

CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT NO. 31 FOR 2020



August 7, 2020

To Mayor Bruchey and Members of the City Council:

UPCOMING MEETINGS

To obtain City Department or City Boards and Commissions meeting information, please visit <https://www.hagerstownmd.org/27/Government>. We encourage you visit our website at <https://www.hagerstownmd.org> for all City-related updates. Other inquiries may be made by visiting the City Resident 311 page at <https://www.hagerstownmd.org/841/Services>.

AUGUST 2020

For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at <http://www.hagerstownmd.org/calendar.aspx>

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4 4pm Work Session	5	6	7	8
9	10	11 3:30pm Executive Session 4pm Work Session	12 4pm Hagerstown Planning Commission Meeting	13 4pm Board of Traffic & Parking Meeting 4pm Hagerstown Historic District Commission Meeting	14	15
16	17	18 T.B.D. Executive Session 4pm Work Session	19 7pm Board of Zoning Appeals Meeting	20	21	22
23	24	25 7pm Regular Session	26 7pm Hagerstown Planning Commission Meeting	27 4pm Hagerstown Historic District Commission Meeting	28	29
30	31					

COMMUNICATIONS

This Week's Headlines & Media Releases:

- Body Found Near Northern Avenue, No Foul Play Suspected
- Serafini Resigns Maryland Senate Post
- Maryland Expands Mask Rules, Issues Travel Advisory
- Proposed Tax Credit Could Help Brownfield Developers
- About 100 Gather in Public Square to Support Police
- Mayor, 911 Officials Have 'Positive' Meeting
- Addiction Recovery Event Set for Wednesday
- Community to Talk Racism, Racial Equality
- One Killed in Two-Vehicle Crash on Wesel Blvd.

- Public Meeting Set on \$6M Wesel Blvd. Upgrades
- Wivell, Corderman Expected to Apply for Serafini's Seat
- Hagerstown Continues Valley Mall Annexation Talks

This Week's Video Projects

- Mayor & City Council Work Session
- Saylor House Archaeological Project Interviews

Channel 25 Hub City Now Programming:

- Mayor & City Council Meeting
- Utility Payment Assistance Press Conference
- Featured Artist on Hagerstown Cultural Trail: Vicki Scuri
- Washington Goes Purple: Act Now :30 Promos
- HFD: "Smoke Alarms Save Lives" Video
- "Hub Bub" Video Podcast
- PCAD Rental Interior Webinar Series Program
- Symptoms of COVID-19 Informational Video
- Stormwater Program Informational Video
- MTA Commuter Connection

City Website:

- www.hagerstownmd.org attracted 10,205 user visits for the week of July 27-August 2, 2020.

- The most popular top entrances (the first page users accessed on the website):

• Home Page	2,062
• Utility Billing Page	976
• Potterfield Pool Page	465
• Civic Alerts Page	458
• Police Page	249
• Bids Page	240
• Parks & Recreation Page	153
• Firefighters Page	115
• City Park Page	106
• FAQ Page	85

- Top Searches:

- "Pay my bill"
- "True"
- "Water bill"
- "Parking"
- "Billing & customer service payment agreement"

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

Community Development Update: July project update includes:

- Residential Rehabilitation Program Projects Completed: 1 (Emergency Repair located on Ridge Avenue)
- Residential Rehabilitation Program Projects In Progress: 16
- Residential Rehabilitation Program Applications Received: 1
- CDBG Program Loan Payments: \$6,518.98
- Business Revolving Loan Fund Payments: \$9,778.61
- Projects Submitted for Maryland Historic Trust Review: 6
- Environmental Reviews Completed: 10
- The City closed on a new Single-Family Rehabilitation Loan for \$16,000 for an owner-occupied home on Radcliffe Avenue.
- Staff submitted to HUD the Five-Year Consolidated Plan for FY2021-2025, Analysis of Impediments to Fair Housing, and FY2021 Annual Action Plan for the Community Development Block Grant Program.

Business Development Update. Staff and the cross-department team coordinated signage and communication with the downtown businesses to introduce the new official Curbside Pickup and Takeout Program. The signs are currently in production and staff will work with Parking and Public Works to get them installed as soon as possible.

