

CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT NO. 29 FOR 2020



July 24, 2020

To Mayor Bruchey and Members of the City Council:

UPCOMING MEETINGS

To obtain City Department or City Boards and Commissions meeting information, please visit <https://www.hagerstownmd.org/27/Government>. We encourage you visit our website at <https://www.hagerstownmd.org> for all City-related updates. Other inquiries may be made by visiting the City Resident 311 page at <https://www.hagerstownmd.org/841/Services>.

<h2 style="margin: 0;">JULY 2020</h2> <p style="margin: 0; font-size: small;">For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at http://www.hagerstownmd.org/calendar.aspx</p>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3 HOLIDAY CITY OFFICES CLOSED	4 9:30pm Fireworks @ Fairgrounds Park
5	6	7 3pm Executive Session 4pm Work Session	8 4pm Hagerstown Planning Commission Meeting	9 4pm Hagerstown Historic District Commission Meeting 4pm Board of Traffic & Parking Meeting	10	11
12	13	14 3pm Executive Session 4pm Work Session	15 7pm Board of Zoning Appeals Meeting	16	17	18
19	20	21 4pm Work Session	22	23 4pm Hagerstown Historic District Commission Meeting	24	25
26	27	28 7pm Regular Session	29 7pm Hagerstown Planning Commission Meeting	30	31	

COMMUNICATIONS

This Week's Headlines & Media Releases:

- Alsatia Club Cancels Mummers Parade
- Plans Continue for Nonprofit Grocery Store
- County, City in Dispute Over 911 Center Payment
- Hagerstown to Refund Suns' Rent
- Hager House, Train Hub to Open Friday
- Skyla Burrell Brings 'Real Deal Blues' to Imagine Hagerstown
- WCPS Superintendent Committed to Making Distance Learning a Success

- Washington County to Discuss Reallocating Federal COVID Aid
- Doleman Museum Installs BLM Banner
- Hagerstown to Move Forward with Annexations
- Small Business COVID Aid Suspended
- COVID-19 Utility Help Available for City, County Residents
- Hagerstown Budget Deficit Expected to Grow
- Meritus to be Reimbursed \$6 Million for COVID Costs
- Press Release: Utility Payment Assistance Press Conference
- Press Release: Imagine Hagerstown This Friday
- Traffic Advisory: South Cannon Avenue

This Week's Video Projects

- Mayor & City Council Work Session
- Utility Payment Assistance Press Conference

Channel 25 Hub City Now Programming:

- Mayor & City Council Meeting
- Utility Payment Assistance Press Conference
- Featured Artist on Hagerstown Cultural Trail: Paul Rhymer
- Washington Goes Purple: Act Now :30 Promos
- HFD: "Smoke Alarms Save Lives" Video
- "Hub Bub" Video Podcast
- PCAD Rental Interior Webinar Series Program
- Symptoms of COVID-19 Informational Video
- Stormwater Program Informational Video
- MTA Commuter Connection

City Website:

- www.hagerstownmd.org attracted 10,165 user visits for the week of July 13-19, 2020.

- The most popular top entrances (the first page users accessed on the website):

• Home Page	1,905
• Utility Billing Page	907
• Civic Alerts Page	628
• Potterfield Pool Page	619
• Bids Page	234
• Police Page	194
• Parks & Recreation Page	189
• Firefighters Page	107
• Outdoor Movies at City Park Page	100
• City Park Page	96

- Top Searches:

- "True"
- "Jobs"
- "Firefighters login"
- "Pay my bill"
- "Size requirements for plan"

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

Business Development Update: The Economic Development team participated in the following virtual meetings/conference calls this week:

- Weekly Reopening Washington County Stakeholders
- Monthly Chamber Board of Directors
- Weekly Business Recovery Partners Team

Imagine Hagerstown: DCED staff have assisted Amy Riley in preparing for the first Fourth Friday in the Imagine Hagerstown series. The Plate Scrapers and Skyla Burrell Band will perform on Friday from 5–8 p.m. Staff have also been reaching out to downtown restaurants to cross promote the event and encourage downtown dining/carryout.

