

# CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT NO. 41 FOR 2020



October 16, 2020

To Mayor Bruchey and Members of the City Council:

<b>UPCOMING MEETINGS</b>
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To obtain City Department or City Boards and Commissions meeting information, please visit <https://www.hagerstownmd.org/27/Government>. We encourage you visit our website at <https://www.hagerstownmd.org> for all City-related updates. Other inquiries may be made by visiting the City Resident 311 page at <https://www.hagerstownmd.org/841/Services>.

## OCTOBER 2020

*For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at <http://www.hagerstownmd.org/calendar.aspx>*

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6 2pm Wheaton Park Mural Dedication  3pm Executive Session  4pm Work Session	7	8 4pm Board of Traffic & Parking Meeting  4:30pm Hagerstown Historic District Commission Meeting	9	10
11	12	13 3pm Executive Session  4pm 110 <sup>th</sup> Special Session  4:10pm Work Session	14 4pm Hagerstown Planning Commission Meeting	15	16	17
18	19	20 4pm 111 <sup>th</sup> Special Session  4:05pm Work Session	21 7pm Board of Zoning Appeals Meeting	22 4:30pm Hagerstown Historic District Commission Meeting	23	24
25	26	27 7pm Regular Session	28 7pm Hagerstown Planning Commission Meeting	29	30	31

## COMMUNICATIONS

### **This Week's Headlines & Media Releases:**

- Hagerstown Updates Weekend Outdoor Dining Schedule
- Business, Jobs Coming: Officials Break Ground at NorthPoint Development
- Hagerstown to Vote on Rental Agreement for Elizabeth Hager Center Space
- Local Coalition Discusses Legislative Priorities
- Federal Grants to Help Washington Co. Youth Group, Police Agencies
- City Yard Sales Go on Amid COVID-19 Pandemic
- Delivery of Beams for Professional Blvd. Bridge to Cause Traffic Delays on Eastern Boulevard
- Hagerstown City Council to Submit Grant Applications to State
- Hagerstown to Vote on Rental Agreement for Elizabeth Hager Center Space
- Realtors Association Endorses City Candidates
- Hagerstown Likely to Withhold Agency, Arts Funding as City Faces Deficit
- Press Release: BEACON House Ribbon Cutting
- Traffic Advisory: Eastern Boulevard
- Traffic Advisory: Eastern Boulevard REVISED

### **This Week's Video Projects**

- Mayor & City Council Special & Work Sessions
- Economic Development Marketing Video Footage
- City Park Train Hub Educational Loop Video Photo Acquisition

### **Channel 25 Hub City Now Programming:**

- Mayor & City Council Meeting
- "Utility Payment Plans" :30 Spot
- PayByPhone YouTube Video
- "PayByPhone" Introduction Video
- "Washington County Heroes" Face Covering Campaign Videos
- "Hub Bub" Video Podcast
- Symptoms of COVID-19 Informational Video
- Stormwater Program Informational Video
- MTA Commuter Connection

### **City Website:**

- [www.hagerstownmd.org](http://www.hagerstownmd.org) attracted 9,271 user visits for the week of October 5-11, 2020.
- The most popular top entrances (the first page users accessed on the website):
  - Home Page 2,299
  - Utility Billing Page 986
  - Hager House Page 418
  - Police Page 255
  - Outdoor Movies at City Park Page 173
  - Parks & Recreation Page 155
  - Downtown Events Page 152
  - Bids Page 145
  - Fairgrounds Park Page 127
  - Dine Downtown Page 113
- Top Searches:
  - "True"
  - "Jobs"
  - "Pay my bill"
  - "When should I set out trash/recycling/yard waste for collection?"
  - "Employment"

## DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

**Economic Development Week:** Next week will be the 10<sup>th</sup> year of celebrating Economic Development Week in Maryland (October 19–23). A proclamation will be presented at the October 20<sup>th</sup> Mayor & Council Work Session. The DCED team is helping to spread the word about Business Appreciation Week activities sponsored by Washington County Department of Business Development (DBD). Businesses can register to be featured on social media and be eligible for daily giveaways. All businesses are invited to stop by Public Square on Friday, October 23<sup>rd</sup> between 1–3 p.m. as Ryan Smetzer/96.7 Live will emcee a Business Appreciation Celebration hosted by the Washington County Department of Business Development. For more information visit, <https://www.washco-md.net/business-development/business-appreciation-week/>

**Hagerstown Youth Advisory Council (HYAC):** The HYAC met on Thursday, October 15<sup>th</sup> to continue to discuss upcoming community projects.

**Grand Opening.** The Beacon House celebrated the opening of their new location with a Ribbon Cutting event on Thursday, October 15<sup>th</sup>. The new location is located at 382 South Cleveland Avenue and it expanded the size of their operation from 900 square feet to over 3,000 square feet. The new location includes additional childcare space, an outdoor play space and a full kitchen. For more information on their STEAM (Science, Technology, Engineering, Arts, Math) programs, please visit [thebeaconhouseinc.org](http://thebeaconhouseinc.org).

**Eat In The Street.** Eat In The Street outdoor dining concludes this weekend. Eat In The Street will be held Saturday, October 17<sup>th</sup> from 4-9 p.m. and Sunday, October 18<sup>th</sup> from 11:30 a.m.- 3 p.m.

**Farmers Market.** The Farmers Market recently welcomed new vendors including: Meticulous Metals, Mommas Spot of Tea, Queendom Organics, Manny’s Sweet Tweets, and Needle Designs.

## FIRE DEPARTMENT

### FIRE DEPARTMENT CALLS FOR ASSISTANCE

Cooking Fires	0	Community Risk Reduction	25
Building Fires	1	Public Service	5
Medical Assistance	28	Personal Injury Collision	10
Assist other Fire Departments	10	Fuel/Hazard Spills	2
Automatic Fire Alarms	9	Gas Leaks	1
Downed Power Lines	0	Investigation: Carbon Monoxide Incident	2
Electrical Wiring Arcing	0	Dumpster/Outside Fires	2

**October is Fire Prevention Month:** The 2020 Fire Prevention Week theme “Serve Up Fire Safety in the Kitchen!” is working to further educate our residents about when and where home cooking fires most often happen. Unattended cooking is the leading cause of cooking fires and casualties. Residents are reminded to stay in their kitchen when cooking, frying, boiling, grilling or broiling food. If one needs to step out of the kitchen, always be sure to turn off the burners. A planned and practiced home fire escape plan will better prepare you to survive a fire.

## PARKS & ENGINEERING DEPARTMENT

### ENGINEERING DIVISION

- SHA Tour.** The City Engineer presented the City’s transportation priorities (as established by the City Council in April) to the Secretary of Transportation last week. The joint virtual presentation with the County went smoothly even with multiple speakers and almost 70 people on the Zoom presentation.
- Mitchell Avenue Signal at Railroad Overpass.** Staff opened four bids for this project with the low bid being \$199,754 from Milton Stamper. The low bid was much higher than the consultant’s estimate so staff will be reevaluating.

3. **Board of Traffic & Parking.** The Board met October 8<sup>th</sup> and made the following recommendations:
  - Oak Hill Avenue at Hillcrest Road: NOT make this a 4-way stop
  - Oak Street parking: Deny request for house numbers in parking spaces, but we will adjust the new parking lines to meet their request.
  - North Avenue: Staff will collect data and do a study regarding the request to make one-way.
4. **New Baby!** For the first time in a long time, we celebrate the birth of a new life in our Division! Congratulations to Austin Allman and his wife who welcomed a baby girl, Evelyn Jo Allman, on Thursday morning! All are doing very well.
5. **Engineering Statistics**

