

CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT NO. 47 FOR 2020



December 4, 2020

To Mayor Keller and Members of the City Council:

UPCOMING MEETINGS

To obtain City Department or City Boards and Commissions meeting information, please visit <https://www.hagerstownmd.org/27/Government>. We encourage you visit our website at <https://www.hagerstownmd.org> for all City-related updates. Other inquiries may be made by visiting the City Resident 311 page at <https://www.hagerstownmd.org/841/Services>.

DECEMBER 2020						
For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at http://www.hagerstownmd.org/calendar.aspx						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 4pm Work Session	2	3	4	5
6	7	8 4pm Work Session	9 7pm Hagerstown Planning Commission Meeting (Virtual)	10 4pm Board of Traffic & Parking Meeting 4:30pm Hagerstown Historic District Commission Meeting (Virtual)	11	12
13	14	15 7pm Regular Session	16	17	18	19
20	21	22	23	24 HOLIDAY CITY OFFICES CLOSED	25 HOLIDAY CITY OFFICES CLOSED	26
27	28	29	30	31		

COMMUNICATIONS

This Week's Headlines & Media Releases:

- Hagerstown to Send Out Community Survey
- New Hagerstown Administration Sets 2021 Schedule
- With Early Sales and Capacity Limits, Businesses Plan for Unique Black Friday
- Arrest Made After Woman Tells Police a Man Climbed Onto Her Balcony and Into Her Apartment
- Hagerstown City Park Lighting Going Virtual
- Hager House Museum Offering In-Person Tours
- Hagerstown Still Facing \$1.6M Budget Deficit
- Symphony to Go Virtual for Holiday Concert
- Additional Movement Detected After Initial Collapse at Former Hamilton Hotel
- City Hall Lobby and Customer Service Area Closed Through December
- Hagerstown to Continue Stadium Talks Despite Loss of Suns-Nationals Affiliation

- Maryland Governor Says Federal Stimulus Money ‘Urgently Needed’
- Press Release: Lobby Closed Through December
- Traffic Advisory: Jonathan Street

This Week’s Video Projects

- Mayor & City Council Work Session
- “Council WRap” Segment
- “Council WRap” Promo Shoot

Channel 25 Hub City Now Programming:

- Mayor & City Council Meeting
- “Council WRap”
- PayByPhone YouTube Video
- “PayByPhone” Introduction Video
- “Washington County Heroes” Face Covering Campaign Videos
- “Hub Bub” Video Podcast
- Symptoms of COVID-19 Informational Video
- Stormwater Program Informational Video
- MTA Commuter Connection

City Website:

- www.hagerstownmd.org attracted 8,969 user visits for the week of November 23-29, 2020.
- The most popular top entrances (the first page users accessed on the website):
 - Home Page 1,979
 - Utility Billing Page 991
 - Civic Alerts Page 482
 - Collection-Schedules-Zones Page 231
 - City Park Lighting Page 221
 - Police Page 218
 - Firefighters Page 122
 - Hager House Page 115
 - Bids Page 94
 - CPL Page 81
- Top Searches:
 - “When should I set out trash/recycling/yard waste for collection?”
 - “True”
 - “Pay my bill”
 - “Pay water bill”
 - “2020 holiday pickup schedule”

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

Business Development Update:

- DCED and cross-department staff are working with The Yarn Shop to relocate their business temporarily. The Yarn Shop was previously operating in the Aria at the Hamilton Plaza known formerly as the Hamilton Hotel. Currently, the business is unable to operate due to a partial collapse of the building.
- The Economic Development team has participated in the following this week:
 - Congressman Trone Monthly Business Community meeting
 - Business Recovery Partners Team

Events: The DCED Facebook page is hosting the 12 Days of Holidays Contest. Check the page each of the 12 days for a new holiday trivia question and submit an answer for a chance to win a gift card to one of the fabulous downtown restaurants. The contest continues on December 4, 7,8,9,10 and 11. Visit [@HagerstownDCED](https://www.facebook.com/HagerstownDCED) for more information.

Farmers Market: Staff has planned four Saturdays of Christmas at the Market. As always, the Market is open every Saturday from 6 a.m. - 12 p.m. The Market is a Toys for Tots donation site this year through December 5.

