

CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT NO. 33 FOR 2020



August 21, 2020

To Mayor Bruchey and Members of the City Council:

UPCOMING MEETINGS

To obtain City Department or City Boards and Commissions meeting information, please visit <https://www.hagerstownmd.org/27/Government>. We encourage you visit our website at <https://www.hagerstownmd.org> for all City-related updates. Other inquiries may be made by visiting the City Resident 311 page at <https://www.hagerstownmd.org/841/Services>.

AUGUST 2020						
For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at http://www.hagerstownmd.org/calendar.aspx						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4 4pm Work Session	5	6	7	8
9	10	11 3:30pm Executive Session 4pm Work Session	12 4pm Hagerstown Planning Commission Meeting	13 4pm Board of Traffic & Parking Meeting 4pm Hagerstown Historic District Commission Meeting	14	15
16	17	18 3pm Executive Session 4pm Work Session	19 7pm Board of Zoning Appeals Meeting	20	21	22
23	24	25 6pm Executive Session 7pm Regular Session	26 7pm Hagerstown Planning Commission Meeting	27 4pm Hagerstown Historic District Commission Meeting	28	29
30	31					

COMMUNICATIONS

This Week's Headlines & Media Releases:

- City of Hagerstown to Approve Noise Exemption for Fireworks
- Hagerstown Proclaims September Forget-Me-Not Month
- Hagerstown Youth Advisory Council Gives Update
- Hagerstown Council Holds Off on Annexation Tax Talk
- Wivell, Corderman Officially Apply for Senate Seat
- Gas Main Work to Close Part of Baltimore Street on Monday
- Hagerstown to Reopen City Hall Lobby After COVID-19 Case

- Wesel Boulevard Construction Likely to Start in September
- Press Release: City Hall to Reopen with New Schedule
- Press Release: Dine Outdoors
- Traffic Advisory: South Cannon Avenue 8/17
- Traffic Advisory: South Locust Street
- Traffic Advisory: South Potomac Street Closures

This Week's Video Projects

- Mayor & City Council Work Session
- "Hub Bub" Video Podcast recording

Channel 25 Hub City Now Programming:

- Mayor & City Council Meeting
- Utility Payment Assistance Press Conference
- Featured Artist on Hagerstown Cultural Trail: Richard Deutch
- Washington Goes Purple: Act Now :30 Promos
- "Hub Bub" Video Podcast
- PCAD Rental Interior Webinar Series Program
- Symptoms of COVID-19 Informational Video
- Stormwater Program Informational Video
- MTA Commuter Connection

City Website:

- www.hagerstownmd.org attracted 10,071 user visits for the week of August 10-16, 2020.
- The most popular top entrances (the first page users accessed on the website):
 - Home Page 2,122
 - Utility Billing Page 1,068
 - Potterfield Pool Page 309
 - Civic Alerts Page 277
 - Police Page 223
 - Bids Page 208
 - Parks & Recreation Page 173
 - Outdoor Movies at City Park Page 165
 - City Park Page 105
 - Jobs Page 104
- Top Searches:
 - "Pay my bill"
 - "Jobs"
 - "Parking"
 - "Bids"
 - "Water"

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

Hagerstown Youth Advisory Council (HYAC). The HYAC met on August 20th to review the first year of the Council and provide recommendations for the future Councils.

Business Development Update.

- **Outdoor Dining.** The first outdoor dining street closure will take place this Sunday, August 23rd from 11:30 a.m. to 3 p.m. The schedule of 1st and 2nd Saturdays and 3rd and 4th Sundays will resume through the end of October. Support downtown restaurants by dining in the street or use the curbside zones to grab carryout.



Hagerstown
Maryland

OUTDOOR DINING & EAT IN THE STREET SCHEDULE

Join and support your favorite restaurants downtown and dine outdoors on South Potomac Street, or grab takeout, a lawn chair or a blanket and enjoy the green space in University Plaza and the Cultural Trail!

