

# CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT NO. 6 FOR 2020



February 14, 2020

To Mayor Bruchey and Members of the City Council:

## UPCOMING MEETINGS

FEBRUARY 2020						
<i>For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at <a href="http://www.hagerstownmd.org/calendar.aspx">http://www.hagerstownmd.org/calendar.aspx</a></i>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4 4pm Work Session	5	6 6pm Youth Advisory Council Meeting	7	8
9	10	11 3pm Quarterly Joint Meeting With County Commissioners @ County  4:15pm Executive Session  4:30pm Work Session	12 4pm Hagerstown Planning Commission Meeting	13 4pm Board of Traffic & Parking Meeting  4:30pm Hagerstown Historic District Commission Meeting	14	15
16	17 <b>HOLIDAY CITY OFFICES CLOSED</b>	18 3pm Executive Session  4pm Work Session	19 7pm Board of Zoning Appeals Meeting	20 6pm Youth Advisory Council Meeting	21	22
23	24	25 7pm Regular Session	26 7pm Hagerstown Planning Commission Meeting	27 4:30pm Hagerstown Historic District Commission Meeting	28	29

## COMMUNICATIONS DEPARTMENT

### **This Week's Headlines & Media Releases:**

- Two Breweries Looking at Spaces in Hagerstown
- Hagerstown Stormwater Fee Included in \$3.8M Deficit Budget
- Leaders Hopeful After Main Street Hagerstown Open House
- Plots Still Available for 2020 Community Garden
- Local Lawmakers Support Governor's Focus on Curbing Crime
- City Stormwater Fee Estimated to Add \$1.2M in Revenue
- Council to Review Peace and Good Order City Code Chapter
- Bridge to Change Program Boasts Successful First Few Months

- Adoption Brings Joy After Tragedy
- County, City Continue Discussion of Water, Development Plans
- Press Release: Worx & Co Ribbon Cutting
- Trash & Recycling Holiday Advisory: Presidents' Day

**This Week's Video Projects**

- Mayor & Council Work Session
- "State of the City" Video Scheduling
- "State of the City" Video Shooting
- "Hub Bub" Video Podcast Recording

**Channel 25 Hub City Now Programming:**

- 2020 Hub City 100-Miler :30 Spot
- "Hub Bub" Video Podcast
- See It, Say It, Send It App Video
- The Fit Room :30 Spot
- Stormwater Program Informational Video
- Mayor & City Council Meeting—Thursday at 7pm, Saturday at 9am, and Sunday at 9am & 3pm
- MTA Commuter Connection

**City Website:**

- [www.hagerstownmd.org](http://www.hagerstownmd.org) attracted 9,554 user visits for the week of February 3-9, 2020.

- The most popular top entrances (the first page users accessed on the website):

• Home Page	2,101
• Utility Billing Page	1,016
• Flying Fitness Page	319
• Police Page	248
• Civic Alerts Page	205
• Jobs Page	202
• Bids Page	180
• Firefighters Page	131
• Parks & Recreation Page	101
• Fire Page	80

- Top Searches:

- "True"
- "Online bill payment"
- "Jobs"
- "Property taxes"
- "Permits"

**DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT**

**Business Development Update:**

- Jill Thompson presented an Economic Development Update to the Board of County Commissioners this week at their Joint Meeting with the Mayor and City Council.
- The grand opening and ribbon cutting of the expanded Schmankerl Stube will be held on Monday, February 24<sup>th</sup> at 1 p.m. The Schmankerl Stube is an authentic Bavarian Restaurant located in downtown Hagerstown, where it has been a cornerstone business since 1988. Founded by Charles Sekula, the restaurant is now owned by Dieter Blosel, Executive Chef. Their philosophy is if customers are happy and enjoy the food, they will return. The expansion of the restaurant has doubled its size, enabling it to accommodate more customers while creating more job opportunities in the community.

