

CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT NO. 26 FOR 2020



July 2, 2020

To Mayor Bruchey and Members of the City Council:

UPCOMING MEETINGS

To obtain City Department or City Boards and Commissions meeting information, please visit <https://www.hagerstownmd.org/27/Government>. We encourage you visit our website at <https://www.hagerstownmd.org> for all City-related updates. Other inquiries may be made by visiting the City Resident 311 page at <https://www.hagerstownmd.org/841/Services>.

JULY 2020						
For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at http://www.hagerstownmd.org/calendar.aspx						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3 HOLIDAY CITY OFFICES CLOSED	4 9:30pm Fireworks @ Fairgrounds Park
5	6	7 3pm Executive Session 4pm Work Session	8 4pm Hagerstown Planning Commission Meeting	9 4pm Hagerstown Historic District Commission Meeting 4pm Board of Traffic & Parking Meeting	10	11
12	13	14 4pm Work Session	15 7pm Board of Zoning Appeals Meeting	16	17	18
19	20	21 4pm Work Session	22	23 4pm Hagerstown Historic District Commission Meeting	24	25
26	27	28 7pm Regular Session	29 7pm Hagerstown Planning Commission Meeting	30	31	

COMMUNICATIONS

This Week's Headlines & Media Releases:

- City Continues Talks on Annexation Near Valley Mall
- Hager Hall Sale Falls Through
- City Police to Add Camera Fiber Loop
- COVID-19 Didn't Stop Housing Program
- Firefighters Battle Three Blazes in Hagerstown Area Friday
- Tri-State July 4 Celebrations – What's Happening and What's Not
- Washington County Could Lose \$5.7M in Disparity Grant
- Hagerstown Girl Found Dead in Frederick County

- Washington County Applies for Grant to Hire 33 Firefighters
- Streets Near Fairgrounds Park to be Closed Saturday for Fireworks
- Washington County Extends Deadline to Help Small Businesses
- Traffic Advisory: Fireworks at Fairgrounds Park

This Week's Video Projects

- PCAD Rental Interior Webinar Series Production
- City Park Train Hub Informational Video Discussion & Scripting
- "Moller's Sustained Wind" Cultural Trail Sculpture Project Video

Channel 25 Hub City Now Programming:

- Mayor & City Council Virtual Meeting
- HFD: "Smoke Alarms Save Lives" Video
- "Hub Bub" Video Podcast
- PCAD Rental Interior Webinar Series Program
- Symptoms of COVID-19 Informational Video
- 2020 Census: What is the Census?
- Stormwater Program Informational Video
- MTA Commuter Connection

City Website:

- www.hagerstownmd.org attracted 11,758 user visits for the week of June 22-28, 2020.
- The most popular top entrances (the first page users accessed on the website):
 - Home Page 2,288
 - Utility Billing Page 957
 - Potterfield Pool Page 793
 - Fireworks at Fairgrounds Park Page 395
 - Fairgrounds Park Page 373
 - Calendar Page 340
 - Customer Service Page 315
 - Parks & Recreation Page 242
 - Police Page 234
 - Bids Page 163
- Top Searches:
 - "Fireworks"
 - "True"
 - "Permits"
 - "Jobs"
 - "Potterfield Pool"

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

Business Development Update: DCED staff, including a member of the Finance Department, continue to conduct financial reviews for the Rise Up Business Stabilization Grant applications. Approximately 416 applications have been reviewed. The deadline to submit an application for the Rise Up Business Stabilization Grant was extended to Tuesday, July 14, 2020 at 11:59 p.m. Applications will be accepted electronically and can be downloaded at www.washcorises.net. The website also provides guidelines, application instructions, and answers to frequently asked questions.

Farmers Market: Stop by the Farmers Market for fresh produce and yummy treats for July 4th! The Farmers Market is open and all vendors are back inside with sit down dining available at 50% capacity. Visit the Historic City Farmers Market on Facebook. Hours are 6 a.m. – 12 p.m.