DCED is partnering with the County Department of Business Development and the Maryland Small Business Development Council (SBDC) to offer a free webinar series for small businesses. SBDC will be leading each webinar with topics focused on tools that are beneficial to succeed during and after the COVID-19 pandemic. Webinar topics are listed below and registration for each individual webinar is required at <https://www.marylandsbdc.org/training/events-calendar>

- [Using Social Media for Networking](#) (August 13 – 1 p.m.)
- [Take Time to Master Google My Business](#) (August 18 – 1 p.m.)
- [Accounting Bootcamp for Businesses](#) (August 19 – 10 a.m.)
- [Business and Marketing Plans Made Simple](#) (August 19 – 1 p.m.)
- [Manage Your Business Risk](#) (August 20 – 10 a.m.)

FIRE DEPARTMENT

FIRE DEPARTMENT CALLS FOR ASSISTANCE			
House/Apartment Fires	1	Community Risk Reduction	7
Building Fires	3	Public Service	4
Medical Assistance	30	Personal Injury Collision	4
Assist other Fire Departments	9	Fuel/Hazard Spills	1
Automatic Fire Alarms	10	Gas Leaks	0
Downed Power Lines	2	Investigation: Carbon Monoxide Incident	1
Vehicle Fires	3	Dumpster/Outside Fires	1

PARKS & ENGINEERING DEPARTMENT

PARKS DIVISION

Archaeology Camp at Kiwanis Park. We had seven children enrolled in the program.

Rec Programs

- Virtual Gymnastics, Sundays at 2 p.m.
- Pop-Up Skate Park, Mondays 5:30-6:30 p.m, Covenant Church along the Dual Highway
- Aqua Zumba Saturdays & Sundays at 9 a.m., Potterfield Pool
- Aqua Bands and Aqua Yoga, Mondays & Tuesdays at 6:15 p.m., Potterfield Pool

Golf/Pool Stats.

Golf Course	7/30/19–8/5/19	7/30/20- 8/5/20
# of Golfers	511	558
Total Revenue	\$9,237.73	\$10,276.00

Pool	7/30/19–8/5/19	7/30/20–8/5/20
Admission total	1,117	640
Admissions Fees	\$3,250	\$2,018

PLANNING & CODE ADMINISTRATION

Zoning Certificates Issued:

- 1000 Dual Highway – Sunoco – service station.
- 96 West Washington Street – The Ice Cream Shop.

New Development Cases:

- 811 Wesel Boulevard - Northpoint Development (Building 2) – site plan for 789,309 square-foot warehouse building.

Planning Commission: The Planning Commission will be reviewing these matters on August 12:

- 18000 Garland Groh Boulevard – Verizon – forest conservation plan.
- Garland Groh Boulevard (Lots 6A-6E, 6R) – final plat related to Verizon retail store.
- Saylor House at Kiwanis Park – Landmark Overlay District – recommendation to Mayor and City Council.

Historic District Commission: The HDC will be considering these applications on August 13:

- 831 Oak Hill Avenue – Andrea and Justina Aragon – new rear patio and front porch repairs.
- 96 West Washington Street – Brian and Melissa Noel – window graphics.
- 1003 The Terrace – Michael Green/Corey's Construction – new garage.
- Workshop: 941 Forest Drive – Mike Schwartzbeck – proposed addition and vinyl siding.

POLICE DEPARTMENT

STATS

Calls for Service:	1,616	Field Interviews:	11
Arrests/Warrants Served:	24	Moving Violations:	13
Domestic Violence Calls:	31	Safety Repair Orders:	2
DUI Arrests:	1	Warnings:	54
Reports Filed:	121		

REPORTS

07/30/20: Officer Flinn responded to North Mulberry Street for a reported domestic dispute. The victim stated that she and her boyfriend got into a verbal argument that turned physical. The suspect shoved the victim and then left the scene. The victim stated she was living with her boyfriend but he wanted her to leave his residence. When she refused to leave, he assaulted her. The officer advised the victim she could go to District Court and obtain a protective order on the boyfriend and file her own assault charges. No further details are available.

07/31/20: Officers received a noise complaint in the parking lot of Washington Gardens Apartment Complex on Security Road. Members of the Violent Crimes Task Force went to the rear of the complex while Officer Campbell went to the front to make contact with the parties creating the noise. As Officer Campbell approached the group, the music was turned off. One individual of the group began to walk away from the scene and Officer StClair, a member of the Violent Crime Task Force, shined a light on the male and observed a complete outline and imprint of a handgun in the male's back pocket. The officer removed the handgun from the pocket and placed the male under arrest. Officers later learned that the male was previously charged with a crime which disqualifies him from possessing a firearm and ammunition. The male was charged with Handgun on Person and other related charges. No further details are available at this time.

