the Teddy Boys and a large fireworks display including a set-piece which read Happy Birthday Hagerstown 250 years. It was a huge spectacular event.

2. **City Center Bike Night:** The City of Hagerstown worked with the Maryland Theatre on the Second Annual City Center Bike Night. It featured entertainment at Wind Down including Prophets of the Abstract Truth and Pete Lancaster and Stack O'Blues. Movies played at the Maryland Theatre including The Wild One and Easy Rider. Approximately 700 to 1,000 motorcyclists came to the event.
3. **2012 Hagerstown Challenge Criterium:** The Hagerstown Challenge Criterium was held in the North End on July 7. The Antietam Velo Club reported that they had 250 racers and approximately 200 spectators.
4. **Music By The Lake:** Four consecutive Saturday summer evenings of family, friends and free music will begin this Saturday July 14th with the *Music by the Lake* concert series. All of the *free* concerts will be held from 7-8:30 p.m. at the City Park Bandshell. This Saturday's concert will feature Stevens Family Bluegrass Band with awesome acoustic instrument skills and true harmony, which makes for an outstanding family bluegrass band. The event is sponsored by the City of Hagerstown, the Hagerstown Washington County Convention and Visitors Bureau and the Washington County Arts Council.
5. **Faire Off The Square/Market Faire:** The Market Faire is continuing every Thursday from 10 a.m. to 2 p.m. and Faire Off The Square continues on July 28, 2012 from 9 a.m. to 2 p.m. Faire Off The Square is a Downtown Alliance event. This month will benefit the United Way of Washington County.
6. **Donut Alley Rally:** Krump's Donuts is hosting The Donut Alley Rally on August 10, 2012 at 7:30 p.m. To date, runners from six states and Canada are registered.
7. **Arts and Entertainment District:** In July, the Management Board of the Arts and Entertainment District will meet to discuss strategies and review all redesignation materials.
8. **Volunteers:** Volunteers are signing up for Augustoberfest which will be held on August 25 and 26, 2012.
9. **City Market**
 - Lourdes (Lou) Gallardo brought her Queen B Cupcakes stand to City Farmers Market and she began on July 7, 2012.
 - Lou Scally Visit to Market - July 14th
 - Happy Birthday Market – August 18th
10. **Some of this Week's Headlines and Media Releases**
 - Enterprise Zone Expands With State-Approved Re-Designation
 - Second Female Officer in HPD History Earns Rank of Lieutenant
 - "Music by the Lake" Begins Saturday
 - Advisory: Market Faire Hours Shortened Due to Heat
 - Fire Marshals Encourage Citizens to Enjoy Fireworks Safely and Legally
11. **Hub City on 6**
 - Watch the Ripken Design presentation to Mayor and Council Mondays and Wednesdays at 7 p.m. and Saturdays at Noon.
 - Watch Citizens Comments about the multi-use center from the April 24th meeting on Sundays, Tuesdays and Thursdays at 6 PM
 - Watch the City Newsroom at the top of every hour. This week's news stories include:
 - PEP Program Success Stories
 - Profile of Neighborhood Investments Around the City
 - Tribute to Employees With Combined Century of Service

- Preview for National Night Out
- Tips From Patrol: Officer Alderton
- HFD Helping You Prevent Fires: Dan Wagaman
- Also airing at select times: Korean War Veterans Memorial Groundbreaking Ceremony
- In production: Public support video montages for Multi-Use Center project

12. **Websites**

- We have almost 1,000 fans on Facebook!
- The updated City website continues to receive positive feedback from both citizens and staff members. Check out all the changes at www.hagerstownmd.org.
- The results of Ripken Design's Financial Feasibility Study are available on the City website, including an executive summary and a full report as well as the PowerPoint presentation that was made at the Joint Session on April 17th. The same links can also be found on the Hagerstown Advance site and www.supportdowntownhagerstown.com.
- A community group has created a website to support downtown initiatives and a multi-use center. City staff will be contributing government information on related topics - www.supportdowntownhagerstown.com

PLANNING & CODE ADMINISTRATION DIVISION

1. **Zoning Certificates Issued For New Businesses:**

- 1481 Wesel Boulevard - El Ranchero – restaurant
- 15 West Franklin Street, #3 - Weeks Ultimate Mobile Detailing - office for a mobile detailing service
- 1102 Moller Avenue - J & B Rebar - home work station for a rebar construction company

2. **Planning Commission:** The July 11 Planning Commission meeting was canceled. The next meeting on the schedule is July 25th.

