

CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT NO. 1 FOR 2020



January 10, 2020

To Mayor Bruchey and Members of the City Council:

UPCOMING MEETINGS

<h3 style="margin: 0;">JANUARY 2020</h3> <p style="margin: 0; font-size: small;">For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at http://www.hagerstownmd.org/calendar.aspx</p>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 HOLIDAY CITY OFFICES CLOSED	2	3	4
5	6	7 3pm Executive Session w/County Commissioners @ City Hall 4pm Work Session	8 4pm Hagerstown Planning Commission Meeting	9 4pm Board of Traffic & Parking Meeting 4:30pm Hagerstown Historic District Commission Meeting	10	11
12	13	14 3pm Executive Session 4pm Work Session 6pm Public Hearing	15	16	17	18
19	20 HOLIDAY CITY OFFICES CLOSED	21 4pm Work Session	22	23 4:30pm Hagerstown Historic District Commission Meeting	24	25
26	27	28 7pm Regular Session	29 7pm Hagerstown Planning Commission Meeting	30	31	

COMMUNICATIONS DEPARTMENT

This Week's Headlines & Media Releases:

- Survey Seeks Data on Business Incentives in Hagerstown
- Skeletal Remains Found at Eastern Blvd. and East Ridge Drive
- Opioid-Related Deaths Down in Washington County Last Year

- Hagerstown Accepting Community Garden Plot Applications
- City Officials Considering Moving Splash Pad Funding to Other Projects
- Public Invited to Give Input at Imagine Hagerstown Meeting January 15
- Kickoff Friday for Hub City 100 Miler
- Feelings Mixed Over New 'Workforce Housing' Development Planned in City
- New Website Compiles Washington County Data to Aid in Finding 'Solutions'
- Press Release: 2020 Community Garden Plot Applications
- Press Release: Imagine Hagerstown Street Festival Committee Meeting
- Press Release: Hub City 100-Miler Kickoff
- Press Release: Washington County Recovers

This Week's Video Projects

- Mayor & Council Work Session
- "Council WRap"
- Train Hub Video Interviews
- "Hub Bub" Video Podcast
- "Hub City 100 Miler" Video Podcast

Channel 25 Hub City Now Programming:

- 2020 Hub City 100-Miler :30 Spot
- See It, Say It, Send It App Video
- The Fit Room :30 Spot
- Stormwater Program Informational Video
- Mayor & City Council Meeting—Thursday at 7pm, Saturday at 9am, and Sunday at 9am & 3pm
- MTA Commuter Connection

City Website:

- www.hagerstownmd.org attracted 11,138 user visits for the week of December 30, 2018 – January 5, 2020.

- The most popular top entrances (the first page users accessed on the website):

• Home Page	2,191
• Utility Billing Page	1,013
• Hub City 100-Miler Page	770
• Collection-Zones-Schedules Page	407
• Police Page	254
• Christmas Tree Collection Page	226
• Jobs Page	156
• Parks & Recreation Page	139
• Trash & Recycling Page	137
• Bids Page	134

- Top Searches:

- "Online bill payment"
- "When should I set out trash/recycling/yard waste for collection?"
- "True"
- "Christmas tree collection"
- "Trash"

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

Main Street: Main Street Hagerstown (MSH) invites you to bring a friend and attend the 2020 MSH Open House on Wednesday, February 5th at the Burobox located at 60 West Washington Street. This event will be held from 4-5:30 p.m. The goal of this event is to inform and engage the community about what Main Street is, what it stands for, and what it can do for the Downtown Hagerstown community and local businesses. The community is encouraged to attend for information, inspiration, or to join one of our five committees which include: Promotions; Design; Organization; Business Relations or Clean, Safe & Green.

Imagine Hagerstown: Planning is underway for the 2020 Imagine Hagerstown Saturday Street Festival. This event will take place on Saturday, September 26, 2020 on South Potomac Street in downtown Hagerstown. Community vision is welcome. Please attend the upcoming meeting or share you input in the survey (see link below).

Imagine Hagerstown Street Festival Committee Meeting
 Wednesday, January 15 | 2:30 - 4 pm
 Burobox – 60 West Washington Street
 All are invited and encouraged to share ideas and join committees!