**1ST & 2ND SATURDAY & 3RD & 4TH SUNDAY
STREET CLOSURES**

AUGUST	SEPTEMBER
<p>SUNDAYS 8/23 & 8/30 11:30 A.M. - 3:00 P.M.</p>	<p>SATURDAYS 9/5 & 9/12 4:00 P.M. - 9:00 P.M.</p> <p>SUNDAYS 9/20 & 9/27 11:30 A.M. - 3:00 P.M.</p>
<p>OCTOBER</p> <p>SATURDAYS 10/3 & 10/10 4:00 P.M. - 9:00 P.M.</p> <p>SUNDAYS 10/18 & 10/25 11:30 A.M. - 3:00 P.M.</p>	<p><i>Questions about this street closure?</i></p> <p>CONTACT THE CITY OF HAGERSTOWN'S DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT AT:</p> <p>KBELL@HAGERSTOWNMD.ORG 301-797-6294</p>




- The Economic Development team has participated in the following this week:
 - Public information Meeting on the Wesel Boulevard reconstruction to update residents/businesses on traffic flow and construction schedule.
 - Fort Detrick Alliance Board Meeting
 - Information review with The Collegium – a new college that will be opening downtown in Fall 2021

Farmers Market. Please welcome Cathleen Miller to the DCED Team! Cathleen is the Farmers Market Coordinator. Her email address is cmiller@hagerstownmd.org and her extension is 183. Cathleen formerly worked as manager at First Data and also operated Rivertown Events in Williamsport. She is knowledgeable, experienced, and is already generating great ideas for the Market.

FIRE DEPARTMENT

FIRE DEPARTMENT CALLS FOR ASSISTANCE

Cooking Fires	0	Community Risk Reduction	9
Building Fires	1	Public Service	8
Medical Assistance	38	Personal Injury Collision	10
Assist other Fire Departments	7	Fuel/Hazard Spills	0
Automatic Fire Alarms	9	Gas Leaks	1
Downed Power Lines	1	Investigation: Carbon Monoxide Incident	2
Extrication/Rescue	2	Water Issue	1

PARKS & ENGINEERING DEPARTMENT

ENGINEERING DIVISION

- Wesel Boulevard.** We held a public meeting to inform businesses about the road construction expected to start soon on Wesel Boulevard. There were about 15 attendees. They did have some concerns about the site work, but their main comment was about how tight the left turn is from Halfway Boulevard onto Massey Boulevard. We have forwarded that comment to County Engineering.
- Mitchell Avenue Railroad Overpass Traffic Signal.** Staff reviewed revised drawings from the consultant and returned comments. We hope to advertise this project in a week.
- Pavement Markings.** Midlantic is expected to be in Hagerstown later this week or next to work on stop bars, crosswalks and other miscellaneous thermoplastic including the crosswalk at Walnut Towers. We also provide them with the list of long lines to be "painted."
- Board of Traffic & Parking.** The meeting was held August 20th to discuss:
 - Salvation Army request to make alleys around their gym one-way.
 - Salvation Army request to purchase lower half of High Street parking lot.
 - Walnut Towers mid-block crosswalk.
- Engineering Statistics**

Traffic issues		
Description	Week of 8/16/20	Calendar Year 2020 TOTALS
Traffic complaints received	2	76
Work Orders completed	2	50
Traffic counts completed	2	19
Construction Projects		
Description	Week of 8/16/20	Calendar Year 2020 TOTALS
Projects advertised for bids	0	11
RFP's Advertised	0	4
Projects under construction	5	6
Projects completed	0	2

PARKS DIVISION

1. **Golf/Pool Stats for the Past Week:**

Golf Course	8/13/19–8/19/19	8/13/20- 8/19/20
# of Golfers	400	592
Total Revenue	\$7,095	\$10,885.25

Pool	8/13/19–8/19/19	8/13/20–8/19/20
Admission total	720	500
Admissions Fees	\$1,928	\$1,558

2. **Vietnam Veterans Memorial.** We are installing a new decorative fence around the Vietnam Veterans Memorial located in City Park along Walnut Lane.

