



City of Hagerstown, Maryland Status & Information Report No. 26 for 2012

June 29, 2012

To Mayor Bruchey and Members of the City Council:

UPCOMING MEETINGS

JULY 2012						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3 No M&C Meeting	4 HOLIDAY CITY OFFICES CLOSED 6 pm Fireworks at Fairgrounds Park	5	6 Bike Night	7 Antietam Velo Club Race
8	9	10 4 pm Work Session	11	12	13	14 7 pm Music By The Lake @ City Park Bandshell
15	16	17 4 pm Work Session	18	19	20	21 7 pm Music By The Lake @ City Park Bandshell
22	23	24 7 pm Regular Session	25	26	27	28 9 am -2 pm Faire Off The Square @ Elizabeth Hager Center 7 pm Music By The Lake @ City Park Bandshell
29	30	31				

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

BUSINESS & COMMUNITY RELATIONS DIVISION

1. **Miss Maryland Pageant:** The Miss Maryland and Miss Teen Maryland Pageant was held last week in Hagerstown. Miss Joanna Guy was named Miss Maryland and Miss Kennedy Taylor was named Miss Outstanding Teen Maryland. The finals were very well attended at the Maryland Theatre.
2. **June 30 - Faire Off The Square - 9 AM to 2 PM - Benefits Girls, Inc.:** This Saturday will be the third Faire off the Square Event. It has now grown to eleven vendors for Saturday morning and includes everything from produce, flowers, waffles, crafts, jewelry and more.

3. **July 4th - Fireworks at Fairgrounds Park - 6:30-9:30 p.m. with the Fireworks Display at 9:30 p.m.** The City of Hagerstown is gearing up for the Fireworks at Fairgrounds Park event. The event will showcase entertainment by the Nowhere Men and a large fireworks display. Opening ceremonies begin at 6 p.m.
4. **July 6 - City Center Bike Night - street closure 4 PM to midnight:** The Maryland Theatre is working with the City on the Second Annual City Center Bike Night. It features entertainment at Wind Down including Prophets of the Abstract Truth and Pete Lancaster and Stack O'Blues. Movies are playing at the Maryland Theatre including The Wild One and Easy Rider. All types of motorcycle vendors and other vendors. Bikes are welcome from 6-10 p.m.
5. **July 7 - 2012 Hagerstown Challenge Criterium - 7:30 a.m. – 4 p.m.** The Hagerstown Challenge Criterium will be held in the North End again this year. The Antietam Velo Club is hosting the 2012 Hagerstown Challenge Criterium on July 7, and they are expecting over 300 of the region's top racers from the DC metropolitan area as well as PA, WV and NJ. The follow streets represent the roads that will be used to stage this event.
 - The race will start on **Prospect Avenue** and head east toward **Oak Hill Ave.**
 - Turn one is a right on to **Oak Hill Ave** while turn two is the right on to **Charles Street.**
 - Turn three is a right on to **Hamilton Lane** which leads to **Forest Drive.**
 - The fourth and final turn is a right off of **Forest Drive** and back on to **Prospect Ave.**

The Antietam Velo Club will be giving out notices to the residents of this area this weekend. I have attached the notice.

6. **Arts and Entertainment District:** In July, the management board of the arts and entertainment district will start meeting to verify strategies and review all redesignation materials.
7. **Volunteers:** Volunteers are signing up for Augustoberfest which will be held on August 25 and 26, 2012.
8. **City Market:**
 - The Potter's Daughter Catering and Confection operated by Sheri Belton will be starting at City Market on June 30. She sells a variety of tasty confection.
 - Current vendor Dave Elliot is expanding his space to include more products from Tricking Springs Creamery and Donna Litton is expanding and moving. Ms. Litton sells produce.
 - Firecracker's Special at Market – June 30th
 - Lou Scally Visit to Market - July 14th
 - Happy Birthday Market – August 18th
9. **Some of this Week's Headlines and Media Releases:**
 - Hagerstown Fire Marshal's Office Fireworks Safety Reminder
 - Walk Through History: Civil War Marker/Rose Hill Cemetery Tour Brochures Now Available
 - Korean War Veterans Breaking Ground on Memorial Site
 - Traffic Advisory: Hays Alley
 - Traffic Advisory: Bixler Alley
10. **Hub City on 6:**
 - Watch the Ripken Design presentation to Mayor and Council Mondays and Wednesdays at 7 p.m. and Saturdays at 12 p.m.