PARKS & ENGINEERING DEPARTMENT

ENGINEERING DIVISION

1. **Safe Routes to School - Potomac at Howard.** We held the bid opening on July 21st with four bidders. The low bid was \$340,819.50 from Concrete Central, LLC. We will submit bids to State for approval and request that they increase the MOU amount to \$345,000.00.
2. **Bike Grant.** We closed out the latest grant and we sent the final report to State Highway.
3. **Inspector.** Andrew Jarvis will start to fill the vacancy on August 3, 2020. We welcome him with his background in materials testing.
4. **Engineering Statistics**

Traffic issues		
Description	Week of 7/19/20	Calendar Year 2020 TOTALS
Traffic complaints received	2	71
Work Orders completed	2	48
Traffic counts completed	2	15
Construction Projects		
Description	Week of 7/19/20	Calendar Year 2020 TOTALS
Projects advertised for bids	0	9
RFP's Advertised	0	4
Projects under construction	5	6
Projects completed	1	2

PARKS DIVISION

1. **Spotted Lanterfly.** We have a significant population of Spotted Lanterfly as identified and verified by the Maryland Department of Agriculture in Hagerstown City Park and at the adjacent apartment complex. This is yet another serious invasive species from Asia. The MDA is surveying and marking all Ailanthus trees in the area. USDA is planning on treating the Ailanthus soon. They will continue to monitor this site and set-up traps.
2. **Hager Park.** We are installing a new underground electric service to the house to separate the electric use from the park.
3. **Imagine Hagerstown.** Join us on Friday, July 24th for Imagine Hagerstown at University Plaza from 5-8 p.m. Live outdoor music featuring two bands -- The Plate Scrapers and Skyla Burrell.
4. **Golf Course.** We have two upcoming tournaments at the golf course this weekend including the 6th Annual Senior Championship and the 8th Annual City Championship. More details can be found on our website: <https://www.hagerstowngreens.com/tournaments>

5. **Golf/Pool Stats.**

Golf Course	7/16/19–7/22/19	7/16/20- 7/22/20
# of Golfers	317	479
Total Revenue	\$5,842.25	\$10,032.00

Pool	7/16/19–7/22/19	7/16/20–7/22/20
Admission total	1757	949
Admissions Fees	\$5,270.00	\$3,087.00

PLANNING & CODE ADMINISTRATION

Zoning Certificates Issued:

- 72 East Antietam Street – Leatherbury’s LLC Presents Razorz Edge – barber shop.
- 6 West Franklin Street – Hairstyles by Sandra LLC – beauty salon.

Planning Commission: The Planning Commission will be considering these matters on July 29:

- Public Review Meeting – Saylor House at Kiwanis Park – Landmark Overlay District.
- 1201 Maryland Avenue – Great Southern Wood – final plat.
- 18000 Garland Groh Boulevard – Verizon – site plan for a retail store.
- Garland Groh Boulevard (Lots 6A-6E, 6R) – final plat related to Verizon retail store.
- 227 East Washington Street – City Chapel – request to extend 180-day approval period for a temporary use.
- 205 Mill Street – Point Broadband of the Piedmont – minor site plan for a prefab equipment shelter.
- 1300 Marshall Street – Western Heights Middle School – minor site plan for four portable classroom buildings.
- 217-237 East Franklin Street – Dollar General – sketch plan for stormwater management.