- December 5 | Senior Day (65+) – 8 a.m.- 12 p.m. - Free coffee & vendor specials
- December 12 | SANTA – 10 a.m. -12 p.m. - Children ages 12 & under receive goody bags (while they last)
- December 19 | Last Chance Saturday – 8 a.m. – 12 p.m. - Enter the door prize drawing (drawings will be held at 9 a.m., 10 a.m., and 11 a.m. Must be present to win.)

PARKS & ENGINEERING

ENGINEERING DIVISION

1. **Tree Program.** We assisted ACWA with planting 66 trees at Kiwanis Park and 31 street trees on Westside Avenue and Bryan Place. Our contractor is planting 36 trees this week in Pangborn Park and 48 trees will be planted in Hager Park next week.
2. **Mitchell Avenue Signal at Railroad Overpass.** A pre-construction meeting was held to review the schedule and construction issues. Construction is expected to begin in late December and the project should be completed by around March/April 2021 depending on the delivery of signal equipment.
3. **Jamison Wall.** The main concrete wall is substantially complete and pouring the “in-fill” wall. Alley mat is expected to be complete next week and then the fence. All work will be complete in the Spring.
4. **Potomac at Howard Signal Upgrade.** Staff received the approval from State Highway to issue the Notice of Award, which we sent to Concrete Central. We will schedule a pre-construction meeting in approximately three weeks.
5. **Engineering Statistics**

Description	Week of 11/29/20	Calendar Year 2020 TOTALS
Traffic complaints received	1	113
Work Orders completed	3	70
Traffic counts completed	2	30
Construction Projects		
Description	Week of 11/29/20	Calendar Year 2020 TOTALS
Projects advertised for bids	0	13
RFP's Advertised	1	7
Projects under construction	9	10
Projects completed	2	4

PARKS DIVISION

1. **City Park Holiday Lighting.** Staff completed the installation of five light lake trees that are choreographed to music. The live tree was also placed on the lake. The park lighting event will be held virtual this year and it will be live streamed this Friday, December 4th at 6:30 p.m. The event features local and regional entertainers and community partners. Mayor Emily Keller will turn on the lights and music show around the lake at 7 p.m. We will continue to work on the future “drive thru” infrastructure (for the silhouettes along the roads in the park), and uplights over the coming weeks.

2. **Golf Course.**
- New hours for the course are 9 a.m. – 5 p.m. effective December 1st.
 - Play 9 in December and be entered to win a free turkey.
 - The Golf Course Pro Shop was burglarized on Tuesday night and the police are investigating.

Golf Course	11/5/19–12/2/19	11/5/20 -12/2/20
# of Golfers	387	981
Total Revenue (golf, merch, concessions, rentals)	\$5,378	\$18,016

3. **German Christmas Tours.** The Jonathan Hager House Museum comes to life for indoor German Christmas Tours starting this weekend. Pre-registration, minimized tour sizes, social distancing, and masks are required. Tours will be held on the hour on December 4, 5, 6, 11, 12 & 13.

4. **Virtual Programs**

- Virtual Belly Dance Technique and Choreography, Mondays 7-8 p.m.
- Virtual Belly Dance Cardio Workout, Tuesdays 7-8 p.m.
- Virtual Gymnastics for Kids, Saturdays 7-7:30 p.m. & Sunday at 10:45-11:15 a.m.
- Virtual Holiday Dance Fitness Party, Mondays 6-7 p.m.
- Virtual Strength Training, Thursdays 6-7 p.m.
- Virtual Yoga to Relax and Renew, Tuesdays 6:30-7:30 p.m.

For more information, please visit <https://www.hagerstownmd.org/1486/Virtual-Classes>

5. **Holiday Ham Drive.** Ham donations are being collected to support the Wheaton Park/Jonathan Street community through December 11th. Please see attached flyer for more info.
6. **End of Park Season.** Since the parks are now “officially” closed, staff continues to winterize our facilities. There are no park attendants and restrooms are closed.

PLANNING & CODE ADMINISTRATION

Zoning Certificates Issued

- 217 East Antietam Street – BHG Maryland Treatment Center – behavioral health/substance abuse treatment facility (change in ownership only—use remains the same).