**Burobox:** The Small Business Development Council (SBDC) is hosting a seminar entitled **Ready, Set, Go! Are You Ready to Start A Business?** at the Burobox on Tuesday, February 25<sup>th</sup> at 10 a.m. This seminar is specifically designed for small business in the planning phase of building a business. SBDC will share information on their services as well as what to expect when entering the business world including the business plan, finance management, funding sources and marketing. The seminar is free but registration is required as seating is limited. For more information, please call 888.237.9007, Ext. 2 or to register follow this link: <https://mdsbdc.ecenterdirect.com/events/16016>

**Imagine Hagerstown:** Planning is underway for the 2020 Imagine Hagerstown Saturday Street Festival slated for Saturday, September 26, 2020. Meetings next week include:

- February 21, 10 a.m. – Imagine Hagerstown Activity Zone Committee Meeting
- February 24, 10 a.m. – Imagine Hagerstown Entertainment Committee Meeting
- February 25, 10 a.m. – Imagine Hagerstown Food & Beverage Committee Meeting

**FIRE DEPARTMENT**

<b>FIRE DEPARTMENT CALLS FOR ASSISTANCE</b>			
House/Apartment Fires	0	Community Risk Reduction	24
Building Fires	0	Public Service	1
Medical Assistance	15	Personal Injury Collision	9
Assist other Fire Departments	15	Fuel/Hazard Spills	0
Automatic Fire Alarms	8	Gas Leaks	1
Downed Power Lines	2	Chimney Fire	1
Water/Steam Leak	1	Dumpster/Outside Fires	1

**PARKS & ENGINEERING DEPARTMENT**

**ENGINEERING DIVISION**

1. **Upcoming Bids:**
  - Heyser Parking Lot in City Park
  - Pangborn Park Lake
  - Park Path Upgrades
  - City Park Fence
  - Architect Retainer Contract
  - Alley Reconstruction – we are meeting with Jamison Door to see if they want to proceed. If so, we will combine that wall and alley with several other alleys into one contract.
2. **Mitchell Avenue Railroad Overpass.** Staff met on-site with the consultant, the Hagerstown Electric Division staff, and the City Signal Supervisor to review some questions and concerns and to finalize the design. Verizon has not yet removed the pole they said they would. We hope to advertise this project in March/April. This will stop the horn blowing that the residents have had to live with for years.
3. **Bicycle and Pedestrian Priority Area.** Staff attended a meeting with the State and their consultant for preliminary review of their recommendations for the BPPA (Bicycle and Pedestrian Priority Area study). We anticipate the final report in a few months. Some recommendations will be on City streets and some on State Route 40.

4. **Engineering Statistics**

<b>TRAFFIC ISSUES</b>		
Description	Week of 2/9/20	Calendar Year 2020 TOTALS
Traffic complaints received	8	27
Work Orders completed	6	19
Traffic counts completed	0	2
<b>CONSTRUCTION PROJECTS</b>		
Description	Week of 2/9/20	Calendar Year 2020 TOTALS
Projects advertised for bids	0	0
RFP's Advertised	0	0
Projects under construction	7	7
Projects completed	0	0

**PARKS DIVISION**

1. **Award Winning!** The Maryland Recreation and Parks Association named the “Hagerstown Cultural Trail” as their 2020 Landscape Site Award. The award recognizes the beautiful design but more importantly, the excellent job the Parks Division do in maintaining it! **CONGRATULATIONS!!**
2. **Wheaton Park.** The house in Wheaton Park has been rented by the City for years. The tenant moved out last year and when staff inspected the structure it needs significant upgrades to the structure and heating/cooling system. We put upgrading the structure in our CIP request. We recently checked on the house and it was burglarized and all the copper piping was removed. We likely will now recommend demolition and we will discuss with the Mayor and Council in March.



**PLANNING & CODE ADMINISTRATION**

**New Zoning Certificates Issued:**

- 826 Pennsylvania Avenue – DRW Glass Tinting – window tinting business.
- 217 West Washington Street – Kinky Twist Braiding – braiding salon.
- 1726 Dual Highway – Royal Paris Hair Salon – hair, beauty, nail salon.
- 816 South Potomac Street – The Little Blue Diner, LLC – diner serving breakfast and lunch.

**New Development Cases:**

- Hager’s Crossing (Phase II, Block B5) – Richmond American Homes – final plat.
- City Park Drive – City of Hagerstown – site plan for Heyser parking lot Improvements.
- McCleary Hill, Phase II – revisions to development plan and final plat.