- Watch Citizens Comments about the multi-use center from the April 24th meeting on Sundays, Tuesdays and Thursdays at 6 p.m.
- Watch the City Newsroom at the top of every hour. This week's news stories include:
 - First Call Weekend Highlights in Review
 - In Case You Missed It: City Center Bike Night
 - Blues Fest Wrap-Up
 - Tips From Patrol: Officer Keefer
 - HFD Helping You Prevent Fires: Mark Cleck
- Also airing at select times: Korean War Veterans Memorial Groundbreaking Ceremony
- In production:
 - Tribute to Employees with Combined Century of Service
 - Public support video montages for Multi-Use Center project

11. **Websites:**

- We have over 950 fans on Facebook!
- The updated City website continues to receive positive feedback from both citizens and staff members. Check out all the changes at www.hagerstownmd.org.
- The results of Ripken Design's Financial Feasibility Study are available on the City website, including an executive summary and a full report as well as the PowerPoint presentation that was made at the joint session on April 17th. The same links can also be found on the Hagerstown Advance site and supportdowntownhagerstown.com.
- A community group has created a website to support downtown initiatives and a multi-use center. City staff will be contributing government information on related topics – www.supportdowntownhagerstown.com

PLANNING & CODE ADMINISTRATION DIVISION

1. **Zoning Certificates Issued For New Businesses:**

- 121 Doub Way - Free Electric, LLC - home office for an electrical contractor

2. **New Development Cases:**

- Memorial Park (Northwest Corner of West Memorial Boulevard and South Potomac Street) - site plan for a public park

3. **Planning Commission:** The Planning Commission met on June 27 to discuss:

- Land Management Code Revisions - review any public comments that came in by June 19th and formulate a recommendation to Mayor and City Council. The Commission finalized its recommendation and it is now en route to the Mayor and Council, which will be briefed on the package on July 10, and hold a public hearing at the end of July. The draft includes repeal of the entire existing floodplain management ordinance and replacing it with the current state model ordinance recommended by the Maryland Department of the Environment.

4. **Uptick in Activity:** For the first time in months, the Plan Review Committee's agenda included multiple cases for staff review. The June 26 agenda contained review of a site plan for a new commercial building, revision to site layout to an existing building and a re-subdivision plat. Most agendas in the last several months have included single agenda items. Staff has also had detailed conversations with parties regarding as many as three potential local conversion district overlay districts for the reuse of existing nonconforming commercial buildings in residential areas.

