



City of Hagerstown, Maryland Status & Information Report No. 25 for 2012

June 22, 2012

To Mayor Bruchey and Members of the City Council:

UPCOMING MEETINGS

JUNE 2012						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 4:30-9:45pm Blues Fest @ City Central Lot	2 12-9:30pm Blues Fest @ City Central Lot
3 12-5pm Blues Fest @ City Park Bandshell	4	5 3pm Executive Session 4pm Work Session	6	7 10am Market Faire @ Public Square	8	9
10	11	12 4pm Work Session	13	14 12:30pm Flag Day Ceremony @ University Plaza	15	16 8am-2pm Fishin' Frenzy @ Pangborn Park
17	18	19 5:30 pm Executive Session 7pm Regular Session	20	21	22	23
24	25	26 10 am Korean War Veterans Association Memorial - Groundbreaking Ceremony No M&C Meeting	27	28	29	30

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

BUSINESS & COMMUNITY RELATIONS DIVISION

1. **Tour of Washington County Kickoff:** The kick off of the Tour of Washington County was held on Friday, June 15 from 5:30-10 p.m. First, the event started out with a bike parade and then cycling races were staged in a Tour De France style. Many positive comments were received regarding this event.
2. **Fishin' Frenzy:** This delightful day in the park featured excellent food and a fishing extravaganza open to all senior citizens, children and people with disabilities. Over 200 individuals registered to fish. This is a cooperative effort between MIHI, the City of Hagerstown, the Maryland Department of Natural Resources and the Antietam Bass Masters.

3. **First Call Weekend - City Park:** This weekend featured encampments, living history, family and youth activities, civil war baseball, demonstrations, book signings vendors and more. The Museum of Fine Arts hosted a Civil War Ball and unveiled a landmark new Civil War Exhibit. The event was very successful in attendance and information gathering regarding nonprofits and the 150th Commemoration of the Civil War.

4. **June 17 - June 24 - Miss Maryland Pageant:** The Miss Maryland and Miss Teen Maryland Pageant is being held this week in Hagerstown. Opening Ceremonies were at the Valley Mall on Sunday and Councilmember William Breichner spoke. Councilmember Marty Brubaker gave welcome remarks during the opening dinner Sunday evening.

5. **Other events coming up include:**
 - June 30 - Faire Off The Square – 9 a.m. to 2 p.m. - Benefits Girls, Inc.

 - July 4th - Fireworks at Fairgrounds Park - 6:30-9:30 p.m. with the fireworks display at 9:30 p.m.

 - July 6 - City Center Bike Night

 - July 7 - 2012 Hagerstown Challenge Criterium - 7:30 AM to 4:00 PM

6. **Volunteers:** Volunteers are signing up for Augustoberfest which will be held on August 25 and 26, 2012.

7. **City Market:**
 - Firecracker's Special at Market – June 30th
 - Happy Birthday Market – August 18th

8. **Some of this Week's Headlines and Media Releases:**
 - Residents Earning Rewards Through Recycle-bank!

 - Public Invited to Flag Day Ceremony at University Plaza

 - Press Conference: First Call Weekend

 - Traffic Advisory: Hays Alley

 - Traffic Advisory: YMCA Road Race

9. **Hub City on 6:**
 - Watch the Ripken Design presentation to Mayor and Council Mondays and Wednesdays at 7 p.m. and Saturdays at 12 p.m.

 - Watch Citizens Comments about the multi-use center from the April 24th meeting on Sundays, Tuesdays and Thursdays at 6 p.m.

 - Watch the City Newsroom at the top of every hour. This week's news stories include:
 - Blues Fest Wrap-Up
 - Flag Day Ceremony
 - Tips From Patrol: Officer Rossiter
 - HFD Helping You Prevent Fires: Steve Eby

 - In production: Tribute to Employees with Combined Century of Service

10. **Websites:**
 - We have about 950 fans on Facebook! Check out our weekend full of events in our photo album: <http://www.facebook.com/CityofHagerstown/photos>

- The updated City website continues to receive positive feedback from both citizens and staff members. Check out all the changes at www.hagerstownmd.org.
- The results of Ripken Design's Financial Feasibility Study are available on the City website, including an executive summary and a full report as well as the PowerPoint presentation that was made at the joint session on April 17th. The same links can also be found on the Hagerstown Advance site and www.supportdowntownhagerstown.com.
- A community group has created a website to support downtown initiatives and a multi-use center. City staff will be contributing government information on related topics - www.supportdowntownhagerstown.com

