

# CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT NO. 36 FOR 2020



September 11, 2020

To Mayor Bruchey and Members of the City Council:

## UPCOMING MEETINGS

To obtain City Department or City Boards and Commissions meeting information, please visit <https://www.hagerstownmd.org/27/Government>. We encourage you visit our website at <https://www.hagerstownmd.org> for all City-related updates. Other inquiries may be made by visiting the City Resident 311 page at <https://www.hagerstownmd.org/841/Services>.

SEPTEMBER 2020						
<i>For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at <a href="http://www.hagerstownmd.org/calendar.aspx">http://www.hagerstownmd.org/calendar.aspx</a></i>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 3pm Executive Session  4:30pm Work Session	2	3 4pm Hagerstown Youth Advisory Council Meeting	4	5
6	7 <b>HOLIDAY City Offices Closed</b>	8 No M&C Meeting	9 4pm Hagerstown Planning Commission Meeting	10 4pm Board of Traffic & Parking Meeting  4:30pm Hagerstown Historic District Commission Meeting	11	12
13	14	15 4pm Work Session	16 7pm Board of Zoning Appeals Meeting	17	18	19
20	21	22 4pm Work Session	23	24 4:30pm Hagerstown Historic District Commission Meeting	25	26
27	28	29 7pm Regular Session	30 7pm Hagerstown Planning Commission Meeting			

## COMMUNICATIONS

### This Week's Headlines & Media Releases

- City Mulls Contaminant Testing on Park Properties
- City to Consider Rent Relief for Ice Rink, Park Concessions
- Doleman Museum was on the Tax Sale List; Leaders Say the Bill Will be Paid
- Task Force Nets Drugs, Cash, Guns and 33 Arrests
- Hagerstown Won't Collect Trash on Labor Day
- Deadline to Apply for State Delegate is Thursday
- Area Fire, Rescue Companies Awarded Federal Grants
- Labor Day Draws Families and Friends to Hagerstown City Park
- Hagerstown Offers Contactless, Online Parking Payment

- Press Release: Pangborn Park Project
- Press Release: Proactive Approach to Utility Bills
- Press Release: City 9/11 Commemoration
- Traffic Advisory: South Potomac Street Closures

**This Week’s Video Projects**

- “Hub Bub” Video Podcast
- PayByPhone Marketing/Integration Video

**Channel 25 Hub City Now Programming**

- Mayor & City Council Meeting
- Council WRap
- “Washington County Heroes” Face Covering Campaign Videos
- “Together We Rise - Washington County” Video
- Washington Goes Purple: Act Now :30 Promos
- “Hub Bub” Video Podcast
- PCAD Rental Interior Webinar Series Program
- Symptoms of COVID-19 Informational Video
- Stormwater Program Informational Video
- MTA Commuter Connection

**City Website**

- [www.hagerstownmd.org](http://www.hagerstownmd.org) attracted 11,075 user visits for the week of August 31 – September 6, 2020.
- The most popular top entrances (the first page users accessed on the website):
  - Home Page 2,251
  - Utility Billing Page 1,191
  - Civic Alerts Page 1,045
  - Police Page 235
  - Parks & Recreation Page 149
  - Collection-Schedules-Zones Page 144
  - Fire Page 142
  - Potterfield Pool Page 140
  - Bids Page 125
  - Dine Downtown Page 109
- Top Searches:
  - “Pay my bill”
  - “True”
  - “Pay bill”
  - “Pay water bill”
  - “Trash”

**DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT**

**Neighborhoods 1<sup>st</sup> Meeting:** The Neighborhoods 1<sup>st</sup> Leadership team met on September 9<sup>th</sup> to discuss upcoming projects and neighborhood happenings. This meeting was also attended by the City Administrator and representatives from HPD.