PLANNING & CODE ADMINISTRATION

Zoning Certificates Issued:

- 1826-D Dual Highway – The Studio 1826 LLC – beauty/hair salon.

Planning Commission: The Planning Commission will meet on July 8 to consider these items:

- 743 Bowman Avenue – Master’s Wood Shop – site plan for a woodworking shop addition and a consolidation plat.
- 1739 Dual Highway – Tristate Plaza – final plat.
- 217-237 East Franklin Street – Dollar General – workshop and waivers.
- 5 Nottingham Road – Rich Brunner – fence landscaping waivers.
- Annual Report to the Maryland Department of Planning.

Historic District Commission: The HDC met on June 25 to consider these items:

- 214 North Potomac Street – Kellgard General Contracting – approved replacement windows.
- 789 Hamilton Boulevard – Irene French for Amanda Elliott – application was tabled until the next meeting since applicant was not present.
- 906 Potomac Avenue – Scott and Sarah Keasey – approved alternative material for porch columns as part of a porch repair project.
- Discussed potential preservation award nominees.

The HDC will be meeting on July 9 to review these matters:

- 789 Hamilton Boulevard – Irene French for Amanda Elliott – replacement windows (tabled at the last meeting).
- 1003 The Terrace – Dr. J. Ramsey Farah – workshop for a new garage.
- Finalize list of preservation award nominees.

Board of Zoning Appeals: The BZA received an additional case prior to publication of the legal ad so it was added to the docket for the July 15 hearing. An application was received from Allen Holman for a variance to reduce the front setback along Summit Avenue to enclose an existing front porch at 513 Reynolds Avenue.

POLICE DEPARTMENT

STATS

Calls for Service:	1,678	Field Interviews:	10
Arrests/Warrants Served:	12	Moving Violations:	9
Domestic Violence Calls:	24	Safety Repair Orders:	0
DUI Arrests:	0	Warnings:	19
Reports Filed:	146		

REPORTS

06/25/20: Officer Oates was working the HPD Watch Center and received a call from a citizen that wanted to report damage to his motor vehicle. The victim stated that someone had shot his Chevy Tahoe while it was parked out front of his residence on North Prospect Street. There was a hole in the back right side window, which was shattered. It will cost approximately \$300 to repair the window. There are no suspects at this time.

06/26/20: Officer Moczydlowsky was dispatched to the intersection of East Washington Street for a personal injury accident. The officer was attending to the occupants involved in the accident when a black male yelled to the officer, “Get this woman to give me my property”. The male and a white female began yelling at one another and Officer Moczydlowsky. The female was pushing the male so forcefully that the male took cover behind the officer. The officer was forced to stop handling the accident to deal with two individuals. Officer Moczydlowsky attempted to place the female under arrest when she resisted and fell to the ground pulling the officer with her. The officer quickly regained control of the situation and arrested the female for disorderly conduct.

06/27/20: Officer Routzahn arrived at South Street to address a trespassing complaint. The caller stated that his ex-girlfriend walked up on his porch and assaulted him. Officers had received complaints involving this female several times before but she always left the scene before the officers arrived. On this call however, Officer M. Hill was able to detain her in the next block. She was served with the no trespass order and she stated she understood that she could not return to this address. A short time later she returned to the South Street property and was arrested for trespassing.

06/29/20: Officer Thompson was dispatched to Mitchell Avenue for a burglary report. The victim advised when she first got home from work she noticed the screen to the front door was cut from top to bottom. Upon entering the residence she found a water jug from the kitchen and a TV on the living room floor. The victim also found damages in the bedroom and her laptop was missing. The bathroom mirror had been completely shattered. There is a person of interest. No further details available

OTHER NEWS/INFORMATION:

Congratulations: Officer William Decker was promoted to Police Sergeant on June 23, 2020. The ceremony took place at City Hall in Council Chambers. Sergeant Decker was hired by the City of Hagerstown in 2007 and brings 12 years of police officer experience to the Sergeant position. We wish him well as he assumes this new and challenging opportunity to serve the citizens of Hagerstown.