Description	Week of 10/11/20	Calendar Year 2020 TOTALS
Traffic complaints received	0	107
Work Orders completed	4	65
Traffic counts completed	2	25
Construction Projects		
Description	Week of 10/11/20	Calendar Year 2020 TOTALS
Projects advertised for bids	0	13
RFP's Advertised	0	6
Projects under construction	7	8
Projects completed	0	2

**PARKS DIVISION**

1. **Winterizing.** Since Potterfield Pool and Municipal Stadium are now closed for the season, staff is winterizing the facilities at both locations.
2. **Yard Sale.** This past Saturday, October 10<sup>th</sup>, was the last yard sale at Fairgrounds Park for 2020. All 72 stalls were rented.
3. **Croquet Tournament at Pangborn Park.** The Carambola Cup, a world class ranked Association Croquet tournament, will be held at the Pangborn Park Lawn Bowling Court from Friday, October 16<sup>th</sup> – Sunday, October 18<sup>th</sup> with finals being played Monday morning October 19<sup>th</sup>. This is a first for Hagerstown! The tournament is being hosted by the Pangborn Croquet Club which was newly established at Pangborn Park. This Club is being overseen by site leader, Ian Harshman. This prestigious event has 12 subscribed and hosts 6 of the top 10 players in the United States, including the No. 1 ranked in the US and No. 4 ranked in the world. The entire roster of players are ranked inside the top 100 in the world. Game times will start at 9 a.m. and will go into the evenings.
4. **City Park Outdoor Movie.** Nearly 250 attended our Saturday, October 10<sup>th</sup> free outdoor movie at the City Park Band Shell. This concludes our 2020 Outdoor Movie series.
5. **The Greens at Hamilton Run.** Golf clinics continue on Thursday evenings at 5 p.m. South Hagerstown High School and Smithsburg High School students are enjoying our course for practice and school matches.



6. **Halloween Happening in our Parks (and online).** Rec staff is preparing for spooky and entertaining programs this month, including the Hager House Ghost Tours, City Park Walking Tours, 8<sup>th</sup> Annual Howl-O-Ween Virtual Costume Contest and Drive Through Trick-or-Treat at Fairgrounds Park.

**PLANNING & CODE ADMINISTRATION**

Zoning Certificates Issued:

- 807 South Potomac Street – Charlie’s on Potomac – bar.

Historic District Commission: The HDC approved these applications on October 8:

- 57 South Potomac Street – Jovann Carter/The Dog House – approved window signs, projecting sign.
- 941 Forest Drive – Rich Brunner – approved the addition of deck railing and exterior doors to previously approved application.
- Courtesy Review: Hagerstown City Park Railroad Museum – New Pavilion/Engine 202 Rehab.

Planning Commission: The Planning Commission held a special meeting on October 6 to consider several cases for the NorthPoint Development on Wesel Boulevard:

- 1115 Wesel Boulevard – NorthPoint Development (Building 1) – approved redline revisions to a previously approved site plan.
- 811 Wesel Boulevard – NorthPoint Development (Building 2) – approved a forest conservation variance.
- 811 Wesel Boulevard – NorthPoint Development (Building 2) – approved a site plan and forest conservation plan.
- 811 Wesel Boulevard – NorthPoint Development (Building 2) – approved a final plat.

The Planning Commission also met on October 14 and considered these matters:

- 1201 Maryland Avenue – Great Southern Wood – approved a minor site plan for a parking lot/trailer storage area.
- 205 Mill Street – Point Broadband – approved a waiver request to not install sidewalk along West Baltimore Street.
- 352 Summit Avenue (West Memorial Boulevard and Surrey Avenue right-of-way) – reviewed quitclaim request and recommended approval.
- Land Management Code Package of Amendments 2021 – Part 2. Staff made its initial presentation on proposed text amendments which include administrative and editorial changes; and several changes that deal with content amendments.

Weekly Activity Report: September 28 – October 9.