5. **Code Administration Weekly Activity Report:** June 18-22, 2012

PERMITS								
<u>TYPE</u>	<u>NUMBER OF NEW APPLICATIONS</u>							<u>NUMBER ISSUED</u>
Building	5	Residential -	3	Commercial -	2	Other -	0	7
Electrical	18	Residential -	5	Commercial -	12	Other -	1	19
Plumbing	7	Residential -	5	Commercial -	2	Other -	0	7
Mechanical	8	Residential -	6	Commercial -	2	Other -	0	8
Engineering Dept.	8							5
TOTAL	46		19		18		1	46
Estimated Value of Weekly Issued Building Permit Projects:				Fiscal Year-To-Date Totals:				
Residential				\$ 30,000.00	\$ 6,008,597.00			
Commercial				\$ 12,000.00	\$ 21,429,488.00			
Apartment				\$ 0.00	\$ 442,521.00			
Sign				\$ 1,300.00	\$ 405,358.00			
TOTAL				\$ 44,000.00	\$ 28,289,664.00			
RENTAL LICENSES								
<u>NUMBER</u>	<u>FACILITIES</u>			<u>UNITS</u>				
Registrations Received	549			1914				
New Applications Issued	3			3				
Total Registered Since 6/1/12	1170			3525				
% of Those Invoiced	37.6			41.2				
Notes: The 2012-2013 rental license renewals for 8561 units in 3112 facilities were mailed on June 1, 2012. This represents the percentage of those applications returned as of 6/22/12.								
PAYMENT								
Total Payments Received	\$ 95,700							
Adjustments	\$ 200							
INSPECTIONS								
<u>TYPE</u>	<u>NUMBER CONDUCTED</u>							
Building	39							
Electrical	46							
Plumbing	12							
Mechanical	7							
Safety	52							
Neighborhood Vitality	129							
Quality of Life	9							
Preventive Maintenance	1							
Notes: Please note that exterior inspections of properties registered in the rental licensing program are NOT included in this total. Exterior rental licensing inspections for this program year have been completed.								

INSPECTIONS KEY:	
Categories of Conditions	
Safety	Conditions which are or reasonably present a hazard to occupant or public. Example: No smoke alarms, improper wiring, handrails
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property Example: Weeds, trash, debris, junk vehicles, deterioration of a structure.
Quality of Life	Conditions which negatively impact occupants. Example: Damaged surfaces, damages elements, missing screens
Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration. Example: Mortar deterioration, clogged gutters, minor rotting wood

PARKS & ENGINEERING

1. **Greens at Hamilton Run** Mayor & Council approved rate increases that go into effect on Sunday, July 1, 2012. Play is increasing and the course is in very good condition. Staff is making and installing wooden yardage markers along the fairways and a new "rack card" is being printed that will be placed in hotels.
2. **Howell Road at Edgewood Drive** Work is complete and will be open to traffic by Monday, July 2, 2012.
3. **Vandalism** Due to vandalism on the concession stand of the Potterfield Pool, we repaired two of the rollup doors and replaced the screens in all the windows. At Wheaton Park, we had to replace the handrails and pickets around the Band Shell.
4. **Upcoming Events in City Parks**
 - June 30th – City Park Band Shell – Peter Buys Dedication Concert, 7:30-8:30 p.m.
 - July 1st – City Park Band Shell – UCF Outreach Ministries, 12-4 p.m.
 - July 1st – City Park Band Shell – Hagerstown Municipal Band, 7:30–8:30 p.m.
 - July 4th – Fairgrounds Park – July 4th Celebration, 6 p.m.
 - July 8th – City Park Band Shell – Hagerstown Municipal Band, 7:30–8:30 p.m.
 - July 8th – Wheaton Park Band Shell – UCF Outreach Ministries, 2–6 p.m.
 - July 11th – City Park Band Shell – Gospel Concert, 7–9 p.m.
 - July 14th – City Park Band Shell – Music by the Lake, 7–8:30 p.m.
 - July 15th – City Park Band Shell – UCF Outreach Ministries, 12–4 p.m.
 - July 15th – City Park Band Shell – Hagerstown Municipal Band, 7:30–8:30 p.m.

POLICE DEPARTMENT

1. **STATS**

Calls for Service:	1,841	CDS Arrest:	1
Criminal Arrest/Warrants:	26	DUI Arrests:	2
Moving Violations:	18	Search Warrants Executed:	2
Safety Repair Orders:	14	Field Interviews:	0
Warnings:	15	Parking Tickets:	30

2. **REPORTS**

- **06/22/12:** A robbery at Main Avenue. Three black males in dark clothes robbed a cabbie by putting a pillowcase over his head and choking him. The suspects stole his phone, a jacket and cash. There are several suspects in this case.