**Business Development Update:**

- Outdoor Dining: Outdoor Dining continues this Saturday, September 12 from 4–9 p.m. The schedule will follow 1<sup>st</sup> and 2<sup>nd</sup> Saturdays and 3<sup>rd</sup> and 4<sup>th</sup> Sundays through the end of October. Support downtown restaurants by dining in the street or use the curbside zones to grab carryout.
- The Economic Development team has participated in the following this week:
  - Maryland Economic Development Director’s meeting
  - Economic Development Coalition meeting
  - Real Estate in the Hospitality Industry webinar panel discussion

**Grand Openings:** Staff are working with several businesses on anniversaries and grand openings.

- Penny Mart, 167 South Potomac Street. Grand Opening on Tuesday, September 22<sup>nd</sup> at 10:15 a.m. – open to public
- Sloan School of Music, 263 Eastern Boulevard. Grand Opening on Saturday, October 3<sup>rd</sup> at 11 a.m. – open to public
- Potomac Dental Centre, 1301 Potomac Avenue. 50<sup>th</sup> Anniversary & Grand Opening of New Location – Saturday, October 3<sup>rd</sup> at 4 p.m. – open to public

**Imagine Hagerstown:** The final Imagine Hagerstown event of 2020 will be held at University Plaza on Saturday, September 26<sup>th</sup> from 5–8 p.m. Fourth Saturday will feature stories and music by the following artists:

- 5:00 p.m. | Fanny Crawford, Storyteller. Local storyteller Fanny Crawford will share 30 minutes of past, present and visionary versions of life in Hagerstown, as reported in one-on-one interviews with a dozen ordinary folks - artists, community activists, shop keepers, church ladies and hometown heroes who live and work in and around our downtown Arts & Entertainment district.
- 5:45 p.m. | J Berd and DJ Jon Daily. J Berd is an incredible rhyme slinger from Frederick, MD. Berd is an independent artist that has bounced back and forth between DC and Baltimore performing locally starting in the late 90's. He has appeared at venues in New York, Pittsburgh, Philadelphia, Washington D.C., opening for Biz Markie, Brand Nubian, Souls of Mischief, Boot Camp Click, The Pharcyde, Blu, A.Z., Raekwon, Slick Rick, and many others. He has played at festivals such as Artscape in Baltimore, In the Streets, Bless the Woods, and Artomatic.
- 6:45 p.m. | Jill Fulton Band. Recording crossover artist Jill Fulton's fiery blues, country & soul tunes will blow you away! She's a soulful singer/songwriter who pens sweet and sassy tunes that entertain with power & poignancy. Growing up in a small town, Churchville, Maryland, Jill has been performing on stage and theatre since she was three years old.

**Farmers Market:** Save the date for the Market Fall Fest which will be held on Saturday, October 3<sup>rd</sup> from 6 a.m. to 12 p.m. Vendor door prize drawings will be held between 8–11 a.m. and goody bags will be given to children ages 12 & under (while supplies last).

## PARKS & ENGINEERING DEPARTMENT

### ENGINEERING DIVISION

1. **Medal of Honor.** Interpretive history signs were added this week at the Medal of Honor.



2. **Mitchell Avenue Railroad Overpass.** Funded by CDBG, staff completed the design of the new traffic signal and expect to advertise this week with an October 14<sup>th</sup> bid opening.

3. **Electronic Bidding.** We are implementing a policy that all bid documents be in electronic format effective immediately. With this process we will not have to run prints of drawings or copies of the bid book unless the bidder requests at their expense.
4. **For Code Administration.** Advertised a RFP for Sidewalk Ice and Snow Abatement. Bid opening October 13<sup>th</sup>.
5. **Engineering Statistics**

Description	Week of 9/6/20	Calendar Year 2020 TOTALS
Traffic complaints received	2	86
Work Orders completed	0	56
Traffic counts completed	0	21
Construction Projects		
Description	Week of 9/6/20	Calendar Year 2020 TOTALS
Projects advertised for bids	0	12
RFP's Advertised	1	6
Projects under construction	5	6
Projects completed	0	2

**PARKS DIVISION**

1. **2020/2021 Fall Winter Parks & Rec Digital Guide.** Rec staff are excited to distribute our seasonal 2020/2021 Fall/Winter guide! In response to the pandemic, we have enhanced our programming to include more virtual options, while continuing to be creative with annual events and offering NEW events! Staff will review the programs and events with City Council on September 22<sup>nd</sup>.