<b>PERMITS</b>								
<u>TYPE</u>	<u>NUMBER OF NEW APPLICATIONS</u>							<u>NUMBER ISSUED</u>
Building	16	Residential -	9	Commercial -	4	Other -	3	14
Electric	27	Residential -	15	Commercial -	9	Other -	3	29
Plumbing	19	Residential -	14	Commercial -	5	Other -	0	21
Mechanical	16	Residential -	12	Commercial -	4	Other -	0	14
Engineering Dept.	14							15
<b>TOTAL</b>	<b>92</b>		<b>50</b>		<b>22</b>		<b>6</b>	<b>93</b>
<b>Est. Value of Issued Building Permit Projects:</b>					<b>FY21 Fiscal Year Totals:</b>			
Residential			\$ 663,387.00					\$ 4,797,902.00
Commercial			\$ 21,946,123.00					\$ 50,051,011.00
Apartment			\$ 15,000.00					\$ 302,550.00
Sign			\$ 7,000.00					\$ 46,517.00
<b>TOTAL</b>			<b>\$ 22,631,510.00</b>					<b>\$ 55,197,980.00</b>

<b>Projects of Interest</b>		
- Tenant fit-out including office & warehouse for Building 1 at 1115 Wesel Boulevard - \$21,881,623		
- Construct single-family home at 12609 Chambliss Drive - \$105,000		
- Construct single-family Cape Cod home at 17503 West Washington Street - \$152,000		
- Construct modular single-family home at 17501 West Washington Street - \$150,000		
- Complete rehab of duplex at 119-121 Clarkson Avenue - \$50,000		
- Interior renovations with half bath and laundry at 703 Forest Drive. - \$65,000		
<b>RENTAL LICENSING PROGRAM YEAR: JULY 1, 2020 – JUNE 30, 2021</b>		
	<b>PROPERTIES</b>	<b>UNITS</b>
Registrations received week of Sep 28 – Oct 9	84	188
New applications issued week of Sep 28 – Oct 9	3	4
Total 2020-2021 registered (includes additions and subtractions since 6/8/20)	3,401	8,911
Percentage of rental license renewals that have registered for the 2020-2021 license year	87.8%	91.7%
<b>Notes:</b> The 2020-2021 rental license renewals for 9,722 units in 3,872 properties were mailed on June 9, 2020.		
<b>PAYMENT</b>		
Weekly payment received	\$ 12,650	
Weekly adjustment/credits	\$ 1,875	
<b>INSPECTIONS</b>		
<b>TYPE</b>	<b>NUMBER CONDUCTED</b>	
Building	153	
Electrical	65	
Plumbing	77	
Mechanical	21	
Safety	38	
Neighborhood Vitality	115	
Quality of Life	5	
Preventive Maintenance	51	
Planning & Zoning	3	
<b>INSPECTIONS KEY:</b>		
<b>Categories of Conditions</b>		
Safety	Conditions which are or reasonably present a hazard to occupant or public. <u>Example:</u> No smoke alarms, improper wiring, handrails	
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property <u>Example:</u> Weeds, trash, debris, junk vehicles, deterioration of a structure.	
Quality of Life	Conditions which negatively impact occupants. <u>Example:</u> Damaged surfaces, damages elements, missing screens	
Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration. <u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood	
Planning & Zoning	Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance. <u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.	

## POLICE DEPARTMENT

### STATS

Calls for Service:	1,369	Field Interviews:	6
Arrests/Warrants Served:	22	Moving Violations:	35
Domestic Violence Calls:	25	Safety Repair Orders:	0
DUI Arrests:	4	Warnings:	49
Reports Filed:	127		

### REPORTS

**10/08/20:** Officer K. Hill made contact with a citizen wanting to report a burglary and theft from his residence on East Franklin Street. The victim left for work approximately 4 a.m. on this day and returned home at 2:30 p.m. At that time, he noticed his Playstation 4 and gaming controller were missing from his residence. He further stated that nothing else in his residence was misplaced or damaged. He is not sure if he secured his property before leaving for work. The total value of the theft is \$260. There are no suspects at this time.