Weekly Activity Report: July 13–17, 2020

PERMITS								
TYPE	NUMBER OF NEW APPLICATIONS							NUMBER ISSUED
Building	7	Residential -	3	Commercial -	3	Other -	1	11
Electric	15	Residential -	11	Commercial -	3	Other -	1	18
Plumbing	9	Residential -	7	Commercial -	1	Other -	1	9
Mechanical	3	Residential -	3	Commercial -	0	Other -	0	4
Engineering Dept.	8							8
TOTAL	42		24		7		3	50
Est. Value of Issued Building Permit Projects:					FY20 Fiscal Year Totals:			
Residential				\$ 535,594.00				\$ 1,250,234.00
Commercial				\$ 18,600,000.00				\$ 18,602,500.00
Apartment				\$ 185,000.00				\$ 189,000.00
Sign				\$ 850.00				\$ 10,950.00
TOTAL				\$ 19,321,444.00				\$ 20,052,684.00
Projects of Interest:								
- Renovations to storefront and expand into adjacent space at 565 Dual Highway - \$400,000								
- Construct one-story concrete wall panel structure at 1115 Wesel Boulevard - \$18,200,000								
- Renovations to four existing apartments at 26 South Mulberry Street - \$150,000								
- Construct single-family home at 17414 Fitzhugh Court - \$105,000								
- Construct single-family home at 17410 Fitzhugh Court - \$105,000								
- Construct single-family home at 17409 Fitzhugh Court - \$105,000								

RENTAL LICENSING PROGRAM YEAR: JULY 1, 2020 – JUNE 30, 2021		
	PROPERTIES	UNITS
Registrations received week of July 13 – July 17	252	612
New applications issued week of July 13 – July 17	0	0
Total 2020-2021 registered (includes additions and subtractions since 6/8/20)	2,167	5,197
Percentage of rental license renewals that have registered for the 2020-2021 license year	56.0%	53.5%
Notes: The 2020-2021 rental license renewals for 9,722 units in 3,872 properties were mailed on June 9, 2020.		
PAYMENT		
Weekly payment received	\$ 45,285	
Weekly adjustment/credits	\$ 7,200	
INSPECTIONS		
TYPE	NUMBER CONDUCTED	
Building	60	
Electrical	32	
Plumbing	25	
Mechanical	11	
Safety	10	
Neighborhood Vitality	110	
Quality of Life	6	
Preventive Maintenance	0	
Planning & Zoning	2	
INSPECTIONS KEY:		
Categories of Conditions		
Safety	Conditions which are or reasonably present a hazard to occupant or public. <u>Example:</u> No smoke alarms, improper wiring, handrails	
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property <u>Example:</u> Weeds, trash, debris, junk vehicles, deterioration of a structure.	
Quality of Life	Conditions which negatively impact occupants. <u>Example:</u> Damaged surfaces, damages elements, missing screens	
Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration. <u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood	
Planning & Zoning	Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance. <u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.	

POLICE DEPARTMENT

STATS

Calls for Service:	1,588	Field Interviews:	5
Arrests/Warrants Served:	18	Moving Violations:	44
Domestic Violence Calls:	31	Safety Repair Orders:	1
DUI Arrests:	1	Warnings:	20
Reports Filed:	123		

REPORTS

07/16/20: Officer Brady responded to East Avenue for a report of a suspicious person. The caller reported that a male was sleeping on their front porch. The caller asked the male to leave but he refused. The officer recognized the male through previous interactions with HPD. The officer gave the male an order to leave the porch but he became argumentative and tense. The male did not comply and the officer gave a second order to leave the property. The male left the porch and stopped on the steps and began yelling derogatory words at the officer which drew attention from the neighbors. The male was arrested and transported to Central Booking.

07/17/20: Officer Culp parked his patrol bicycle outside the Hagerstown City Police downtown sub-station located at the University System of Maryland. When he came back to retrieve the bike, it was missing. The bicycle was a black Cannondale mountain bike with white lettering and the word "POLICE" on both sides of the frame. The bike is valued at \$1,100 and belonged to the City of Hagerstown Police Department. A security officer at the University reviewed the video cameras and clearly saw a male leaving the area with the bike. The male was known to the officers and the bike was recovered on Summit Avenue. The male was arrested without incident.

07/18/20: Officer Mazloun and Officer Routzahn responded to West Washington Street to assist EMS. The officers were alerted that a black male was at the bottom of a flight of four to five stairs. The male was breathing but unresponsive. Officer Mazloun could smell a strong odor of alcohol coming from the male. The male became combative and assaulted EMS personnel when they attempted to treat him. Officer Mazloun tried to gain control of the situation when he was assaulted by the male. It was determined the male needed to be transported to Meritus Medical Center. The EMS personnel requested the officer to handcuff the combative male to the stretcher in an effort to treat him and avoid the male hurting himself or others. No further details are available.

