

**Historic District Commission
SPECIAL MEETING MINUTES**

**October 30, 2019
City of Hagerstown, Maryland**

Michael Gehr, chair, called the special meeting to order at 4:30 p.m. on Wednesday, October 30, 2019, in the Conference Room, Fourth Floor, City Hall. A roster of the members of the commission and the technical posts they fill are on file and available upon request. Also present were commission members L. Allen, M. Chilton, R. Powell, and S. Silas. S. Bockmiller, Development Planner/Zoning Administrator and D. Calhoun, Secretary, were present on behalf of the Planning and Code Administration Department.

(NOTE: Historic District Commission revisions are indicated in red.)

APPROVAL OF MINUTES:

October 10, 2019.

MOTION: (Silas/Allen) Move to approve (to approve minutes).

DISCUSSION: None.

ACTION: APPROVED (Unanimous)

CONSENT AGENDA

**98 West Washington Street – The Yarn Shop/Michele Nolan – Signage,
Case No. HDC 2019-40.**

1019 Oak Hill Avenue – Robert and Edith Miller – Fence, Case No. HDC 2019-41.

MOTION: (Silas/Powell) Mr. Chairman, I have reviewed the materials submitted in Cases 2019-40, and 2019-41, and their associated staff reports and recommendations, and I have viewed the properties in question. The staff reports recommend approval of these applications as consistent with the applicable standards adopted by this commission, and no one has appeared at this hearing with concerns about, issues with, or objections to these applications. Therefore, I move that this commission adopt the staff evaluations and recommendations in these cases as its own and grant Certificates of Appropriateness to the applicants for Case Nos. 2019-40 and 2019-41.

DISCUSSION: None.

ACTION: APPROVED (Unanimous)

DESIGN REVIEW

114 East North Avenue – Timothy Perrott – Fence, Case No. HDC 2019-36.

Timothy Perrott, owner of the property, and Krystal Bowers, both of 114 East North Avenue, Hagerstown, Maryland, were present.

Staff Report. This house is a B resource in the Potomac-Broadway Local Historic District. Applicant is proposing to replace an existing fence on the west side property line with a wood flat-top privacy fence which will be painted or stained once the wood has seasoned. Fence is barely visible from public ways. Staff recommended approval.

Applicant/Commission Discussion: Mr. Perrott asked if a dog-eared fence would be permitted since the design guidelines mention “repeated elements.” Mr. Bockmiller said the commission would consider how visible the fence is from a public way (which does not include alleys). Typically repeated elements are acceptable for open fences such as picket fences. Usually the “repeated element” is not approved when it is part of a privacy fence.

MOTION: (Silas/Powell) Mr. Chairman, I have inspected the project plans and the property in question, and if constructed in accordance with these plans the project is compatible with the character of the district for the reasons that the height, materials, are generally in harmony with the Architectural Design Guidelines for the Residential Historic District and the character of the adjoining properties. Therefore, I move the HDC grant a Certificate of Appropriateness to the applicant for Case No. 2019-36.

DISCUSSION: None.

ACTION: APPROVED (Unanimous)

72 West Washington Street – UGO, LLC – Façade Repairs, Case No. HDC 2019-37.

The applicant was not present. Staff noted that the 45-day time limit expires November 15 and the next meeting is November 14. Commission members will have to act at the meeting on November 14, either to review the application if the applicant is present or to dismiss the case if he is not.

MOTION: (Allen/Powell) I so move to table the item to the next meeting.

DISCUSSION: None.

ACTION: APPROVED (Unanimous)

Commission members asked staff to contact Mr. Azadi to notify him that the case will be dismissed at the next meeting if he does not attend.

208 South Prospect Street – Paul and Alece Drnec – Rear Addition, Case No. HDC 2019-39.

Rick Everett, 13321 Fountain Head Road, Hagerstown, Maryland, was present representing the property owners.

