

CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT NO. 40 FOR 2019



October 11, 2019

To Mayor Bruchey and Members of the City Council:

UPCOMING MEETINGS

OCTOBER 2019

For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at <http://www.hagerstownmd.org/calendar.aspx>

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 3pm Executive Session 4pm 84 th Special Session 4:15pm Work Session	2	3	4	5
6	7	8 2pm Site Visit at Fairgrounds Park Entrance Building with MHT 3pm Executive Session 4pm Work Session	9	10 4pm Board of Traffic & Parking Meeting 4:30pm Hagerstown Historic District Commission Meeting	11 4:30pm Maryland Theatre Performing Arts Center Grand Opening	12 1pm Harvest Hoedown @ Fairgrounds Park
13	14	15 3:30pm Executive Session 4pm Special Session & Work Session	16	17	18	19
20	21	22 7pm Regular Session	23	24 4:30pm Hagerstown Historic District Commission Meeting	25	26 10am Howl-O-Ween Dog Costume Parade @ Fairgrounds Park 6pm Alsatia Mummers Parade
27	28	29 No Mayor & Council Meeting	30 7pm Hagerstown Planning Commission Meeting	31 6-8 pm City Wide Trick-Or-Treat		

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

1. **Celebrating Business:**
 - The Grand Opening and Ribbon Cutting for **Cyber Spartans' Workshop** will be Tuesday, October 15th at 11 a.m. Cyber Spartans' Workshop (CSW) is a place where kids in grades 3 through 10 can learn science, technology, engineering, and math (STEM) skills such as coding, IT fundamentals, and electronics. CSW is located at 35 North Potomac Street.

2. **Main Street:** Members of the Business Relations Work Group made ambassador visits to new and existing Main Street businesses near Public Square this week. They distributed Main Street packets and window clings.

3. **Events:** Upcoming events include:
 - *The Maryland Theatre Performing Arts Center -- Grand Opening*
Friday, October 11th at 4:30 p.m.

 - *Music on the Square (Southeast Corner of Square)*
Tuesday, October 15th at 4 p.m.
Featuring musician CassiRave

 - *Music on the Square (Southeast Corner of Square)*
Wednesday, October 16th at 4:30 p.m.
Featuring musician Lykoh

 - *Ghost Tours of Historic Hagerstown*
Friday, October 18th
Haywagon Tours at 7 p.m., 8 p.m. & 9 p.m.
For tickets visit Eventbrite <https://www.eventbrite.com/d/md--hagerstown/ghost-tours/>

 - *94th Annual Mummers Parade*
Saturday, October 26th at 6 p.m.

FIRE DEPARTMENT

FIRE DEPARTMENT CALLS FOR ASSISTANCE

House Fires	0	Community Risk Reduction	575
Building Fires	4	Public Service	10
Medical Assistance	30	Personal Injury Collision	13
Assist other Fire Departments	5	Fuel/Hazard Spills	2
Automatic Fire Alarms	12	Gas Leaks	1
Elevator Service Calls	2	Investigation: Carbon Monoxide Incident	1
Water/Steam Leak	0	Dumpster/Outside Fires	21

PARKS & ENGINEERING DEPARTMENT

ENGINEERING DIVISION

1. **Pangborn Lake.** Staff continues to work to obtain a construction permit for the lake reconstruction project. The current issue is that the Maryland Historic Trust has deemed the walls as "historic". Staff met them on site to attempt to move the project along, but staff and the consultant must provide them significant additional information. We still hope to bid the project this year.

2. **Dual Highway.** Maryland State Highway has commenced sidewalk upgrades from Walnut Street to Eastern Boulevard (Phase I – Project). Staff noted several trees were removed but stumps were left. The tree stumps will be removed. No new trees will be replaced, however, there will be trees planted elsewhere within this contract. There will be bioswale stormwater management facilities constructed at these locations with sod being placed as the final landscape establishment.

PARKS DIVISION

1. **Municipal Stadium.** Since the baseball season is now over, we have begun winterizing the Municipal Stadium, making repairs as needed. We are also compiling a list of larger items that are needed to be repaired and the Suns also have a wish list. We will present all of this to Council in November.
2. **Golf Course.** The annual Par Fore Pink golf tourney on October 4th was a success. Golf lessons continue on Thursday's at 5:30pm; and Sign Language Classes begin in the clubhouse tomorrow evening at 6:30pm.