08/01/20: Officer Brady was dispatched to Broadway for a reported theft from a motor vehicle. The victim stated she parked her Toyota in front of residence on Broadway. She stated the doors to her vehicle were locked before she entered her residence on 7/31/20. When she returned to the vehicle on 8/1/20, she found that all of the doors were unlocked, the glove box was open with all the contents laying on the passenger's seat. The victim noticed her Apple AirPods were missing from the small dash compartment. The value of the AirPods is \$150. The area was checked for cameras but none were found. There is no suspect at this time.

08/02/20: Officer Reese responded to a North Locust Street apartment complex in reference to an attempted burglary. Upon arrival, the officer located two males in the stairwell of the common hallway of the building. Both males were identified. The caller stated there was a third male with the other two males who had fled the scene before police arrived. The two males would not cooperate with the officer. The male that fled the area was the

individual that had kicked the caller's door. The male was looking for another female in the complex and mistakenly kicked the door to the wrong apartment. The caller stated the damaged door will cost approximately \$100 to repair. No further details are available.

08/04/20: Officer McNew was dispatched to the Dual Highway regarding a suspicious subject to the rear of Younger Toyota. The security monitoring service for Younger Toyota advised that a male was observed to the rear, loading items into a dark colored vehicle. When the officer arrived, he noticed a black Honda backed in front of the service entrance door. The front and back license plates were covered. The officer instructed the occupant to put his hands up but the male failed to follow instructions. After asking the male several times to place his hands in the air, the individual finally complied. There were no other occupants in the vehicle. The male had a large number of vehicle wheels and a grass trimmer in the back seat. A manger from the business came to the scene and confirmed the items in the male's vehicle belonged to Younger Toyota. No further details.

OTHER NEWS/INFORMATION

HPD Testing Dates. The next entry level written test dates for the department have been scheduled for **Saturday August 15, 2020 at 9 am.** Testing will be here at the department roll call/briefing room so space will be limited. Essentially meaning first come first serve for the test.

If you know of anyone who might be interested they should be instructed to go to the department website and complete a police inquiry form located here: <https://www.hagerstownmd.org/FormCenter/Police-10/Becoming-an-Officer-Inquiry-Form-101>

If you are a current employee who refers, and the department hires a Police Officer candidate who is classified as a **lateral** or **comparative compliance** candidate, you are eligible for a \$1,500 referral bonus.

PUBLIC WORKS

CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	0	0
Fire	1	2
Human Resources	0	0
Light	2	2
Parks & Engineering	1	3
Police	3	10
Public Works	3	4
Wastewater	2	6
Water	3	6
Weekly Totals	15	33
Yearly Total	701	

AFTER HOUR CALL BACKS

There were no after hour call backs for this week.

¹AFTER HOURS CALL BACK DATA

	Issues for 2020	July	June
Street Issue	Debris in street, tree down	2	1
Parking System			
Traffic Signal	Signals on flash, not operating	4	1
Traffic Signs			
Building Maintenance	Broken window visitor's center	1	1
Fleet Maintenance	Gate access to CMG denied	1	1
Weather Related			
Misc.			
Total		8	4
Total Call Backs 2020		40	

¹After-hours call out data includes contact with Public Works typically by Washington County Emergency Management. The issues can vary from debris in the street (tree or tree limbs, glass, etc.), traffic signal operations (signal goes into flash operation), traffic signs (call outs are usually only for STOP or YIELD signs), parking system issues (gates at either deck malfunction, equipment malfunctions, etc) to fleet maintenance issues. Field personnel may or may not be contacted depending upon the issue.