3. **PlanMaryland Seminar:** The National Center for Smart Growth held a PlanMaryland meeting on June 26th for Washington County on their STAR project. STAR stands for Sustainable Transformation of the Appalachian Region. Nine of us from Washington County attended with a small squad of State and NCSG folks from University of Maryland. Mostly they shared a lot of statistics with us, but then engaged us in discussion about the issues affecting us and how the statistics may or may not adequately represent what we are experiencing. They indicated that 96% of the growth in Western Maryland from 2000-2010 occurred in Washington County. Those commuting into Washington County for work (38,781) continued to be the highest number in 2010, compared to commuting out (34,196) and staying put (31,977). The statistics indicate that Washington County has an industry advantage over the region and the State in the employment sectors of Finance & Insurance, Healthcare and Social Assistance, and Government.

4. **New State Grant Program:** The Governor launched a new pilot program to aid redevelopment this year called the *Strategic Demolition and Smart Growth Impact Fund*. There is \$2.5 million in the fund. Grant awards are anticipated in the \$250,000-\$500,000 range. The fund is to assist local government to do "pre-development work" in anticipation of large redevelopment projects. Eligible activities include acquisition, demolition, and infrastructure improvements. Demolitions will have to be approved by the Maryland Historical Trust. The application deadline is anticipated to be mid to late August. Projects will need to proceed very quickly to spend down the funds.

5. **Public Meeting on Redevelopment of the Old Hospital Lands:** Meritus and their consultants will be hosting a public meeting on July 19th at 6:00 PM at the Church of the Brethren on East Washington Street. The purpose of the meeting is for the consultants to share what they've learned about the area and to learn from the community how they think the properties should redevelop. A follow-up meeting will occur at some point to present redevelopment scenarios for public comment. Planning staff are following this project and cooperating when requested. Staff plans to share the consultant's findings with the Planning Commission.

6. **Septic Bill and PlanMaryland:** Planning staff are analyzing the City and the Medium Range Growth Area for appropriate tier designations for the Septic Bill and place designations for PlanMaryland. We've been meeting with County planners and our Utilities folks as we work on this project. Once we have a recommendation formulated, we will bring both issues before the Planning Commission and the Mayor and City Council later this summer.

7. **Code Administration Weekly Activity Report:** June 25 – July 6, 2012

PERMITS								
<u>TYPE</u>	<u>NUMBER OF NEW APPLICATIONS</u>							<u>NUMBER ISSUED</u>
Building	17	Residential -	12	Commercial -	1	Other -	4	13
Electrical	24	Residential -	7	Commercial -	16	Other -	1	24
Plumbing	16	Residential -	10	Commercial -	6	Other -	0	16
Mechanical	11	Residential -	5	Commercial -	6	Other -	0	11
Engineering Dept.	12							15
TOTAL	80		34		29		5	79
Est. Value of Issued Building Permit Projects (both weeks):					Fiscal Year 2012 Final Totals:			
Residential	\$ 18,110.00				\$ 6,027,407.00			
Commercial	\$ 817,250.00				\$ 21,840,488.00			
Apartment	\$ 2,424.00				\$ 444,945.00			
Sign	\$ 2,992.00				\$ 406,776.00			
TOTAL	\$ 840,776.00				\$ 28,719,616.00			
<ul style="list-style-type: none"> • Renovations to existing restaurant for El Ranchero at 1481 Wesel Boulevard - \$60,000 (issued FY12) • Tenant Fit-out on the 2nd floor of the Trilogy Building at 1165 Imperial Drive - \$270,000 (issued FY12) • Tenant Fit-out for Dr. Koduah Medicine at 246 Eastern Boulevard - \$150,000 (issued FY12) • Expand existing doctor's office for exam rooms and office at 1800 Dual Highway - \$43,750 (issued FY13) • Renovations to entire third floor for RBC Wealth Management at 40 South Potomac Street - \$270,000 (issued FY13) 								
RENTAL LICENSES								
<u>NUMBER</u>	<u>FACILITIES</u>			<u>UNITS</u>				
Registrations Received	737			1919				
New Applications Issued	9			15				
Total Registered Since 6/1/12	1907			5444				
% of Those Invoiced	61.3			63.6				
Notes: The 2012-2013 rental license renewals for 8561 units in 3112 facilities were mailed on June 1, 2012. This represents the percentage of those applications returned as of 7/6/12.								

