



# CITY OF HAGERSTOWN, MARYLAND

Department of Parks and Engineering

## COMMUNITY GARDEN ASSOCIATION SEMI-ANNUAL MEETING MINUTES March 9, 2019 10:30 a.m., at the downtown library



*Mission: To provide the community with the opportunity and means to grow vegetables, herbs and flowers, to educate people about the benefits of gardening and cultivate a community of people committed to sustainable land use in our city.*

MEETING ATTENDEES: See attached sign in sheet

**Discussion: Rodney called the meeting to order at 10:30 and the following items were discussed and agreed to by the consensus of those present:**

1. Rodney gave an overview of the Garden and explained the city's role in supporting the Garden. He indicated that there were two general meetings per year, in November and March. This is the 5<sup>th</sup> season and only five new gardeners.
2. The minutes from the November meeting were approved.
3. Members introduced themselves and there is a nice diversity in gardening experience and backgrounds.
4. Rodney explained that the gardeners could begin gardening at any time and he combination to the locks for the garden gates and the sheds: is "2626" (easy way to remember: there are 26 plots). Gardeners were reminded to lock the garden and the shed when they leave. They are also responsible for keeping their gardens tidy and weeded AND also keeping the area immediately surrounding their plot clean and weed free. If there is an issue Rodney will contact them.

It was decided that beginning in April, the first Saturday of the month at 9:00AM would be a clean-up day.

5. **Garden Rules:** Gardeners are asked to acknowledge they read the Rules and return a signed copy of the Rules to the City. Rodney told the group that all the plots are assigned and that there is a waiting list of eight people.
6. **Tools:** Tools are in the shed and can be used by everyone. The City will inspect it and make sure it's ready. Tools include watering cans, wheelbarrow, and hand tools. Tools must be cleaned after each use to be ready for the next person to use them.

The tiller and gasoline for it are available. If there is a problem with the tiller, please contact Rodney.

7. **Water:** There is public water for the Garden. The hydrant has a lock on it and the combination is also 2626. PLEASE make sure the water is off when you leave the garden. ADA beds require more water. Gardeners agreed to use the water barrels again and to refill them when necessary.

There was a suggestion of a house reel installed. Rodney will talk to the parks managers.

8. There is Leaf Gro in a bin at the back of the garden as well as a bin of wood chips. Both can be used by the gardeners. The bins will be refilled as necessary by the city.
9. **Facebook and newsletter:** Monica has set up a closed group Facebook page for the 'Hagerstown Community Gardeners'. This is in addition to the City-established Facebook page for the Hagerstown Community Garden. She will also be given administrator privileges for the city's page.

There is also a list of members on the bulletin board at the garden with contact information. Members are encouraged to contact one another with ideas, questions and concerns.

10. **Abandoning Plots:** If a plot is neglected, Rodney will contact the gardener and ask them to remedy the situation. If a gardener has to abandon a plot, Rodney will assign the plot to a person on the waiting list. Email Rodney if a plot appears to be abandoned.
11. **Classes:** The master gardeners and others may be able to provide classes for this growing season. The priorities would be 1) Gardening 101, 2) pests and pollinators and 3) seeds
12. **Compost:** We abandoned the idea of compost bins. Instead, Waste Management has provided green totes to put garden organic waste in.
13. **Excess Food:** Gardens produce more than many people can use and produce should not go to waste. At Plot 7, Monica has an orange crate that you can place excess produce to share with others.
14. **Bulletin Board:** We will post in the bulletin board (key is kept in the shed) the attached Plot Assignment list of plothead names, plot numbers and contact information of all the gardeners. The garden rules are posted too.
15. Pollinator plants will be placed along the fence as was done last year and
16. Plot #10 is a raised ADA-compliant bed that was not assigned to anyone. Julie and Monica will plant flowers and make is a "community herb garden.
17. There will be a tomato cage-making day on April 6<sup>th</sup> as well. Dean Burkette will assist everyone.

Meeting adjourned at 11:45 am. The next "meeting" will be a clean-up day the morning of **April 6** at the garden.

CC: All 2019 plot holders  
Mark Haddock  
Scott Smoot  
Cathy Beach

Attachment: Sign in sheet  
Plot Assignment list



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## SIGN-IN SHEET

Meeting: Community Garden Association Meeting

Date: March 9, 2019

NAME	ADDRESS	CONTACT INFORMATION
Julie Grimm	25 1/2 Laurel St	Phone: 240-217-9832 E-mail: jteach2008@yahoo.com
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Margareth Napoleon	346 Potomac St	Phone: (301) 991-6621 E-mail: sahganymail@gmail.com
Teresa Hoffman	929 S. Potomac St 17904 Clubhouse	Phone: 301-739-9433 E-mail: sweetvignoles@aol.com
SANDY BLOOM	2029 Windsong Dr 2C Htn 21740	Phone: sbloom E-mail: riverfrogsky@yahoo.com
Rachel Forlifer	528 Lynnhaven Dr Apt 1 Hagerstown MD	Phone: 845-797-9450 E-mail: rforlifer@gmail.com
Emily Morgan	436 Virginia Ave #3 Hagerstown MD	Phone: 304-820-8875 E-mail: ermorgan28@gmail.com
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		Phone: _____ E-mail: _____



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Meeting: **Community Garden Association Meeting**

Date: **March 9, 2019**

NAME	ADDRESS	CONTACT INFORMATION
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Diann Gillaspie	144 Chantilly Court 21740	Phone: 541-260-3371 E-mail: dagillaspie@gmail.com
* Roberta Weaver	141 Chantilly Ct. 21740	Phone: 240-520-4088 E-mail: R_Weaver@outlook.com
Jerry Hoffman	17904 Club House Dr	Phone: 301-730-2972 E-mail: _____
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D. Guffey	334 Summit Ave	Phone: See next E-mail: _____
		Phone: _____ E-mail: _____
		Phone: _____ E-mail: _____
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