

CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT NO. 37 FOR 2020



September 18, 2020

To Mayor Bruchey and Members of the City Council:

UPCOMING MEETINGS

To obtain City Department or City Boards and Commissions meeting information, please visit <https://www.hagerstownmd.org/27/Government>. We encourage you visit our website at <https://www.hagerstownmd.org> for all City-related updates. Other inquiries may be made by visiting the City Resident 311 page at <https://www.hagerstownmd.org/841/Services>.

SEPTEMBER 2020						
<i>For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at http://www.hagerstownmd.org/calendar.aspx</i>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 3pm Executive Session 4:30pm Work Session	2	3 4pm Hagerstown Youth Advisory Council Meeting	4	5
6	7 HOLIDAY City Offices Closed	8 No M&C Meeting	9 4pm Hagerstown Planning Commission Meeting	10 4pm Board of Traffic & Parking Meeting 4:30pm Hagerstown Historic District Commission Meeting	11	12
13	14	15 4pm Work Session	16 7pm Board of Zoning Appeals Meeting	17 4pm Executive Session	18	19
20	21	22 3pm Executive Session 4:30pm Work Session	23	24 4:30pm Hagerstown Historic District Commission Meeting	25	26
27	28	29 7pm Regular Session	30 7pm Hagerstown Planning Commission Meeting			

COMMUNICATIONS

This Week's Headlines & Media Releases:

- Detour Set Up on Cannon Avenue for Gas Line Replacement
- Four Hagerstown Council Candidates Apply for State Delegate Seat
- City Honors 9/11 Fallen, Heroes
- Preservation, Education Move Forward at Saylor House Workshop
- State Delegate Appointment Could Have Ripples Through City Government
- Donations Sought for Christmas Ham Giveaway
- Local Police Awarded Safety Grants
- Utility Bills Past Due; Hagerstown Urges 'Proactive Approach'

- Part of Wesel Boulevard to Close for Road Construction
- High Spirits: Hagerstown Kids to Trick-or-Treat on Halloween
- Section of Memorial Boulevard to Close for Mural Work
- Press Release: Penny Mart Grand Opening
- Traffic Advisory: West Memorial Boulevard
- Traffic Advisory: Wesel Boulevard Reconstruction

This Week’s Video Projects

- Mayor & City Council Work Session
- 9/11 Commemoration Ceremony
- Mayor’s South Side Community Block Party Video Segment
- “Moller’s Sustained Wind” Video- David Gibney Interview
- Economic Development Marketing Campaign Meeting

Channel 25 Hub City Now Programming:

- Mayor & City Council Meeting
- PayByPhone YouTube Video
- “Washington County Heroes” Face Covering Campaign Videos
- “Together We Rise - Washington County” Video
- Washington Goes Purple: Act Now :30 Promos
- “Hub Bub” Video Podcast
- Hagerstown Cultural Trail Featured Artist Video
- PCAD Rental Interior Webinar Series Program
- Symptoms of COVID-19 Informational Video
- Stormwater Program Informational Video
- MTA Commuter Connection

City Website:

- www.hagerstownmd.org attracted 10,587 user visits for the week of September 7-13, 2020.

- The most popular top entrances (the first page users accessed on the website):

• Home Page	2,132
• Utility Billing Page	1,123
• Collection-Schedules-Zones Page	354
• Police Page	235
• Parks & Recreation Page	161
• Bids Page	140
• Trash-Recycling Page	129
• Potterfield Pool Page	126
• Firefighters Page	120
• Downtown Events Page	104

- Top Searches:

- “Trash”
- “Trash/recycling/yard waste “Labor Day” holiday advisory”
- “Residential trash”
- “Pay my bill”
- “True”

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

HYAC: The Hagerstown Youth Advisory Council met on Monday, September 14th to discuss upcoming projects and Council goals. The group also participated in a presentation by Washington Goes Purple.

Business Development Update:

- Outdoor Dining continues this Sunday, September 20th from 11:30 a.m.–3 p.m.

