

CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT NO. 35 FOR 2020



September 4, 2020

To Mayor Bruchey and Members of the City Council:

UPCOMING MEETINGS

To obtain City Department or City Boards and Commissions meeting information, please visit <https://www.hagerstownmd.org/27/Government>. We encourage you visit our website at <https://www.hagerstownmd.org> for all City-related updates. Other inquiries may be made by visiting the City Resident 311 page at <https://www.hagerstownmd.org/841/Services>.

<h3 style="margin: 0;">SEPTEMBER 2020</h3> <p style="margin: 0; font-size: small;">For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at http://www.hagerstownmd.org/calendar.aspx</p>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 3pm Executive Session 4:30pm Work Session	2	3 4pm Hagerstown Youth Advisory Council Meeting	4	5
6	7 HOLIDAY City Offices Closed	8 No M&C Meeting	9 4pm Hagerstown Planning Commission Meeting	10 4pm Board of Traffic & Parking Meeting 4:30pm Hagerstown Historic District Commission Meeting	11	12
13	14	15 4pm Work Session	16 7pm Board of Zoning Appeals Meeting	17	18	19
20	21	22 4pm Work Session	23	24 4:30pm Hagerstown Historic District Commission Meeting	25	26
27	28	29 7pm Regular Session	30 7pm Hagerstown Planning Commission Meeting			

COMMUNICATIONS

This Week's Headlines & Media Releases:

- Hiring County Administrator Among Washington Co. Commissioners' Goals
- Corderman 'Humbled' to be Nominated for Senate Seat
- Penny Mart to Open Next Week in Downtown Hagerstown
- Governor Hogan Urges Return to In-Person Learning
- Trust Supports Saylor House Landmark Status
- City Contracts Millions to Local Companies During Pandemic
- Rescheduled County Tax Sale Leaves Some Asking, 'Where is the Compassion?'
- Trone, Keller Discuss COVID-19, Opioid Crisis at CRS
- Washington County Public Schools Opens Virtually Monday
- Corderman Sworn-In to State Senate
- 187 Parcels go to Washington County Tax Sale

- Hogan: Theaters, Venues can Start to Reopen in Maryland
- Press Release: City Park Fall Fest Version 2020
- Trash/Recycling/Yard Waste Advisory: Labor Day

This Week's Video Projects

- Mayor & City Council Work Session
- Council WRap

Channel 25 Hub City Now Programming:

- Mayor & City Council Meeting
- Council WRap
- "Washington County Heroes" Face Covering Campaign Videos
- "Together We Rise - Washington County" Video
- Washington Goes Purple: Act Now :30 Promos
- "Hub Bub" Video Podcast
- PCAD Rental Interior Webinar Series Program
- Symptoms of COVID-19 Informational Video
- Stormwater Program Informational Video
- MTA Commuter Connection

City Website:

- www.hagerstownmd.org attracted 10,002 user visits for the week of August 24-30, 2020.

- The most popular top entrances (the first page users accessed on the website):

• Home Page	2,119
• Utility Billing Page	1,028
• Potterfield Pool Page	247
• Civic Alerts Page	244
• Police Page	243
• Fire Page	146
• Electric Division Page	144
• Parks & Recreation Page	139
• Bids Page	136
• Park Improvement Projects Page	130

- Top Searches:

- "Pay my bill"
- "True"
- "Jobs"
- "Power outage"
- "Water bill"

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

Community Development Update: August items include:

- Residential Rehabilitation Program Projects In Progress: 16
- Residential Rehabilitation Program Applications Received: 1
- CDBG Program Loan Payments: \$6,324.33
- Business Revolving Loan Fund Payments: \$12,637.64
- Environmental Reviews Completed: 2
- The City closed on a new Single-Family Rehabilitation Loan for \$32,000 Single Family Rehabilitation loan on 8/11/2020 for home on West Franklin Street.

- The City closed on new \$200,000 Business Revolving loan on 8/6/2020 to Batshah, LLC for rehabilitation of building on Frederick Street.
- The Medal of Honor Neighborhoods 1st Group held their annual Day of Hope event on August 15th at Wheaton Park.

HYAC. The second cohort for the Hagerstown Youth Advisory Council met for the first time this week. The group includes students from three area high schools. During their term they will work in close capacity with both City staff and the Mayor & City Council.