New Development Cases

- 1107 Maryland Avenue – Fulton Bank – site plan for new bank on a pad site in the South End Shopping Center.
- 1413 Pennsylvania Avenue – Comprehensive Financial Planning Group – minor site plan for an office addition.

Planning Commission: The Planning Commission will be considering these matters on December 9:

- Public Review Meeting for the 2020 Land Management Code Package of Amendments.
- Linwood Hollow Resubdivision – final plat.
- 1201 Maryland Avenue – Great Southern Wood – site plan waivers.
- Planning Commission’s 2021 Meeting Schedule

Historic District Commission: The HDC received these cases for review at their December 10 meeting:

- 7 East Washington Street – AT&T Mobility – cell tower upgrades.
- 14-16 East Antietam Street – Bowman Development, LLC/Daniel Hockman – demolition.
- 153 South Potomac Street – Ken Berry – rooftop deck.
- Historic District Commission’s 2021 Meeting Schedule.

Board of Zoning Appeals: No cases were filed for the December 16 hearing.

Weekly Activity Report: November 16–25, 2020

PERMITS								
<u>TYPE</u>	<u>NUMBER OF NEW APPLICATIONS</u>							<u>NUMBER ISSUED</u>
Building	16	Residential -	7	Commercial -	6	Other -	3	8
Electric	20	Residential -	10	Commercial -	10	Other -	0	18
Plumbing	16	Residential -	10	Commercial -	5	Other -	1	14
Mechanical	21	Residential -	16	Commercial -	5	Other -	0	19
Engineering Dept.	6							6
TOTAL	79		43		26		4	65
Est. Value of Issued Building Permit Projects:					FY21 Fiscal Year Totals:			
Residential	\$ 232,885.00				\$ 7,124,970.00			
Commercial	\$ 1,105,860.00				\$ 55,656,971.00			
Apartment	\$ 0.00				\$ 431,750.00			
Sign	\$ 450.00				\$ 58,301.00			
TOTAL	\$ 1,339,195.00				\$ 63,271,992.00			
Projects of Interest								
- Tenant fit-out for business use at 1185 Imperial Drive - \$900,000								
- Convert existing salon/barber shop into a convenience store - \$195,860								
- Construct two single-family homes in Hager's Crossing - \$210,000								
RENTAL LICENSING PROGRAM YEAR: JULY 1, 2020 – JUNE 30, 2021								
					PROPERTIES			UNITS
Registrations received week of Nov 16 – Nov 25					8			47
New applications issued week of Nov 16 – Nov 25					2			3
Total 2020-2021 registered (includes additions and subtractions since 6/8/20)					3,718			9,392
Percentage of rental license renewals that have registered for the 2020-2021 license year					95.9%			96.5%
Notes: The 2020-2021 rental license renewals for 9,722 units in 3,872 properties were mailed on June 9, 2020.								
PAYMENT								
Weekly payment received	\$ 3,550							
Weekly adjustment/credits	\$ 525							
INSPECTIONS								
TYPE	NUMBER CONDUCTED							
Building	108							
Electrical	79							
Plumbing	69							
Mechanical	26							
Safety	41							
Neighborhood Vitality	48							
Quality of Life	1							
Preventive Maintenance	3							
Planning & Zoning	4							
INSPECTIONS KEY:								
Categories of Conditions								
Safety	Conditions which are or reasonably present a hazard to occupant or public. <u>Example:</u> No smoke alarms, improper wiring, handrails							
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property <u>Example:</u> Weeds, trash, debris, junk vehicles, deterioration of a structure.							

Quality of Life	Conditions which negatively impact occupants.
	<u>Example:</u> Damaged surfaces, damages elements, missing screens
Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration.
	<u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood
Planning & Zoning	Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance.
	<u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.

POLICE DEPARTMENT

STATS

Calls for Service:	1,241	Field Interviews:	6
Arrests/Warrants Served:	12	Moving Violations:	20
Domestic Violence Calls:	20	Safety Repair Orders:	0
DUI Arrests:	0	Warnings:	29
Reports Filed:	107		

REPORTS

11/26/20: Officer Wertz responded to the Greens at Hamilton Run located at 2 South Cleveland Avenue for a report of a burglary. It should be noted that this property is a golf course and owned by the City of Hagerstown. An employee at the golf course stated that when he arrived at the golf course he noticed one of the doors leading into the pro shop was forced open. The employee then checked the safe and discovered the safe had been opened and the US currency, all bills, had been taken. The employee was certain he armed the alarm system before leaving work the day prior to the discovery of the theft. The total amount of the theft is \$500. There were no viable fingerprints to lift from the safe. No suspect at this time.