2. **Golf/Pool Stats**

Golf Course	9/3/19–9/9/19	9/3/20- 9/9/20
# of Golfers	400	562
Total Revenue	\$7,790	\$10,932

Pool	9/3/20–9/9/19	9/3/20–9/9/20
Admission total	Not open	368
Admissions Fees	Not open	\$1,186

3. **ADA Walkways.** Work continues on installing ADA walkways in our parks; this week, we're working in City Park and Kiwanis Park.
4. **Pangborn Lake Reconstruction.** In preparation of the lake reconstruction project, we removed the park benches and signs.
5. **Potterfield Pool.** Potterfield Pool is now closed for the season. Staff and the management company will begin cleaning and winterizing.
6. **Vandalism at Pangborn Park.** On Tuesday evening, Pangborn Park suffered approximately \$3,750 in damage to the decorative lights.

**PLANNING & CODE ADMINISTRATION**

**Planning Commission:** The Planning Commission met via Zoom on September 9<sup>th</sup> to discuss the September 16<sup>th</sup> Board of Zoning Appeals case for Gideon Properties at 382 and 376 South Cleveland Avenue.

## POLICE DEPARTMENT

### STATS

Calls for Service:	1,505	Field Interviews:	4
Arrests/Warrants Served:	14	Moving Violations:	31
Domestic Violence Calls:	20	Safety Repair Orders:	7
DUI Arrests:	2	Warnings:	76
Reports Filed:	128		

### REPORTS

**09/02/20:** Detective Fleegal received a report from the Frederick Police Department in regards to a child abuse incident that occurred in Hagerstown. The mother of the victim, who lives in Frederick, called the Frederick Police Department when her juvenile son came home with visible marks on his thighs after visiting his father, who lives in Hagerstown. The report from the Frederick Police Department indicated the visible marks appeared to be consistent with a belt mark. The investigation is on-going and no further details are available at this time.

**09/04/20:** Officer Williamson was dispatched to Church Street for a report of a SUV sitting in the middle of a four-way intersection. The caller indicated that someone was inside the vehicle. The officer located the vehicle and observed a female passed out in the driver's seat. The officer tapped on the driver's side window and the female did not respond immediately. When the female finally put the window down, the officer could smell a strong odor of alcoholic. The female was lethargic with slurred speech and glassy eyes. The officer asked the female to exit the vehicle to conduct the Standardized Field Sobriety tests. The female was unable to complete the tests and was transported to HPD and agreed to the intoximeter breath test. Due to the results of the test, the driver was charged with Driving While Impaired by Alcohol and other related charges.

**09/05/20:** Officers were dispatched to Sheetz on East Washington Street in reference to a disorderly male possibly under the influence of a controlled dangerous substance. Officer Huff learned from reviewing the video camera that the male exited his vehicle and then fell to the ground. He crawled to the fueling station and pulled on the hose to the diesel fuel until it disconnected from the pumping station. The ground, along with the male, became covered with diesel fuel. Community Rescue Service arrived to treat the male and was ready to transport to Meritus Medical Center when they learned the hospital could not accept the male as a patient since he was covered in fuel. The Fire Department was on the scene to clean up the fuel from the parking lot, and was also able to safely hose off the male so he could be transported to Meritus. No further details are available.

**09/08/20:** Officer Deavers was working the Watch Center when she received a call from a female regarding items being stolen from her vehicle. The theft occurred sometime between the evening of September 7<sup>th</sup> and the morning of September 8<sup>th</sup>. The victim stated she did not secure the vehicle for the night and her purse was stolen which contained important documents and bank cards. Items from the glove box were thrown about the vehicle. There are no suspects at this time.

**09/09/20:** Officer Ballesteros was dispatched to Oak Hill Avenue for a reported robbery. The victim stated he was asleep and awoke to three individuals trying to gain access into his residence by breaking in the door. The victim stated that the intruders took his laptop and his cell phone. The officer observed visible forced entry marks on the door. This case has been forwarded to the Criminal Investigation Division.

### OTHER NEWS/INFORMATION

**Congratulations to Officers Brown, Flinn and Kittoe.** Effective on September 3, 2020, Officer Quentin Brown, Officer Cameron Flinn and Officer Albert Kittoe have completed their Field Training and are now certified for solo patrol. The officers will remain in the Patrol Unit on Baker Platoon under the command of Sergeant Plummer. We wish all three officers much success and safety as they pursue their law enforcement career at the Hagerstown Police Department.