Business Development Update:

- Outdoor Dining: Outdoor Dining continues this Saturday, September 5 from 4:00 – 9:00 p.m. The schedule will follow 1st and 2nd Saturdays and 3rd and 4th Sundays through the end of October. Support downtown restaurants by dining in the street or use the curbside zones to grab carryout.
- Virtual Grand Opening: The Collegium is hosting a virtual grand opening on Tuesday, September 8th at 7 p.m. To register please use the following link: www.the-collegium.org/news. The Collegium is a new liberal arts college opening downtown in Fall 2021.

The Economic Development team has participated in the following this week:

- Visited the new Penny Mart at 167 South Potomac Street and met with owner, Jamil Malik
- Staff delivered a \$25,000 Invest Hagerstown City Wide check to Potomac Dental at their newly renovated location at 1301 Potomac Avenue. Their official grand opening will be held on October 3rd.
- Business Recovery Team weekly meeting
- Reopen Washington County - Stakeholder's Meeting (weekly meeting)

Events Update:

- Staff worked with the following organizations on events taking place downtown: Beacon House, Bester Community of Hope, Washington Goes Purple.
- Staff will be coordinating with the Boys & Girls Club of Washington County on its upcoming “Over the Edge” event scheduled to take place in October.
- Staff is working with several businesses on upcoming Grand Openings, including Penny Mart, Sloan School of Music, and Potomac Dental Centre.
- The final Imagine Hagerstown event of the season will take place on Saturday, September 26 and will include a performance by Fanny Crawford of original Hagerstown stories, J Berd and DJ Jon Daily, and the Jill Fulton Band.

PARKS & ENGINEERING DEPARTMENT

ENGINEERING DIVISION

1. **Pangborn Lake.** The lake was drained and is drying out before construction begins next week. We are hauling the silt to the City property behind the sewer plant.
2. **Advertised Two Projects for Bids**
 - RFP-20-FW-26 Fireworks Display: Bid opening will be October 6th
 - 20-CPTL-27 City Park Holiday Lights: Bid opening will be September 16th
3. **Public Trash Cans.** Updated location map for Public Works.

4. **Engineering Statistics**

Description	Week of 8/30/20	Calendar Year 2020 TOTALS
Traffic complaints received	2	84
Work Orders completed	5	56
Traffic counts completed	0	21
Construction Projects		
Description	Week of 8/30/20	Calendar Year 2020 TOTALS
Projects advertised for bids	1	12
RFP's Advertised	1	5
Projects under construction	5	6
Projects completed	0	2

PARKS DIVISION

1. **Potterfield Pool.** Final swim of the season is this weekend September 5th, 6th & 7th (normal operating hours). The Pooch Plunge is scheduled for Tuesday, September 8th at 6 p.m.
2. **Summer Concert Series.** Photos from the last concert of the season on August 29th. Concert attendance was 75.



3. **Park Paths.** We continue to work on the ADA-compliant paths around the Saylor House at Kiwanis Park. We are also working on the paths throughout City Park.

4. **Golf/Pool Stats.**

Golf Course	8/27/19–9/2/19	8/27/20- 9/2/20
# of Golfers	432	438
Total Revenue	\$8,593	\$8,017

Pool	8/20/20–9/2/19	8/27/20–9/2/20
Admission total	412*	368
Admissions Fees	\$1,185	\$1,186

**more camps attended in 2019, and they are billed separately, does not reflect in ActiveNet reporting*

5. **Grounds Maintenance.** Tree maintenance continues as well as landscaping in our various parks.

PLANNING & CODE ADMINISTRATION

New Development Cases:

- 129 East Washington Street – Hagerstown Church of the Brethren – simplified plat.
- 1011 McCauley Court – Fire-X Sales & Service Corporation – minor site plan for a 50 x 50-square-foot storage building.

Planning Commission: A special meeting was held on August 31 to act on the cases originally scheduled for August 26:

- 18000 Garland Groh Boulevard – Verizon Retail Store – approved the forest conservation plan.
- Garland Groh Boulevard – Lots 6A, 6B, 6C, 6D, 6E and 6R – approved a final plat for six commercial lots.
- Hager’s Crossing, Phase II, Block 2B-6 – approved a final plat for 54 single-family lots.
- 820-840 Florida Avenue – The ARC of Washington County – approved the site plan for a canopy addition and parking lot reconfiguration.