11/27/20: Officer Molineaux was dispatched to Clarendon Avenue for a report of a fight between two female neighbors. The one female who called the police did not wish to speak about the incident anymore. Therefore, the police gave attention to the other female involved in the incident. In an effort to gather information about the incident Officer Romero began speaking with by-standers. This angered the female in question and she began yelling and cursing at the officers. She was warned to stop yelling since this was causing a disturbance in the neighborhood. She did not heed the warning and she was arrested for Disorderly Conduct and Fail to Obey Lawful Order. Case closed by arrest.

11/28/20: Officer Nichols responded to Charles Street for a report of personal injury. The caller advised her brother had just been assaulted by the means of a vehicle driven by his girlfriend. The girlfriend had already fled the area when the police arrived. The injured male stated that he and his girlfriend of six years had been arguing over the number of miles she has been putting on the vehicle. When the girlfriend returned home the male decided to disconnect the battery to avoid further mileage. The girlfriend got into the vehicle and pulled away while the male was still under the hood. This action caused the male to fall to the ground and used his forearms to brace his impact which caused abrasions to both forearms. The male believes his girlfriend may have fled to West Virginia where she has family. The male refused medical attention. Officer Nichols will be filing charges against the girlfriend for Assault 2nd Degree and Reckless Endangerment.

11/30/20: Officer Fuqua was dispatched to North Locust Street for a report of a vehicle parked in a reserved parking spot. Dispatched advised this 2015 Chevrolet Impala has an Insurance Compliance Division Pick Up Tags Order that was issued on July 4, 2020. The owner arrived on scene and was informed her vehicle was being towed and why. Both tags were removed and returned to the MVA. The owner was informed what to do to reclaim her vehicle. No further details are available.

PRESS RELEASES

11/26/20. At approximately 5:16 p.m., officers responded to Berkson Avenue for a reported stabbing. Upon arrival, officers located an adult male with a large laceration to his face. The victim was transported to Meritus Medical Center for treatment. Officers were able to obtain a suspect description from the victim and began checking the area. Shortly after 6 p.m., officers located the suspect on Antietam Street near Summit Avenue. Officers arrested the suspect, Mykle Brooks Poole, after a brief struggle. Poole is a 43-year old male who resides at 71 West Side Avenue in Hagerstown. He was taken to Central Booking and charged with the following: 1st degree assault, 2nd degree assault, reckless endangerment, resisting arrest, obstructing & hindering and malicious destruction of property.

Reward Being Offered for Information on Murder Suspects. The Hagerstown Police Department is offering a reward for information that leads to the arrests of Raymond Garfield Campbell the 3rd (aka "Uno") and William Eugene Shumaker Jr (aka "Will Will") are wanted on outstanding warrants for the murder of Daynard Johnson which occurred 10/14/20. They have known ties to Hagerstown, Winchester and Chambersburg areas. Either of these subjects may be armed. If seen, please use caution and call 911. Anyone with information on their whereabouts are asked to contact Det. Weaver at sweaver@hagerstownpd.org or 301-790-3700, Ext 237.

Raymond Campbell (11/12/87) and William Shumaker (7/24/92) are both wanted on the following charges: 1st Degree Murder, 2nd Degree Murder, Conspiracy to Commit Murder, 1st Degree Assault, 2nd Degree Assault, Reckless Endangerment, Conspiracy for 1st,2nd Assault & reckless Endangerment and Firearm charges related to Murder.

OTHER NEWS/INFORMATION

Congratulations to the HPD Detectives & Officers. On November 23, 2020, officers arrested Corey Latrell Sanders (age 21 of Pikesville, MD) on a warrant for attempted 1st degree murder that occurred on November 18th near Cannon Avenue and Matthew’s Alley. The female shooting victim underwent surgery and is expected to make a full recovery. **Outstanding work by HPD detectives that followed up on the case and patrol officers that both responded to the initial scene and located the suspect.** Sanders is currently being held at the Washington County Detention Center. He is also charged with assault, reckless endangerment, and handgun violations.