- The Review Committee was pleased to review four separate applications this past Wednesday requesting DCED Grants, Programs, and Incentives. The continued interest from the community is extremely encouraging as we navigate COVID recovery.
- The Economic Development team has participated in the following this week:
 - Fort Detrick Alliance Board Meeting
 - Cascades Building Open House
 - Weekly Business Recovery Partners Team

Grand Openings: Staff are working with several businesses on anniversaries, grand openings

- Penny Mart, 167 South Potomac Street – Grand Opening on Tuesday, September 22nd at 10:15 am – open to public
- Sloan School of Music, 263 Eastern Boulevard – Grand Opening on Saturday, October 3rd at 11 am – open to public
- Potomac Dental Centre, 1301 Potomac Avenue – 50th Anniversary & Grand Opening of New Location – Saturday, October 3rd at 4 pm – open to public

Imagine Hagerstown: The final Imagine Hagerstown event of 2020 will be held at University Plaza on Saturday, September 26th from 5–8 p.m.

Farmers Market: Save the date for the Market Fall Fest which will be held on Saturday, October 3rd from 6 a.m. to 12 p.m. Vendor door prize drawings between 8–11 a.m., and goody bags given to children ages 12 & under (while they last).

FIRE DEPARTMENT

FIRE DEPARTMENT CALLS FOR ASSISTANCE			
Cooking Fires	2	Community Risk Reduction	24
Building Fires	3	Public Service	3
Medical Assistance	39	Personal Injury Collision	10
Assist other Fire Departments	4	Fuel/Hazard Spills	3
Automatic Fire Alarms	9	Aircraft Standby	1
Downed Power Lines	1	Investigation: Carbon Monoxide Incident	1
Electrical Wiring Arcing	1	Dumpster/Outside Fires	4

PARKS & ENGINEERING DEPARTMENT

ENGINEERING DIVISION

1. **Wesel Boulevard.** Reconstruction of Wesel Boulevard will begin next week, with the Phase I closure starting Tuesday, September 22nd. Wesel Boulevard will be closed to all traffic between Burhans Boulevard and the storage buildings south of Lowe’s warehouse. We expect the road to be re-opened before Thanksgiving.
2. **Annual Pavement Preservation.** Craig Paving will begin paving large, isolated patches and crackfilling next week. The balance of paving will be completed in the Spring after final State Highway User Revenue amounts are determined.
3. **Engineering Statistics**

Description	Week of 9/13/20	Calendar Year 2020 TOTALS
Traffic complaints received	2	88
Work Orders completed	1	57
Traffic counts completed	0	21

Construction Projects		
Description	Week of 9/13/20	Calendar Year 2020 TOTALS
Projects advertised for bids	1	13
RFP's Advertised	0	6
Projects under construction	6	7
Projects completed	0	2

PARKS DIVISION

- Path Reconstruction in Various Parks.** Parks staff is doing all the prep and finish work while our contractor is installing/replacing new paths in City Park, Kiwanis Park, and at the BMX track.



- City Park Fall Fest.** The annual City Park Fall Fest scheduled for Saturday, September 19th will look a little different this year. We are planning virtual and socially distant group activities and events designed to inspire the safe exploration of City Park, Hager House, Train Hub, Mansion House and the Washington County Museum of Fine Arts! Join us for FREE Yoga and Zumba in the Park, Virtual Painting and Doll Making Classes, and a FREE Outdoor Movie in the band shell at dusk. More info can be found by visiting www.hagertownmd.org/fallfest

- Golf Stats**

Golf Course	9/10/19–9/16/19	9/10/20- 9/16/20
# of Golfers	352	498
Total Revenue	\$6,361	\$9,332

- Hager House.** The Hager House will be decorated for the City Park Fall Fest this Friday and Saturday, 10 a.m.–4 p.m. These items pictured will be for sale at the Hager House this weekend. Book your tour today (must be pre-registered). Free tours will be given Saturday as part of Fall Fest.