**Officer Quentin Brown**



**Officer Cameron Flinn**



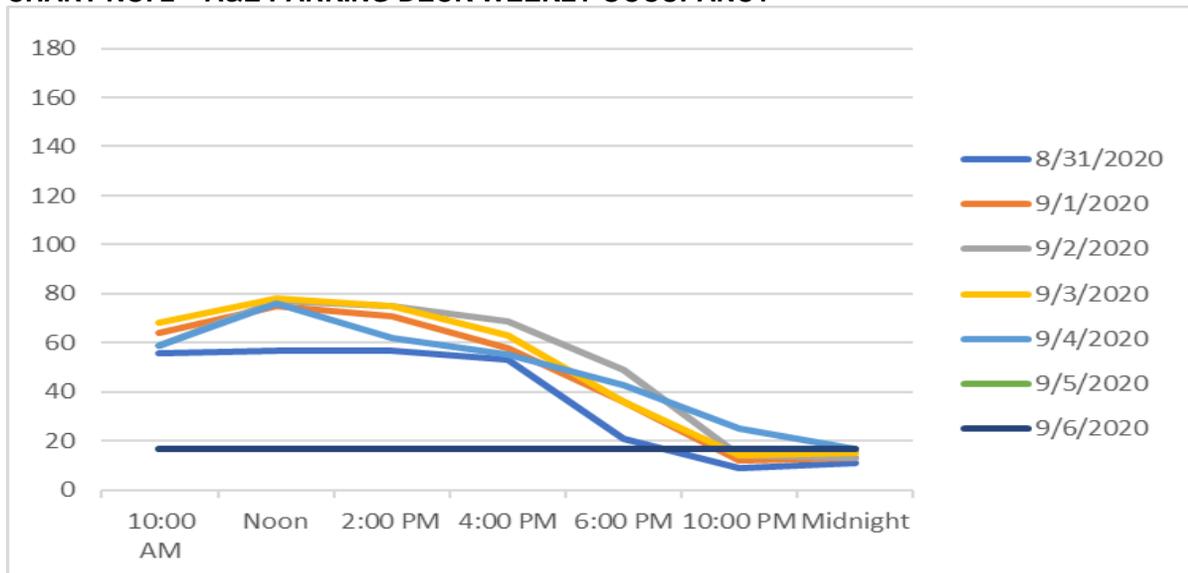
**Officer Albert Kittoe**

**PUBLIC WORKS**

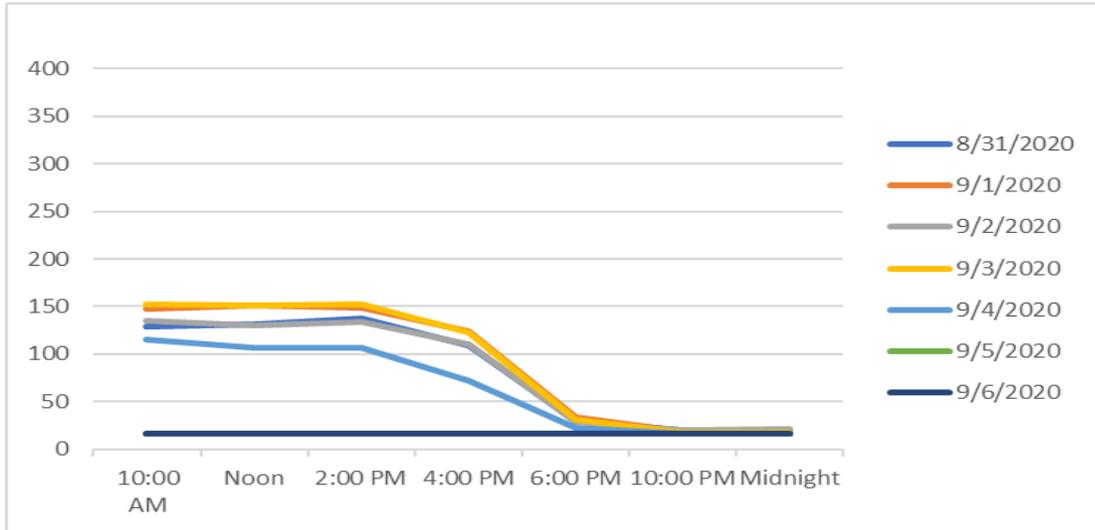
**CHART NO. 1 – GENERAL PARKING SYSTEM DATA**

