

Michael Gehr, chair, called the meeting to order at 4:30 p.m. on Thursday, October 10, 2019, in the Conference Room, Fourth Floor, City Hall. A roster of the members of the commission and the technical posts they fill are on file and available upon request. Also present were commission members L. Allen, S. Silas, and M. Wertman. S. Bockmiller, Development Planner/Zoning Administrator and D. Calhoun, Secretary, were present on behalf of the Planning and Code Administration Department.

APPROVAL OF MINUTES:

September 26, 2019.

MOTION: (Allen/Silas) So moved (to approve minutes).
DISCUSSION: None.
ACTION: APPROVED (Unanimous)

CONSENT AGENDA

21 West Franklin Street – MSB Architects – Sign, Case No. HDC 2019-38.

MOTION: (Wertman/Silas) Mr. Chairman, I have reviewed the materials submitted in Case No. HDC 2019-38 and its associated staff report and recommendations, and I have viewed the property in question. The staff report recommends approval of this application as consistent with the applicable standards adopted by this commission, and no one has appeared at this hearing with concerns about, issues with, or objections to this application. Therefore, I move that this commission adopt the staff evaluations and recommendations in this case as its own and grant a Certificate of Appropriateness to the applicant for Case No. 2019-38.
DISCUSSION: None.
ACTION: APPROVED (Unanimous)

DESIGN REVIEW

114 East North Avenue – Timothy Perrott – Fence, Case No. HDC 2019-36.

The applicant was not present. Review was postponed to the next meeting.

72 West Washington Street – UGO, LLC – Façade Repairs, Case No. HDC 2019-37.

The applicant was not present. Staff had hoped to put this case on the Consent Agenda, however, the applicant did not provide manufacturer’s literature on the proposed fiber cement siding rendering the application is incomplete.

- MOTION:** (Wertman/Silas) I move that we table it until the next meeting as the application of HDC 2019-37 is incomplete at this point.
- DISCUSSION:** None.
- ACTION:** APPROVED (Unanimous)

208 South Prospect Street – Paul and Alece Drnec – Rear Addition, Case No. HDC 2019-39.

The applicants’ representative was not present. Review was postponed until the next meeting.

WORKSHOP

None.

NEW BUSINESS

None.

OLD BUSINESS

- Based on information received at a recent meeting of the Maryland Chapter of the American Planning Association, Mr. Bockmiller cautioned commission members about bringing up items that could potentially be discussed under a Design Review application without having that item listed as an agenda item. If commission members would like to discuss a matter, they should contact staff prior to the agenda being released (approximately eight days prior to the meeting) or make a motion to amend the agenda at the start of the meeting to include the desired discussion item.

ANNOUNCEMENTS

None.

**Historic District Commission
MINUTES**

**October 10, 2019
City of Hagerstown, Maryland**

ADJOURN

It was moved and seconded that the meeting adjourn (4:45 p.m.).

10/30/2019

Approved



Debra C. Calhoun – Secretary