- Program Open Space Grants.** Approved on the County level, we submitted POS Applications along with the required supporting documentation to the State for the following projects:
 - Fairgrounds Park BMX Track Improvements
 - City Park Train Hub Restrooms
 - City Park, Fairgrounds Park, Pangborn Park Play Equipment
 - Antietam Creek Waterway Trail – Creek Access

6. **Wheaton Park.** Quielan Gantt began the mural on the main basketball court in Wheaton Park as the last piece of the CDBG-funded court upgrades.



PLANNING & CODE ADMINISTRATION

New Development Cases:

- 525 Highland Way – City of Hagerstown/Hagerstown City Park Railroad Museum – site plan for a new pavilion.
- 811 Wesel Boulevard – NP Hagerstown Industrial, LLC – final plat for resubdivision of Lot 12.

Board of Zoning Appeals: The BZA considered one case on September 16:

- 382 and 376 South Cleveland Avenue – Michael Fitzgerald for Gideon Properties – granted a special exception for a day-care center in a residential zoning district and a variance from lot size requirements for a special exception.

Historic District Commission: The HDC met and considered these matters on September 10:

- 142 East North Avenue – Farukh Bhutta – approved a privacy fence.
- 29 West Franklin Street – D. Bruce Poole, Esquire/JP Investments – approved a parking lot access gate system at the rear of the property.
- Workshop: 841 Forest Drive – Michael Schwartzbeck – provided feedback on a proposed addition.

One case has been filed for the September 24 HDC meeting:

- 49 North Potomac Street – Rice Thai Dining – awning fabric replacement to reflect new name of restaurant.

Weekly Activity Report: August 31–September 11, 2020

PERMITS								
<u>TYPE</u>	<u>NUMBER OF NEW APPLICATIONS</u>							<u>NUMBER ISSUED</u>
Building	18	Residential -	14	Commercial -	1	Other -	3	14
Electric	23	Residential -	16	Commercial -	7	Other -	0	20
Plumbing	13	Residential -	9	Commercial -	2	Other -	2	14
Mechanical	17	Residential -	11	Commercial -	2	Other -	4	16
Engineering Dept.	16							17
TOTAL	87		50		12		9	81

Est. Value of Issued Building Permit Projects:		FY21 Fiscal Year Totals:
Residential	\$ 671,800.00	\$ 2,393,734.00
Commercial	\$ 19,000.00	\$ 24,923,584.00
Apartment	\$ 40,000.00	\$ 270,300.00
Sign	\$ 11,000.00	\$ 21,950.00
TOTAL	\$ 741,800.00	\$ 27,609,868.00

Projects of Interest

- Construct sunroom at 1808 Meridian Drive - \$40,000
- Demolition of interior walls, ceilings, and doors at 24-26 ½ East Franklin Street - \$40,000
- Construct four single-family homes at Hager's Crossing - \$420,000

RENTAL LICENSING PROGRAM YEAR: JULY 1, 2020 – JUNE 30, 2021

	PROPERTIES	UNITS
Registrations received week of Aug 31 – Sep 11	41	288
New applications issued week of Aug 31 – Sep 11	4	6
Total 2020-2021 registered (includes additions and subtractions since 6/8/20)	3,272	8,609
Percentage of rental license renewals that have registered for the 2020-2021 license year	84.5%	88.6%

Notes: The 2020-2021 rental license renewals for 9,722 units in 3,872 properties were mailed on June 9, 2020.

PAYMENT

Weekly payment received	\$ 16,145
Weekly adjustment/credits	\$ 1,725

INSPECTIONS

TYPE	NUMBER CONDUCTED
Building	161
Electrical	76
Plumbing	64
Mechanical	26
Safety	39
Neighborhood Vitality	162
Quality of Life	2
Preventive Maintenance	13
Planning & Zoning	6

INSPECTIONS KEY:

Categories of Conditions

Safety	Conditions which are or reasonably present a hazard to occupant or public.
	<u>Example:</u> No smoke alarms, improper wiring, handrails
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property
	<u>Example:</u> Weeds, trash, debris, junk vehicles, deterioration of a structure.
Quality of Life	Conditions which negatively impact occupants.
	<u>Example:</u> Damaged surfaces, damages elements, missing screens
Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration.
	<u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood

Planning & Zoning	Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance.
	<u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.