PUBLIC WORKS

CHART NO. 1 – GENERAL PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	103	103
	University District Deck	198	198
Number of Student Permits	Central, Market, Rochester Lots	27	27
Number of Patrons Using Decks	A & E Deck	338	816
	University District Deck	699	846
Number of Citations Issued	(Includes Warnings)	138	238
Late Payment Notifications		NA	22
Peak Occupancy (%)	A & E Deck	32% Tue @ Noon	38% Thur @ Noon
	University District Deck	25% Tue @ 10 AM	32% Mon @ Noon

CHART NO. 2 – A&E PARKING DECK WEEKLY OCCUPANCY

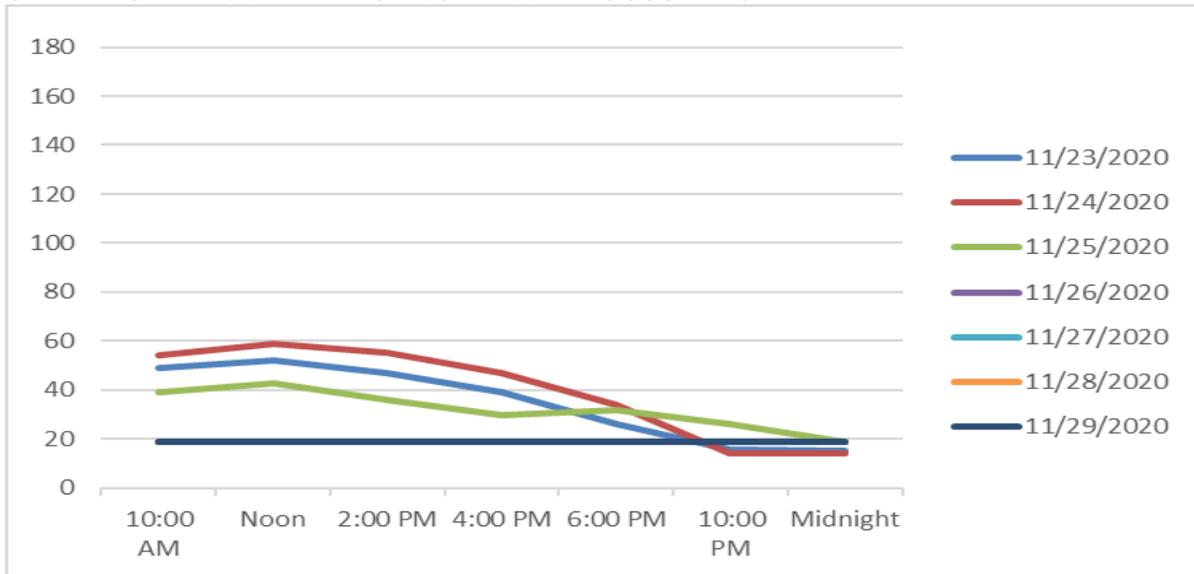
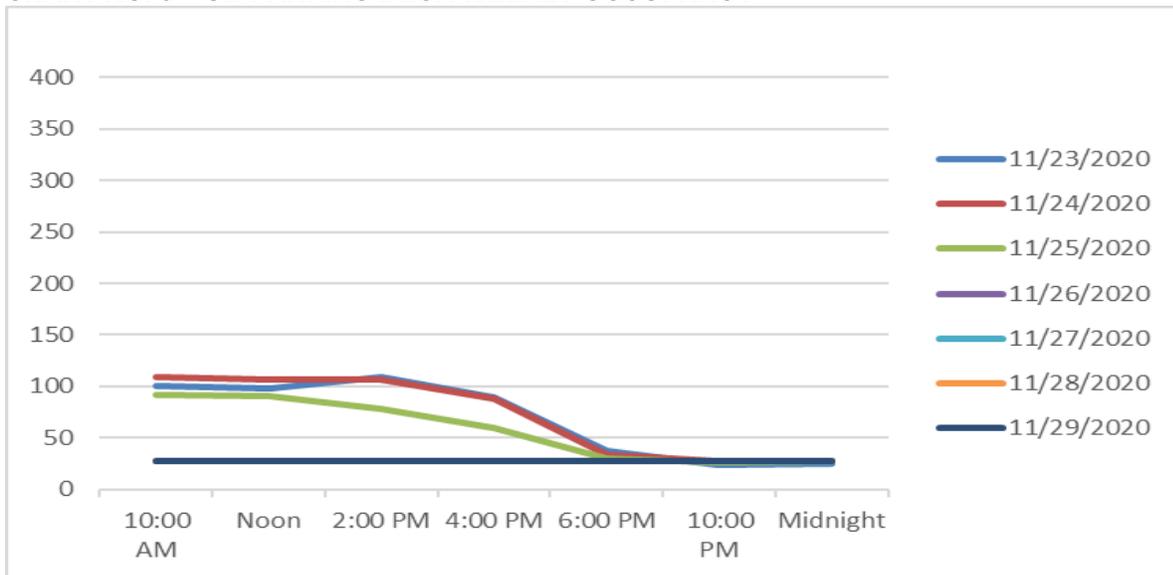