Imagine Hagerstown Saturday Street Festival Survey:
<https://www.hagerstownmd.org/FormCenter/DCED-4/Imagine-Hagerstown-Saturday-Street-Festi-107?fbclid=IwAR2uBLpsr8AJT4UaiHkcuPE3rFv8KaEdpRehFox83rczmgmHFPCWQqJxpDA>

PARKS & ENGINEERING DEPARTMENT

ENGINEERING DIVISION

1. **Safe Routes to School Projects:**
 - Haven Road Sidewalks: Contractor completed some of the underground bases and conduit for the traffic signal at Pennsylvania and Fairview Avenues. Project is currently on Winter shut down.
 - Potomac Street at Howard Street Signal Replacement: We submitted the final plans for review to State of Maryland and requested permission to advertise this project.
 - Beacons/Radar Boards: Received preliminary drawings from consultant and returned comments for radar boards on Maryland Avenue and Summit Avenue. We will prepare a 95% submittal and hope to send to State for review in January/February.
2. **Street Trees.** The contractor has ordered the 69 trees for this contract and called Miss Utility to have existing utilities marked. To date they have planted 15 street trees in addition to the 27 trees that they assisted the volunteers in planting in November.
3. **Landscaping.** Staff coordinated landscaping for recently built median on Maryland Avenue at First Street using CDBG funds. This should be completed in next few weeks.
4. **Engineering Statistics**

TRAFFIC ISSUES		
Description	Week of 1/5/20	Calendar Year 2019 TOTALS
Traffic complaints received	6	160
Work Orders completed	3	128
Traffic counts completed	1	59
CONSTRUCTION PROJECTS		
Description	Week of 1/5/20	Calendar Year 2019 TOTALS
Projects advertised for bids	0	9
RFP's Advertised	1	11
Projects under construction	7	14
Projects completed	0	7

PARKS DIVISION

1. **Fit Room.** A class schedule for January is attached.

2. **2020 Hub City 100 Miler.** The 7th Annual Hub City 100 Miler begins this Friday, January 10th and continues for 100 days! Participants are encouraged to walk 1 mile a day for 100 days and will receive motivation and encouragement along the way. The Kick-Off is planned for Friday evening from 4-6 p.m. in the Fit Room at Fairgrounds Park. All the info you need to know about the 100 Miler can be found on the City's website: <https://www.hagerstownmd.org/810/2020-Hub-City-100-Miler>
3. **City Park.** We continue to dismantle and store the new Christmas decorations and docks.
4. **Tree Maintenance at City Park.** Work continues on removing several trees that were affected by the Emerald Ash Borer.

PLANNING & CODE ADMINISTRATION

Zoning Certificates Issued:

- 327 East Wilson Boulevard – RQCC LLC, d/b/a Roy's Quality Car Care, Inc. – warehouse for storage of equipment and materials for auto repair business located on East Oak Ridge Drive
- 1075 Maryland Avenue – The Shop by Los – barber shop
- 1481 Salem Avenue, Suite 5 – A Kneaded Massage – massage therapist's office

New Development Cases:

- Burhans Village – West Side North Burhans Boulevard – Burhans Village, LLC – development plan for 48 townhouses
- Kilpatrick Woods – North Side Salem Avenue – AMS Construction – development plan for 241 single-family lots
- 1739 Dual Highway – Tri-State Plaza – site plan for a fast food restaurant

Planning Commission: The Planning Commission reviewed these cases on January 8:

- 227 East Washington Street – City Chapel – approved a request to extend the minor site plan for another 180-day period.
- 354 Dual Highway – Randy Popielasz – approved an amendment to the previously approved minor site plan for an auto sales facility.
- Update on Upcoming Mayor and City Council Schedule on Planning Commission Matters.

Historic District Commission: The HDC considered these cases on December 12:

- 141 South Potomac Street – St. John's Lutheran Church – LED digital sign (extended application for 45 days)
- 63 West Franklin Street – Lloyd Steven Swayne – wall lights (case dismissed – applicant did not attend meeting)
- Election of Officers -- Michael Gehr was re-elected as chair; Steven Silas was elected vice chair

The HDC will be acting on these cases on January 9:

- 400 North Potomac Street – Annapurna Realty Capital II LLC – excavation for basement egress windows
- 33 Summit Avenue – Rami Corp./Pathik Rami – façade alterations
- 63 West Franklin Street – Lloyd Steven Swayne – security lighting

Weekly Activity Report: December 9, 2019 – January 3, 2020

PERMITS								
TYPE	NUMBER OF NEW APPLICATIONS							NUMBER ISSUED
Building	19	Residential -	4	Commercial -	10	Other -	5	12
Electric	43	Residential -	30	Commercial -	12	Other -	1	42
Plumbing	34	Residential -	26	Commercial -	7	Other -	1	33
Mechanical	16	Residential -	9	Commercial -	7	Other -	0	17
Engineering Dept.	30							31
TOTAL	142		69		36		7	135