**10/09/20:** Sergeant Decker observed a silver Pontiac Sunfire stopped at a red signal at West Washington Street and South Walnut Street. The vehicle turned right while the light was still red. It should be noted there was a sign clearly posted stating No Turn on Red. The officer activated his emergency lights and initiated a traffic stop. The officer observed several of the characters on the registration plate to be partially whited out in an attempt to mask the true tag number. The officer learned the driver was driving on a suspended license and the tags on the vehicle belonged to a 2008 Audi. The officer issued the driver several citations and had the vehicle towed. The vehicle will be held for valid registration. No further information is available at this time.

**10/10/20:** Officer Cramer responded to Burhans Boulevard for a report of a male throwing rocks at the Roy Rogers Restaurant building. The store manager stated the male left on foot and was headed toward West Church Street. Officer Ballesteros located a male matching the description given by the restaurant's manager. The male admitted to throwing rocks and advised he did so because he wanted to be arrested. The male's behavior was abnormal and his comments to the officer were confusing. The officer questioned the suspect about drug use and the male admitted he had smoked K2 earlier in the evening. The suspect was arrested and transported to Central Booking. No additional information is available.

**10/12/20:** Officer Romero responded to Byers Stop N Go on North Burhans Boulevard for a report of shoplifting in progress. Dispatch advised the suspect was wearing tan pants, a leather jacket, and a motorcycle helmet. The officer made contact with the suspect, identified him by his license, and then asked him to unzip his jacket. The suspect complied, however there was nothing hidden in the jacket. The manager of the store alerted the officer that the surveillance camera showed the suspect placing items in a black bag and placing the bag behind some cans on a shelf. The officer located the black bag and the suspect indicated the bag did not belong to him. However, when the bag was moved a pill bottle dropped from the bag and the suspect's name was on the pill bottle. The officer recognized the pills to possibly be a Schedule 1 Narcotic. The suspect also had a large sum of US currency in his pocket. The pills will be submitted to HPD for further testing. The suspect was arrested and transported to Central Booking to process his charges.

**10/14/20:** Officer Lucas was dispatched to Pennsylvania Avenue for a report of a damaged soda machine which was located against the Sweeney Brothers building. The machine appeared to have been recently damaged at the bill receiver. The caller stated he observed an occupant of a dark colored sedan damage the machine. The officer checked the City surveillance camera and located a dark colored BMW arriving in the parking lot next to the soda machine. The vehicle was located at a nearby Sheetz store. The officer requested a K9 to conduct an open-air scan of the vehicle. The scan returned a positive alert in multiple areas of the vehicle. The officer located tools consistent with those used for burglary or destruction of property. The vehicle was towed since the driver did not have a valid license. The investigation is on-going.