PLANNING & CODE ADMINISTRATION DIVISION

1. **Zoning Certificates Issued For New Businesses:**
 - 13 Public Square - Granny's Place - thrift store
2. **New Development Cases:**
 - Greenwich Park, Lot 162 (1886 Meridian Drive) - Churchey Group II, LLC - final plat
3. **Planning Commission:** The Planning Commission will meet on June 27 to discuss:
 - Land Management Code Revisions - review any public comments that came in by June 19th and formulate a recommendation to Mayor and City Council.
4. **Historic District Commission:** The HDC took the following action on June 14:
 - 44 North Potomac Street - Jeff Czerbinski/Washington County Playhouse - approved signage on the south face of the building
 - One North Potomac Street - Jocelyn's Closet - approved application for individual letter signage
 - 154-156 South Potomac Street - Green Essence, LLC - approved vinyl replacement window for emergency egress on the fourth floor
 - 102 South Prospect Street - Diane De Laet - approved garden shed in the rear yard
 - 329 North Potomac Street - Leslie Allen - approved application for replacement of deteriorated fascia
 - 112 South Prospect Street - Trace Hanes - approved a trash can enclosure
 - 27 South Potomac Street - The Maryland Theatre Association - approved a projecting sign and grant application
 - Workshop: 102 South Prospect Street - Diane De Laet - garden shed in front yard
 - Discussion and formulation of comments and recommendations to Planning Commission on the Land Management Code Revisions to Section T, "Historic District Review"

In addition, no applications were filed for review, so the regularly scheduled HDC meeting on June 28 has been canceled.

5. **Community Legacy Grants:** The deadline for submission of Community Legacy grant applications for FY 2013 is July 31st. Staff have brainstormed some ideas and will attend the State's training on June 26th and seek their opinion on whether our projects are likely to get funded. If we come up with a viable project list, staff will present a plan of action to the Mayor and City Council at a July work session.

6. **Heart of the Civil War Heritage Area "First Call Weekend":** The event was a resounding success. The new Hagerstown "Civil War Walking Tour" map received strong praise, and the Washington County Museum of Fine Arts has reported that the opening of the "Valley of the Shadow" Civil War exhibit drew nearly 1,000 people over the weekend, which is an extraordinarily good attendance for them. The CVB began selling "Valor in the Streets" and sold a number of copies at the event. Antietam Battlefield has agreed to have our new walking tour brochure available in the visitor center.

7. **Septic Bill:** County planning staff made a presentation to the County Commissioners on June 19th on the ramifications of the septic bill on County residential development activity. The Commissioners are deliberating on their planned course of action and will resume discussions in the future. City staff are formulating a plan of action for Hagerstown and our growth area for the tier designations, so that we are compliant with the bill. Tier 1 is development on public sewer, Tier 2 is land planned for public sewer in the growth area, and Tiers 3 and 4 are areas not planned for public sewer. No new subdivisions on septic are allowed in Tiers 1 and 2. Subdivisions are allowed on septic in Tier 3. No new major subdivisions are allowed on septic in Tier 4. Since all of the City and MRGA will either be Tier 1 or 2 and because all of our development occurs on public sewer, the tier designations will have no impact on the City's residential development capability. Once City staff have agreed upon a Tier designation plan, we will make a presentation to the Mayor and City Council. Proposed tier designations must be submitted for Maryland Department of Planning review by October 1st and locally designated by the end of the year. If we do not designate tiers by the deadline, we will lose our ability to approve new major subdivisions. Eventually, the Comprehensive Plan must be amended to include the tier designations.

8. **PlanMaryland:** Planning staff will attend the National Center for Smart Growth seminar in downtown Hagerstown on June 26th. The intent of the seminar is to gather information on the economic development plans and goals of Western Maryland communities to ensure that our needs are not squelched by PlanMaryland. Planning staff have begun formulating a plan of action for "place" designations for Hagerstown and the MRGA for compliance with PlanMaryland. The "places" we will need to designate as a municipality are Targeted Growth and Revitalization Areas, Established Community Areas, and Future Growth Areas. Once a plan of action is finalized by staff, we will make a presentation to the Mayor and City Council at a future work session.