3. **Free Outdoor Movie at City Park Band Shell**
Friday, August 21st at 6 p.m. -- *The Lion King*. Movie begins at dusk; set-up begins 6 p.m.

4. **Recreation Programs**

- Archaeology Exploration at Kiwanis Park, Saturdays 9 a.m. – 1 p.m.
- Pop-Up Skate Park at Covenant Church along the Dual Highway, Mondays 5:30-6:30 p.m.,
- Tai Chi at Pangborn Park, 6-7 p.m.
- Aqua Zumba at Potterfield Pool, Saturdays & Sundays at 9 a.m.
- Aqua Bands and Aqua Yoga at Potterfield Pool, Mondays & Tuesdays at 6:15 p.m.

5. **Free Summer Concert Series at the City Park Band Shell**

Saturday, August 22nd at 6 p.m. -- *Takes Two Variety Band*

PLANNING & CODE ADMINISTRATION

Zoning Certificates Issued:

- 710 Dual Highway – K & B Bridals – bridal shop.

Planning Commission: The Planning Commission will be considering these matters on August 26:

- 18000 Garland Groh Boulevard – Verizon Retail Store – forest conservation plan.
- Garland Groh Boulevard – Lots 6A, 6B, 6C, 6D, 6E and 6R – final plat.
- Hager’s Crossing, Phase II, Block 2B-6 – final plat.
- 820-840 Florida Avenue – The ARC of Washington County – site plan for a canopy addition.

Weekly Activity Report: August 10–14, 2020

PERMITS								
<u>TYPE</u>	<u>NUMBER OF NEW APPLICATIONS</u>							<u>NUMBER ISSUED</u>
Building	2	Residential -	1	Commercial -	0	Other -	1	4
Electric	17	Residential -	11	Commercial -	6	Other -	0	16
Plumbing	66	Residential -	61	Commercial -	5	Other -	0	64
Mechanical	6	Residential -	5	Commercial -	1	Other -	0	6
Engineering Dept.	4							2
TOTAL	95		78		12		1	92
<u>Est. Value of Issued Building Permit Projects:</u>					<u>FY21 Fiscal Year Totals:</u>			
Residential	\$ 10,497.00				\$ 1,304,234.00			
Commercial	\$ 282,204.00				\$ 20,651,035.00			
Apartment	\$ 0.00				\$ 194,500.00			
Sign	\$ 0.00				\$ 10,950.00			
TOTAL	\$ 292,701.00				\$ 22,160,719.00			
<u>Projects of Interest:</u> Installation modular classroom at 1300 Marshall Street - \$282,204								

RENTAL LICENSING PROGRAM YEAR: JULY 1, 2020 – JUNE 30, 2021		
	PROPERTIES	UNITS
Registrations received week of Aug 10 – Aug 14	324	1,025
New applications issued week of Aug 10 – Aug 14	2	2
Total 2020-2021 registered (includes additions and subtractions since 6/8/20)	3,084	7,734
Percentage of rental license renewals that have registered for the 2020-2021 license year	79.6%	79.6%
Notes: The 2020-2021 rental license renewals for 9,722 units in 3,872 properties were mailed on June 9, 2020.		
PAYMENT		
Weekly payment received	\$ 76,650.00	
Weekly adjustment/credits	\$ 3,825	
INSPECTIONS		
TYPE	NUMBER CONDUCTED	
Building	81	
Electrical	32	
Plumbing	32	
Mechanical	10	
Safety	12	
Neighborhood Vitality	67	
Quality of Life	2	
Preventive Maintenance	3	
Planning & Zoning	2	
INSPECTIONS KEY:		
Categories of Conditions		
Safety	Conditions which are or reasonably present a hazard to occupant or public. <u>Example:</u> No smoke alarms, improper wiring, handrails	
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property <u>Example:</u> Weeds, trash, debris, junk vehicles, deterioration of a structure.	
Quality of Life	Conditions which negatively impact occupants. <u>Example:</u> Damaged surfaces, damages elements, missing screens	
Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration. <u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood	
Planning & Zoning	Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance. <u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.	