### OTHER NEWS/INFORMATION

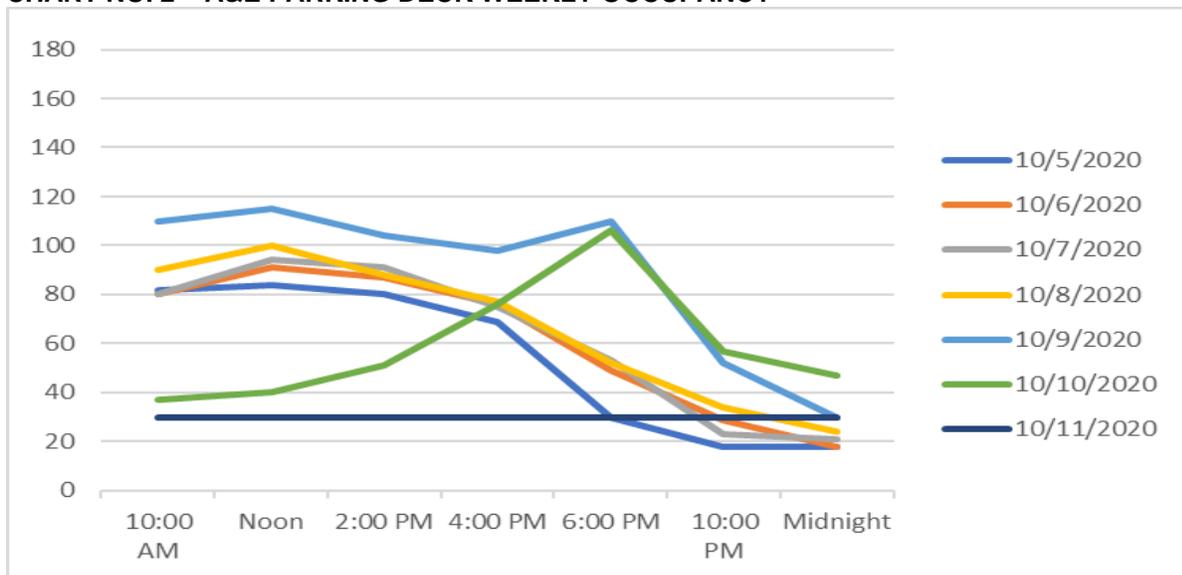
**Congratulations to Officer Eduardo Ballesteros.** On September 28, 2020, Officer Ballesteros completed his Field Training and is certified for solo patrol. He will remain on Alpha Platoon under the command of Sgt. Casey Constable. We wish him much success as he begins his law enforcement career at the Hagerstown Police Department.

## PUBLIC WORKS

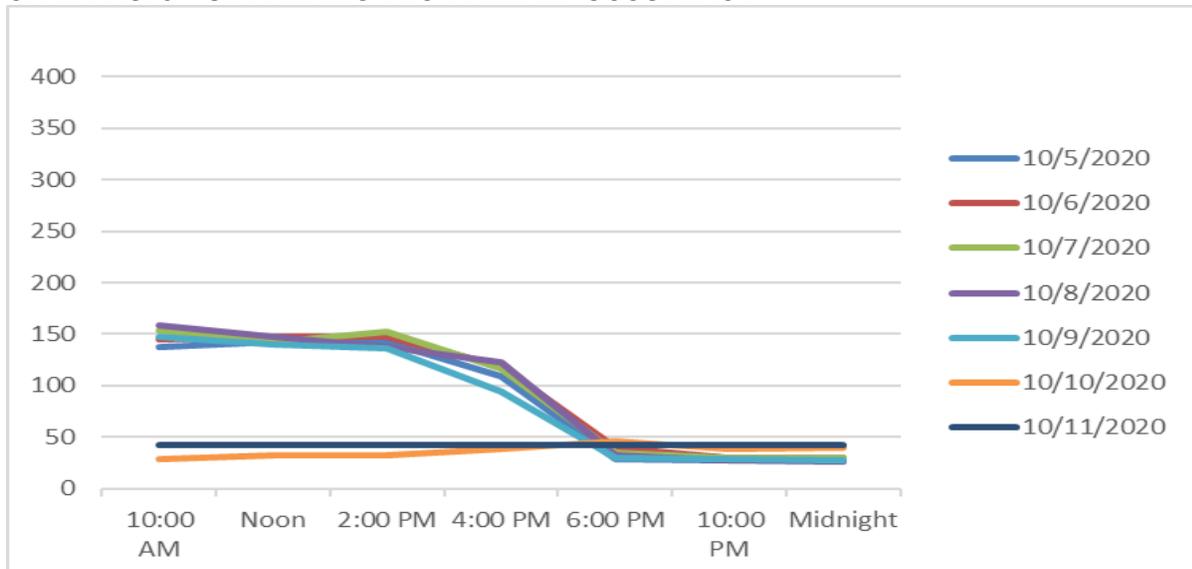
**CHART NO. 1 – GENERAL PARKING SYSTEM DATA**