The Commission will meet via Zoom on September 9 to discuss the September 16 Board of Zoning Appeals cases.

Historic District Commission: The HDC met on August 27 and approved an application for a fence at 61 East North Avenue. The following cases have been filed for the September 10 meeting:

- Workshop: 841 Forest Drive – Michael Schwartzbeck – addition.
- 142 East North Avenue – Farukh Bhutta – fence.
- 29 West Franklin Street – D. Bruce Poole, Ezsquire/JP Investments – parking lot access gate.

Weekly Activity Report: August 24–28, 2020

PERMITS								
<u>TYPE</u>	<u>NUMBER OF NEW APPLICATIONS</u>							<u>NUMBER ISSUED</u>
Building	6	Residential -	3	Commercial -	2	Other -	1	3
Electric	23	Residential -	10	Commercial -	10	Other -	3	28
Plumbing	11	Residential -	10	Commercial -	0	Other -	1	13
Mechanical	9	Residential -	7	Commercial -	2	Other -	0	9
Engineering Dept.	2							4
TOTAL	51		30		14		5	57
<u>Est. Value of Issued Building Permit Projects:</u>				<u>FY21 Fiscal Year Totals:</u>				
Residential			\$ 57,700.00					\$ 1,664,234.00
Commercial			\$ 4,106,000.00					\$ 20,798,584.00
Apartment			\$ 2,000.00					\$ 228,300.00
Sign			\$ 0.00					\$ 10,950.00
TOTAL			\$ 4,165,700.00					\$ 22,702,368.00
<u>Projects of Interest</u>								
- Construct one-story concrete wall panel structure on slab at 1050 Wesel Boulevard - \$4,000,000								
- Cutting holes in roof for HVAC AC units on roof at 140 West Franklin Street - \$79,000								
RENTAL LICENSING PROGRAM YEAR: JULY 1, 2020 – JUNE 30, 2021								
					<u>PROPERTIES</u>			<u>UNITS</u>
Registrations received week of Aug 24 – Aug 28					55			112
New applications issued week of Aug 24 – Aug 28					2			2
Total 2020-2021 registered (includes additions and subtractions since 6/8/20)					3,231			8,321
Percentage of rental license renewals that have registered for the 2020-2021 license year					83.4%			85.6%
<u>Notes:</u> The 2020-2021 rental license renewals for 9,722 units in 3,872 properties were mailed on June 9, 2020.								
<u>PAYMENT</u>								
Weekly payment received			\$ 8,250					
Weekly adjustment/credits			\$ 1,750					

INSPECTIONS	
TYPE	NUMBER CONDUCTED
Building	95
Electrical	77
Plumbing	33
Mechanical	13
Safety	6
Neighborhood Vitality	48
Quality of Life	1
Preventive Maintenance	23
Planning & Zoning	8
INSPECTIONS KEY:	
Categories of Conditions	
Safety	Conditions which are or reasonably present a hazard to occupant or public. <u>Example:</u> No smoke alarms, improper wiring, handrails
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property <u>Example:</u> Weeds, trash, debris, junk vehicles, deterioration of a structure.
Quality of Life	Conditions which negatively impact occupants. <u>Example:</u> Damaged surfaces, damages elements, missing screens
Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration. <u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood
Planning & Zoning	Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance. <u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.

POLICE DEPARTMENT

STATS

Calls for Service:	1,558	Field Interviews:	5
Arrests/Warrants Served:	20	Moving Violations:	64
Domestic Violence Calls:	19	Safety Repair Orders:	0
DUI Arrests:	2	Warnings:	31
Reports Filed:	165		

REPORTS

08/27/20: Officer Brady responded to Oxford Circle for a reported malicious destruction of property. The victim directed the officer's attention to her Chevrolet Impala which was parked in her driveway and had a broken front passenger window. The passenger door and hood were both ajar. The console between the seats was open and the contents were dumped onto the driver's seat, however nothing of value was taken. The victim advised that she has been the victim of several burglaries in the past few months. There are no suspects at this time.