9. **Code Administration Weekly Activity Report:** June 11–15, 2012

PERMITS								
TYPE	NUMBER OF NEW APPLICATIONS							NUMBER ISSUED
Building	13	Residential -	10	Commercial -	1	Other -	2	13
Electrical	25	Residential -	12	Commercial -	12	Other -	1	25
Plumbing	7	Residential -	5	Commercial -	2	Other -	0	7
Mechanical	7	Residential -	2	Commercial -	3	Other -	2	7
Engineering Dept.	23							37
TOTAL	75		29		18		5	89
Estimated Value of Weekly Issued Building Permit Projects:					Fiscal Year-To-Date Totals:			
Residential					\$ 53,579.00	\$ 5,978,597.00		
Commercial					\$ 1,383,500.00	\$ 21,417,488.00		
Apartment					\$ 89,500.00	\$ 442,521.00		
Sign					\$ 1,000.00	\$ 404,058.00		
TOTAL					\$ 1,527,579.00	\$ 28,245,664.00		

Building permit(s) of interest issued this week:		
Construct an 8,800 sq. ft. two story Walgreens Pharmacy at 1631 Dual Highway - \$1,288,000		
Remove and replace six antenna on communication tower at 947 Commonwealth Avenue - \$40,000		
Kitchen and other renovations at Frederick Manor - \$ 89,000		
RENTAL LICENSES		
<u>NUMBER</u>	<u>FACILITIES</u>	<u>UNITS</u>
Registrations Received	524	1292
New Applications Issued	3	4
Total Registered Since 6/1/12	621	1611
% of Those Invoiced	20.0	18.8
Notes: The 2012-2013 rental license renewals for 8561units in 3112 facilities were mailed on June 1, 2012. This represents the percentage of those applications returned as of 6/15/12.		
PAYMENT		
Total Payments Received	\$ 64,600	
Adjustments	\$ 2,250	
INSPECTIONS		
<u>TYPE</u>	<u>NUMBER CONDUCTED</u>	
Building	44	
Electrical	45	
Plumbing	27	
Mechanical	14	
Safety	54	
Neighborhood Vitality	98	
Quality of Life	10	
Preventive Maintenance	9	
Notes: Please note that exterior inspections of properties registered in the rental licensing program are NOT included in this total. Exterior rental licensing inspections for this program year have been completed.		
INSPECTIONS KEY:		
Categories of Conditions		
Safety	Conditions which are or reasonably present a hazard to occupant or public. <u>Example:</u> No smoke alarms, improper wiring, handrails	
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property <u>Example:</u> Weeds, trash, debris, junk vehicles, deterioration of a structure.	
Quality of Life	Conditions which negatively impact occupants. <u>Example:</u> Damaged surfaces, damages elements, missing screens	
Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration. <u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood	

PARKS & ENGINEERING

1. **Edgewood Drive at Howell Road** Henson & Son has completed the work for the traffic islands and median opening. Public Works will install the signs by Friday and we expect Alpha Space Control to complete the pavement marking revisions by early next week. The opening will remain closed and barrels will remain around the islands until June 29th to give concrete time to reach full strength.
2. **Stadium Traffic Study** The full report is now complete and copies are available for distribution.
3. **Audio Pedestrian Signal at Virginia Avenue & Howard Street** Based on a request from a blind citizen, we are installing the "talking" crosswalk indicators. Antietam Electrical Contractors have installed the ped pole bases and conduit. The poles and audible pedestrian signal are expected to be delivered within 2-3 weeks and will be installed at that time.
4. **Civil War Rail Trail** Staff attended the meeting in Boonsboro Thursday night. Over 200 people attended. Of the 46 that spoke, 23 were for and 23 were against. The County is evaluating the next steps.
5. **Stadium Tours** Rodney attended the Stadium tour in York and Harrisburg, Pennsylvania and found them to be informative and inspiring. Both facilities are great assets; the York facility is a great model for our proposed project.

POLICE DEPARTMENT

1. **STATS**

Calls for Service:	1,834	CDS Arrest:	5
Criminal Arrest/Warrants:	27	DUI Arrests:	3
Moving Violations:	29	Search Warrants Executed:	1
Safety Repair Orders:	8	Field Interviews:	0
Warnings:	32	Parking Tickets:	23