		<b>Current Week</b>	<b>Previous Week</b>
<b>Number of Permit Holders</b>	A & E Deck	144	143
	University District Deck	265	265
<b>Number of Student Permits</b>	Central, Market, Rochester Lots	21	21
<b>Number of Patrons Using Decks</b>	A & E Deck	711	804
	University District Deck	994	950
<b>Number of Citations Issued</b>	(Includes Warnings)	232	279
<b>Late Payment Notifications</b>		24	NA
<b>Peak Occupancy (%)</b>	A & E Deck	42%	45%
		Wed @ Noon	Fri @ Noon
<b>Peak Occupancy (%)</b>	University District Deck	35%	34%
		Thu @ 2 PM	Tue @ Noon

**CHART NO. 2 – A&E PARKING DECK WEEKLY OCCUPANCY**



**CHART NO. 3 – UD PARKING DECK WEEKLY OCCUPANCY**



**CENTRAL MAINTENANCE GARAGE REPAIR DATA**

	Current Week	Previous Week
DCED	1	2
Fire	3	1
Human Resources	0	0
Light	2	3
Parks & Engineering	2	1
Police	13	6
Public Works	1	5
Wastewater	3	1
Water	2	4
<b>Weekly Totals</b>	<b>27</b>	<b>23</b>
<b>Yearly Total</b>	<b>831</b>	

**AFTER HOUR CALL BACKS.** There were no after hour call backs for this week.

**PAY BY PHONE OFF TO A GOOD START.** Paid parking resumed on August 3, 2020. With paid parking came the new parking application, PayByPhone. In this first month, there were 693 transactions from 343 unique users. The adoption rate for using this app has been a very pleasant surprise for staff as well as our vendor, PayByPhone. The top locations where the app is being used is the Central Parking Lot that contain mostly 10-hour meters. The second most used location is the Antietam Street Lot that serves District Court with North Potomac Street, West Washington Street and South Potomac Street rounding out the top five locations.

**PARKING DECK CAMERAS.** Installation of the new security cameras in the parking decks is moving along quickly. Approximately half the cameras have already been replaced in the A&E Parking Deck with new servers having been installed at both decks. The project involves the complete replacement of the camera system from wiring to servers to the cameras. When completed, it will be a self-contained system within the parking decks.

**UTILITIES DEPARTMENT**

**ELECTRIC DIVISION**

**Service Calls:**

- Sat. 9/5 - 343 West Side Avenue. Tree on lines; Time Out: 10.3-11.7
- 545 North Mulberry Street. Total outage; line crews replaced a blown arrestor and transformer fuse. Time Out: 14.0-14.9

- Sun. 9/6 - 1200 block of Frederick Street. Partial power; the problem was found to be internal and customer was advised to contact an electrician for needed repairs. Time Out: 2.5-3.3
- Mon. 9/7 - 225 Rockwillow Avenue. Total outage; bird caused transformer fuse to operate. Time Out: 7.6-8.4

**Engineering**

- Multiple permit reviews, underground locates, and service upgrade requests have been reviewed and/or completed by engineering staff.
- The Staff Engineer began QA/QC of customer data within the electric distribution GIS model.
- The Staff Engineer installed Ethernet communications facilities in HLD’s Bulldog Substation in anticipation of recloser and regulator SCADA communication.
- The Staff Engineer, HLD Line Crews, and Cooper Power Systems (Eaton) performed trouble shooting activities on a failed line recloser unit. Further work will need performed when replacement parts arrive.
- Engineering staff unloaded and received back into stock multiple refurbished transformer and voltage regulator units from South Eastern Transformer Company.