POLICE DEPARTMENT

STATS

Calls for Service:	1,493	Field Interviews:	6
Arrests/Warrants Served:	13	Moving Violations:	30
Domestic Violence Calls:	27	Safety Repair Orders:	7
DUI Arrests:	1	Warnings:	51
Reports Filed:	135		

REPORTS

09/10/20: Officer Deavers was working the Watch Center and took a call from a victim of theft. The victim stated that sometime between September 9, at 4:30 p.m. and September 10, at 9 a.m., some unknown person stole items from his vehicle which was parked across the street from his residence. The vehicle was secured for the night. The suspect stole headphones, a laptop, a smartwatch and a laptop that belongs to the US Army. There are no suspects at this time.

09/11/20: Officer M. Hill responded to Lowe’s on Shank Farm Way for a reported theft. The officer met with Lowe’s loss prevention officer and he advised a white male had made his way to the power tool department and picked up a Dewalt 20v max 6-tool combo kit and a pair of Craftsman gloves. The male then made his way to the self-checkout lane but proceed to run out of the store without paying for the merchandise. The stolen merchandise is valued at \$499. No further information is available at this time.

09/12/20: Officer Nichols was dispatched to Salem Avenue for a property damage accident. Upon arrival the officer found a Durango on the sidewalk and a Honda on the side of the road. Both vehicles had extensive damage to the point neither vehicle could be driven. The officer made contact with the at-fault driver and could smell a strong odor of alcohol. Her eyes were glossy, she was swaying, and her speech was slurred and delayed. She admitted she had been drinking prior to driving her vehicle. It should be noted that the driver of the Honda had her license revoked. The officer conducted the Standardized Field Sobriety test. The officer transported the driver to HPD for an intoximeter test however the driver refused the test. The driver was subsequently arrested for Driving While Impaired by Alcohol and other related charges. She was released to a sober driver.

09/13/20: Officer Z. Rowe responded to North Potomac Street for a report of a destruction of property. Upon arrival the officer made contact with the caller who stated he observed a female kick a window to Glorified Beauty Supply & Hair Salon on North Potomac Street causing the window to break. The caller was able to give a description of the suspect. While the officer was handling this call, another call came in that a window had been broken at Sisters With Style Hair Gallery on North Potomac Street. No further details are available at this time.

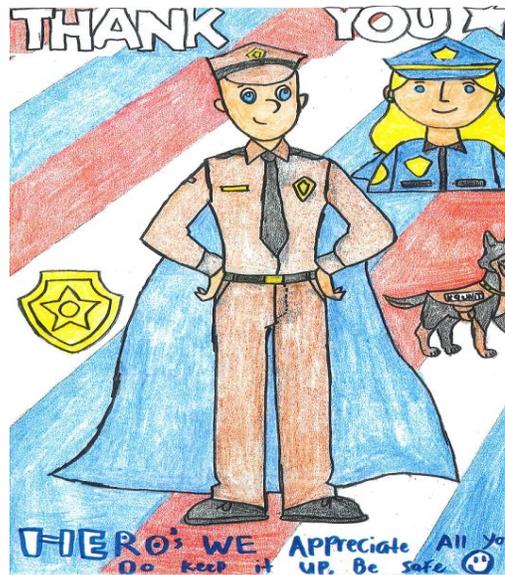
09/16/20: On 9/16/20, Detective Patterson had a black 2010 Victory Crosstour motorcycle towed. The motorcycle was parked on South Mulberry Street and was displaying West Virginia tags that belonged on a 2007 Suzuki. A VIN check revealed the cycle was not currently registered. Detective Patterson observed this vehicle parked in the same parking spot on September 14, 2020. Due to the cycle being unregistered and parked on a public street, the cycle was towed and a hold was placed on it for proof of ownership and registration. No further details are available.