- **06/24/12:** Homicide at 730 Guilford Avenue. A guest was shot while attending a birthday party. On 06/27/12 Detectives with HPD obtained an arrest warrant for Marcus Deon Longus for the murder of Antonio Joyner. Joyner was shot and later died as a result of a gunshot wound suffered on 6/24/12. A search warrant was executed on 6/25/12 at 1036 Ross Street by the Washington County Special Response team in support of this investigation. The Maryland State Police Fugitive Apprehension team is assisting in the search for Longus. Anyone with information about the incident is urged to contact the police immediately.

3. **OTHER NEWS/INFORMATION**

Officer Mitchell Filges has been selected as the Officer of the Month for May 2012. Officer Filges has been employed by the City of Hagerstown for five years and is currently assigned to the Uniform Patrol Division's Charlie Platoon.

Officer Filges was nominated by several of his supervisors for his courage in dealing with an armed, suicidal subject. On May 18, 2012, officers of the Hagerstown Police Department responded to the area of Little Hayden Circle for a report of a male threatening suicide. The male also reportedly had access to firearms. A short time later, officers heard a single gunshot come from inside the residence. Moments later, the male began dialogue with Officer Filges again. Officer Filges continued to engage the armed subject in verbal dialogue in an attempt to peacefully resolve the situation. Officer Filges was eventually relieved by trained crisis negotiators who were able to convince the subject to surrender peacefully.

The Hagerstown Police Department is proud to have courageous and concerned officers, such as Officer Filges, as one of its own and congratulates him for a job well done.

PUBLIC WORKS

1. **City Hall Remodeling of 4th Floor:** Staff has been working on remodeling a section of the 4th floor at City Hall. The approximately 1,800 square feet of space is the area formally occupied by the Planning Division. The work includes new ceiling tile, wall patching, painting and floor tile. The old floor tile was removed due to its content of asbestos. The new tile will cost approximately \$4,500 to furnish and install. Once completed, the space will be occupied by Code Enforcement personnel.
2. **Dog Waste Collection Bags:** Ten additional dog waste collection bag dispensers were installed in the downtown recently at the request of the Mayor and Council. This brings the total number of dispensers to 16. An additional 10 dispensers are on order and will be installed in or close to the downtown bringing the total to 26. The dispensers are being installed mostly on the side of the public trash cans for use by the general public. There are approximately 160 public trash cans (not including Parks) located throughout the city. Each dispenser cost \$63 (the price drops to \$59 if 6+ dispensers are purchased).
3. **New Traffic Lights at Potomac & Howard:** Installation has been completed on the new traffic lights at the intersection of South Potomac Street and Howard Street. The old signal lights were only 8" diameter lights and were positioned off to the side of the intersection. The new lights are LED lights (saves energy and money), 12" diameter (provides better recognition of signal), positioned in the center of the street (provides better visibility) and the signals are now metered. An electrical meter had never been installed in the past so electrical usage was estimated.

UTILITIES DEPARTMENT

ELECTRIC DIVISION

1. **Problem Areas.** Recent call-outs included:
 Wed. 6/20 - 532 North Mulberry Street- partial outage; customer had bad breaker inside panel box and was advised to contact electrician for repairs. Time Out: 19.2-20.2

- Thur. 6/21 - 101 South Potomac Street- pole damaged; pole was snapped off in vehicle accident; however, HLD had no equipment on this pole and no damage was found to our facilities. Time Out: 15.0-15.2
- 43 Mealey Parkway- total outage; lineman replaced (1) 40T fuse to restore power. Time Out: 15.3-16.5
- Fri. 6/22 - 228 Taylor Avenue- partial outage; lineman found customer's main breaker outside was tripped; breaker was reset and problem corrected. Time Out: 21.2-22.0
- Sat. 6/23 - 1107 Salem Avenue- total outage; customer's main breaker was found to be bad and in need of replacement; customer advised to contact electrician for needed repairs. Time Out: 9.7-10.5
- Sun. 6/24 - 213 Devonshire Road- lines arcing; connectors were replaced at transformer to correct problem. Time Out: 21.8-23.3
- Mon. 6/25 - 356 Central Avenue- lines down; line was found to belong to Verizon Company and customer informed to contact them for repairs. Time Out: 16.5-16.8
- 17656 Potter Bell Way- Miss Utility locate; our facilities were found to be clear for Columbia Gas Company to make emergency repairs to gas main break. Time Out: 17.0-17.7
- Wed. 6/27 - East Wilson Boulevard & Frederick Street- pole damaged; vehicle struck utility pole in accident, Lineman found no damaged to our pole. Time Out: 22.7-23.3