		Current Week	Previous Week
<b>Number of Permit Holders</b>	A & E Deck	156	155
	University District Deck	198	249
<b>Number of Student Permits</b>	Central, Market, Rochester Lots	27	27
<b>Number of Patrons Using Decks</b>	A & E Deck	1181	1293
	University District Deck	1024	990
<b>Number of Citations Issued</b>	(Includes Warnings)	283	188
<b>Late Payment Notifications</b>		16	0
<b>Peak Occupancy (%)</b>	A & E Deck	63% Fri @ Noon	57% Fri @ 6 PM
	University District Deck	37% Thu @ 10 AM	35% Thu @ 2 PM

**CHART NO. 2 – A&E PARKING DECK WEEKLY OCCUPANCY**



**CHART NO. 3 – UD PARKING DECK WEEKLY OCCUPANCY**



**CENTRAL MAINTENANCE GARAGE REPAIR DATA**

	<b>Current Week</b>	<b>Previous Week</b>
<b>DCED</b>	1	1
<b>Fire</b>	2	1
<b>Human Resources</b>	0	0
<b>Light</b>	1	0
<b>Parks &amp; Engineering</b>	1	3
<b>Police</b>	1	8
<b>Public Works</b>	10	4
<b>Wastewater</b>	1	2
<b>Water</b>	3	4
<b>Weekly Totals</b>	20	23
<b>Yearly Total</b>	953	

**AFTER HOUR CALL BACKS**

Wednesday, October 7, 2020 @ 4:30 p.m.: A tree blew over in the median strip near 33 West Wilson Boulevard. The tree fortunately did not fall into traffic but fell parallel along the median strip. A few minor limbs were extending over the curb line. Otherwise, traffic was not impeded. Staff removed the tree the next day.

**Storm Drain Repairs.** Repairs to storm drains are currently underway on Country Club Road and Elm Street. Drains were found on both streets that were collapsing and needed rebuilt. The drain on Country Club had no frame for the grates. The grates were simply set on top of the brick drain and paved around. A whole new drain will be constructed.

**Fall Leafe Collection Reminder.** City Code prohibits residence from blowing or raking leaves into the street. The City currently does not have a leaf collection program nor are the street sweepers particularly designed to suction large quantities of leaves. Residents should be reminded that leaves can be discarded through the yard waste program.

**UTILITIES DEPARTMENT**

**ELECTRIC DIVISION**

**Service Calls:**

- Thur. 10/8 - 448 East First Street. Pole damaged; vehicle struck HLD utility pole #5716 in accident. The pole was secured and made temporary repairs were made until follow up was completed the following business day. Time Out: 22.5-23.9
- Sat. 10/10 - 1209 Maryland Avenue. Partial outage; squirrel caused line fuse to operate. Time Out: 10.1-10.8
- Sun. 10/11 - 700 block of Maryland Avenue. Total outage; a squirrel caused three, line fuses to operate. Time Out: 12.9-14.1
- Mon. 10/12 - 33 Devonshire Road. Total outage; the service was disconnected and meter removed for customer to make emergency repairs to their service entrance cable and meter socket. Time Out: 1.7-2.4

**Distribution**

- HLD line crews continue to perform make ready work on utility poles to provide room to accommodate Point Broadband fiber optic installation.

**Engineering**

- Multiple permit reviews, underground locates, and service upgrade requests have been reviewed and/or completed by engineering staff.
- Staff Engineer developed an action plan with our vendor for substation equipment repair.

- Staff Engineer continued the effort of integrating the customer electrical load data into the GIS system.
- Engineering staff worked on the NorthPoint Building #2 electric service design.
- Engineering staff reviewed multiple plans and submitted designs to Distribution for construction activities.