POLICE DEPARTMENT

STATS

Calls for Service:	1,556	Field Interviews:	15
Arrests/Warrants Served:	16	Moving Violations:	37
Domestic Violence Calls:	24	Safety Repair Orders:	9
DUI Arrests:	0	Warnings:	84
Reports Filed:	114		

REPORTS

08/13/20: Officer Deavers was working the Watch Center when a citizen called in reference to a stolen wallet. The victim stated when he went to sleep his wallet was on the end table by the sofa. When he woke up this morning the wallet was gone. The victim advised he was confident the door was locked but perhaps not the deadbolt in place. The wallet contained US currency and bank cards. The victim checked his bank account and already someone had used his bank card. There is a person of interest at this time.

08/14/20: Officer White was approached by a male that appeared to be out of breath as he spoke. The male stated that he was sitting on a bench on Potomac Street when a red vehicle approached him. He said that two males and a female exited the vehicle and demanded that he empty his pockets. The victim stated there was a male wearing the yellow sweatshirt who pointed a gun at him. The victim panicked and began to run north on Potomac Street. The cameras in the area were checked for the vehicle and the male wearing the yellow sweatshirt. No further information is available at this time.

08/15/20: Officer Fuqua was dispatched to North Burhans Boulevard for a theft from a motor vehicle. The reporting person was the registered owner. She stated that someone had gained entry to her 2015 Toyota and had taken items valued at \$1,280. Officer Moczydlowsky conducted a search of the RAPIDS system in an attempt to see if items were pawned, but items were not located. No further information is available at this time.

08/16/20: Officer Flinn responded to North Cannon Avenue for a reported person stumbling down in the street and is covered in blood. Dispatch advised the person was walking towards Sheetz holding his stomach as if he was possibly stabbed or beaten. The male was located and was bleeding heavily from his leg. The officers could smell a strong odor of alcohol coming from his breath and the male was making no sense as he spoke to the officers. The male was uncooperative with the medical staff. It was determined by the medical staff that the male received a superficial puncture wound to the leg. There was no camera footage available in the area that would indicate how the male received his injury. No further details at this time.

08/17/20: Sergeant Duffey and Officer Kimmel were operating a plain-clothes assignment with the Violent Crime Task Force on the Dual Highway and observed a vehicle exit Econolodge and fail to signal as it changed lanes. The officer conducted a traffic stop in the area of East Antietam Street. Officer C. Kelley and his K9 partner arrived to conduct a free air scan of the vehicle. The K9 alerted to the passenger front of the vehicle. At that time the occupants were commanded to exit the vehicle. The passenger did alert the officers that there was a firearm in the vehicle. The firearm was located and it was loaded. A book bag was located which contained a white powdery substance which appeared to be cocaine. Several arrests were made which included drug charges as well as weapon violations. No further details are available at this time.

08/18/20: Officer Kittoe was dispatched to East Antietam Street for a malicious destruction of property in progress. Dispatch advised the suspect was a white female in her 20's wearing blue jeans and a black top. When the officer arrived, he observed pieces of flowers and plants scattered all over the curb and roadway in front of Schmankeral Stube German Restaurant on Potomac Street. The officer tried to make contact with the female but she began to flee on foot. A foot chase ensued even though the officer kept giving verbal commands to the female to stop running. She was eventually apprehended and placed into custody. The officer could smell a strong odor of alcohol coming from her breath. The female admitted to the destruction of the property. The manager of the restaurant estimated the female damaged approximately \$500 worth of his property. No further details are available.

OTHER NEWS/INFORMATION

Police Officer Testing: The Hagerstown Police Department is continually looking for men and women of integrity and character to fulfill the vacant police officer positions. Another police officer testing session took place Saturday, August 15, 2020 at HPD Headquarters.