**Planning Commission.** The Planning Commission considered these items on February 12:

- Hager's Crossing Right-of-Way Plat – approved the plat.
- 1739 Dual Highway/Tri-State Plaza – had no comments or concerns about the proposed waivers for alternative landscaping plan.
- 27-29 West Antietam Street – had no comments or concerns about the proposed waivers from requirements for parking lot landscaping.

**Weekly Activity Report:** January 27 – February 7, 2020

<b>PERMITS</b>								
<b>TYPE</b>	<b>NUMBER OF NEW APPLICATIONS</b>							<b>NUMBER ISSUED</b>
Building	7	Residential -	4	Commercial -	1	Other -	2	5
Electric	39	Residential -	26	Commercial -	7	Other -	6	39
Plumbing	28	Residential -	14	Commercial -	7	Other -	7	28
Mechanical	9	Residential -	8	Commercial -	1	Other -	0	9
Engineering Dept.	17							17
<b>TOTAL</b>	100		52		16		15	98
<b>Est. Value of Issued Building Permit Projects:</b>					<b>FY20 Fiscal Year Totals:</b>			
Residential	\$ 30,205.00				\$ 4,698,744.00			
Commercial	\$ 99,950.00				\$ 8,661,472.00			
Apartment	\$ 0.00				\$ 1,164,600.00			
Sign	\$ 0.00				\$ 428,505.00			
<b>TOTAL</b>	<b>\$ 130,155.00</b>				<b>\$ 14,953,321.00</b>			
Projects of Interest:								
- Install elevator shaft and new bathroom at 817 Dual Highway - \$75,000								
<b>RENTAL LICENSING PROGRAM YEAR: JULY 1, 2019 – JUNE 30, 2020</b>								
					<b>PROPERTIES</b>	<b>UNITS</b>		
Registrations received week of Jan. 27 – Feb. 7					6	8		
New applications issued week of Jan. 27 – Feb. 7					0	0		
Total 2019-2020 registered (includes additions and subtractions since 5/2/19)					3,602	9,249		
Percentage of rental license renewals that have registered for the 2019-2020 license year					99.0%	99.0%		
<b>Notes:</b> The 2019-2020 rental license renewals for 9,609 units in 3,807 properties were mailed on May 3, 2019.								
<b>PAYMENT</b>								
Weekly payment received	\$ 600							
Weekly adjustment/credits	\$ 0							
<b>INSPECTIONS</b>								
<b>TYPE</b>	<b>NUMBER CONDUCTED</b>							
Building	73							
Electrical	71							
Plumbing	60							
Mechanical	26							
Safety	56							
Neighborhood Vitality	58							
Quality of Life	6							
Preventive Maintenance	12							
Planning & Zoning	3							

<b>INSPECTIONS KEY:</b>	
<b>Categories of Conditions</b>	
Safety	Conditions which are or reasonably present a hazard to occupant or public. <u>Example:</u> No smoke alarms, improper wiring, handrails
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property <u>Example:</u> Weeds, trash, debris, junk vehicles, deterioration of a structure.
Quality of Life	Conditions which negatively impact occupants. <u>Example:</u> Damaged surfaces, damages elements, missing screens
Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration. <u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood
Planning & Zoning	Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance. <u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.

**POLICE DEPARTMENT**

**STATS:**

Calls for Service:	1,273	Field Interviews:	29
Arrests/Warrants Served:	20	Moving Violations:	26
Domestic Violence Calls:	29	Safety Repair Orders:	7
DUI Arrests:	1	Warnings:	75
Reports Filed:	107		

**REPORTS**

**02/06/20:** Officer M. Hill responded to Broadway for a reported assault. The victim stated that an unknown male assaulted him. The victim advised that he heard a knock on the door. When he opened the door, a male with a pony tail was standing there. The victim tried to close the door but the male kicked the door back and the proceeded to assault the victim in the face. Community Rescue Service arrived to treat the victim. The officer advised the victim if he should see the suspect again, to call the police so the suspect can be identified.

**02/07/20:** Officers responded to Guilford Avenue for a reported malicious destruction of property. The victim advised that someone had vandalized her 2016 Ford Fusion. Officer Main observed a derogatory word carved into the side of the vehicle. The officer found no usable video surveillance in the area to determine the suspect. No further details are available.