Est. Value of Issued Building Permit Projects:		FY20 Fiscal Year Totals:	
Residential	\$ 439,518.00		\$ 4,362,209.00
Commercial	\$ 201,550.00		\$ 5,422,122.00
Apartment	\$ 2,400.00		\$ 1,127,100.00
Sign	\$ 113,517.00		\$ 346,220.00
TOTAL	\$ 756,985.00		\$ 10,637,265.00

- Projects of Interest:
- Refurbish existing freestanding sign and new digital sign at 152 North Burhans Boulevard - \$93,517
 - Construct single family home at 17327 Kilpatrick Court - \$105,000
 - Construct single family home at 345 Dayspring Lane - \$185,000
 - Renovations to the new lodge rooms on the second floor at 70 East Washington Street - \$200,000
 - New single family home at 12505 Rosencrans Drive - \$103,000

RENTAL LICENSING PROGRAM YEAR: JULY 1, 2018 – JUNE 30, 2019

	PROPERTIES	UNITS
Registrations received week of Dec. 9 – Jan. 3	13	20
New applications issued week of Dec. 9 – Jan. 3	5	7
Total 2019-2020 registered (includes additions and subtractions since 5/2/19)	3,592	9,237
Percentage of rental license renewals that have registered for the 2019-2020 license year	95.6%	97.3%

Notes: The 2019-2020 rental license renewals for 9,609 units in 3,807 properties were mailed on May 3, 2019.

PAYMENT

Weekly payment received	\$ 1,425
Weekly adjustment/credits	\$ 150

INSPECTIONS

TYPE	NUMBER CONDUCTED
Building	154
Electrical	104
Plumbing	67
Mechanical	37
Safety	53
Neighborhood Vitality	102
Quality of Life	5
Preventive Maintenance	25
Planning & Zoning	7

INSPECTIONS KEY:

Categories of Conditions

Safety	Conditions which are or reasonably present a hazard to occupant or public. Example: No smoke alarms, improper wiring, handrails
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Neighborhood Vitality	Conditions which cause or tend to cause diminution to property
	<u>Example:</u> Weeds, trash, debris, junk vehicles, deterioration of a structure.
Quality of Life	Conditions which negatively impact occupants.
	<u>Example:</u> Damaged surfaces, damages elements, missing screens
Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration.
	<u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood
Planning & Zoning	Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance.
	<u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.

POLICE DEPARTMENT

STATS

Calls for Service:	1,330	Field Interviews:	6
Arrests/Warrants Served:	22	Moving Violations:	24
Domestic Violence Calls:	19	Safety Repair Orders:	2
DUI Arrests:	1	Warnings:	69
Reports Filed:	143		

REPORTS

01/02/2020: Officer Campbell responded to 19 East Baltimore Street for the report of a burglary. The owner of the residence directed the officer to the rear of the property where the glass to the entrance door was shattered. The victim noticed that his MacBook (valued at \$1,000) and his Apple watch (valued at \$400) were missing from his residence. He also had Christmas gifts taken that he had had not given out yet. The gifts taken were valued at \$200. The victim was able to provide the serial numbers to both the MacBook and Apple watch. There were no witnesses and no functioning surveillance cameras in the area.

01/03/2020: Officer Thompson was dispatched to Sheetz on West Washington Street for a trespassing complaint. The manager of Sheetz stated that a male wearing a brown jacket and a black beanie was stumbling around the parking lot. The male in question was located and it appeared he was intoxicated. The officer discovered that the male was already served with a No Trespass Letter which placed him in violation of the order. The male was charged with Trespass Private Property and Fail to Obey Lawful Order.

01/04/2020: Officers Reese and Kimmel responded to Manor Drive in reference to a disturbance. Dispatch advised there was a loud party and several subjects were in the hallways disturbing people in the complex. Approximating 50 people exited the apartment and were advised to go home. Unfortunately the group lingered in the parking lot causing additional problems. A female began screaming and throwing punches at a nearby male. The officers tried to restrain the female but she resisted and began kicking at the officers. When she calmed down she stated to the officers that an unknown person had pepper sprayed her and her eyes were burning. The officers transported her to Meritus Medical Center where she was treated. She was then transported to Central Booking and charged with Disorderly Conduct and Resisting Arrest.