Sgt. William Decker

HPD Testing – Application Process: The next entry level written test dates are scheduled as follows:

- Saturday July 11, 2020 at 9 a.m.
- Saturday, July 11, 2020 at 1 p.m.
- Sunday July 12, 2020 at 9 a.m.
- Sunday, July 12, 2020 at 1 p.m.

Testing will be held at HPD Headquarters in the Roll Call/Briefing Room. Space will be limited (first come first serve) for this test. If you know of anyone who might be interested they should be instructed to go to the Police Department website and complete a police inquiry form located here:

<https://www.hagerstownmd.org/FormCenter/Police-10/Becoming-an-Officer-Inquiry-Form-101>

PUBLIC WORKS

CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	1	2
Fire	0	0
Human Resources	0	0
Light	1	0
Parks & Engineering	5	2
Police	4	7
Public Works	5	3
Wastewater	0	1
Water	0	1
Weekly Totals	16	16
Yearly Total	577	

AFTER HOUR CALL BACKS

- Tuesday, June 16, 2020 @ 6:52 p.m.: The fuel island went offline not allowing anyone to get gasoline or diesel fuel. Staff investigated the issue at 51 West Memorial Boulevard and was able to reset the system placing it back into operation.
- Friday, June 19, 2020 @ 2 p.m.: The air conditioning failed in Apartment #4 at 38 North Potomac Street in the Artist's Lofts. Repairs could not be made to the central a/c system. Staff installed a window unit as a temporary method to cool the apartment space.
- Monday, June 22, 2020 @ 7:43 p.m.: Received a call of a limb blocking the street in the 300 block of West Side Avenue. The limb was moved to the side of the road for removal the next day.

¹AFTER HOURS CALL BACK DATA

	Issues for 2020	June	May
Street Issue	Tree limb in street	1	1
Parking System			
Traffic Signal	Ped signal knocked down	1	3
Traffic Signs			1
Building Maintenance	A/C failure	1	
Fleet Maintenance	Reset fuel island	1	1
Weather Related			
Misc.			1
Total		4	7
Total Call Backs 2020		32	

¹After-hours call out data includes contact with Public Works typically by Washington County Emergency Management. The issues can vary from debris in the street (tree or tree limbs, glass, etc.), traffic signal operations (signal goes into flash operation), traffic signs (call outs are usually only for STOP or YIELD signs), parking system issues (gates at either deck malfunction, equipment malfunctions, etc) to fleet maintenance issues. Field personnel may or may not be contacted depending upon the issue.

STREET SWEEPING DATA

Month 2020	Number of Miles of Streets Swept
January	630
February	1024
March	1274
April	927
May	1066
June	906
Total Miles Swept for 2020	5827

BULK TRASH COLLECTIONS

Month 2020	Number of Collections
January	21
February	26
March	25
April	10
May	32
June	73
Total Bulk Trash Collections for 2020	187

PROPERTY ABATEMENTS COMPLETED

Month for 2020	Number of Property Abatements
January	13
February	4
March	4
April	11
May	50
June	103
Total Abatements by PW for 2020	185

UTILITIES DEPARTMENT

ELECTRIC DIVISION

Service Calls:

- Fri. 6/26 - 905 Fairview Road: Fire; the tri-plex service and meter were removed at the request of HPD. Time Out: 16.3-17.5

- Sun. 6/28 - 701 Washington Avenue: Total outage; a bird caused the transformer fuse to operate. Time Out: 8.5-9.3
- 457 Park Place: Tree on wires; the branch was removed from the service wires. Time Out: 12.0-13.0

- Mon. 6/29 - 331 South Mont Valla Avenue: Total outage; a bird caused transformer fuse to operate. Time Out: 6.7-7.0
- 813 Frederick Street: Partial outage; the customer's main breaker was found to have tripped. Time Out: 22.3-23.3

Engineering

- Multiple permit reviews, underground locates, and service upgrade requests have been reviewed and/or completed by engineering staff.

- The Staff Engineer specified new materials for use on the HLD electric distribution system. These materials will support HLD facilities in an improved manor and reduce employee strain and potential misapplication.