08/28/20: Officer Williamson was dispatched to the Dollar Tree on Garland Groh Boulevard for a reported assault. The victims, who were two brothers, walked into the store together. An older gentleman asked the one brother if he knew the man that he walked in with. The male replied, "He is my brother". The older gentleman replied with a negative comment. When the two brothers left the store, they were approached by the older gentleman in the parking lot. The gentleman was displaying a Glock style handgun. The one brother recognized the older gentleman to be the person from whom he bought his moped. The brother gave the moped money to his wife to give to the older gentleman. Apparently, the older gentleman did not receive the money for the moped and was now showing his anger toward the brother. This case has been referred to HPD Criminal Investigation Unit.

08/30/20: Officer Williamson was dispatched to the 7 Star Mini Mart on West Franklin Street for an assault in progress. The two victims were employees of the business. The victims stated the male suspect was standing at the Western Union counter with a \$20 bill in his hand. When the employee asked the suspect if he needed help, he replied with a very strange comment. The suspect then started to enter the cash register area which is just for employees. When the suspect was told to leave the store, the suspect became physically assaultive punching one employee in the face. The officers learned from the suspect's grandmother, who was also at the scene, that her grandson has a history of PCP usage. The suspect was transported to Meritus Medical Center to be evaluated. The suspect was charged with Assault 2nd Degree and other related charges.

08/31/20: Officer Deavers was on duty at the Watch Center. The manager of Pope Tire Warehouse and Service Center on Dual Highway contacted the Watch Center and wanted to report the large front window of the business had been damaged. The damage is valued at \$3,800. The manager advised this is the fourth time the windows have been damaged over a period of several months. There are no suspects at this time.

PRESS RELEASE

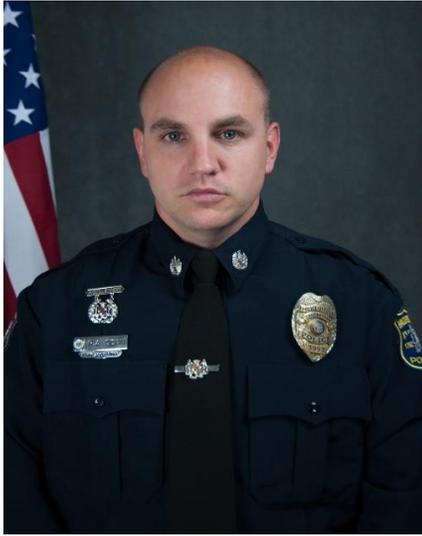
On 8/30/2020 at about 5 a.m., officers responded to 56 East Antietam Street for a report of a shooting. An investigation revealed that the male resident, Steven Carroll Armstrong (age 46) and his girlfriend got in to a verbal argument inside the apartment. Armstrong then retrieved a handgun and shot his girlfriend, striking her in the neck. The female victim was transported to Meritus Medical Center and is expected to be released after treatment. There were two other adults and two children (ages 4 and 1) inside the apartment at the time of the incident. The two adults were also assaulted by Armstrong. The children were unharmed. Armstrong was taken in to custody without incident and two handguns were recovered from the apartment. Armstrong has been charged with the following: Attempted 1st Degree Murder Attempted 2nd Degree Murder 1st Degree Assault 2 counts of 2nd Degree Assault 5 counts of Reckless Endangerment Numerous firearms related charges

OTHER NEWS/INFORMATION

Congratulations to Officer Richard Dean and Officer Tyler Helman. Officer Richard Dean and Officer Tyler Helman have been selected as Officers of the Month for July 2020. Officer R. Dean has been employed by the City of Hagerstown for 13 years and Officer T. Helman has been employed for 9 years. Both are currently assigned to the Patrol Division.

In July 2020, Officers Dean and Helman, along with other officers from HPD, responded to a call for a suicidal female. The female had reportedly tied an extension cord around her neck and climbed onto the roof of her residence. Officer Dean arrived first and located the female making her way to the edge of the roof which was slippery due to a recent rain. Putting his own safety aside, Officer Dean climbed out onto the roof through an open window and was able to grab onto the female and pull her back from the edge. Officer Dean held onto the female until Officer Helman was able to make his way to them on the roof. Officer Dean and Officer Helman were then able to carry the female back inside the residence to safety.

Based on their selfless acts of courage, Officer Richard Dean and Officer Tyler Helman have been selected as the Hagerstown Police Department Officers of the Month for July 2020. We are proud to have such dedicated officers and we congratulate them on a job well done!