PAYMENT	
Total Payments Received	\$ 95,950
Adjustments	\$ 2,650
INSPECTIONS	
TYPE	NUMBER CONDUCTED
Building	65
Electrical	66
Plumbing	25
Mechanical	13
Safety	150
Neighborhood Vitality	227
Quality of Life	21
Preventive Maintenance	7
Notes: Please note that exterior inspections of properties registered in the rental licensing program are NOT included in this total.	
INSPECTIONS KEY:	
Categories of Conditions	
Safety	Conditions which are or reasonably present a hazard to occupant or public. Example: No smoke alarms, improper wiring, handrails
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property Example: Weeds, trash, debris, junk vehicles, deterioration of a structure.
Quality of Life	Conditions which negatively impact occupants. Example: Damaged surfaces, damages elements, missing screens
Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration. Example: Mortar deterioration, clogged gutters, minor rotting wood

PARKS & ENGINEERING

1. **Attendance Statistics**

RECREATION DIVISION JUNE ATTENDANCE STATISTICS			
Recreational Venue	June 2012	June 2011	June 2010
Potterfield Pool	8409	8006	7636
Greens @ Hamilton Run	2033	1896	1649
Hager House	378	322	251
202 Railroad Museum	84*	584	939

* Decrease due to decreased hours of operation and events.

2. **Ice Rink** The original construction debt on the rink is now paid off. Only a loan payment is outstanding and it will be paid off next year.

3. **Greenawalt Park** Located at the intersection of East Avenue and Locust Street, we removed the existing block wall, dug and poured concrete footings and have begun laying block for a privacy wall between this new park and two adjoining neighbors. A 3-foot diameter by 30-foot deep hand dug well was encountered during excavation.
4. **Memorial Park** We were informed that HUD requires an additional Part 2 Environmental Assessment for this project before approving funding. We completed the necessary paperwork and submitted it to Jonathan Kerns who has advertised this for public comments. It looks like we may be able to start actual construction around mid-August. We started to remove the concrete deck over Marsh Run and this appears to be a very challenging project. We are brainstorming methods to remove the slab.
5. **Bike Path Grant** We made revisions to the Bike Grant concept drawings and resubmitted them to the State for final approval before we prepare a contract for advertisement. This grant will allow us to construct a bike path around the north side of Park Circle to connect the Prospect Street bike lane to Summit Avenue and then add a painted bike path on Summit Avenue from Memorial Boulevard to Jonathan Street.
6. **Edgewood Drive at Howell Road** The opening in the median is now complete, and we have asked HPD to monitor this and send any suggestions for sign improvements.
7. **Upcoming Events in City Parks**
 - July 14th – City Park Band Shell – Music by the Lake, 7–8:30 p.m.
 - July 15th – City Park Band Shell – Hagerstown Municipal Band, 7:30-8:30 p.m.
 - July 18th – City Park Band Shell – Gospel Concert, 7-9 p.m.
 - July 21st – City Park Band Shell – Music by the Lake, 7–8:30 p.m.
 - July 22nd – City Park Band Shell – Hagerstown Municipal Band, 7:30–8:30 p.m.
 - July 25th – City Park Band Shell – Gospel Concert, 7–9 p.m.
 - July 28th – City Park Band Shell – Music by the Lake, 7–8:30 p.m.
 - July 29th – City Park Band Shell – Hagerstown Municipal Band, 7–8:30 p.m.