01/05/20: Officer Branche was dispatched to the Sprint store on Wesel Boulevard for a theft in progress. Dispatch advised that two black males in dark clothing had just stolen two cell phones and left the store. The males kept asking to see phones in other colors. When the sales associate went to get the other colors, the two males cut the cable cords and took the display phones and ran out the door. The males stole a midnight green iPhone 11 Pro (valued at \$1,000) and a grey iPhone 11 Pro Max (valued at \$1,099.99). The Corporate Sprint office permanently disabled both phones. Officers attempted to locate the males but were unsuccessful. A screen shot of the two individuals was taken from the video camera at the store. The investigation is on-going.

01/07/20: Officers Coy and Mikash responded to Madison Avenue for an assault in progress. Upon arrival the officers observed droplets of blood on the sidewalk in front of the apartment building. The blood droplets led around back and up a flight of stairs. The officers made contact with the victim and she stated that her children's father broke into her residence and assaulted her. The victim stated she grabbed a knife in order to defend herself. The male tried to take the knife from the victim and cut his finger in the process. She advised that the blood on the sidewalk would belong to the male. The male had fled the scene before officers arrived. The male will be charged with Burglary 1st Degree and Assault 2nd Degree.

PRESS RELEASES

On 01/02/2020 at 8:26 p.m. officers responded to Walmart on Garland Groh Boulevard for a report of a man with a handgun. Upon arrival officers were advised a black male had received a gift card for the price of an item he had returned. When the clerk checked the box after giving the male the gift card she discovered the box was empty. The male was confronted and was advised to give back the gift card. The male refused and proceeded to leave the store. As the male exited Walmart, he displayed a handgun. The male was last seen on foot headed towards Garland Groh. The male was later positively identified and charges were filed.

On 01/03/2020 at 11:49 a.m. officers located and arrested 33 year old Shawn Mark Ellington of Hagerstown in the first block of East Antietam Street. Ellington was transported to the Washington County Detention Center and is charged with the following: Theft Less \$1,500, Armed Robbery, Disturbing the Peace, Disorderly Conduct, Handgun on Person and other firearm related charges. Ellington is currently being held without bond.

PUBLIC WORKS

CHART NO. 1 – GENERAL PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	185	178
	University District Deck	440	400
Number of Student Permits	Central, Market, Rochester Lots	28	28
	Number of Patrons Using Decks		
	A & E Deck	612	1583
	University District Deck	579	1529
Number of Citations Issued	(Includes Warnings)	283	208
Late Payment Notifications		32	39
Peak Occupancy (%)	A & E Deck	70%	*NA
		Fri @ 2 PM	
Peak Occupancy (%)	University District Deck	52%	68%
		Thu @ 2 PM	Thu @ Noon