**02/08/20:** Officers were dispatched to North Mulberry Street in reference to a disturbance involving a handgun. Dispatch stated that the caller observed a male in a vehicle who was holding a gun out of the vehicle window, pointing it at a female. The vehicle was described as a gold Mazda Tribute. Officer StClair was successful in locating the vehicle on West Franklin Street. A Glock 19 model handgun, described as a BB gun, was found in the vehicle. The driver denied ever pointing the gun at anyone. The victim could not be located therefore the officer was not able to detain the driver.

**02/09/20:** Officer Romero was exiting the HPD parking lot when he observed a gray Jeep Wrangler traveling east bound on Franklin Street (which is a one way street traveling west). The driver was stopped and identified by his driver's license. The driver's eyes were red and glassy and Officer Romero could smell a strong odor of alcoholic. The officer asked for the car registration but the driver kept handing him the insurance card. The officer requested the driver exit the vehicle and go to the rear of the vehicle to conduct the Standardized Field Sobriety Testing. The driver had difficulty completing the required tests. The driver initially consented to a breath test however then refused to take the test. The driver was subsequently charged with Driving Under the Influence of Alcohol, Driving Under the Influence of Alcohol per se and Driving While Impaired by Alcohol.

**PRESS RELEASES**

On 02/07/20 at 6:11 a.m. officers from The Hagerstown Police Department Violent Crimes Task Force and The Washington County Special Response Team executed a search and seizure warrant at 406 Jonathan Street. Upon execution of the search warrant, officers located a loaded handgun, ammunition and drugs. Officers arrested 19 year old Naquan Terrell Chung of Hagerstown without incident. Chung was transported to The Washington County Detention Center and is charged with the following: Regulated Firearm, Firearm Use Felony Violent Crime, Firearm Use Drug Trafficking, Illegal Possession of Ammunition, CDS Not Marihuana, CDS Possession with Intent to Distribute and CDS Possession Paraphernalia. Naquan Chung is currently being held without bond.

**OTHER NEWS/INFORMATION**

**Congratulations to Officer Ehab Mazloun and Officer Abel Romero:** Effective February 6, 2020, Officer Ehab Mazloun and Officer Abel Romero have successfully completed their Field Training Program and are certified for solo patrol. Officer Mazloun will remain on Alpha Platoon under the command of Sergeant Scott Leeney. Officer Romero will remain on Baker Platoon until his transfer effective February 21, 2020 at which time he will be on Alpha Platoon under the command of Sergeant Scott Leeney. We wish both officers much success as they continue their law enforcement career at the Hagerstown Police Department.



Officer Ehab Mazloun



Officer Abel Romero

**Congratulations – HPD has Two New Detectives:** Detective Patterson and Detective Weaver were transferred from the Patrol Division to the Criminal Investigative Unit assigned under Sergeant Lewis. We wish both Detectives much success as they serve in a different capacity at the Hagerstown Police Department.