2. **Distribution** Recent activity included:

- Metering Staff received no high bill complaints this week.
- Line crews continue annual feeder inspections for Wesel Substation.
- Line crews continue trimming trees in various residential locations.
- Line crews performed various service upgrades and meter installations.
- Continued with pole inspections and re-tagging throughout the City.

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
3	0	0	0

3. **Engineering** Staff worked on the following projects:

- The Staff Engineer prepared the estimated cost for relocating and undergrounding a large portion of an HLD electric distribution line.
- The Engineering staff researched and located ancient rights-of-way for HLD facilities to verify they existed, protecting HLD's easement access to the equipment.
- Engineering staff assisted with inventory of HLD's stock materials.
- Engineering staff reviewed multiple plans, permits, upgrades and other electrical work being done within HLD's territory.

4. **Administration:**

- Staff compiled several Crystal Reports that are assuring us the MUNIS UB software is conforming properly to our standard billing practices.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, June 20, 2012	7.25	0.00
Thursday, June 21, 2012	7.16	0.00
Friday, June 22, 2012	6.41	0.46
Saturday, June 23, 2012	6.84	0.00
Sunday, June 24, 2012	7.64	0.00
Monday, June 25, 2012	6.92	0.00
Tuesday, June 26, 2012	6.72	0.00
Weekly Average/Total	6.99	0.46
Monthly Average/Total	7.50	2.18
Yearly Average/Total	7.72	18.12

Wastewater Treatment Plant

Projects:

On Friday 06/22/2012 Tiffany Bain of Geiger Pumps was contacted regarding problems with the specially fabricated fiberglass weir covers for Final # 1. The contractor pointed out several discrepancies between the fabrication drawings and the materials delivered to the jobsite.

After discussions with the contractor and manufacturer we started refilling Final #1 to return it to service until the manufacturers' representative could visit the site and evaluate the problems to determine their next course of action.

On Sunday 06/24/2012 we started emptying Final #5 for the installation of the weir covers on Monday.

Tiffany Bain of Geiger Pumps was on site Monday 06/25/2012 and took pictures and measurements and sent them to NEFCO. NEFCO called her back and agreed that the fiberglass rails and tops need to be replaced not reworked. On Tuesday 06/26/12 NEFCO sent a truck to the site to pick up the weir covers for Final #1. They anticipate a 4-6 week period to re-fabricate new covers.

Miscellaneous:

- The WWTP continues to operate within its permitted parameters.
- Atlas Copco was on site to install the rebuilt GA-11 air compressor and motor for instrument air in the Oxygen Building. Unit is back in service.
- Apparatus Repair & Engineering (AR&E) began installation of the new Variable Speed Drive on the #1 Return Sludge Pump in the Activated Sludge Pump Station.

Wastewater Collection System

Activity	Districts	L. F. main	Feet of lateral	# Inspected
Flushing	2	11,596		

Collection System Maintenance Task

Lateral:

- Crew replaced the service connection and 8" wye at 228 East Irvin Avenue.

Pump Stations:

- Pulled muffin monster at station #8 for repairs, ordered seals, bearings and couplers.
- Dismantled and cleaned the contactor at station #12, bypassed the soft start and its back on line.