PUBLIC WORKS

CHART NO. 1 – GENERAL PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	142	140
	University District Deck	231	230
Number of Student Permits	Central, Market, Rochester Lots	16	15
Number of Patrons Using Decks	A & E Deck	667	602
	University District Deck	922	867
Number of Citations Issued	(Includes Warnings)	348	443
Late Payment Notifications		NA	NA
Peak Occupancy (%)	A & E Deck	35%	38%
		Thu @ 2 PM	Thu @ 4 PM
Peak Occupancy (%)	University District Deck	39%	43%
		Wed @ 10 AM	Wed @ 2 PM

CHART NO. 2 – A&E PARKING DECK WEEKLY OCCUPANCY

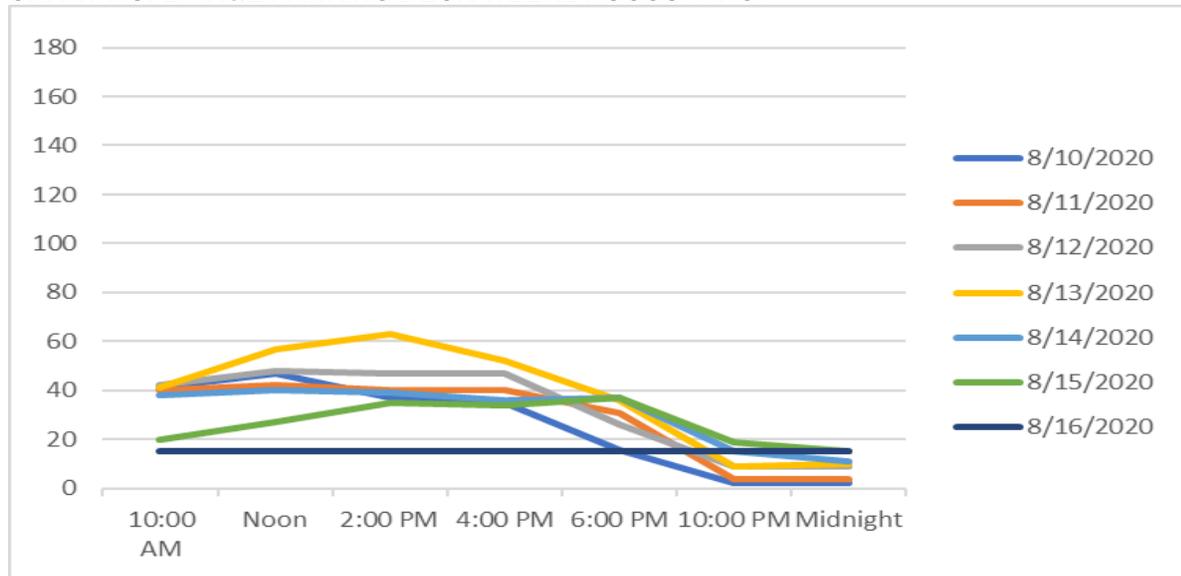
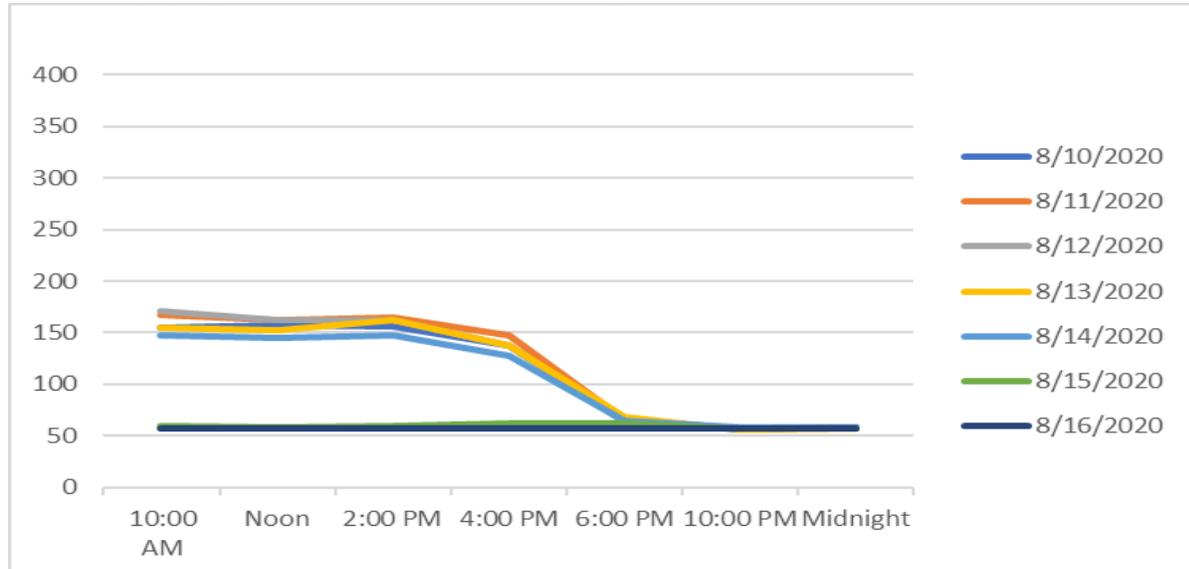