Detective Jesse Patterson



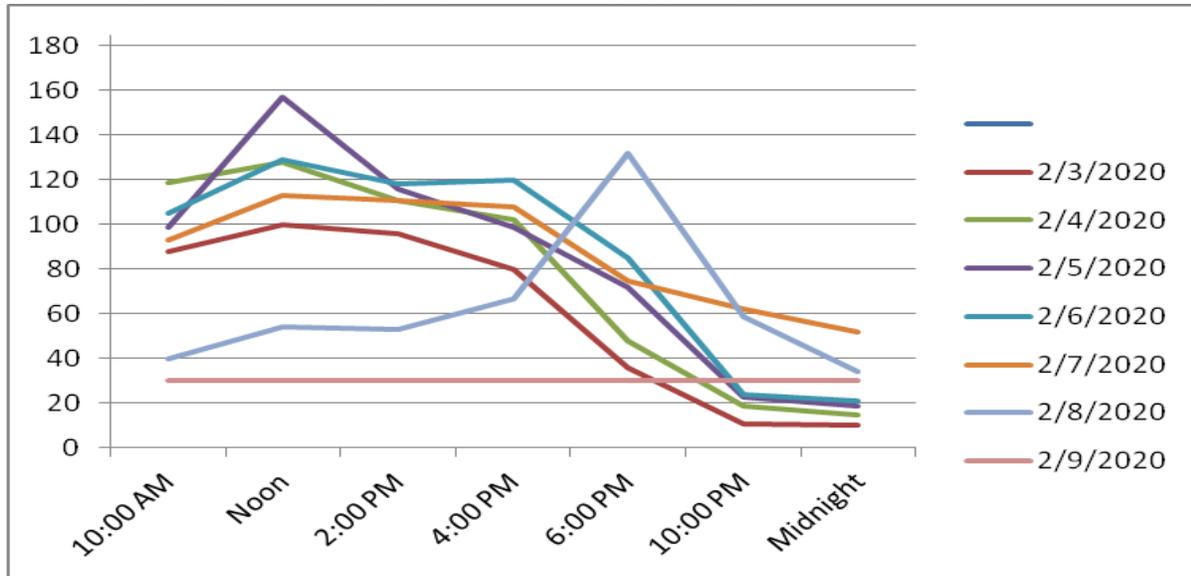
Detective Shawn Weaver

## PUBLIC WORKS

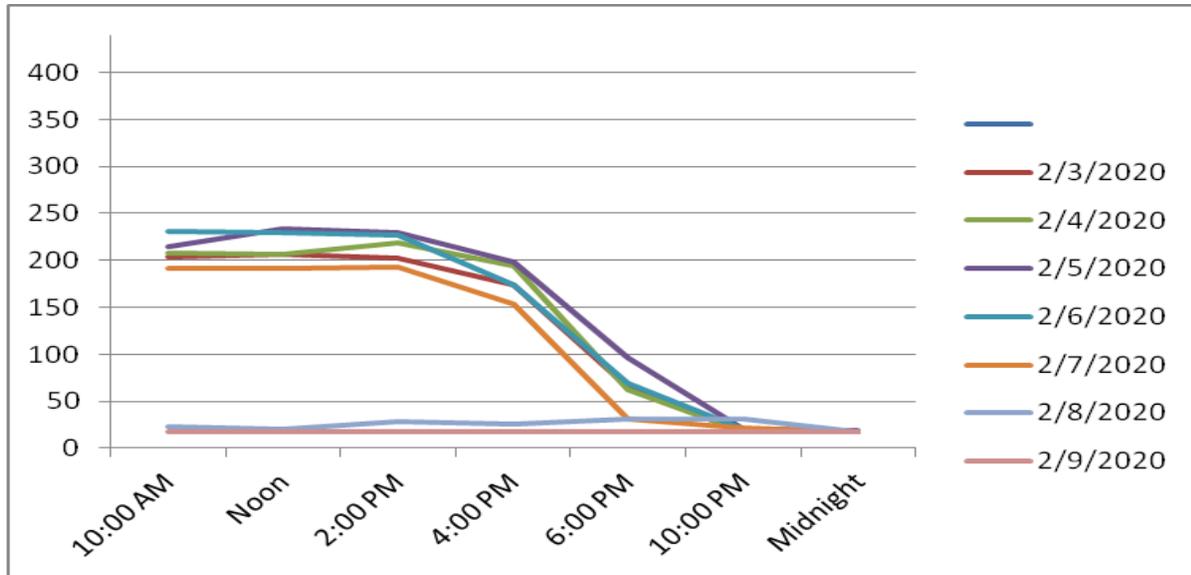
**CHART NO. 1 – GENERAL PARKING SYSTEM DATA**

		Current Week	Previous Week
<b>Number of Permit Holders</b>	A & E Deck	185	185
	University District Deck	440	440
<b>Number of Student Permits</b>	Central, Market, Rochester Lots	28	28
<b>Number of Patrons Using Decks</b>	A & E Deck	1525	1649
	University District Deck	1832	1886
<b>Number of Citations Issued</b>	(Includes Warnings)	256	202
<b>Late Payment Notifications</b>		40	31
<b>Peak Occupancy (%)</b>	A & E Deck	85% Wed @ Noon	98% Sat @ 6 PM
<b>Peak Occupancy (%)</b>	University District Deck	54% Wed @ 9 Noon	55% Thur @ 10 AM