Officer Richard Dean



Officer Tyler Helman

PUBLIC WORKS

CHART NO. 1 – GENERAL PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	143	141
	University District Deck	265	260
Number of Student Permits	Central, Market, Rochester Lots	21	16
Number of Patrons Using Decks	A & E Deck	804	729
	University District Deck	950	960
Number of Citations Issued	(Includes Warnings)	279	356
Late Payment Notifications		NA	NA
Peak Occupancy (%)	A & E Deck	45%	33%
		Fri @ Noon	Fri @ 2 PM
Peak Occupancy (%)	University District Deck	34%	38%
		Tue @ Noon	Wed @ 2 PM

CHART NO. 2 – A&E PARKING DECK WEEKLY OCCUPANCY

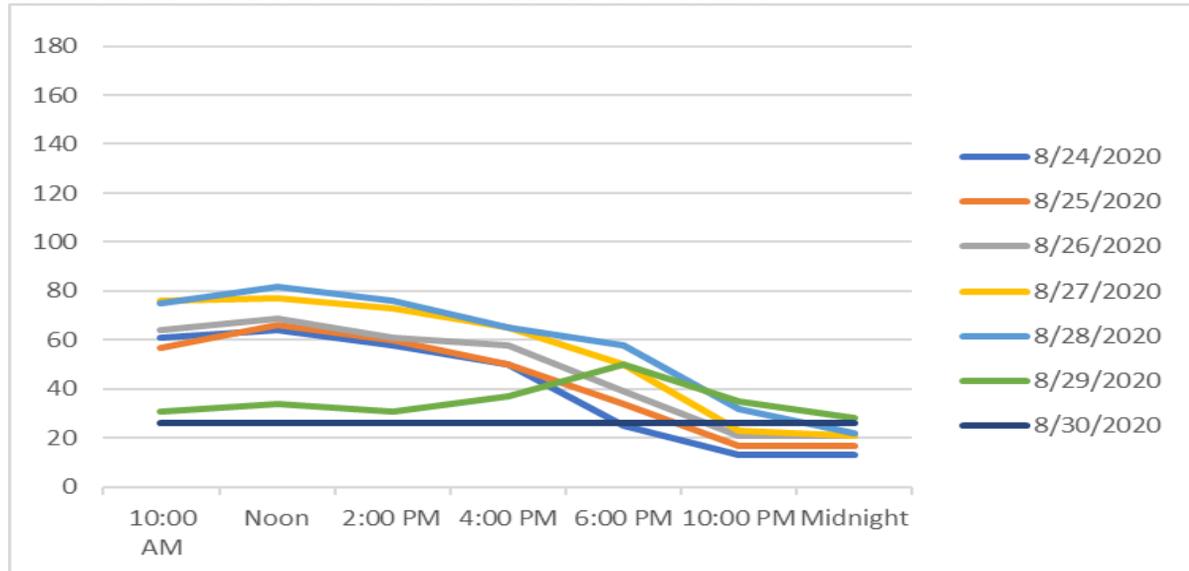
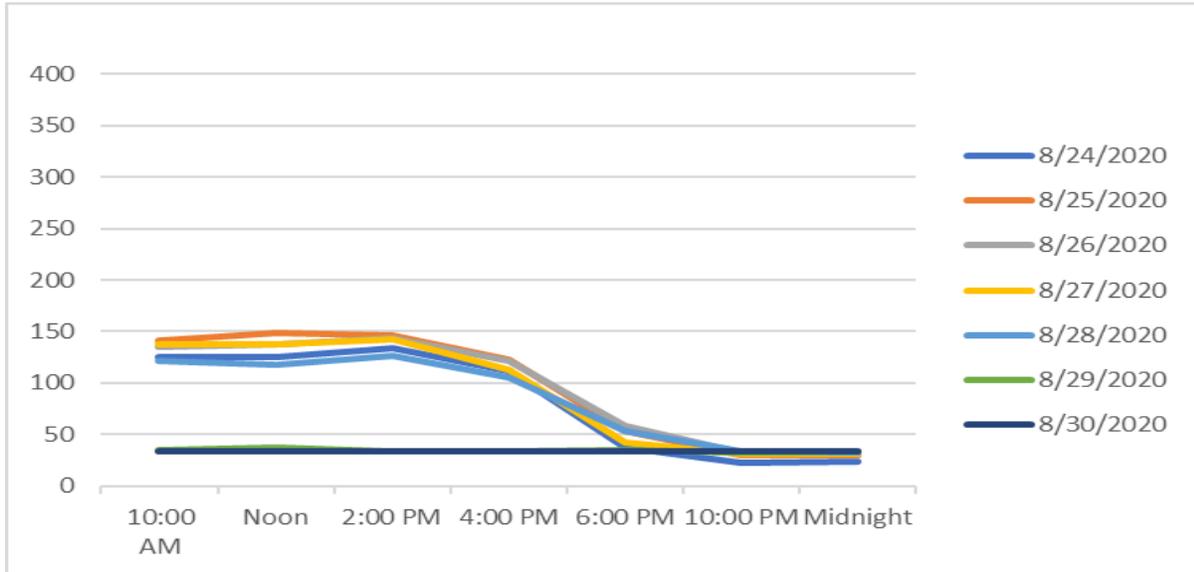