Staff Report. This house is a contributing resource in the Prospect Street Local Historic District. Applicant proposes to construct a 12 x 24-foot dining room addition with a deck in the rear ell of the house. The addition and deck will not extend any closer to the north property line than the existing house. General plans were discussed in a workshop on August 22. The location of the proposed addition is marginally visible from public ways. The proposal includes:

- HardiePlank® siding to match existing siding. The sides will be lap and sections under the windows will be vertical.
- MI 1556 vinyl, double-hung windows; windows will be hung in pairs of six-over-six units.
- MI “Colonial” patio door.
- Panel-Loc Plus metal roof in “Charcoal”; slope will be 1:12.
- TimberTech Pro “Tropical Collection” flooring on deck in “Amazon Mist.”
- WeatherWise vinyl railing system (“Lexington”); posts will be 4-inch and 5-inch Premier composite posts.
- Trim will be white composite.

Staff recommended approval.

Applicant/Commission Discussion: Mr. Everett had nothing to add to the staff presentation. Mr. Silas noted that all of the front windows are 12-over-12, but they are using 6-over-6 on the addition. Mr. Bockmiller and Mr. Everett believed the windows on the back of the house are 6-over-6 units. Mr. Bockmiller noted that the rear of the house is not visible from public ways. Mr. Gehr added that the proposal follows closely what was discussed during the workshop. In response to a question by Mr. Gehr, Mr. Everett confirmed that the support posts on the deck will be covered with vinyl.

MOTION: (Silas/Allen) Mr. Chairman, I have inspected the project plans and the property in question, and if constructed in accordance with these plans the project is compatible with the character of the district for the reasons that the height, materials, architectural detailing, roof, windows, are generally in harmony with the Architectural Design Guidelines for the Residential Historic District and the character of the adjoining properties. Therefore, I move the HDC grant a Certificate of Appropriateness to the applicant for Case No. 2019-39.

DISCUSSION: None.

ACTION: APPROVED (Unanimous)

WORKSHOP

None.

NEW BUSINESS

181 South Walnut Street – Joint Veterans Council of Washington County – Street Sign Poles at Vietnam Veterans Memorial.

Jim Kline, 1106 West Washington Street, Hagerstown, Maryland, chair of the Vietnam Monument Project, and Kevin Poole, 19615 Marigold Drive, Hagerstown, Maryland, Treasurer, both of the Joint Veterans Council of Washington County (JVCWC), were present.

Mr. Bockmiller pointed out that the memorial is not in a historic district; however, the City of Hagerstown routinely brings work in City Park to the HDC for design considerations. The main memorial has been completed; however, the JVCWC would like to install ornamental “street signs” in the same color as the historic signs in the Prospect Street Historic District. Two signs will be placed on each pole. The messages on the two-sided signs will be:

Vietnam War Veterans Monument
181 S. Walnut Street Dedicated March 29, 2019

A Place to Reflect ... To Remember
...To Honor Those Who Served ...

Mr. Kline stated their goal was to coordinate these signs with the historic brown and white signage in the area. Mr. Gehr was concerned that the seven feet of clearance between the bottom of the signs and the ground may be low to avoid vandalism.

Commission members had no other comments., ~~but not certain of the process and at the suggestion of staff, agreed to assign the case a number so a vote could be taken on the project.~~

~~**MOTION:** (Silas/Powell) Mr. Chairman, I have inspected the project plans and the property in question, and if constructed in accordance with these plans the project is compatible with the character of the district for the reasons that the height, materials, architectural detailing, are generally in harmony with the Architectural Design Guidelines adjacent to the Prospect Street Historic District and the character of the adjoining properties. Therefore, I move the HDC grant a Certificate of Appropriateness to the applicant for Case No. 2019-42.~~

~~**DISCUSSION:** None.~~

~~**ACTION:** APPROVED (Unanimous)~~

OLD BUSINESS

None.

ANNOUNCEMENTS

None.

ADJOURN

It was moved and seconded that the meeting adjourn (4:57 p.m.).

Approved

Debra C. Calhoun – Secretary