2. **REPORTS:**

- **06/15/12:** Officer Bobetich was dispatched to George Street for a burglary report. The property owner stated that someone had broken into the upstairs apartment. The suspect gained entry by knocking out a glass window pane on the door. The suspect had stolen tools that the owner was using for a renovation project. The officer was unable to take prints due to all the construction dust in the apartment. There are no suspects at this time.
- **06/16/12:** Officer McKenzie responded to West Washington Street for a reported assault. The victim, a driver for A-1 Sedan, stated that four customers had just failed to pay him for his taxi service and had assaulted him. The taxi driver advised that when he requested the fare the individuals jumped out and started to run. However, one male punched him in the nose and gave warning to not call the police. The victim stated all four suspects were black and looked young, between late teens and early twenties. The person who assaulted him was described as a male about 5'7" tall, thin build and was wearing a black and white striped shirt. The victim advised he did not need an ambulance and would drive himself to the hospital. A further canvas of the neighborhood turned up no new information.
- **06/19/12:** Officer Yonkers was dispatched to The Terrace for a reported attempt burglary. The victim stated she went to her basement and discovered the door to be open. There appeared to be small pry marks on the door jam. The basement door was wooden on the bottom and glass on the top. The victim stated that nothing to her knowledge was missing from the home. She believes that her barking dogs may have frightened off the intruder before entering the upstairs.

PUBLIC WORKS

- Parking Permits:** The number of parking permits fluctuates on a regular basis depending upon parking needs. At the moment, no additional permits are being sold to the Arts & Entertainment Deck. This deck only has 185 spaces and staff has to manage the permit usage carefully. The deck can be "oversold" if managed properly. The North Potomac Street Deck has 440 spaces and is still underutilized. Current permits sold to each deck are as follows:

A&E Deck

Award Beauty School	141
BISFA	29
Individuals	32
Bowman	12
Impact Mgmt	3
U.C.M.S. (Schmankerl Stube)	2
Washington County Commissioners	1
Total	220

North Potomac Street Deck

University System of MD	33
Individuals	50
DLLR	40
Park Oliver	27
Washington County Pay	27
Potomac Plaza	12
DORS	10
CVB	7
Demcore	6
J. Edward Cochran	5
Dept. of the Judiciary	6
MOSH	4
Susquehanna Bank	3
Washington County BOE	3
Andrews Law Firm	2
Main Street Transcription	2
Apples for Children	2
Strite & Schildt	2
Total	243

- Memorial Boulevard Progress:** It is slow going as we continue to encounter one issue after another. The sanitary sewer line was found to be encased in concrete down to the underdrain. The plan is to remove some of the concrete and expose the underdrain by tunneling under the sanitary sewer. The surrounding material is solid rock making it difficult to even expose the pipe. Concrete, rock, water...the combination makes it extremely tough to complete the mission. I have to give kudos to the staff of the Water Department and the Wastewater Department. Their work and expertise in pipe work has been fantastic.

TECHNOLOGY & SUPPORT SERVICES

- 2013 Tax Year Billings:** The tax billing process has been completed one week ahead of schedule and bills will be ready for distribution to City residents on July 1. The initial billings show that a total of \$19,749,964.61 in tax billings with a tax credit amount of approximately \$650,355.00. These credits include Municipal Homestead Credits, Enterprise Zone Credits, Partial Annexation passed in 2011, continued annexation agreements, Community Legacy Credits, and the High Performance Building credits. The tax bill, for the first time in many years, will show the total credits on the tax bill. Taxpayers will also be able to pay their tax bill on our new web payment portal by visiting www.hagerstownmd.org and selecting ONLINE BILL PAYMENT from the home page. As for 2012 tax collections, we are at 97.81% of outstanding receivables collected, or \$430,741.97 of a total receivable of \$19,700,259.38 remaining uncollected. This percentage is about 1% behind that of this time last year in regard to amount collected.

2. **Tyler Cashiering Upgrade:** Staff performed an upgrade to the Tyler Cashiering System, eliminating some "gremlin" type problems related to system performance and providing enhanced report generation capabilities.
3. **NIST Disaster Recovery Exercise:** Staff from NIST were at the Hager Center executing their disaster recovery preparation work for a full blown test later this Summer. IT staff cooperated with NIST staff in having a successful pre-test drill.
4. **Network Storage Planning:** IT staff will be evaluating and providing recommendations on needs for upgrading our Storage Area Network. Presently, the City is running at 95% available provisional space. Staff will be working on a plan to identify areas where storage may be cleaned up (freeing valuable disk space) as well as looking at the current space provisioning strategy to determine if better allocations of space can be accomplished.
5. **MUNIS Version 9.3 Upgrade of TEST Environment:** The TEST environment of MUNIS will be upgrade on Tuesday, June 26 to version 9.3. This version will be somewhat of a new look for the software, and feature more robust report capabilities and some additional program functionality. It will also incorporate all of the utility billing modifications that the City had implemented over the UB implementation into the core software. The full upgrade of our production system will occur the weekend of July 27.
6. **City Web Payment Portal:** As of June 21, **3,920** residents have created user ID's to pay for utility services online. This number will be sure to increase with the addition of tax payments, as well as future implementations of bulk trash pickup scheduling, personal property taxes, and business licensing. This also increases the number of citizens that will have the ability to access the greatly expanded and functional City of Hagerstown webpage at www.hagerstownmd.org.