CHART NO. 3 – UD PARKING DECK WEEKLY OCCUPANCY



CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	2	0
Fire	1	0
Human Resources	0	0
Light	3	4
Parks & Engineering	1	4
Police	6	9
Public Works	5	5
Wastewater	1	0
Water	4	8
Weekly Totals	23	30
Yearly Total	804	

AFTER HOUR CALL BACKS

- Thursday, August 27, 2020 @ 8:45 p.m.: A front window pane at the Convention & Visitors Center was broken out. This exact same pane of glass was broken about six weeks ago and just replaced on August 14th. Cost to replace was \$1,600. Cameras identified a similar truck passed the window both times the window was broken but a tag number could not be clearly read. Staff was brought in to board up the window space. A new window pane will take at least 4–6 weeks to replace.
- Sunday, August 30, 2020 @ 10 a.m.: Broken windows were found at 125 West Washington Street. When staff arrived, the Fire Department had boarded up the windows. PW staff cleaned up the large amount of glass from the sidewalk.

¹AFTER HOURS CALL BACK DATA

	Issues for 2020	August	July
Street Issue	Limbs, tree, glass in street	3	2
Parking System			
Traffic Signal			4
Traffic Signs			
Building Maintenance	Broken windows	2	1
Fleet Maintenance			1
Weather Related			
Misc.	Dumped furniture	1	
Total			8
Total Call Backs 2020		46	

¹After-hours call out data includes contact with Public Works typically by Washington County Emergency Management. The issues can vary from debris in the street (tree or tree limbs, glass, etc.), traffic signal operations (signal goes into flash operation), traffic signs (call outs are usually only for STOP or YIELD signs), parking system issues (gates at either deck malfunction, equipment malfunctions, etc) to fleet maintenance issues. Field personnel may or may not be contacted depending upon the issue.

STREET SWEEPING DATA

Month 2020	Number of Miles of Streets Swept
January	630
February	1024
March	1274
April	927
May	1066
June	906
July	898
August	974
Total Miles Swept for 2020	7,699

BULK TRASH COLLECTIONS

Month 2020	Number of Collections
January	21
February	26
March	25
April	10
May	32
June	73
July	60
August	39
Total Bulk Trash Collections for 2020	286

PROPERTY ABATEMENTS COMPLETED

Month for 2020	Number of Property Abatements
January	13
February	4
March	4
April	11
May	50
June	103
July	79
August	92
Total Abatements by PW for 2020	356

STAFFING

Public Works currently has 4 vacancies out of 26 field positions. This equates to 15% of the total work force. In addition to the vacancies, one employee is out on extended medical leave (non-COVID related) hoping to return in early October.

UTILITIES DEPARTMENT

ELECTRIC DIVISION

Service Calls

- Sat/ 8/29 - 37 East Franklin Street: House fire; the service was disconnected and the meter removed at the request of HFD. Time Out: 13.5-14.0
- 1131 Outer Drive: Total outage; the customer's main breaker had tripped. Time Out: 18.5-19.0

- Tues. 9/1 - 227 North Mulberry Street: Reconnection of service for new occupant.
Time Out: 17.8-18.9
- Wed. 9/2 - 1329 Salem Avenue: Pole damaged; vehicle struck utility pole #6115 in accident.
All facilities were cleared until follow up was completed the following business day.
Time Out: 2.6-3.7