**CHART NO. 2 – A&E PARKING DECK WEEKLY OCCUPANCY**



**CHART NO. 3 – UD PARKING DECK WEEKLY OCCUPANCY**



## CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	1	1
Fire	1	1
Human Resources	0	0
Light	1	2
Parks & Engineering	5	1
Police	8	7
Public Works	6	5
Wastewater	6	2
Water	8	5
<b>Weekly Totals</b>	<b>36</b>	<b>24</b>
<b>Yearly Total</b>	<b>135</b>	

### AFTER HOUR CALL BACKS

Monday, February 3, 2020 @ 1 a.m.: Traffic signal lights at the intersection of Baltimore and South Potomac Streets in the southbound lanes were flipped and not facing traffic. It initially appeared that the high winds had turned the signals. However, a carrier wire that supports the signal heads had snapped like a spring causing a number of issues. Staff was unable to make the repairs in the early morning hours until additional staff arrived at 7 a.m.

Saturday, February 8, 2020 @ 8 a.m.: A very isolated snow shower dropped upwards of ½" of snow on the South end of the city early Saturday morning making bridges icy. A salt truck was called in to treat the bridges with salt. Several accidents occurred on the Burhans Boulevard bridge near the Thomas, Bennett & Hunter concrete company.

Saturday, February 8, 2020 @ 5 p.m.: A driver inserted coins in the credit card slot at the exit lane of the A&E Parking Deck thus rendering the machine inoperative. Staff was called to clear the blockage and place the machine back into operation.

Saturday, February 8, 2020 @ 8 p.m.: A damaged dollar bill was inserted into the Pay On Foot machine at the A&E Parking Deck. Staff was again called in to clear this machine so patrons could pay for parking with cash.

## UTILITIES DEPARTMENT

### ELECTRIC DIVISION

#### Service Calls

- Fri. 2/7 - 455 West Antietam Street: Lines down; vehicle struck utility pole in accident. The pole belonged to Verizon and they were notified of needed repairs. Time Out: 2.3-2.7
- Sun. 2/9 - 1024 View Street: Total outage; tree branch caused secondary wires to burn down. Time Out: 8.3-10.9
- Tues. 2/11 - 207 Alexander Street: Total outage; lineman found customer's main breaker had tripped. Breaker was reset to correct problem and restore power. Time Out: 19.9-20.3

#### Distribution

- Line crews provided switching for Potomac Edison to perform maintenance to their equipment.
- HLD continues work in the Carroll Heights area as part of our system improvement and upgrades to improve service reliability.

- ARS Contractors continue to do tree trimming in HLD service territory as part of our yearly maintenance.

**Engineering**

- Multiple permit reviews, underground locates, and service upgrade requests have been reviewed and/or completed by engineering staff.
- Engineering staff met with multiple HLD customers to plan upgrades to various residential and commercial structures.
- Engineering staff met with the developer’s contractor responsible for installing the street light infrastructure at McCleary Hill.
- Engineering and Distribution staff participated in a video conference call with Hagerstown Fiber and their consultants to discuss their proposed fiber network expansion.
- Engineering staff met with the Engineering and Signals to discuss the proposed signalization of the Mitchell Avenue underpass.

**WASTEWATER DIVISION**

**Wastewater Treatment Plant at Frederick Street**

<b>Date</b>	<b>Flow (mgd)</b>	<b>Rainfall (inches)</b>
Wednesday, February 05, 2020	5.62	0.15
Thursday, February 06, 2020	6.04	0.13
Friday, February 07, 2020	8.88	0.73
Saturday, February 08, 2020	7.73	0.00
Sunday, February 09, 2020	7.09	0.00
Monday, February 10, 2020	6.90	0.09
Tuesday, February 11, 2020	6.99	0.05
Weekly - Avg. Flow / Total Rainfall	7.04	1.15
Monthly – Avg. Flow /Total Rainfall	6.55	1.21

**Miscellaneous**

- Cleaned Velodyne polymer skid.
- Continued replacing faulty underground wiring to BNR Flygt mixers.
- Replaced/wired automatic condensate drains (blow offs) on air storage tanks.
- Cleaned UV bulbs on all three channels.
- Repaired faulty wiring and replaced GFI receptacles in ENR.
- Routine maintenance (MP2 Program) and Corrective Work Orders.