UTILITIES DEPARTMENT

ELECTRIC DIVISION

1. **Problem Areas.** Recent call-outs included:
 - Wed. 6/13 - 228 Taylor Avenue- reconnected service and reinstalled meter following the completion of emergency repairs by electrician. Time Out: 15.6-15.9
 - Sat. 6/16 - Summer Street & Concord Street- total outage; squirrel caused line fuse to operate, (1) 10T fuse was replaced to correct problem and restore power. Time Out: 20.4-21.4
 - Sun. 6/17 - Summit Avenue & Washington Street- pole damaged; 10ft street light pole was struck in vehicle accident, temporary repairs were made until pole was replaced the following business day. Time Out: 17.8-18.0
 - Tues. 6/19 - Wilson Boulevard & Frederick Street- pole damaged/total outage; tractor trailer hit utility pole causing top to be sheared off. Lineman replaced pole and made repairs to existing service to correct problem and restore power. Time Out: 15.7-18.0
2. **Distribution** Recent activity included:
 - Metering Department received no high bill complaints this week.
 - Line crews continue annual feeder inspections for Wesel Substation.
 - Line crews continue trimming trees in various residential locations.
 - Line crews performed various service upgrades and meter installations.
 - Continued with pole inspections and re-tagging throughout the City of Hagerstown.

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
11	1	2	0

3. **Engineering** Staff worked on the following projects:

- Staff will be researching the possibility of relocating the guy wires at Wilson Boulevard and Frederick Street to prevent an event, such as the recent outage on 6-19-2012, from reoccurring.
- The Staff Engineer and Distribution Records Specialist developed work plans and supported the line crews in the absence of the Distribution Superintendent.
- Engineering Staff reviewed multiple plans for upgrades and other electrical work being done within HLD's territory.

4. **Administration:**

- At approximately 3:20 p.m. on 6/19/2012, a tractor trailer struck a guy wire on a pole at the corner of Wilson Boulevard and Frederick Street. Bystanders reported seeing the vehicle hit the guy wire and continue on without stopping. The top of the pole broke off and allowed the 34,500 volt conductor to contact one another, causing the loss of power to 4,147 customers who are fed out of the Frederick Street and Wesel Substations. HLD crews restored power to all of our customers at approximately 4 p.m. and secured the damages. Permanent repairs were made on 6/20/2012.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, June 13, 2012	8.75	0.00
Thursday, June 14, 2012	8.15	0.00
Friday, June 15, 2012	7.95	0.00
Saturday, June 16, 2012	7.57	0.00
Sunday, June 17, 2012	7.45	0.00
Monday, June 18, 2012	8.21	0.01
Tuesday, June 19, 2012	7.34	0.00
Weekly Average/Total	7.92	0.01
Monthly Average/Total	9.11	1.72
Yearly Average/Total	7.75	17.66

Wastewater Treatment Plant

- The WWTP continues to operate within its permitted parameters.
- AR&E was on site to complete the yearly overhead hoist/crane inspections.
- Both Conewago Construction and some of the covers for the final tanks arrived early Monday morning 06/18/2012. Installation of the covers may take several weeks to complete.
- Pumped down Final #1 and started cleaning for cover install.

Miscellaneous:

On Tuesday 06/19/2012 at about 3:15 the plant experienced a power flicker/outage. The main line supplying the BNR side of the plant had a flicker which activated the 550 KW generators for a short time Tuesday evening. The main supplying the Operations Building and ENR section had a complete power outage for a period of about 1.5 hours. The plant was restored to full operation without any major problems.

Wastewater Collection System

Activity	Districts	L. F. main	Feet of lateral	# Inspected
CCTV Inspection	11,16	1,508	146	7
Flushing	1,2	12,857		

Collection System Maintenance Task

Lateral:

- Excavated lateral at 224 East Irvin Avenue at the curb line for roots. Replaced 9' of lateral and installed clean out. Property owner still has roots on their side advised owner.