1st Place



2nd Place



3. **Special Activities.**
 - Staff has prepared Thomas Kennedy Park for the October 11th dedication.
 - All 72 stalls have been rented for the October 12th yard sale at Fairgrounds Park.
 - Staff is prepping for the Harvest Hoedown event at Fairgrounds Park.
4. **Hager House & City Park Train Hub.** Ghost tours continue. See the attached advertisement for more information.
5. **Soccer.** Staff met with representatives from Hagerstown Area Youth Soccer League (HAYSL) and the YMCA about renewing their User Agreements at Fairgrounds Park. We also met with the Liverpool Club Team about the concept of a future turf field.

PLANNING & CODE ADMINISTRATION

Planning Commission: The Planning Commission will be meeting on October 16 to discuss the final package of Land Management Code text amendments and revisions to the previously approved site plan for West End Baptist Chapel.

Weekly Activity Report: September 30 – October 4, 2019

PERMITS								
<u>TYPE</u>	<u>NUMBER OF NEW APPLICATIONS</u>							<u>NUMBER ISSUED</u>
Building	7	Residential -	6	Commercial -	0	Other -	1	13
Electric	17	Residential -	4	Commercial -	12	Other -	1	17
Plumbing	6	Residential -	6	Commercial -	0	Other -	0	6
Mechanical	6	Residential -	2	Commercial -	4	Other -	0	6
Engineering Dept.	7							7
TOTAL	43		18		16		2	49
Est. Value of Issued Building Permit Projects:					FY20 Fiscal Year Totals:			
Residential				\$ 335,690.00				\$ 2,628,310.00
Commercial				\$ 65,000.00				\$ 3,192,360.00
Apartment				\$ 0.00				\$ 1,120,200.00
Sign				\$ 84,500.00				\$ 168,958.00
TOTAL				\$ 485,190.00				\$ 7,109,828.00
Projects of Interest								
- Interior remodel of residential structure at 1131 Woodland Way - \$35,000								
- Construct two single family homes in Hagers Crossing - \$210,000								
- Create space for Liberty Elite Volleyball with bathrooms at 858 Willow Circle - \$60,000								
- Upgrade electronic message displays at 130 South Edgewood Drive - \$37,500								
- Upgrade electronic message displays at 1646 Wesel Boulevard - \$42,500								
RENTAL LICENSING PROGRAM YEAR: JULY 1, 2018 – JUNE 30, 2019								
					PROPERTIES			UNITS
Registrations received week of Sept. 30 – Oct. 4					14			20
New applications issued week of Sept. 30 – Oct. 4					3			3
Total 2019-2020 registered (includes additions and subtractions since 5/2/19)					3,542			9,152
Percentage of rental license renewals that have registered for the 2018-2019 license year					92.9%			95.3%
Notes: The 2019-2020 rental license renewals for 9,609 units in 3,807 properties were mailed on May 3, 2019.								
PAYMENT								
Weekly payment received				\$ 1,550				
Weekly adjustment/credits				\$ 1,125				
INSPECTIONS								
TYPE	NUMBER CONDUCTED							
Building	43							
Electrical	32							
Plumbing	25							
Mechanical	25							
Safety	20							
Neighborhood Vitality	131							
Quality of Life	3							
Preventive Maintenance	12							
Planning & Zoning	3							

INSPECTIONS KEY:	
Categories of Conditions	
Safety	Conditions which are or reasonably present a hazard to occupant or public. Example: No smoke alarms, improper wiring, handrails
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property Example: Weeds, trash, debris, junk vehicles, deterioration of a structure.
Quality of Life	Conditions which negatively impact occupants. Example: Damaged surfaces, damages elements, missing screens
Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration. Example: Mortar deterioration, clogged gutters, minor rotting wood
Planning & Zoning	Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance. Examples: Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.

POLICE DEPARTMENT

STATS

Calls for Service:	1,299	Field Interviews:	25
Arrests/Warrants Served:	22	Moving Violations:	36
Domestic Violence Calls:	18	Safety Repair Orders:	3
DUI Arrests:	2	Warnings:	47
Reports Filed:	133		

REPORTS

10/03/19: Officer Routzahn was working an overtime assignment at the Washington County Free Library on South Potomac Street when he was approached by a librarian asking for his assistance. She stated there was a juvenile male at the front entrance who had been banned from the property due to his disruptive behavior. The juvenile had repeatedly violated the No Trespass Order. Officer Routzahn observed the individual who immediately began to flee on foot. The officer will be filing trespass charges against the juvenile. This report was forwarded to the State's Attorney's Office and the Department of Juvenile Services.