**WASTEWATER DIVISION**

**Wastewater Treatment Plant at Frederick Street**

Date	Flow (mgd)	Rainfall (inches)
Wednesday, September 2, 2020	5.94	0.35
Thursday, September 3, 2020	5.62	0.07
Friday, September 4, 2020	5.45	0.00
Saturday, September 5, 2020	5.03	0.00
Sunday, September 6, 2020	4.76	0.00
Monday, September 7, 2020	4.92	0.00
Tuesday, September 8, 2020	4.91	0.00
Weekly – Avg. Flow / Total Rainfall	5.23	0.42
Sept - Avg. Flow/Total Rainfall	5.25	0.78

**Miscellaneous**

- Continued replacement of defective street lights around WWTP.
- Replaced faulty lighting in Laboratory.
- Troubleshooting of Effluent Pump #2 faults.
- Packing repairs on Thickened Sludge Pumps.
- Installing new MagOx equipment.
- Routine MVP Plant Work orders & Corrective Work orders.

**Wastewater Collection**

**SSES Weekly Progress**

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	#2 #13	352'	460'	5
Flushing	#7	3,304'		

### **Collection System Maintenance Tasks**

- CCTV for Columbia Gas to verify crossing clearance.
- CCTV taken to Rausch for repairs to lateral cam.
- Unit # 528: replaced pressure elbow, replaced black suction hose.
- Continued to work on SCADA system with Avista.
- Completed final concrete and asphalt patch at 33 Belview Avenue; 60' X 6'.
- Excavated and removed Orangeburg pipe from the City side of the lateral at 127 Nottingham Road.
- Cleaned and performed maintenance on Collection equipment.
- Exercised all generators and pumps at WWTP outfall site.
- Inspected one service lateral transition completed at 1862 Abbey Lane. Mr. Rehab had issue with liner and will return in two to three weeks for final transition repairs.
- General pump shop repair work.

### **Administration**

<b>Wastewater Division – Customer Call Log Summary 2020</b>							
<b>Type</b>	<b>Blockages</b>	<b>Grinder Pumps</b>	<b>Odor Complaints</b>	<b>Flushing</b>	<b>WW Pump Station</b>	<b>Other</b>	<b>Totals</b>
Weekly	0	0	0	0	0	1	1
<b>YTD 2020</b>	<b>32</b>	<b>63</b>	<b>11</b>	<b>0</b>	<b>1</b>	<b>94</b>	<b>201</b>

### **Engineering**

- Review of Site Development and City Permit drawings
- Gathering information regarding sewer service inquiries
- Construction inspection of ongoing projects
- Updating GIS databases with finished construction projects

## **WATER DIVISION**

### **Plant Flows – System Demand (MGD)**

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
09/03/20	11.19		11.19
09/04/20	11.25		11.25
09/05/20	10.42		10.42
09/06/20	10.17		10.17
09/07/20	11.09		11.09
09/08/20	10.55		10.55
09/09/20	11.08		11.08
<i>Average</i>			<i>10.82</i>

### **Water Production at R. C. Willson**

- R.C. Willson and Pump Stations – Staff worked on facility maintenance and routine preventative maintenance.

**Water Production at Breichner / Edgemont Reservoir.** The Edgemont Reservoir pool elevation is currently at 1.71 feet. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, design criteria and project schedule. Emergency Action Plans have been completed.

### **Water Distribution**

- Distribution crews are working throughout the system performing customer service work and new meter installations as needed.
- Crews continue to replace residential meters throughout the water service area.
- Crews are continuing work in the airport area performing tank and system maintenance.
- Crews completed 1½" main repair on Dual Place.
- Crews are performing facility maintenance at the small Breichner pond.

### **Laboratory**

- Process and regulatory testing were routine for the week.

**Engineering**

<u>Reviews:</u>	<u>City</u>	<u>County</u>
Site Plans	-	-
Preliminary Plats	-	-
Final Plats	1	-
Replat	-	-
Grading Plan	-	-
Development Plan	-	-
Building Permits	10	2

- Review and approval of site development and City permit drawings
- Construction Inspection of on-going construction projects
- Gathering information related to water service inquiries



Respectfully submitted,

A handwritten signature in blue ink that reads "Scott A. Nicewarner". The signature is fluid and cursive, with a large loop at the end.

Scott A. Nicewarner  
City Administrator