PRESS RELEASES

On 9/14/20 at approximately 4:50 a.m. officers responded to 122 East Avenue for a report of a home invasion and shooting. On arrival officers located a 68 year old gunshot victim who had been shot multiple times. The individual was transported to Meritus Medical Center and was expected to undergo surgery. His wounds were not considered life threatening. There were multiple residents inside the house when the shooting occurred and officers believe that the suspects are known to the residents. The investigation is on-going and no further details are being released at this time. Anyone with information is asked to contact Detective Jason Dietz at 301-790-3700, Ext. 253.

OTHER NEWS/INFORMATION:

A Special Thank you to Hagerstown Citizens, Local Businesses & Churches. The Hagerstown Police Department wishes to express their heartfelt thanks and appreciation to the citizens of Hagerstown, Hagerstown businesses and local churches for expressing their support and appreciation for the local police. HPD has received numerous cards and acts of kindness over the past several weeks and it has been an encouragement to the agency. The card below was sent to HPD by a local student. Thank you again!



PUBLIC WORKS

CHART NO. 1 – GENERAL PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	145	144
	University District Deck	265	265
Number of Student Permits	Central, Market, Rochester Lots	27	21
Number of Patrons Using Decks	A & E Deck	926	711
	University District Deck	816	994
Number of Citations Issued	(Includes Warnings)	259	232
Late Payment Notifications		55	24
Peak Occupancy (%)	A & E Deck	46%	42%
		Thu @ Noon	Wed @ Noon
Peak Occupancy (%)	University District Deck	34%	35%
		Tue @ 2 PM	Thu @ 2 PM