10/04/19: Officer Branche was dispatched to George Street in an alley for two unidentified males lying on the ground. Dispatch advised that a group of unknown black males assaulted the two males on the ground. Community Rescue Service arrived and provided medical attention to the two assaulted males. One of the injured males stated he saw a black sedan speeding towards him. The male stated when the sedan got near him he stated to the driver to slow down. At that time, the vehicle stopped, and a heavy-set black male exited the vehicle, punched him in the face, and threw him to the ground. Other black males exited the vehicle and assaulted both males numerous times. The investigation is on-going,

10/05/19: Officer Campbell responded to HPD to make contact with a citizen reporting a theft. She stated she is employed at PetValu on Eastern Boulevard and wanted to report her wallet was stolen while working her shift. The wallet contained her driver's license, credit cards and other important information and cards. The officer will be reviewing the surveillance footage of the store. No further information is available.

10/06/19: Officer Rowe was dispatched to South Locust Street for a report of a home invasion. The officer spoke with the homeowner and she stated two men had entered her residence while she and her family were sleeping. She was awakened when she heard a noise in the hallway. The two males had their faces covered with their hoodies and one male displayed a handgun. They males demanded that everyone give him their cell phones. After they collected the cell phones, they fled out the back of the residence. The males are described as African American and approximately 16-25 years in age. One was heavy-set and the other had a thin build. There were no signs of forced entry. The owner stated she may have forgotten to secure the door for the night. The investigation is continuing.

10/08/19: Detective Fleegal received a report from the West Virginia State Police in regards to a reported sex offense that occurred in Hagerstown. A 15 year old female admitted to engaging in sexual relations with an adult male of 22 years of age. The incident occurred in the area of Noland Drive. The sexual act resulted in the birth of a baby girl on September 15, 2019. The investigation is continuing.

PRESS RELEASES

On 10/10/19 at 1:14 p.m. officers responded to the South side of the Police Department parking lot for a report of a motor vehicle accident involving pedestrians. Upon arrival, officers located two adult males who had been struck by a vehicle. The pedestrians were employees of a construction company which was repaving the Police Department parking lot. One of the construction workers, an adult male, was pronounced dead at the scene. The other worker, an adult male, was transported to Mertius Medical Center with serious injuries. After hitting the construction workers, the vehicle then hit a construction vehicle located on the parking lot of the Police Department. The driver of the SUV, an adult female, as well as the driver of the construction vehicle, an adult male, were transported to Meritus Medical Center with serious injuries. Prior to the males being struck, the SUV had collided with a pickup truck in the intersection of West Washington Street and North Burhans Boulevard. The driver of the pickup truck, an adult male, was not injured during the accident. An Accident Reconstructionist was called to the scene and the incident remains under investigation.

PUBLIC WORKS

CHART NO. 1 – GENERAL PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	177	179
	University District Deck	393	391
Number of Student Permits	Central, Market, Rochester Lots	25	24
Number of Patrons Using Decks	A & E Deck	1570	1548
	University District Deck	1879	1805
Number of Citations Issued	(Includes Warnings)	201	220
Late Payment Notifications		216	18
Peak Occupancy (%)	A & E Deck	89%	76%
		Wed @ Noon	Tue @ Noon
Peak Occupancy (%)	University District Deck	59%	60%
		Mon @ 2 PM	Mon @ 2 PM