Engineering

- Multiple permit reviews, underground locates, and service upgrade requests have been reviewed and/or completed by engineering staff.
- The Staff Engineer reviewed customer data additions to the GIS electric model.
- Engineering staff met with multiple customers to discuss modifications to their electric service.
- Engineering staff performed trouble shooting and repairs to HLD's SCADA system.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, August 26, 2020	4.55	0.00
Thursday, August 27, 2020	4.58	0.09
Friday, August 28, 2020	4.54	0.26
Saturday, August 29, 2020	4.93	0.16
Sunday, August 30, 2020	4.51	0.00
Monday, August 31, 2020	5.42	0.67
Tuesday, September 1, 2020	5.38	0.36
Weekly – Avg. Flow / Total Rainfall	4.71	1.54
Aug – Avg. Flow/Total Rainfall	4.81	2.17
Sept - Avg. Flow/Total Rainfall	5.38	0.36

- Continue to troubleshoot PLC communication loss.
- Continued replacement of defective street lights.
- Prep work for installation of new Nitrified Recycle pumps.
- Troubleshooting issues with Utility Water system.
- Install new MagOx equipment.
- Routine MVP Plant Work orders & Corrective Work orders.

Wastewater Collection

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	#9	683'	423'	18

Collection System Maintenance Tasks

- Completed CCTV work for Columbia Gas.
- PS #2, replaced Ultrasonic with pressure transducer.
- PS #7, joint crew operation, prepping interior for new transfer switch. Excavated 105' trench and installed new conduit to run new power wires underground, backfilled, regraded to better than original, and terminated conduit inside station.
- PS #19, worked on control issues.
- Major cleaning of shop.
- General pump shop repair work.
- Completed two patches on Belview Avenue.
- Poured 8'x4' section of sidewalk at 14 West Wilson Blvd.
- Backup, 358 South Cannon Avenue, problem on private side.
- Grinder pump, 20016 Mount Aetna Road, replaced pump.
- Grinder pump, 1616 Woodlands Run, replaced pump.
- Grinder pump, 11125 Mahogany Drive, replaced both pumps.
- Grinder pump, 1524 Kensington Drive, reset both pumps.

Administration

Wastewater Division – Customer Call Log Summary 2020							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	1	2	0	0	0	1	4
YTD 2020	32	63	11	0	1	93	200

Engineering

- Review of Site Development and City Permit Drawings
- Attendance to the pre-construction meeting for the Wesel Blvd Road Project
- Review and approval of City Permits

WATER DIVISION

Plant Flows – System Demand (MGD)

Date	Willson	Breichner	Total
08/27/20	11.27		11.27
08/28/20	10.88		10.88
08/29/20	10.40		10.40
08/30/20	10.63		10.63
08/31/20	10.47		10.47
09/01/20	11.32		11.32
09/02/20	11.31		11.31
Average			10.89

Water Production at R. C. Willson

- R.C. Willson and Pump Stations – Staff worked on facility maintenance and routine preventative maintenance.
- Staff repaired the CL2 analyzer at Mack Tank.

Water Production at Breichner / Edgemont Reservoir. The Edgemont Reservoir pool elevation is currently at 2.04 feet. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, design criteria and project schedule. Emergency Action Plans have been completed.

Water Distribution

- Distribution crews are working throughout the system performing customer service work and new meter installations as needed.
- Crews continue to replace residential meters throughout the water service area.
- Crews are continuing work in the airport area performing tank and system maintenance.
- Crews are installing a 6" fire and domestic meter on All Star Court.
- Crews are making a 6" tap on Oak Ridge Drive for Hub City Vineyard Church.
- Crews are repairing a leak on Dual Place.

Laboratory

- Process and regulatory testing were routine for the week.

Engineering

Reviews:	City	County
Site Plans	-	-
Preliminary Plats	-	-
Final Plats	-	-
Replat	-	-
Grading Plan	-	-
Development Plan	-	-
Building Permits	16	10

- Review of Site Development Drawings.
- Gathering information regarding water service and hydrant flow data.
- Meeting with the Consultant regarding the field survey for City property near Barth Springs Road.

- Attendance to the Pre-construction meeting for the Wesel Boulevard Road Project.



Respectfully submitted,

A handwritten signature in blue ink that reads "Scott A. Nicewarner". The signature is fluid and cursive, with a large loop at the end.

Scott A. Nicewarner
City Administrator