POLICE DEPARTMENT

1. **STATS**

Calls for Service:	1,805	CDS Arrest:	3
Criminal Arrest/Warrants:	19	DUI Arrests:	3
Moving Violations:	24	Search Warrants Executed:	0
Safety Repair Orders:	2	Field Interviews:	41
Warnings:	47	Parking Tickets:	18

2. **REPORTS**

- **07/07/12:** Officers reported to Cancun Cantina, 901 Dual Highway, in reference to a disturbance. Upon arrival, officers found two males shouting profanities and causing a disturbance. Cancun staff requested they be removed from the premises. Approximately 50 patrons were standing within several feet of the disturbance. The males were asked to leave the establishment and they refused. The males were again asked to leave or be arrested. The disturbance continued and both males were arrested with some resistance.
- **07/09/12:** Officer Molineaux was dispatched to McDonalds on Cleveland Avenue for a report of a theft. The victim stated he was at the counter with a \$20 dollar bill in his hand when a white male behind him grabbed the bill and fled the store heading northbound. The officer was able to view McDonald's video footage which matched the victim's statement. No further information is available at this time.

3. **OTHER NEWS/INFORMATION**

- The Hagerstown Police Department was recently notified that it has been awarded the Justice Department Hiring Grant. HPD applied for this grant which provides for the hiring of five police officers and pays the majority of their salary and benefits for three years. The grant is for \$625,000. The City would be responsible for the remainder of the officers cost for three years and for salary and benefits for the 12 month retention period which follows the 3 year grant cycle. It is estimated that the City costs could amount to \$370,000, which would mostly be incurred in the fourth year of the grant.

This grant cannot be used to pay for police officers positions which are currently funded in this budget cycle but will enable HPD to restore funding for five of our seven unfunded sworn positions. It should be noted that hiring will be limited to post 9-11 veterans. Timing will depend on our location of an entrance-level academy for these recruits.

This was a competitive grant and Hagerstown was the only city in Maryland to receive an award this year.

PUBLIC WORKS

1. **Bikes, bikes, bikes:** Staff assisted with Bike Night on Friday, July 6th by posting streets and traffic control. Additional traffic control devices were set for an event at Always Ron's when a portion of Burhans. Blvd. was closed for motorcycle parking. A different type of bike was used in the annual VELO race held on Saturday, July 7th. Again, traffic control devices were provided for this event as well as a small stage and trash receptacles.
2. **Memorial Boulevard Update:** The Wastewater Division was able to clear 700 feet of the underdrain from railroad underpass heading east towards Frederick Street. Unfortunately, this did not clear the drainage issue. C. W. Hetzer, a local contractor, was asked to assist with the excavation of another pit further east on the line due to the depth of the underdrain (20 feet deep). Hetzer is also setting trench boxes as required for workers safety. The work is long and complicated due to the original design of the underdrain. Once the underdrain is unearthed, city staff will access the pipe and the Wastewater Division will again attempt to clear the underdrain. The underdrain will be videoed to check for any damage once the water can flow freely through the pipe. The hope is still that the line did not collapse but is just clogged with sediment.
3. **January thru June 2012 Call-outs:** Public Works staff reported to 31 separate, after-hour callouts. The breakdown of issues is as follows:

AFTER HOUR CALL-OUTS		
TYPE OF CALL	# OF INCIDENTS	ADDITIONAL INFORMATION
Snow	2	Snow in January
Street	3	Manhole covers missing/stolen
Parking Deck	5	A&E parking deck issues
Signs	1	Sign knocked down
Signals	9	Signals on flash due to storms or other issues
Trees	4	Limbs or trees fallen into the street
Wildlife	1	Ducks suck in storm drain
Equipment Failure	1	Fuel island failed to dispense
House Fire	1	Clean-up and traffic control on Cannon Avenue
Property Management	1	EHC security issue
Events	1	Clean-up issue downtown after Blues Fest
Safety	1	Report of multiple hypodermic needles in street
Traffic Control	1	Traffic barrels scattered in street
TOTAL # OF CALLS	31	