CHART NO. 2 – A&E PARKING DECK WEEKLY OCCUPANCY

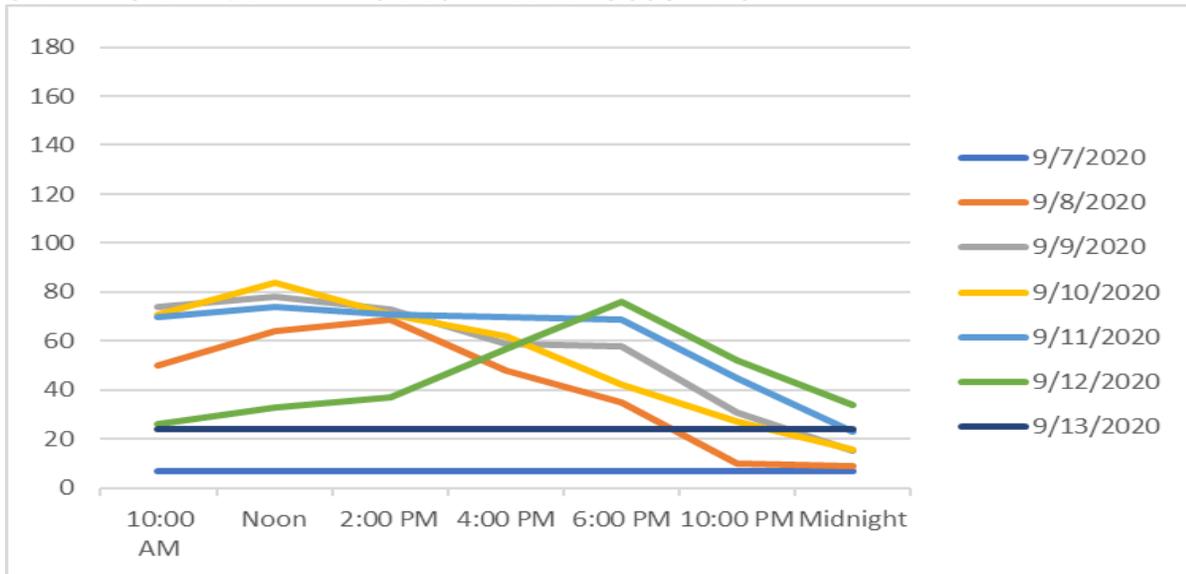
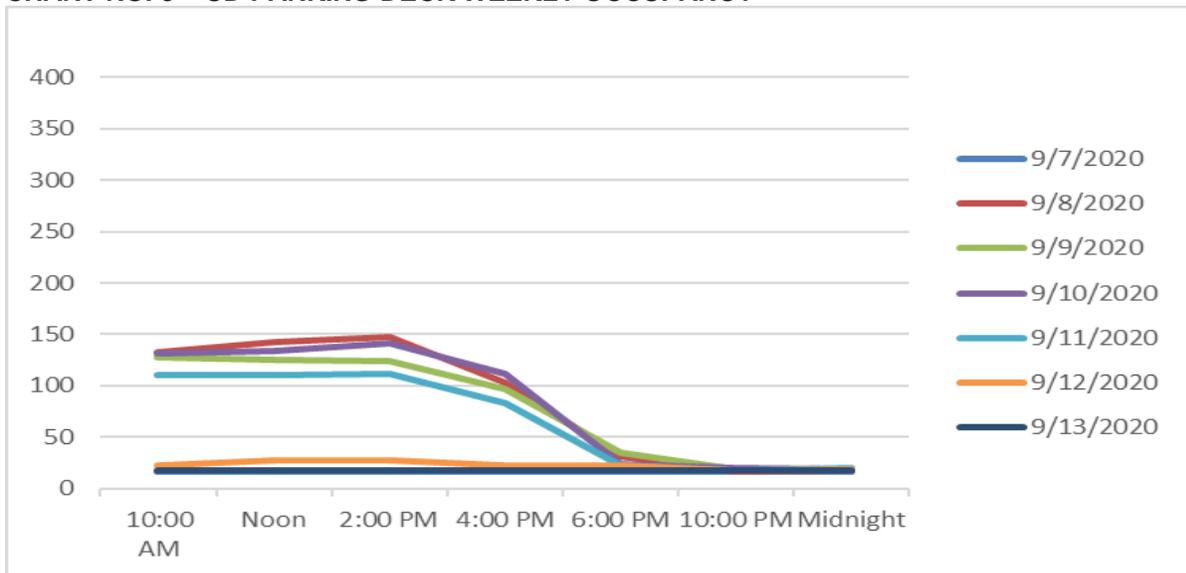


CHART NO. 3 – UD PARKING DECK WEEKLY OCCUPANCY



CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	2	1
Fire	2	3
Human Resources	0	0
Light	2	2
Parks & Engineering	1	2
Police	6	13
Public Works	6	1
Wastewater	5	3
Water	4	2
Weekly Totals	28	27
Yearly Total	859	

AFTER HOUR CALL BACKS

Wednesday, September 9, 2020 @ 3:30 PM: A large diesel fuel spill was found on Edgewood Drive at Dual Highway. An unknown driver illegally crossed the concrete median knocking a hole in the tank. A street sweeper was brought in to clear the streets of the mess that the Fire Department was working to clean up with absorbing compound.

Wednesday, September 9, 2020 @ 7:15 PM: Report of possible pedestrian signal pole damage from vehicle accident at Frederick and Memorial. Supervisor investigated the incident and found no significant damage.