- Engineering staff met with multiple customers and other HLD employees to solve construction and maintenance challenges.

- The Staff Engineer began review and cost estimating for a large pole attachment project by Point Broadband LLC.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, June 24, 2020	5.32	0.00
Thursday, June 25, 2020	5.04	0.01
Friday, June 26, 2020	4.84	0.00
Saturday, June 27, 2020	4.59	0.03
Sunday, June 28, 2020	4.64	0.00
Monday, June 29, 2020	4.73	0.00
Tuesday, June 30, 2020	4.72	0.00
Weekly – Avg. Flow / Total Rainfall	4.84	0.04
June – Avg. Flow /Total Rainfall	5.09	1.36

Miscellaneous

- Cleaned DO probes on OAB flow path and SC 1000 controller.
- Replaced wiper motor on UV Channel 3.
- Cleaned and calibrated the ChemScan unit.
- Routine maintenance and corrective work orders.

Wastewater Collection

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	#6	731'	287'	10
Flushing	#2,#6	9,618'		

Collection System Maintenance Tasks

- Unit # 594, replaced broken/leaking hydraulic hose.
- Pump Station #11, removed fallen tree at station, continued gutting the old control system, and completed the installation of new PLC controls as well as new SCADA.
- MH# 09084, raised 38" to grade.
- Excavated, poured concrete and blacktopped final patch on West Wilson Blvd, as well as installed 14' of new curb.
- Excavated main line to remove camera which had become stuck at 655 Westwood.
- Grinder pump call, 1660 Woodlands Run, reset smart switch.
- Grinder pump call, 478 Meadows Boulevard, replaced pressure tube.
- Sewer backup, 900 Dual Hwy, problem on the private side.
- Sprayed for weeds around barn at WWTP.
- General pump shop repair work.

Administration

Wastewater Division – Customer Call Log Summary 2020							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	0	1	1	0	0	3	5
YTD 2020	23	41	5	0	1	77	147

Engineering

- Site drawing reviews
- City permit approvals
- Railroad Crossing Agreement research for the Phase 1B Sewer Lining Project
- Pay Application Review for the Phase 1A Sewer Lining Project
- Joint Service Area boundary reviews with the General Services Agreement

Lab

- Continued training of new Lachat personnel.
- Process and regulatory testing was routine for the week.

WATER DIVISION

Plant Flows - System Demand (MGD)

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
06/25/20	10.35		10.35
06/26/20	10.62		10.62
06/27/20	10.19		10.19
06/28/20	10.54		10.54
06/29/20	11.33		11.33
06/30/20	11.40		11.40
07/01/20	11.03		11.03
<i>Average</i>			<i>10.78</i>

Water Production at R. C. Willson

- R.C. Willson and Pump Stations—Staff worked on facility maintenance and routine preventative maintenance.
- R.C. Willson—Repaired the fluoride feeder.

Water Production at Breichner/Edgemont Reservoir. The Edgemont Reservoir pool elevation is currently at 2.4 feet. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, design criteria and project schedule. Emergency Action Plans have been completed.

Water Distribution

- Distribution crews are working throughout the system performing customer service work and new meter installations as needed.
- Crews continue to replace residential meters throughout the water service area.
- Repairs were made to a water main on Catawba Circle.
- Work is in progress to install a new water main on Iroquois Ave.

Laboratory

- Collected and analyzed all required process and compliance samples.
- Nutrient analysis training continues with samples being split with contract laboratory.
- Distribution samples are being collected to allow for focused water quality flushing.

Engineering

<u>Reviews:</u>	<u>City</u>	<u>County</u>
Site Plans	2	1
Preliminary Plats	-	-
Final Plats	1	-
Replat	-	-
Grading Plan	-	-
Development Plan	-	-
Building Permits	12	2

- Review of site development drawings.
- Review of shop drawings for project under construction.



Respectfully submitted,

A handwritten signature in blue ink that reads "Scott A. Nicewarner".

Scott A. Nicewarner
City Administrator