Pump Stations:

- Pump failure station # 1, pump # 1 clogged with rags, rags removed and pump placed back in service.
- Check valve failure at stations 8, 18 and 26.
- Float control work completed at station # 7
- Crew replaced battery on generator at station # 13.
- Crew picked up rubber roof for station # 17.

Manhole:

- Injected seal tight in manhole 22010 leaking around influent pipe approx. 8 GPM. Reducing I/I by 11,520 gpd. Crews also black topped around same manhole after we installed a new frame and cover.
- Injected manhole 12011 for leak approx 5 GPM and grouted bench. Reducing I/I by 7,200 gallons per day.

Miscellaneous:

- We picked up new truck tailgate for unit 524 Hagerstown Ford.
- Checked completed patches for Huntsberry.
- Fueled and tested portable light unit for bike race this weekend.
- Set up 6" pump for Public Works at Memorial Underpass. We lowered the level in catch basin and under drain, flushed and CCTV storm drain.

Administration

Wastewater Division – Customer Call Log Summary 2012							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	1	2	0	1	2	1	7
YTD	32	34	9	6	4	34	119

* Other - consist of calls that maybe directed to other City Departments or the County Department of Water Quality

- The WWTP NPDES Permit Renewal application was completed and mailed to MDE on June 19, 2012. The permit does not expire until July 2013, but the renewal application was required to be submitted by July 1, 2012.
- Staff is reviewing pay application # 10 for the Citywide Collection System Rehabilitation project with MDE representative. The project is 82% complete. The majority of the work remaining will be lining of approximately 2600 feet of pipe near the CSX property along Burhans Blvd. Monthly progress meeting was held on June 20, 2012.

- Staff has meet with representatives of Synagro (our sludge processing company) we are reviewing long term process upgrades need to keep the facility operating properly over the next 20 years. Presentation will be made to the M&C after we narrow down the alternatives.

Engineering:

- Staff attended a development review meeting at the County Planning Office.
- Staff met with a consultant for CHIEF regarding the Preliminary Engineering Report (proposed) Wastewater System for the Yale Drive extension.
- Staff attended a Citywide Sanitary Sewer Rehabilitation progress meeting with a representative of Miller Pipelines.
- Staff met with a residential owner regarding existing sewer service to a duplex.

Wastewater Laboratory:

- The results of sample collected from the raw influent and the effluent showed a modest amount of sodium and chloride in the waste stream through the plant.
- The resent power surge raked havoc with some of our sensitive instrumentation. Fortunately all of our equipment leveled out except a small power transformer which was replaced. Also a computer glitch on one of our instruments popped up and the problem was solved by a fix suggested by Tim McCarty at IT.
- Process and regulatory testing was routine for the week.

WATER DIVISION

Plant Flows - System Demand (MGD)

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
6/14/12	11.89		11.89
6/15/12	12.38		12.38
6/16/12	12.02		12.02
6/17/12	11.37		11.37
6/18/12	13.02		13.02
6/19/12	13.10		13.10
6/20/12	13.43		13.43
Average			12.45

Water Production at RC Willson

- Operations

- Completing routine PMs
- Performing tests at the stations
- Lawn care

- Maintenance

- R C Willson - Completing routine work orders

- Instrumentation

- Tanks - Working on electrical and signal upgrades
- Pump Stations - Working on a problem with Pump #1 at P.S. #3
- Breichner - Working on the SCADA upgrade (this is a large project that will be ongoing for several weeks).

Water Production at Breichner

- The Edgemont Reservoir is currently at -6.2'; the bypass is closed and the hydrant is closed.

Water Distribution

- Distribution crews are working throughout the system performing customer service as needed and are working on the testing and repair of large meters. We are also working with the County overlay program and also working on Hamilton Blvd. preparing for upcoming overlay.

Laboratory

- The lab was notified that there was a problem with SOC Method 904.1 calibration curve when the contract lab was performing the analysis. They requested a new sample. The State was notified and they said it would be ok to take a new sample specifically for the method retest and not have to totally resample for all the testing.
- Process and regulatory testing was routine for the week.

Engineering

Reviews:	<u>City</u>	<u>County</u>
Building Permit	4	1

- Staff attended a development review meeting at the County Planning Office.

Respectfully submitted,



Bruce Zimmerman
City Administrator