07/19/20: Officer Miscannon took a report of a robbery that occurred behind the Maryland Theatre. The victim stated the he went to get money from an ATM and then attempted to walk back home. While walking he was approached by two individuals that demanded he give them his money. When he refused one of the individuals pulled out a folding knife and threatened him while the other individual took his money from his pocket. The victim knew the individuals and was able to provide the officer with first names and phone numbers for them. The officer was able to use the police database to look up the phone numbers. Both of the individuals were identified by their phone numbers and the officer will be filing charges against them. No further details are available.

07/20/20: Officer St.Clair was dispatched to Hamilton Lane in reference to a burglary. When the victims returned home, they noticed a hole in the glass of the front door and that the door was unlocked. Both victims were confident the door was secured when they left the residence. When they entered their property, they found their flat screen television was missing. A witness stated he observed an older black male enter the residence and carry out the TV. The suspect left carrying the tv on a bicycle. No further details are available at this time.

07/21/20: Officer Coy made contact with an individual who wanted to report a fraud/identity theft. The victim explained he received a letter in the mail from Verizon Wireless stating he owed them \$457.40. The victim stated he was suspicious as he does not have an account with Verizon. Verizon Wireless discovered that an unknown person opened an account in the victim's name. Verizon Wireless then advised the individual to contact the police and file a report. The officer provided the victim with a copy of the Maryland Office of the Attorney General Comprehensive guide to identity theft. No further details are available.

PUBLIC WORKS

CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	1	2
Fire	0	0
Human Resources	0	0
Light	0	4
Parks & Engineering	0	2
Police	10	7
Public Works	2	4
Wastewater	3	3
Water	6	6
Weekly Totals	22	28
Yearly Total	653	

AFTER HOUR CALL BACKS

- Friday, July 17, 2020 @ 8:30 p.m.: Report of a traffic accident at the intersection of Burhans Boulevard and Wesel Boulevard with debris to be swept up. Supervisor checked the site and found very little debris to clear. No staff were called in.
- Sunday, July 19, 2020 @ 10:30 a.m.: Traffic signals reported to be “dead” at the intersections of Franklin Street and Cannon Avenue and Washington Street and Cannon Avenue. Found the issue to be a local power outage that City Light handled. Traffic signals came back online once power was restored. No staff were called in.
- Sunday, July 19, 2020 @ 8:30 p.m.: Traffic signals at the intersections of Franklin Street and Cannon Avenue and Washington Street and Cannon Avenue were found to be on flash. Appears the earlier power outage had affected the traffic signals causing them to fail and go into flash. Staff was brought in to reset the signals to normal operation.

UPCOMING CONTRACTS

Washington County Government is working on their annual bid for road salt in bulk quantities that will be used in the Winter season. WashCo bids the purchase of road salt for themselves and the City of Hagerstown. Staff will be bringing this before the Mayor and Council at a future work session for approval.

The Electric Vehicle Institute (EVI) installed four charging stations in the parking lot of the Elizabeth Hager Center to charge electric vehicles. These were installed in the latter part of 2018. Since their installation, the electric has been provided free of charge with the costs absorbed by the Parking Fund. Drivers only paid to park while charging their vehicle. EVI would like to begin charging for the electric itself with payment via a credit card. Staff is reviewing the agreement with EVI. This contract will be brought to the Mayor and Council at a future work session for approval.