**Wastewater Collections**

**SSES Weekly Progress**

<b>Activity</b>	<b>Districts</b>	<b>L. F. main</b>	<b>Feet of lateral</b>	<b># inspected</b>
CCTV Inspections	#6, #8	778'	223'	13
Flushing	#1	3,330'		

### **Collection System Maintenance Tasks**

- Grinder pump call, 1514 Kensington Drive, replaced tube.
- Grinder pump call, 11134 Eastwood Drive, reset smart switch.
- Grinder pump call, 11138 Mahogany Drive, reset smart switch.
- Sewer backup call, 106B Bethel Street, problem on the private side.
- Sewer backup call, 19414 Leitersburg Pike, problem on the private side.
- Sewer backup call, 246 Eastern Boulevard, flushed mainline.
- Installed new LED lighting at Pump Stations # 4, 7, 8, 19 & 21.
- Hauled in 11 tons of cold patch, as well as stone for inventory.
- Pump Station #8, cleaned floats and wet well, added chlorine in response to odor complaint on Edgewood Drive.
- Pump Station #19, installed new SCADA.
- Installed Modbus patch for Pump Stations #3, 4, 6, 7, 17, 21 & 22.
- General pump shop repair work.

### **Administration**

<b>Wastewater Division – Customer Call Log Summary 2020</b>							
<b>Type</b>	<b>Blockages</b>	<b>Grinder Pumps</b>	<b>Odor Complaints</b>	<b>Flushing</b>	<b>WW Pump Station</b>	<b>Other</b>	<b>Totals</b>
Weekly	1	1	0	0	0	2	4
<b>YTD 2020</b>	<b>9</b>	<b>12</b>	<b>2</b>	<b>0</b>	<b>1</b>	<b>23</b>	<b>47</b>

### **Engineering**

- City staff reviewed sewer details.
- City staff created a group of WW information for GIS online.

### **Lab**

- Collected monthly Deionized Water samples.
- Completed annual MDL study for Orthophosphate.
- Completed annual MDL study for Nitrate + Nitrite.
- Completed annual MDL study for Ammonia.
- Replaced pump tubing for Lachat manifolds.
- Replaced transmission lines for Lachat pump tubes.
- Ordered supplies for Lachat reagents and maintenance.
- Prepared reagents for Lachat operation.
- Process and regulatory testing was routine for the week.

**WATER DIVISION**

**Plant Flows - System Demand (MGD)**

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
02/06/20	9.50		9.50
02/07/20	9.67		9.67
02/08/20	9.67		9.67
02/09/20	9.89		9.89
02/10/20	9.59		9.59
02/11/20	9.91		9.91
02/12/20	9.80		9.80
Average			9.72

**Water Production at R. C. Willson**

- R.C. Willson and Pump Stations–Staff worked on facility maintenance and routine preventative maintenance.
- R.C. Willson–Replaced the heater in the maintenance shop.
- R.C. Willson–Installed a Cl2 detector.
- PS2–Repaired the 4-way function valve on Pump #3.

**Water Production at Breichner/Edgemont Reservoir.** The Edgemont Reservoir pool elevation is currently at 4.9 feet. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, Emergency Action Plans, and the design criteria and project schedule.

**Water Distribution**

- Distribution crews are working throughout the system performing customer service work and new meter installations as needed.
- Crews continue to replace residential meters throughout the water service area.

**Laboratory**

- Collected 1<sup>st</sup> quarter DBPs samples.
- Collected monthly TOC removal efficiency samples for the month of February.
- Completed annual Proficiency Testing for lab certification.
- Collected composite samples from lagoon discharge.
- Process and regulatory testing were routine for the week.

**Engineering**

<u>Reviews:</u>	<u>City</u>	<u>County</u>
Site Plans	-	-
Preliminary Plats	1	-
Final Plats	-	-
Replat	-	-
Grading Plan	-	-
Building Permits	18	2

- City staff performed flow test in the area.
- City staff discussed different projects that were coming up.



Respectfully submitted,



Scott A. Nicewarner  
City Administrator