UTILITIES DEPARTMENT

ELECTRIC DIVISION

Service Calls

- Fri. 9/11 - 844 Guilford Avenue – lines down; the tree limb that had fallen onto service wires was removed. Time Out: 20.7-21.7
- Sat. 9/12 - 940 Pennsylvania Avenue – total outage; squirrel caused a transformer fuse to operate. Time Out: 8.1-8.9
- Mon. 9/14 - 930 Noland Drive – service restored to residence that was disconnected earlier in the day. Time Out: 17.9-18.3

Engineering

- Multiple permit reviews, underground locates, and service upgrade requests have been reviewed and/or completed by engineering staff.
- Engineering staff worked with the substation contractor to perform testing and commissioning of equipment at the Bulldog Substation.
- The Staff Engineer continued work on QA/QC of electric consumer elements within the HLD's digital GIS system model.
- The Staff Engineer performed troubleshooting activities with SCADA communications network.
- Engineering staff completed multiple designs and submitted to Distribution for construction.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, September 9, 2020	4.88	0.00
Thursday, September 10, 2020	4.99	0.07
Friday, September 11, 2020	4.87	0.00
Saturday, September 12, 2020	4.69	0.00
Sunday, September 13, 2020	4.81	0.00
Monday, September 14, 2020	4.66	0.00
Tuesday, September 15, 2020	4.74	0.00
Weekly – Avg. Flow / Total Rainfall	4.81	0.07
Sept - Avg. Flow/Total Rainfall	5.04	0.85

- Disassembled nitrified recycle pump and make necessary modifications for new installation.
- Fabricated steel platforms for MagOx equipment.
- Troubleshooting of SCADA/electrical issues with the DAFT.
- Disassembled #2 pressurization pump and installed new pump stages.
- Routine MVP Plant Work orders & Corrective Work orders.

Wastewater Collection

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	#9	843'	54'	3
Flushing	#7	8,913'		

Collection System Maintenance Tasks

- Station #7, continued prepping station for electrical/ transfer switch upgrade.
- Station #22, pulled #2 pump.
- Completed site work in backfield for Pangborn Park sludge application.
- Hauled stone for inventory.
- Completed patches on Sunnyside Avenue.
- Site restoration on 127 Nottingham Road.
- Backup, 354 Henry Avenue, problem on the private side.
- General pump shop repair work.

Administration

Wastewater Division – Customer Call Log Summary 2020							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	1	1	1	0	0	2	5
YTD 2020	33	64	12	0	1	96	206

Engineering

- Review of site development and City permit drawings
- Gathering information regarding sewer service inquiries
- Construction Inspection of ongoing construction projects

WATER DIVISION

Plant Flows – System Demand (MGD)

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
09/10/20	10.90		10.90
09/11/20	10.99		10.99
09/12/20	10.62		10.62
09/13/20	10.74		10.74
09/14/20	11.07		11.07
09/15/20	10.93		10.93
09/16/20	11.11		11.11
<i>Average</i>			<i>10.91</i>

Water Production at R. C. Willson & Pump Station Distribution

- Staff worked on facility maintenance and routine preventative maintenance.
- Staff completed installation of the upgraded fluoride system at R.C. Willson.

Water Production at Breichner / Edgemont Reservoir. The Edgemont Reservoir pool elevation is currently at 1.90 feet. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, design criteria and project schedule. Emergency Action Plans have been completed.

Water Distribution

- Distribution crews are working throughout the system performing customer service work and new meter installations as needed.
- Crews continue to replace residential meters throughout the water service area.
- Crews are continuing work in the airport area performing tank and system maintenance.
- Crews made a 12" tap for Northpoint Development on Wesel Blvd.
- Crews installed a 4" fire and domestic meter for Hub City Vineyard on West Oak Ridge Drive.

Laboratory

- Process and regulatory testing were routine for the week.

Engineering

<u>Reviews:</u>	<u>City</u>	<u>County</u>
Site Plans	-	-
Preliminary Plats	-	-
Final Plats	1	-
Replat	-	-
Grading Plan	-	-
Development Plan	-	-
Building Permits	10	4

- Review of various site plan drawings and City permit drawings.
- Attendance to the Wesel Boulevard Roadway Construction coordination meeting.
- Construction Inspection of ongoing water and sewer infrastructure projects.
- Gathering information for inquiries about water service.



Respectfully submitted,

A handwritten signature in blue ink that reads "Scott A. Nicewarner". The signature is fluid and cursive, with a large loop at the end.

Scott A. Nicewarner
City Administrator