**Data for the A&E Deck was corrupted. No occupancy data available this week.*

CHART NO. 2 – A&E PARKING DECK WEEKLY OCCUPANCY

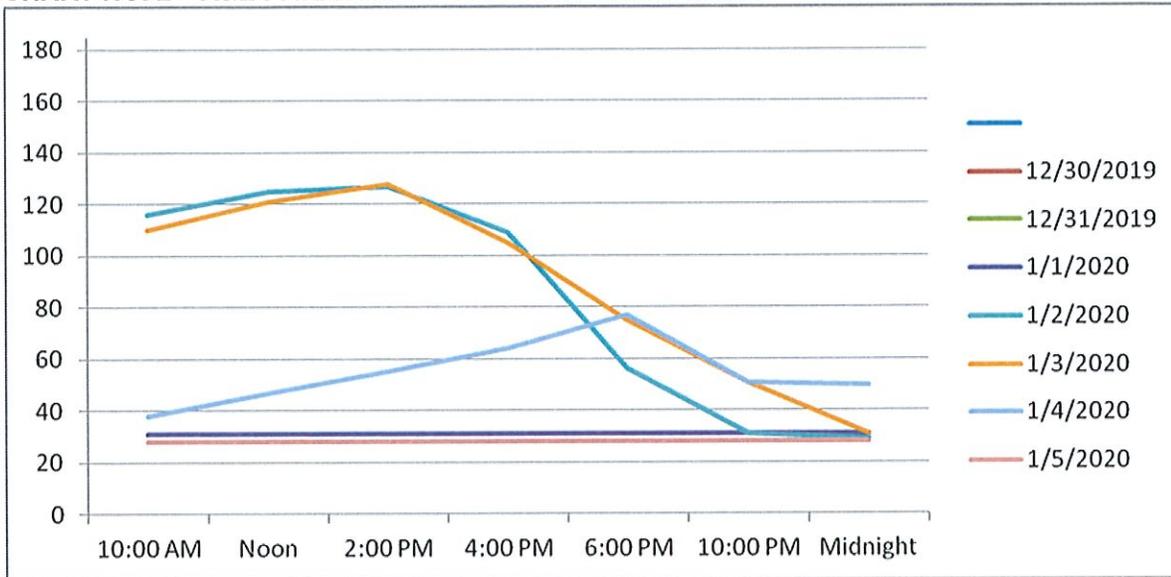
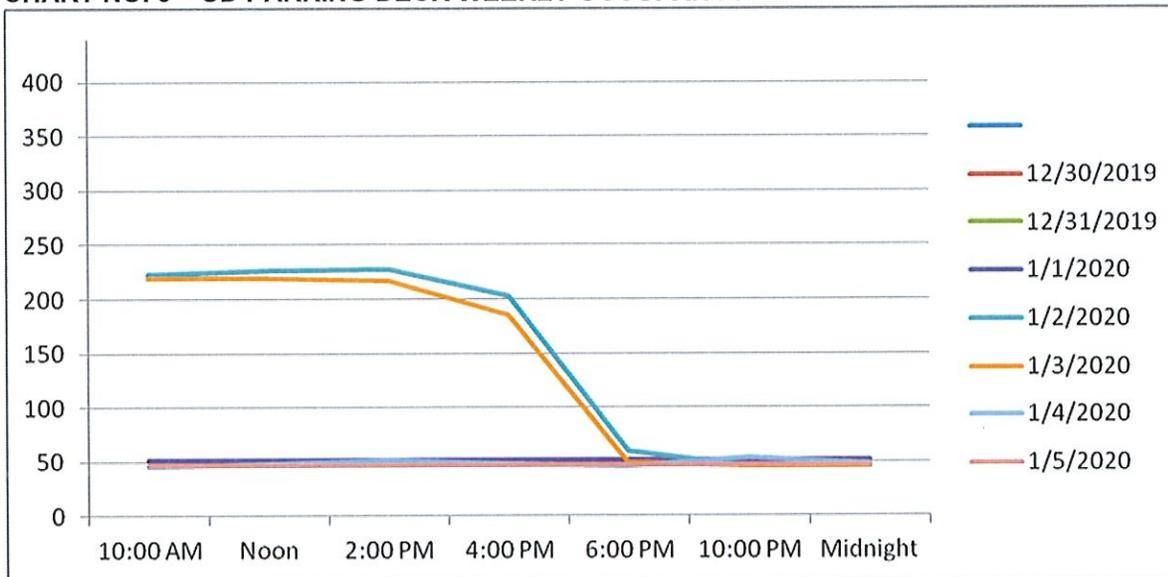


CHART NO. 3 – UD PARKING DECK WEEKLY OCCUPANCY



CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	1	0
Fire	1	0
Human Resources	0	0
Light	0	2
Parks & Engineering	2	3
Police	5	7
Public Works	7	2
Wastewater	0	1
Water	3	2
Weekly Totals	19	17
Yearly Total	1246	

AFTER HOUR CALL BACKS

- Wednesday, December 25, 2019 @ 6 p.m.: Traffic signal at Washington and Winter on flash. Staff reset the system and placed the signal back in operation.

¹AFTER HOURS CALL BACK DATA

	Issues for 2019	December	November
Street Issue	Storm drain grate	1	2
Parking System	Gate damage, trespassing	2	1
Traffic Signal	Signal on flash	1	3
Traffic Signs			1
Building Maintenance			
Fleet Maintenance			
Weather Related			
Misc.			
Total		4	7
Total Call Backs 2019		92	

After-hours call out data includes contact with Public Works typically by Washington County Emergency Management. The issues can vary from debris in the street (tree or tree limbs, glass, etc.), traffic signal operations (signal goes into flash operation), traffic signs (call outs are usually only for STOP or YIELD signs), parking system issues (gates at either deck malfunction, equipment malfunctions, etc) to fleet maintenance issues. Field personnel may or may not be contacted depending upon the issue.

STREET SWEEPING DATA

Month 2019	Number of Miles of Streets Swept
January	509
February	423
March	430
April	1094
May	989
June	494
July	783
August	928
September	744
October	731
November	876
December	727
Total Miles Swept for 2019	8728

BULK TRASH COLLECTIONS

Month 2019	Number of Collections
January	21
February	25
March	22
April	38
May	23
June	30
July	26
August	24
September	27
October	20
November	29
December	21
Total Bulk Trash Collections for 2019	306

PROPERTY ABATEMENTS COMPLETED

Month for 2019	Number of Property Abatements
January	16
February	5
March	3
April	26
May	77
June	71
July	83
August	61
September	43
October	27
November	6
December	11
Total Abatements by PW for 2019	429