UTILITIES DEPARTMENT

ELECTRIC DIVISION

1. **Problem Areas.** Recent call-outs included:
- Tues 7/3 - 726 Virginia Avenue- tree on line; large tree branch tore service wire loose from house, line reattached to correct problem. Time Out: 18.8-19.7
 - Wed. 7/4 - 733 Chestnut Street- lines arcing; neutral wire was found to have burnt in half, wire replaced and problem corrected. Time Out: 13.0-14.1
 - 820 Maryland Avenue- lines arcing; mid span of wire found to be burnt, connectors and wire replaced to restore power. Time Out: 18.3-19.7
 - Thur. 7/5 - 134 High Street- total outage; bird caused (1) line and (1) transformer fuse to operate, both fuses were replaced to correct problem and restore power. Time Out: 15.9-16.6
 - 25 South Locust Street- total outage; (1) 10T fuse was replaced to restore power. Time Out: 21.0-22.0
 - Sat. 7/7 - 1020 Bramly Drive- service disconnected and meter removed due to house fire. Time Out: 16.2-17.3
 - Sun. 7/8 - North Mulberry Street & East Washington Street- pole damaged; vehicle struck a street light pole in accident, pole removed from scene until follow up repairs to replace pole were completed the next business day. Time Out: 14.9-16.0
 - Prospect Avenue and Forrest Drive- lines arcing; large tree branch removed from primaries to correct problem. Time Out: 19.0-20.0
 - Mon. 7/9 - 262 Hager Street- lines down; tree branch tore service loose from house. Service reattached to correct problem and restore power. Time Out: 20.6-22.1
 - Tues. 7/10 - 895 Dewey Avenue- lines arcing; tree limbs were trimmed away and removed from service wires to correct problem. Time Out: 15.0-16.0
 - Wed. 7/11 - 443 West Antietam Street- tree on line; broken tree limb removed from service wires to restore power. Time Out: 15.5-16.1

2. **Distribution** Recent activity included:
- Metering Department received no high bill complaints this week.
 - Line crews continue annual feeder inspections for Wesel Substation.
 - Line crews continue trimming trees in various residential locations.
 - Line crews performed various service upgrades and meter installations.
 - Continued with pole inspections and re-tagging throughout the City.

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
13	0	2	0

3. **Engineering** Staff worked on the following projects:
- The Staff Engineer prepared a plan to rebuild a section of HLD subtransmission and distribution facilities at the intersection of Wilson Blvd and Frederick St. to prevent damage from oversized vehicles and the related outages caused by these accidents.

- The Engineering staff researched personal voltage detectors for use when patrolling downed power lines on foot. These will assist in the protection of employees from the hidden dangers of downed energized lines.
- Engineering staff located underground lighting installations to place in the electric GIS model. This will assist HLD with troubleshooting of these circuits should they ever fail.
- Engineering Staff reviewed multiple plans, permits, upgrades and other electrical work being done within HLD's territory.

4. **Administration:**

- Staff was contacted on Monday, July 2nd, by Potomac Edison to assist in power restoration efforts from the storm that went through the area on Friday, June 29th. The HLD crew reported to Martinsburg, WV, through Friday, July 6th as PE's outage count was reduced.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, July 04, 2012	6.16	0.13
Thursday, July 05, 2012	6.28	0.00
Friday, July 06, 2012	6.36	0.00
Saturday, July 07, 2012	6.14	0.00
Sunday, July 08, 2012	6.16	0.03
Monday, July 09, 2012	6.32	0.06
Tuesday, July 10, 2012	6.13	0.00
Weekly Average/Total	6.22	0.22
Monthly Average/Total	6.30	0.64

Wastewater Treatment Plant

Projects:

- Waiting on the re-manufactured fiberglass covers from NEFCO for the weir troughs in the final clarifier.

Miscellaneous:

- The WWTP continues to operate within its permitted parameters.
- Influent bar screen number 2 is down awaiting parts for a wash water solenoid valve. The number 1 bar screen has also had a failure on the same type solenoid valve; temporary repairs were made until replacement parts arrive.

Wastewater Collection System

Activity	Districts	L. F. main	Feet of lateral	# Inspected
CCTV Inspections	14, 17	250	0	0
Flushing	2,9,17	7,120		
Point Repairs		# of Repairs	Reason	L.F. of Repairs
Lateral Only	4	1	Roots	7,120
Manholes	14,17	2	Broken Frame	

Collection System Maintenance Task

Lateral:

- Crew replaced the service connection and 8" wye at 228 East Irvin Avenue.

Pump Stations:

- Weed whipped and/or sprayed at stations 2, 3, 4, 5, 11, 18 and 19.
- Muffin monster placed back in service at station 8.
- Crews chlorinated stations 2, 8, 15, 18, 23 and 26 to reduce odor.
- Replaced all floats, cables, sealed pipe and put out rat bait at station 11.