CHART NO. 3 – UD PARKING DECK WEEKLY OCCUPANCY



CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	0	1
Fire	3	0
Human Resources	0	1
Light	1	1
Parks & Engineering	1	6
Police	3	10
Public Works	8	5
Wastewater	2	0
Water	7	1
Weekly Totals	25	25
Yearly Total	751	

AFTER HOUR CALL BACKS

- Sunday, August 16, 2020 @ 1:22 p.m.: A large amount of glass was reported in the street at 152 South Walnut Street. An HPD officer was standing by. A street sweeper was brought in to clean up the debris. It appeared to be glass from possibly a coffee table or other piece of furniture.

EV CHARGING SERVICES AGREEMENT. In 2018, the City installed four electric charging stations in the Elizabeth Hager Parking Lot. EVI (Electric Vehicle Institute) completed the installation at no cost to the city. The charging stations have the ability to charge (via a credit card) for the electric. Instead, the City charged for parking at these stations and the electric was free to the drivers.

EVI requested a change in the procedure asking that drivers be charged for the electric. The Mayor and Council have preliminarily approved this request. Starting in early September (upon formal approval), drivers will be charged a \$2.50 flat fee plus \$0.20 per minute for charging their electric vehicles. The parking meters will be removed and replaced with signs indicating parking for electric vehicles only.

UTILITIES DEPARTMENT

ELECTRIC DIVISION

Service Calls

- Thur. 8/13 - 822 Dewey Avenue: Wires arcing; the wire belonged to homeowner and was advised to contact an electrician for repairs. Time Out: 19.0-20.4
- Fri. 8/14 - 900 Block of Armstrong Avenue: Total outage; squirrel caused both a line fuse and transformer fuse to operate. Time Out: 17.0-18.1
- Sat. 8/15 - 64 Wakefield Road: Tree on line. Time Out: 18.5-19.0
- Mon. 8/17 - 918 Guilford Avenue: Service reconnection for new occupant. Time Out: 16.3-17.3
- Tues. 8/17 - Area of High Street and George Street: Total outage; a bird caused the transformer fuse to operate. Time Out: 16.0-16.8

Engineering

- Multiple permit reviews, underground locates, and service upgrade requests have been reviewed and/or completed by engineering staff.
- The Staff Engineer and Distribution Supervision met with various crane companies to discuss lifting of voltage regulators at HLD's Bulldog Substation. These units will need replacement in the near future.
- Engineering staff completed design of multiple jobs and submitted to Distribution for the start of construction.