UTILITIES DEPARTMENT

ELECTRIC DIVISION

Service Calls:

- Sat. 1/4 - 800 Block, Woodland Way: Partial outage; Line crews repairs were made to the secondary service conductors. Time Out: 0.7-3.9
- Sun. 1/5 - 834 Concord Avenue: Lines down; large tree branch pulled service from residence. Time Out: 8.9-9.7

Distribution - 2019 Recap

- 264 trees were trimmed by HLD staff.
- 604 trees were trimmed and 81 trees were removed by the contractor.
- HLD responded to 4,154 Miss Utility locates.
- 44 utility poles were replaced.
- HLD assisted Verizon Company with 3 pole replacements.
- A combination of 1,794 individual items such as poles, transformers, switches, and other facilities were inspected.
- 154 service upgrades/installations were performed for both residential and commercial.
- HLD responded to 264 after hours/weekend calls for service.
- HLD meter readers read approximately 17,000 meters each month, or approximately 228,000 reads a year.
- 788 street lights were repaired, to include re-lamping, replacing the photocell, replacing the fixture, and adding/removing fixtures.
- In coordination with the HLD Engineering Department, HLD crews performed various upgrades and improvements to our system. These improvements have a very positive effect on our reliability to our customers.
- With the implementation of the new Smart Phone Meter Reading system, the Distribution Department has been more reliably able to track meter reader issues. This has enabled us to send out more than 250 notices for various issues such as, access, repair, trash, vegetation etc.

Engineering

- Multiple permit reviews, underground locates, and service upgrade requests have been reviewed and/or completed by engineering staff.
- The Staff Engineer continued work to bring new HLD relays online with our SCADA system.
- The Engineering Designer reviewed two multi-unit development plans and offered preliminary review comments based on the site plans regarding HLD utility electric service.
- The Staff Engineer reviewed specifications and bids for materials and approved procurement.
- The Staff Engineer specified LED lighting for use on HLD's street light system to replace legacy High Pressure Sodium units.
- The Staff Engineer coordinated remaining substation testing activities at the Mitchell substation with HLD's testing contractor.
- The Engineering Designer completed HLD utility electric and lighting plans for areas above City Park.
- The Staff Engineer continued work on the HLD Grounding for Employee Protection Manual.
- Engineering staff met with multiple HLD electric customers to discuss modifications or upgrades to their electric services.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, January 1, 2020	5.50	0.00
Thursday, January 2, 2020	5.52	0.00
Friday, January 3, 2020	5.62	0.15
Saturday, January 4, 2020	5.84	0.07
Sunday, January 5, 2020	5.48	0.00
Monday, January 6, 2020	5.44	0.00
Tuesday, January 7, 2020	5.52	0.12
Weekly - Avg. Flow / Total Rainfall	5.56	0.34
Monthly – Avg. Flow /Total Rainfall	5.52	0.34

Miscellaneous

- Cleaned/removed residual caustic and other chemicals from stage 1 fermenter scrubber.
- Replaced MiniCAS in Motor Control Center buckets #14 & #15.
- Rebuilt Final No. 1 WAS pump.
- Replaced faulty motor on main switchgear in Operations Building.
- Routine maintenance (MP2 Program) and Corrective Work Orders.

Wastewater Collection

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	#32	0	528'	18
Flushing	#31	3,232'		

Collection System Maintenance Tasks

- Grinder pump call, 20207 Mahogany Drive, reset smart switch.
- Grinder pump call, Charlie Henson at Smithsburg WTP, electrical issue, assisted with Potomac Edison Electrical contractor.
- Pump Station #1, cleaned wet well with Vactor Truck.
- Pump Station #10, pulled and removed rags from check valves, pulled and removed Muffin Monster, brought back to attempt repair. Installed basket in wet well and cleaned out daily with Vactor Truck.
- Pump Station #17, serviced emergency generator.
- Pump Station #21, worked on level sensor stick.
- Met Cummins Service tech at Pump Stations #7 and #26 for intermittent issues, all working fine now.
- Camera Unit #518, replaced water pump, faucet, sink, as well as winch cable.
- Total system flushing for 2019 was 447,192'
- Total system CCTV work for 2019 was 37,577'
- General pump shop repair work.

Administration

Wastewater Division – Customer Call Log Summary 2019/2020							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	0	2	0	0	0	1	3
YTD 2020	0	2	0	0	0	1	3

Engineering

- Staff met with Utilities Director and Collections regarding a development.
- Staff met with Developer and Engineer regarding a development.

Laboratory

- Prepared reagents for Lachat operation.
- Process and regulatory testing was routine for the week.