Manhole:

- Cleaned and opened manholes in district 14, 17, and 2 for third shift CCTV crew.
- Crews replaced MH 14001 with a no-rise conversion and placed new lids on MH 17141, MH 17146 and MH 14001.

Miscellaneous:

- Pulled vacuum pump from 519 that needs replacing.
- Crew completed culvert work along road to spoil site.
- Our crew is inspecting the 20 inch main in district 17.
- Crew checked all ditches that do not have a permanent patch.
- Seeded and placed straw at 228 East Irvin Avenue.
- Down loaded flow data from the Newgate meter.
- The crew exercised the emergency generators.
- Crew dropped Bio-Bags throughout infrastructure to control FOG (Fats, Oil & Grease).
- Set up ground water pumping operations at the second access pit for the under drain along Memorial Boulevard located at Bester Elementary. Cleaned approx 650 ft. upstream and downstream then engineered and ordered a permanent concrete structure to facilitate access to the under drain in the future.

Administration

Wastewater Division – Customer Call Log Summary 2012							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	1	0	0	0	2	1	4
YTD	33	36	11	6	6	36	128

* Other - consist of calls that maybe directed to other City Departments or the County Department of Water Quality

Engineering:

- Staff attended a development review meeting at the County Planning Office.
- Staff met with a commercial developer regarding active projects.
- Staff attended a Plan Review Committee meeting at City Planning.
- Staff met with the Collections Superintendent on the proposed Frederick Street culvert extension project.

Wastewater Laboratory:

- The failure of our Lachat instrument computer and installation of a replacement computer caused an additional problem with software. Due to not being able to connect a printer with the new computer a new operating system had to be installed and the proprietary Lachat software reinstalled again. We now have a completed working system again.
- The readings from the ChemScan continuous monitoring process equipment started diverging from actual quality control lab results. The sampling cell in the unit was disassembled, cleaned, inspected, and replaced. The results from additional quality control tests were comparable again.
- The lab collected, tested, and processed over 2,000 regulatory and process analyses from the treatment stream for the month of June.
- Process and regulatory testing was routine for the week.

WATER DIVISION

Plant Flows - System Demand (MGD)

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
6/28/12	13.59		13.59
6/29/12	13.31		13.31
6/30/12	12.51		12.51
7/01/12	13.10		13.10
7/02/12	13.36		13.36
7/03/12	13.29		13.29
7/04/12	13.11		13.11
7/05/12	13.47		13.47
7/06/12	13.07		13.07
7/07/12	13.33		13.33
7/08/12	13.44		13.44
7/09/12	13.11		13.11
7/10/12	13.03		13.03
Average			13.21

Water Production at RC Willson

- *Operations*
 - Completing routine PMs
 - Performing tests at the stations
 - Lawn care
- *Maintenance*
 - R C Willson – Completing routine work orders
- *Instrumentation*
 - Tanks – Working on electrical and signal upgrades
 - Breichner – Working on the SCADA upgrade

Water Production at Breichner

- The Edgemont Reservoir is currently at -3.2'; the bypass is open and the hydrant is open.

Water Distribution

- Distribution crews are working throughout the system performing customer service as needed and are working on the testing and repair of large meters. We are also working on Preston Road installing a new hydrant and Hamilton Boulevard upgrading services. We have abandoned an old 2" line on Preston Road and installed one of two new fire hydrants.

Laboratory

- USEPA required monitoring results for SOCs, VOCs, THMs, HAAs, and radionuclides for City water were sent to the Maryland Department of the Environment.

- During the month of June, 93 samples were collected throughout the distribution system and analyzed for microbiological contaminants and other related parameters.
- Monthly THMs were collected this week.
- Manganese tests on the Edgemont supply showed a level of 0.22mg/l on Monday and after flushing for 24 hours dropped to 0.05mg/l.
- Process and regulatory testing was routine for the week.

Engineering

<u>Reviews:</u>	<u>City</u>	<u>County</u>
Site Plan	3	4
Simplified Plat	1	1
Grading Plan		1
Preliminary Plat		1
Final Plat		1
Building Permit	16	3

- Staff attended a development review meeting at the County Planning Office.
- Staff met with a commercial developer regarding a water service issue.
- Staff attended a Plan Review Committee meeting at City Planning.

Respectfully submitted,

Bruce Zimmerman
City Administrator