STREET SWEEPING DATA

Month 2020	Number of Miles of Streets Swept
January	630
February	1024
March	1274
April	927
May	1066
June	906
July	898
Total Miles Swept for 2020	6725

BULK TRASH COLLECTIONS

Month 2020	Number of Collections
January	21
February	26
March	25
April	10
May	32
June	73
July	60
Total Bulk Trash Collections for 2020	247

PROPERTY ABATEMENTS COMPLETED

Month for 2020	Number of Property Abatements
January	13
February	4
March	4
April	11
May	50
June	103
July	79
Total Abatements by PW for 2020	264

UTILITIES DEPARTMENT

ELECTRIC DIVISION

Service Calls

- Sat/ 8/1 - Area of Mitchell Avenue – pole damaged; vehicle struck pole #5181 in accident. No damage was found. Time Out: 21.4-21.8
- 807 Forest Drive – total outage; line crews replaced burnt triplex to restore power. Time Out: 22.6-1.1
- Mon. 8/3 - 1042 Brinker Drive – total outage; the customer’s main breaker had tripped. Time Out: 1.1-1.7
- Tues. 8/4 - 304 South Potomac Street – total outage; squirrel caused transformer fuse to operate. Time Out: 19.0-19.5

Engineering

- Multiple permit reviews, underground locates, and service upgrade requests have been reviewed and/or completed by engineering staff.
- The Staff Engineer repaired SCADA communications to the Plant SS.
- Engineering Staff performed substation inspections across the system.
- The Engineer met with multiple entities to coordinate construction project in the HLD territory.
- The Staff Engineer approved new materials for use on the HLD electric system.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, July 29, 2020	4.71	0.00
Thursday, July 30, 2020	4.61	0.00
Friday, July 31, 2020	4.52	0.04
Saturday, August 1, 2020	4.47	0.03
Sunday, August 2, 2020	4.53	0.00
Monday, August 3, 2020	4.42	0.04
Tuesday, August 4, 2020	5.72	0.72
Weekly – Avg. Flow / Total Rainfall	4.71	0.83
July – Avg. Flow /Total Rainfall	4.65	2.54
Aug – Avg. Flow/Total Rainfall	4.79	0.79

- Installed new pump and discharge hose (Synagro's filtrate).
- Replaced fuses and wiring on #2 effluent pump VFD.
- Replaced flow meter on effluent sample pump.
- Continued constructing MagOx pump and control panel.
- Routine MVP Plant Work orders & Corrective Work orders.

Wastewater Collection

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	#2,4,9	757'	354'	16
Flushing	#4	10,916'		

Collection System Maintenance Tasks

- PS #2, recalibrate transducer with laptop.
- PS #11, reset SCADA.
- PS #28, replaced generator battery
- Grinder pump, 11003 Eastwood Drive, spoke with homeowner about a voltage issue at residence.
- Grinder pump, 11005 Palmwood Drive, found voltage issue at residence.
- Odor, 353 Westside Apartments, flushed main and will add chlorine.
- Odor, 1621 Woodlands Run, no odor or issues found.
- Completed final manhole repair (#08006) new flow channel benches, etc. in front of 28 West Franklin Street, also installed two drop bowls.
- Meeting with Avista over SCADA issues.
- General pump shop repair work.

Administration

Wastewater Division – Customer Call Log Summary 2020							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	3	4	3	0	0	0	10
YTD 2020	28	57	11	0	1	83	180

Engineering

- Review of Site Plan Drawings
- Review of the County Joint Sewer Service Areas

WATER DIVISION

Plant Flows – System Demand (MGD)

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
07/30/20	11.10		11.10
07/31/20	10.15		10.15
08/01/20	10.06		10.06
08/02/20	10.35		10.35
08/03/20	10.52		10.52
08/04/20	10.25		10.25
08/05/20	11.07		11.07
<i>Average</i>			<i>10.50</i>

Water Production at R. C. Willson

- R.C. Willson and Pump Stations – Staff worked on facility maintenance and routine preventative maintenance.

Water Production at Breichner / Edgemont Reservoir. The Edgemont Reservoir pool elevation is currently at 6.83 feet. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, design criteria and project schedule. Emergency Action Plans have been completed.

Water Distribution

- Distribution crews are working throughout the system performing customer service work and new meter installations as needed.
- Crews continue to replace residential meters throughout the water service area.
- Crews are working in the airport area performing tank and system maintenance.
- Crews are continuing work on Iroquois Avenue.

Laboratory

- Process and regulatory testing were routine for the week.

Engineering

<u>Reviews:</u>	<u>City</u>	<u>County</u>
Site Plans	2	1
Preliminary Plats	-	-
Final Plats	1	-
Replat	-	-
Grading Plan	-	-
Development Plan	-	-
Building Permits	23	6

- Review of Site Plan Drawings
- Review of Shop Drawings for on-going construction project
- Gathering information related to inquiries for water services



Respectfully submitted,

Scott A. Nicewarner
City Administrator