WATER DIVISION

Plant Flows - System Demand (MGD)

Date	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
01/02/20	10.25		10.25
01/03/20	9.95		9.95
01/04/20	9.85		9.85
01/05/20	9.83		9.83
01/06/20	10.17		10.17
01/07/20	9.79		9.79
01/08/20	10.12		10.12
<i>Average</i>			9.99

Water Production at R. C. Willson

- R.C. Willson and Pump Stations–Staff worked on facility maintenance and routine preventative maintenance.
- R.C. Willson–Replaced the batteries on the generator.
- R.C. Willson–Repaired the Trac-Vac.
- Tanks–Installed the UPS on the control cabinets.

Water Production at Breichner/Edgemont Reservoir. The Edgemont Reservoir pool elevation is currently at 3.4 feet. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, Emergency Action Plans, and the design criteria and project schedule.

Water Distribution

- Distribution crews are working throughout the system performing customer service work and new meter installations as needed.
- Crews continue to replace residential meters throughout the water service area.
- Repairs were made to a water main break on Rowland Avenue. A leak was also repaired on Virginia Avenue.

Laboratory

- Completed monthly Bacteria Report.
- Completed 4th Quarter DBP Report.
- Completed 4th Quarter Disinfectant Residual Report.
- Completed annual IOC Report for metals.
- Submitted Lead and Copper Certification to MDE.
- Collected composite samples from lagoon discharge.
- Process and regulatory testing were routine for the week.

Engineering

<u>Reviews:</u>	<u>City</u>	<u>County</u>
Site Plans	1	1
Preliminary Plats	-	-
Final Plats	-	-
Replat	-	-
Grading Plan	-	-
Building Permits	21	4

- Staff met with consultant and owners on the project on Wesel Boulevard.
- Staff performed main testing for McCleary Hill.



Respectfully submitted,

Scott A. Nicewarner
City Administrator

GOALS 2020



Hub City 100 Miler

ONE MILE A DAY FOR 100 DAYS

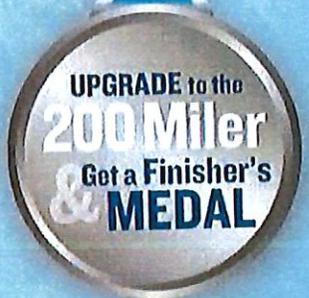
ENVISION A Healthier YOU in the New Year!

THE GOAL: JANUARY 10 - APRIL 18

Walk/run 1 mile a day for 100 days. Aerobic activities such as yoga, biking, or fitness classes count as "miles." Throughout the 100 days, weekly emails offer motivational tips, recipes, and ideas to reach your daily miles. Plus, be invited to join a private Facebook page to share your experience with other 100 Milers!

REGISTRATION OPENS 11.8.19

WIN PRIZES!



WEEKLY PRIZES: (Donated by local businesses)
Gift Cards for Free Classes, Restaurants, Wellness Centers, Fitness Accessories & MORE!

GRAND PRIZES: Bikes, Smart Watch, Kayak, Massages, Outdoor Excursions & MORE!

parks&rec@hagerstownmd.org | 301.739.8577 x 170

Do You Have a Company Wellness Program? Sponsor Your Employees for the 100 Miler!

www.hagerstownmd.org/hubcity100

ENTRY: \$10 INDIVIDUAL (ALL AGES) \$20 with T-SHIRT \$25 with LONG SLEEVE T-SHIRT \$25 w/MY DOG (T-SHIRT & DOG BANDANA)