- The Staff Engineer continued work to program HLD power transformer protection relays.
- Engineering staff replaced the nitrogen blanket on a spare power transformer unit after removal of a low side bushing to take measurements for replacement.
- The Staff Engineer continued coordination of work with Milsoft to import electric customer data into HLD's electric GIS model. This will allow us to model our electric load and identify points on the system that require upgrades ahead of any issues that could possibly occur.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, August 12, 2020	4.35	0.00
Thursday, August 13, 2020	4.93	0.01
Friday, August 14, 2020	4.67	0.00
Saturday, August 15, 2020	4.61	0.15
Sunday, August 16, 2020	5.14	0.23
Monday, August 17, 2020	4.74	0.00
Tuesday, August 18, 2020	4.60	0.00
Weekly – Avg. Flow / Total Rainfall	4.72	0.39
Aug – Avg. Flow/Total Rainfall	4.89	1.58

Miscellaneous

- Replaced fiber optic/ethernet media conversion switch in PLC-3.
- Replaced defective wall pack lights throughout the plant.
- Continued installation of new MagOx equipment.
- Repaired leak on suction pipe of WAS pump in ASPS.
- Routine MVP Plant Work orders & Corrective Work orders.

Wastewater Collection

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	#21	999'	315'	16
Flushing	#4	6,485'		

Collection System Maintenance Tasks

- Excavated lateral at 159 Belview Avenue due to root intrusion.
- Finished confirming connection list by CCTV, dye and smoke testing.
- Hauled three loads of B-10s and one load of CR 6 for inventory.
- Sewer backup, 603 Sunset Avenue, problem on private side.
- Sewer backup, 761 East Wilson Boulevard, problem on the private side.
- Grinder pump call, odor, 1627 Woodlands Run, no issues found with pump or odor.
- General pump shop repair work.
- Pump Station #11, continued Scada upgrade work.
- Pump Station #19, installed breaker, worked on Ultrasonic.
- Installed yoke assembly at 11026 Eastwood Drive.
- Exercised emergency generators.
- Mowed and sprayed around Plant and various lift stations.

Administration

Wastewater Division – Customer Call Log Summary 2020							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	0	1	0	0	0	1	2
YTD 2020	30	58	11	0	1	88	188

Engineering

- Review of Site Plan Drawings.
- Gathering information relating to wastewater service inquiries.
- Meeting with the County to review the General Services Joint Sewer Areas.

WATER DIVISION

Plant Flows – System Demand (MGD)

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
08/13/20	10.93		10.93
08/14/20	11.33		11.33
08/15/20	10.39		10.39
08/16/20	10.19		10.19
08/17/20	10.96		10.96
08/18/20	11.14		11.14
08/19/20	11.48		11.48
<i>Average</i>			<i>10.91</i>

Water Production at R. C. Willson

- R.C. Willson and Pump Stations – Staff worked on facility maintenance and routine preventative maintenance.

Water Production at Breichner / Edgemont Reservoir. The Edgemont Reservoir pool elevation is currently at 1.70 feet. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, design criteria and project schedule. Emergency Action Plans have been completed.

Water Distribution

- Distribution crews are working throughout the system performing customer service work and new meter installations as needed.
- Crews continue to replace residential meters throughout the water service area.
- Crews are continuing work on Iroquois Avenue.
- Crews are continuing work in the airport area performing tank and system maintenance.

Laboratory

- Process and regulatory testing were routine for the week.

Engineering

<u>Reviews:</u>	<u>City</u>	<u>County</u>
Site Plans	1	1
Preliminary Plats	-	-
Final Plats	-	1
Replat	1	-
Grading Plan	-	-
Development Plan	-	-
Building Permits	14	5

- Review of Site Plan Drawings
- Review and coordination of impacts to the water system from the Wesel Boulevard Improvements project
- Gathering information regarding water service inquiries



Respectfully submitted,

Scott A. Nicewarner
City Administrator