- Exercised all emergency generators
- Washed chemical tank at #26 and started a slow drain thru 2" hose.
- Crew pulled #1 pump at stations #1 and #8, also cleaned impellers.

Grinder Pump:

- 11243 Eastwood Drive: Pump replaced
- 1505 Kensington Drive: Pump replaced

Miscellaneous:

- Cleaned 140' of 36" interceptor of Memorial Boulevard
- Cleaned 750 ft. East, and 198 ft. West, in the 15" under drain pipe in Memorial Blvd that was full of grit, bricks and other debris. This pipe was installed directly under the 27" sanitary sewer and was intended to carry storm water away from the RR underpass on Memorial Boulevard. Welded hose reel frame on JET-VAC unit 528.
- Handled Odor complaint at 241 East Irvin, the clean out was clear but the crew flushed the main.
- Down loaded flow data from the Newgate meter.
- The crew exercised the emergency generators.
- Crew dropped Bio-Bags throughout infrastructure to control FOG (Fats, Oil & Grease).

Administration

Wastewater Division – Customer Call Log Summary 2012							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	0	2	2	0	0	0	4
YTD	32	36	11	6	4	35	124

* Other - consist of calls that maybe directed to other City Departments or the County Department of Water Quality

Engineering:

- Staff met with the Director of Utilities for discussion of wastewater issues.
- Staff attended a Plan Review Committee meeting at City Planning.
- Staff attended a NASTT webinar short course covering rehabilitation technologies for sewer mains and laterals.
- Staff met with representatives of the City Planning Division and the City Attorney regarding the City's response to the State's septic bill.

Wastewater Laboratory:

- Last week's computer glitch on our Lachat instrument became a full blown computer failure. The hard drive completely failed. Fortunately there was another computer available to replace it and we went through the process of reinstalling the proprietary Lachat software. We have gotten everything running again except the printer. The new operating system fails to recognize any of the printers we connect to it. We may have to reload the operating system again.
- Process and regulatory testing was routine for the week.

WATER DIVISION

Plant Flows - System Demand (MGD)

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
6/21/12	13.10		13.10
6/22/12	12.75		12.75
6/23/12	13.77		13.77
6/24/12	13.11		13.11
6/25/12	13.39		13.39
6/26/12	13.39		13.39
6/27/12	13.10		13.10
Average			13.23

Water Production at RC Willson

-Operations

- Completing routine PMs
- Performing tests at the stations
- Lawn care
- Filling the Hellane Tank

- Maintenance

- R C Willson - Completing routine work orders

- Instrumentation

- Tanks - Working on electrical and signal upgrades
- Breichner - Working on the SCADA upgrade
(This is a large project that will be ongoing for several weeks.)

Water Production at Breichner

- The Edgemont Reservoir is currently at -4.0'; the bypass is closed and the hydrant is open.

Water Distribution

- Distribution crews are working throughout the system performing customer service as needed and are testing and repairing large meters. We are also working on Preston Road installing a new hydrant and Hamilton Boulevard upgrading services.

Laboratory

- A sample of water was collected from the Breichner WTP and sent to retest SOC Method 904.1. A lab error on the previous sample was the reason for the resample.
- Samples were collected from the repaired Hellane tank and tested. The tests showed that it was ready for service again.
- Another tracer study was performed on the clear well at the Willson WTP while the plant was producing 14MGD
- Process and regulatory testing was routine for the week.

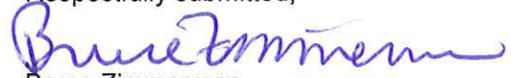
Engineering

<u>Reviews:</u>	<u>City</u>	<u>County</u>
Site Plan	1	
Final Plat	1	
Building Permit	11	

- Staff met with the Director of Utilities for discussion of water issues.
- Staff met with the Utilities Director and Water Division staff to discuss residential fire sprinkler issues associated with House Bill 366.

- Staff attended a Plan Review Committee meeting at City Planning.

Respectfully submitted,



Bruce Zimmerman
City Administrator