PARKS & RECREATION
CITY OF HAGERSTOWN

HAGERSTOWN
FIT FOR YOU

Multiple Facilities

Monthly Calendar For January 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2 (ID#69) 5:30p-6:30p Mind & Body: Art of Self Defense -- 6497 (ID#69) 6:30p-8p Mind & Body: Aikido Basics -- 6505	3 (ID#69) 9:30a-11a New Year Yoga #6656	4 (ID#69) 9a-10a Mind & Body: Tai Chi Fundamentals -- 6501 (ID#69) 10a-11a Mind & Body: Zumba -- 6586 (ID#69) 1p-5p 1st Birthday Party, Lainey McGill
5 (ID#69) 2p-6p Private Party Rental, Stephanie Carter	6 (ID#69) 9a-10a Tai Chi Fundamentals #6502 (ID#69) 5:45p-7p Yoga For Weight Loss - returning student #6550	7 (ID#69) 9:30a-10:45a Yoga for the Older Student #6533 (ID#69) 4:30p-5:30p Mind & Body: Zumba -- 6583	8 (ID#69) 4p-5p Yoga for the Older Student #6537 (ID#69) 5:45p-7p Yoga For Weight Loss - returning student #6550	9 (ID#69) 5:30p-6:30p Mind & Body: Art of Self Defense -- 6497 (ID#69) 6:30p-8p Mind & Body: Aikido Basics -- 6505	10 (ID#69) 8a-7p 100 Miller Kick-Off	11 (ID#69) 9a-10a Tai Chi Fundamentals #6502 (ID#69) 10a-11a Mind & Body: Zumba -- 6586 (ID#69) 1:30p-2:30p Flying Fitness Level Two #6528 (ID#69) 2:45p-3:30p Flying Fitness, Level 0 #6618
12 (ID#69) 10a-11a Hip Hop Soul #6579 (ID#69) 2p-6p Square Dance #6595	13 (ID#69) 9a-10a Tai Chi Fundamentals #6502 (ID#69) 5:45p-7p Yoga For Weight Loss - returning student #6550	14 (ID#69) 9:30a-10:45a Yoga for the Older Student #6533 (ID#69) 4:30p-5:30p Mind & Body: Zumba -- 6583 (ID#69) 5:45p-6:45p Flying Fitness Level One #6509	15 (ID#69) 4p-5p Yoga for the Older Student #6537 (ID#69) 5:45p-7p Yoga For Weight Loss - returning student #6550 (ID#69) 7:30p-8:30p Flying Fitness Level One #6513	16 (ID#69) 5:30p-6:30p Mind & Body: Art of Self Defense -- 6497 (ID#69) 6:30p-8p Mind & Body: Aikido Basics -- 6505	17	18 (ID#69) 9a-10a Tai Chi Fundamentals #6502 (ID#69) 10a-11a Mind & Body: Zumba -- 6586 (ID#69) 1p-5p *Tentative Snow Date* for McGill Party
19 (ID#69) 12p-4p Private Rental, McCurry	20 (ID#69) 9a-3p Mr. Roboto's Secrets of Robotics, Ozobots #6557 (ID#69) 5:45p-7p Yoga For Weight Loss - returning student #6550 (ID#69) 7:15p-8:30p Belly Dance Technique & Choreography #6490	21 (ID#69) 9:30a-10:45a Yoga for the Older Student #6533 (ID#69) 4:30p-5:30p Mind & Body: Zumba -- 6583 (ID#69) 5:45p-6:45p Flying Fitness Level One #6509 (ID#69) 7p-8p SharQui the Belly Dance Workout #6493	22 (ID#69) 4p-5p Yoga for the Older Student #6537 (ID#69) 5:45p-7p Yoga For Weight Loss - returning student #6550 (ID#69) 7:30p-8:30p Flying Fitness Level One #6513	23 (ID#69) 5:30p-6:30p Art of Self Defense #6498 (ID#69) 6:30p-7:30p Singl #6482	24	25 (ID#69) 9a-10a Tai Chi Fundamentals #6502 (ID#69) 10a-11a Zumba #6587 (ID#69) 11:45a-12:45p Bang #6610 (ID#69) 1:30p-2:30p Flying Fitness Level One #6518 (ID#69) 2:45p-3:30p Flying Fitness, Level 0 #6619 (ID#69) 4p-9p ZaVaria Burgess, Private Party Rental, birthday

Multiple Facilities

Monthly Calendar For January 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26 (ID#69) 12:30p-1:30p Photography #6589 (ID#69) 2p-6p Square Dance #6596	27 (ID#69) 9a-10a Tai Chi Fundamentals #6502 (ID#69) 5:45p-7p Yoga For Weight Loss - returning student #6550 (ID#69) 7:15p-8:30p Belly Dance Technique & Choreography #6490	28 (ID#69) 9:30a-10:45a Yoga for the Older Student #6533 (ID#69) 4:30p-5:30p Mind & Body: Zumba -- 6583 (ID#69) 5:45p-6:45p Flying Fitness Level One #6509 (ID#69) 7p-8p SharQui the Belly Dance Workout #6493	29 (ID#69) 10:30a-12:30p Weight Management Hypnosis #6601 (ID#69) 4p-5p Yoga for the Older Student #6537 (ID#69) 5:45p-7p Yoga For Weight Loss - returning student #6550 (ID#69) 7:30p-8:30p Flying Fitness Level One #6513	30 (ID#69) 5:30p-6:30p Art of Self Defense #6498 (ID#69) 6:30p-7:30p Singl #6482	31 (ID#69) 9a-3p Mr. Roboto's Secrets of Robotics, Sphero Robots #6558	