**WASTEWATER DIVISION**

**Wastewater Treatment Plant at Frederick Street**

Date	Flow (mgd)	Rainfall (inches)
Wednesday, October 7, 2020	4.63	0.00
Thursday, October 8, 2020	4.69	0.00
Friday, October 9, 2020	4.41	0.00
Saturday, October 10, 2020	4.30	0.00
Sunday, October 11, 2020	4.56	0.17
Monday, October 12, 2020	6.11	0.78
Tuesday, October 13, 2020	5.14	0.00
Weekly – Avg. Flow / Total Rainfall	4.83	0.95
Oct - Avg. Flow/Total Rainfall	4.79	1.01

- Worked with Hull Crane to remove and reinstall #3 Nitrified Recycle pump and motor.
- Cleaned effluent weirs on sand filters.
- Air lanced Parkson filter cell #7.
- Installed new gravity-fed oiler on #3 Nitrified Recycle pump.
- Routine MVP Plant Work orders & Corrective Work orders.

**Wastewater Collection**

**SSES Weekly Progress**

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	#6,#31	979'	123'	9
Flushing	#8	8,084'		
Manholes				

**Collection System Maintenance Tasks**

- Backup, 351 East Antietam Street, problem on the private side.
- Backup, 1120 Glenwood Avenue, customer has no C/O problem in lateral.
- Backup, 158-160 West Washington Street, cleared blockage with Vactor.
- Grinder pump, 1533 Woodlands Run, reset smart switch.
- Grinder pump, 1538 Kensington Drive, pulled and replaced pump.
- Grinder pump, 1532 Kensington Drive, replaced Smart switch.
- Station #2, installed radiator.
- Station #9, pulled pump #2, checked amps, worked on temp control panel.
- Unit #508, installed new utility door.
- Unit #525, replaced broken water pump.
- Unit #591, installed new transfer pump on diesel tank.
- Eldridge manhole project: Hauled in 6 loads of stone, steel plates, to site for project beginning Monday.
- Excavated, formed, poured cap and backfilled arch drain on Franklin Street.
- General pump shop repair work.

**Administration**

Wastewater Division – Customer Call Log Summary 2020							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	7	4	1	0	0	2	14
YTD 2020	45	70	15	0	1	105	236

**Engineering**

- Review of Site Development and City Permit Drawings.
- Gathering information for service inquiries.
- Updating GIS databases completed with water projects.
- Ongoing Construction Inspection of ongoing water projects.

**WATER DIVISION**

**Plant Flows – System Demand (MGD)**

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
10/08/20	10.34		10.34
10/09/20	10.41		10.41
10/10/20	9.82		9.82
10/11/20	9.83		9.83
10/12/20	9.80		9.80
10/13/20	10.07		10.07
10/14/20	10.10		10.10
Average			10.05

**Water Production at R. C. Willson & Pump Station Distribution**

- Staff worked on facility maintenance and routine preventative maintenance.

**Water Production at Breichner / Edgemont Reservoir.** The Edgemont Reservoir pool elevation is currently at 2.97 feet. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, design criteria and project schedule. Emergency Action Plans have been completed.

**Water Distribution**

- Crews performed customer service work and new meter installations as needed.
- Crews continue to replace residential meters throughout the water service area.
- Crews are continuing work in the airport area performing tank and system maintenance.

**Laboratory**

- Process and regulatory testing were routine for the week.

**Engineering**

<u>Reviews:</u>	<u>City</u>	<u>County</u>
Site Plans	-	1
Preliminary Plats	-	-
Final Plats	-	-
Replat	-	-
Grading Plan	-	-
Development Plan	-	-
Building Permits	12	6

- Review of Site Development and City Permit Drawings
- Updating GIS mapping
- Construction inspection of ongoing projects
- Gathering information related to inquiries about water service



Respectfully submitted,

Scott A. Nicewarner  
City Administrator