CHART NO. 2 – A&E PARKING DECK WEEKLY OCCUPANCY

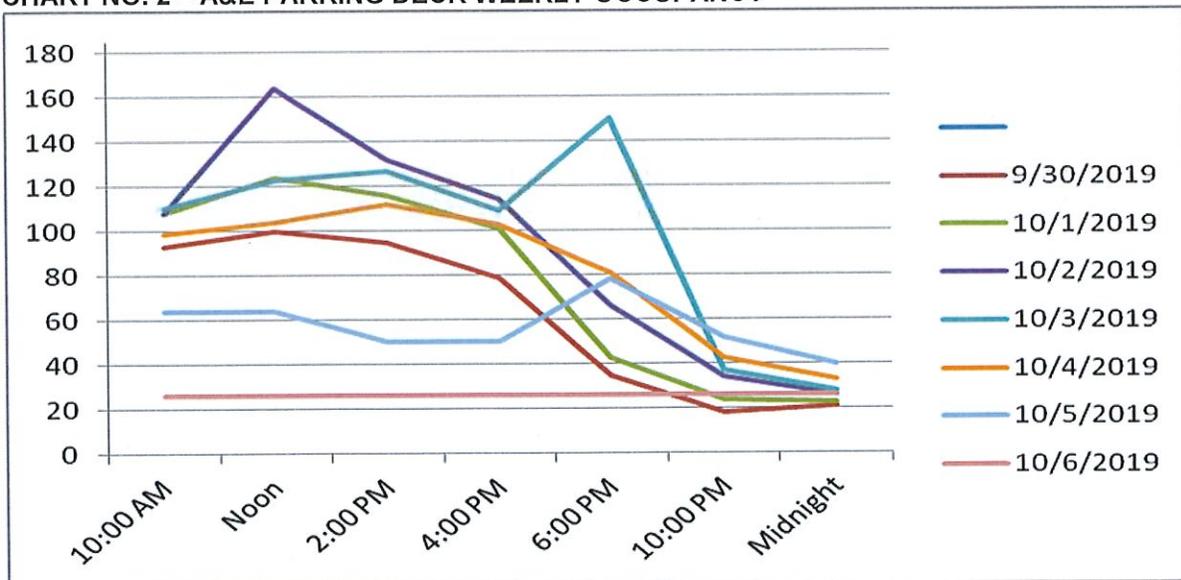
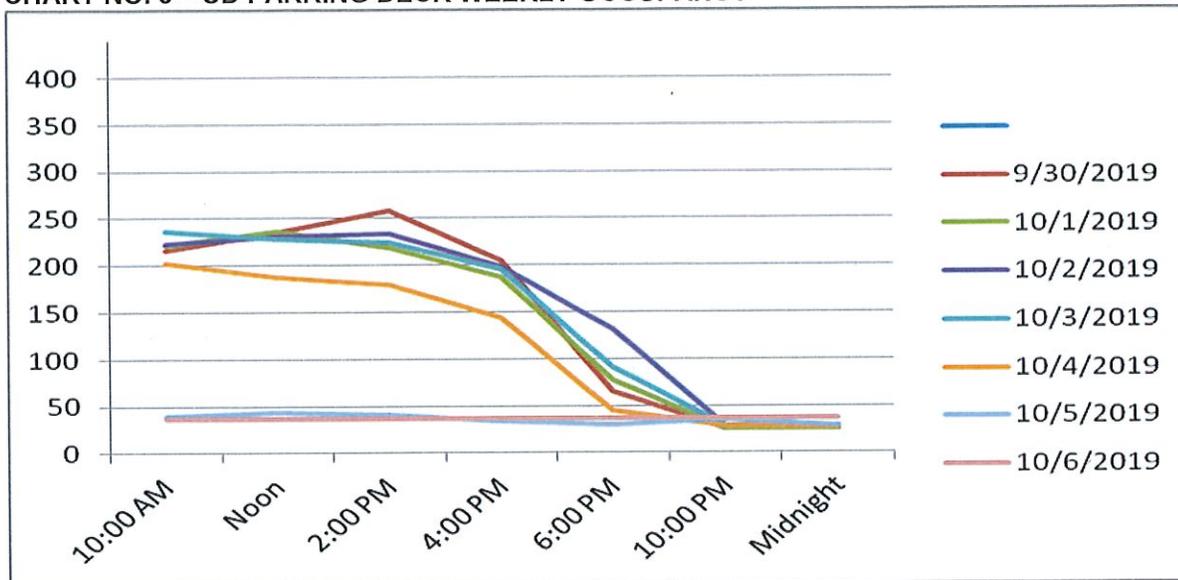


CHART NO. 3 – UD PARKING DECK WEEKLY OCCUPANCY



CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	0	0
Fire	1	2
Human Resources	0	0
Light	1	0
Parks & Engineering	11	3
Police	9	12
Public Works	10	6
Wastewater	1	1
Water	5	6
Weekly Totals	38	30
Yearly Total	948	

AFTER HOUR CALL BACKS

- Thursday 10/03/19 @ 10 p.m.: Traffic signal at Wilson Boulevard and Maryland Avenue would not cycle properly for the northbound traffic. Earlier in the day, the entire traffic control cabinet had been destroyed and a new cabinet was set. A glitch in the programming was causing an issue in the traffic controller. The system was set on "recall" (a preprogrammed set of commands) for the evening and permanent repairs made the next day.
- Saturday 10/5/19 @ 8:30 a.m.: Staff called out again for the signal at Wilson Boulevard and Maryland Avenue when the intersection went into flash operations. The new programming continued to be tweaked and adjustments made to place the signal back into full operation.