CHART NO. 3 – UD PARKING DECK WEEKLY OCCUPANCY



CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	0	1
Fire	0	0
Human Resources	0	0
Light	2	0
Parks & Engineering	0	1
Police	0	6
Public Works	1	2
Wastewater	0	0
Water	3	1
Weekly Totals	6	11
Yearly Total	1098	

AFTER HOUR CALL BACKS

- Wednesday, November 25, 2020 @ 6 p.m.: Public Works staff called in to block a portion of Jonathan Street due to a partial collapse of the Hamilton Hotel. A temporary road closure was placed at West Washington Street and Jonathan Street and the sidewalks were blocked to keep drivers and pedestrians away from the danger zone.

¹AFTER HOURS CALL BACK DATA

	Issues for 2020	November	October
Street Issue	Dead deer, tree in street	2	3
Parking System			
Traffic Signal			2
Traffic Signs	Close Jonathan Street	1	
Building Maintenance			
Fleet Maintenance			
Weather Related			
Misc.			2
Total		3	7
Total Call Backs 2020		63	

¹After-hours call out data includes contact with Public Works typically by Washington County Emergency Management. The issues can vary from debris in the street (tree or tree limbs, glass, etc.), traffic signal operations (signal goes into flash operation), traffic signs (call outs are usually only for STOP or YIELD signs), parking system issues (gates at either deck malfunction, equipment malfunctions, etc) to fleet maintenance issues. Field personnel may or may not be contacted depending upon the issue.

STREET SWEEPING DATA

Month 2020	Number of Miles of Streets Swept
January	630
February	1024
March	1274
April	927
May	1066
June	906
July	898
August	974
September	869
October	915
November	873
Total Miles Swept for 2020	10,356

BULK TRASH COLLECTIONS

Month 2020	Number of Collections
January	21
February	26
March	25
April	10
May	32
June	73
July	60
August	39
September	40
October	43
November	26
Total Bulk Trash Collections for 2020	395

PROPERTY ABATEMENTS COMPLETED

Month for 2020	Number of Property Abatements
January	13
February	4
March	4
April	11
May	50
June	103
July	79
August	92
September	42
October	18
November	17
Total Abatements by PW for 2020	433

UTILITIES DEPARTMENT**ELECTRIC DIVISION****Service Calls**

- Thur. 11/26 - Area of Haven Road. Tree on line; line was found to belong to Verizon
Time Out: 16.5-17.5
- Sun. 11/29 - 420 Jonathan Street. Total outage; a bird caused a line fuse to operate.
Time Out: 11.0-12.0
- Mon. 11/30 - 309 Summit Avenue. House fire; the meter was removed meter and service
disconnected to avoid any electrical hazard. Time Out: 17.5-17.9

Engineering

- Multiple permit reviews, underground locates, and service upgrade requests have been reviewed and/or completed by engineering staff.
- Engineering and Administrative staff met with owners of an industrial project to discuss sub-transmission voltage service to the facility.
- The Staff Engineer continued application of SCADA communications for HLD's Bulldog Substation.
- The Engineering Designer continued the Kilpatrick Woods Subdivision utility electric design.