UTILITIES DEPARTMENT

ELECTRIC DIVISION

Service Calls:

- Fri. 7/17 - 56 & 104 Elizabeth Street – total outage; bird caused line fuse to operate.
Time Out: 16.7-18.5
- Sat. 7/18 - North Burhans Boulevard and West Washington Street – pole damaged; vehicle struck City street light pole #63. Light removed temporarily until replacement was completed the following business day. Time Out: 0.3-1.7
- Sun. 7/19 - 429 West Church Street – total outage; the customer’s meter had been stolen. Time Out: 9.2-9.7
- East Franklin Street and East Washington Street – total outage; bird caused both a transformer and line fuse to operate.
Time Out: 9.7-10.8
- Mon. 7/20 - 546 Salem Avenue – total outage; the customer’s main breaker had tripped.
Time Out: 17.6-18.2

Engineering

- Multiple permit reviews, underground locates, and service upgrade requests have been reviewed and/or completed by engineering staff.
- The Staff Engineer approved and ordered new tooling for use on HLD Digger Derrick trucks. This tooling will allow HLD line crews to use power driven screw-in anchors used for guying overhead utility lines instead of the old method of using “bust anchors”.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, July 15, 2020	4.59	0.00
Thursday, July 16, 2020	4.74	0.12
Friday, July 17, 2020	4.64	0.00
Saturday, July 18, 2020	4.38	0.00
Sunday, July 19, 2020	4.36	0.00
Monday, July 20, 2020	4.36	0.00
Tuesday, July 21, 2020	4.69	0.08
Weekly – Avg. Flow / Total Rainfall	4.54	0.20
July – Avg. Flow /Total Rainfall	4.58	1.03

- Backfilled, seeded and applied straw to area disturbed during water line repair.
- Replaced access controller on lower entry gate.
- Fabricated steel platform for MagOx pump and pump controls.
- Continued work on new MagOx tank and mixer structure.
- Routine MVP Plant Work orders & Corrective Work orders.

Wastewater Collection

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	N/A			
Flushing	#4	12,717'		

Collection System Maintenance Tasks

- Sewer Backup, 1075 Virginia Avenue, problem on the private side.
- Grinder Pump call, 1627 Woodlands Run, reset smart switch.
- Manhole #08006, installed new flow channel and capped off drop inlets to stop leaking from the underdrain.
- Manhole #09096, removed roots from around the pipe and used water plug to stop infiltration.
- Mowed back field behind Wastewater Plant.
- Completed gate and roadway installation off Pangborn Blvd for easement.
- Worked with crews from Avista to change out SIM cards in new SCADA units for switch to new wireless provider.
- Pump Station #17, changed set points in control panel.
- General pump shop repair work.

Administration

Wastewater Division – Customer Call Log Summary 2020							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	0	6	2	0	0	1	9
YTD 2020	23	52	7	0	1	82	165

Engineering

- Review of Site Development Plan Drawings.
- Attendance to the Pre-bid Meeting for Wesel Boulevard reconstruction project.

WATER DIVISION

Plant Flows - System Demand (MGD)

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
07/16/20	10.86		10.86
07/17/20	10.99		10.99
07/18/20	10.91		10.91
07/19/20	11.23		11.23
07/20/20	11.69		11.69
07/21/20	11.47		11.47
07/22/20	10.58		10.58
<i>Average</i>			<i>11.10</i>

Water Production at R. C. Willson

- R.C. Willson and Pump Stations--Staff worked on facility maintenance and routine preventative maintenance.

Water Production at Breichner/Edgemont Reservoir. The Edgemont Reservoir pool elevation is currently at 2.1 feet. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, design criteria and project schedule. Emergency Action Plans have been completed.

Water Distribution

- Distribution crews are working throughout the system performing customer service work and new meter installations as needed.
- Crews continue to replace residential meters throughout the water service area.
- Work is still in progress to install a new water main on Iroquois Avenue.
- A fire hydrant was replaced on South Potomac Street.

Engineering

<u>Reviews:</u>	<u>City</u>	<u>County</u>
Site Plans	1	1
Preliminary Plats	-	-
Final Plats	-	-
Replat	-	-
Grading Plan	-	-
Development Plan	-	-
Building Permits	21	6

- Reviewed site development plan drawings.
- Staff responded to various inquiries about water service.
- Attended the Pre-bid meeting for the Wesel Boulevard reconstruction.



Respectfully submitted,



Scott A. Nicewarner
City Administrator