WASTEWATER DIVISION**Wastewater Treatment Plant at Frederick Street**

Date	Flow (mgd)	Rainfall (inches)
Wednesday, November 25, 2020	5.16	0.02
Thursday, November 26 2020	4.85	0.03
Friday, November 27 2020	4.48	0.00
Saturday, November 28, 2020	4.56	0.00
Sunday, November 29, 2020	4.58	0.00
Monday, November 30, 2020	7.00	0.98
Tuesday, December 1, 2020	5.79	0.01
Weekly – Avg. Flow / Total Rainfall	5.20	1.04
Nov - Avg. Flow/Total Rainfall	5.20	2.54
Dec - Avg. Flow/Total Rainfall	5.79	0.01

Miscellaneous

- Troubleshooting of rectifier card and over-temp alarm on UV PSU #2.
- Purged hydronic heating system and repaired leak.
- Replaced A-drive on UV influent gate actuator.
- Completed insulation, heat tape and winterized plant equipment as needed.
- Repaired MagOx pump and fixed leaks on piping.
- Routine MVP Plant Work orders & Corrective Work orders.

Wastewater Collection

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	#11, #19	525'	27'	2
Flushing	#9	10,155'		

Collection System Maintenance Tasks

- Sewer backup, 110 Bryan Place, problem on private side.
- Sewer backup, 1208 Virginia Avenue, roots in lateral, will schedule replacement of pipe.
- Sewer backup, 12507 Atlanta Court, problem on private side.
- Sewer backup, 12553 Atlanta Court, private pump in basement failed due to wet wipes, advised owner to stop using those products. City main line is clear.
- Sewer backup, 217 Belview Avenue, problem on the private side.
- Sewer backup/odor, 12810 Little Elliott Road, no issues found.
- Grinder pump call, 1533 Kensington Drive, replaced pressure tubing.
- Grinder pump call, 1524 Kensington Drive, replaced pump.
- Grinder pump call, 1523 Kensington Drive, cleaned tank, advised owner of grease issue.
- Grinder pump call, 11040 Eastwood Avenue, pulled and replaced pump.
- Worked on SCADA at Pump Station #9.
- Winterized both the 6" and 10" portable pumps at WWTP outfall.
- Excavated and replaced lateral on The Terrace.
- General pump shop repair work.

Administration

Wastewater Division – Customer Call Log Summary 2020							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	8	3	1	0	0	2	14
YTD 2020	57	87	19	1	1	119	284

Engineering

- Review of Site Development and City Permit Drawings.
- Gathering information for service inquiries.
- Updating GIS databases completed with water projects.
- Ongoing Construction Inspection of ongoing water projects.

WATER DIVISION

Plant Flows – System Demand (MGD)

Date	Willson	Breichner	Total
11/26/20	9.02		9.02
11/27/20	9.03		9.03
11/28/20	9.04		9.04
11/29/20	9.30		9.30
11/30/20	9.38		9.38
12/01/20	9.51		9.51
12/02/20	9.65		9.65
Average			9.28

Water Production at R. C. Willson & Pump Station Distribution

- Staff worked on facility maintenance and routine preventative maintenance.

Water Production at Breichner / Edgemont Reservoir. The Edgemont Reservoir pool elevation is currently at 2.31 feet. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, design criteria and project schedule. Emergency Action Plans have been completed.

Water Distribution

- Crews performed customer service work and new meter installations as needed.
- Crews continue to replace residential meters throughout the water service area.
- Crews repaired main breaks on Frederick Street and Indian Lane.

Laboratory

- Process and regulatory testing were routine for the week.

Engineering

<u>Reviews:</u>	<u>City</u>	<u>County</u>
Site Plans	-	-
Preliminary Plats	-	-
Final Plats	-	-
Replat	-	-
Grading Plan	-	-
Development Plan	-	-
Building Permits	10	7

- Review of Site Development and City Permit Drawings
- Construction Inspection of ongoing construction projects
- Gathering info and review of inquiries about water service and future development projects
- Updating GIS mapping



Respectfully submitted,

Scott A. Nicewarner
City Administrator