REACH – BRIDGE TO CHANGE. The REACH Shelter has been working with the City of Hagerstown on their latest program called Bridge to Change. The mission of this program is "to develop human potential through purposeful work experience for the homeless." REACH carefully selects homeless people they feel can eventually enter the job market and find permanent housing. The people are hired as employees of REACH making minimum wage to pick up trash throughout the city.

Public Works provides some direction, trash bags, gloves and other incidental supplies. The department also collects the trash bags once the debris is collected. The groups of REACH employees typically go out twice per week.

A group of 4–6 workers go out in the neighborhood with Diana Castle from REACH. Diana mentors them and works along with the employees while they work.

Since starting in August, the program has accomplished the following:

- 9 participants
- 2 have found housing
- 4 have found employment; 2 pending employment
- 8 participating in case management
- 23 work days and 111 total hours worked
- 115 miles of city streets covered
- 14,520 gallons of trash removed

We wish to thank REACH of Washington County for their success thus far in helping keep the community clean and for helping the homeless. In particular, thank you to Dana Jenkins and Diana Castle for leading the charge.

TECHNOLOGY & SUPPORT SERVICES

COMMUNICATIONS DIVISION

This Week’s Headlines & Media Releases:

- Hagerstown Council Searches for Ways to Control Public Comments in Light of Abortion Discussions
- Pythian Castle Building on West Franklin Street Eyed for Renovation
- Crews Plug Leak in Hagerstown’s City Park Lake
- Fire & Rescue Games Highlight Physical Aspects of Firefighting to Responders, Civilians
- City Council Decides Against Regulating Temporary Signs
- Hagerstown Struggles with Deteriorating Remnants of Fair Complex
- Press Release: Board Openings – Board of Code Appeals
- Press Release: Thomas Kennedy Park Dedication
- Traffic Advisory: West Antietam Street
- Traffic Advisory: South Potomac Street
- Traffic Advisory: East Baltimore Street

This Week’s Video Projects

- Mayor & Council Work Session
- HFD Fire Prevention Month Video Post Production

Channel 25 Hub City Now Programming:

- Character Counts! Month Interview
- HFD Fire Prevention Month Video
- Stormwater Program Informational Meeting
- “Experience Downtown Hagerstown” :30 Spot
- Fit Room :30 Spot
- Valley Co-Op Video
- Mayor & City Council Meeting—Thursday at 7pm, Saturday at 9am, and Sunday at 9am & 3pm
- MTA Commuter Connection

City Website:

- www.hagerstownmd.org attracted 8,987 user visits for the week of September 30 – October 6, 2019.
- The most popular top entrances (the first page users accessed on the website):
 - Home Page 2,099
 - Utility Billing Page 875
 - Hager House Museum Page 271
 - Calendar Page 255
 - Police Page 244
 - Jobs Page 164
 - Parks & Recreation Page 134
 - Bids Page 132
 - Firefighters Page 110
 - Fire Page 96

- Top Searches:
 - "True"
 - "Jobs"
 - "City wide trick-or-treat"
 - "Pay bill"
 - "Trick or treat"

UTILITIES DEPARTMENT

ELECTRIC DIVISION

Service Calls

- Sun. 10/6 - 335 South Street: Blinking lights, the service was found to have bad connectors. Time Out: 14.0-15.5
- 27 West Side Avenue: Partial outage; temporary repairs were made until the customer was able to contact an electrician for repairs. Time Out: 17.7-19.0
- Mon. 10/7 - 319 McDowell Avenue: Vehicle struck utility pole in accident. No damage to HLD facilities was found. Time Out: 15.1-16.4
- Tues. 10/8 - 23 South Mont Valla Avenue: Lines down; large tree branch fell and tore service loose from house. Time Out: 17.5-18.3

Engineering

- Multiple permit reviews, underground locates, and service upgrade requests have been reviewed and/or completed by engineering staff.
- Transformer #2 at Fairgrounds SS was returned to service on 10/8/19 after the emergency replacement earlier in the week. The second oil sample was collected and sent out for analysis after being in-service for a few days to monitor the gas levels.
- The HLD's contracted consultant (GDS) forwarded the initial review of HLD's Grounding Manual. Staff will discuss the suggestions internally and with GDS in the coming weeks.
- The Staff Engineer collected information needed for the upcoming Arc-Flash Hazard Analysis.
- The Staff Engineer pursued options in securing a vendor for Helical type anchors, that will be capable with the HLD digger/derrick truck.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, October 2, 2019	4.45	0.00
Thursday, October 3, 2019	4.44	0.00
Friday, October 4, 2019	4.29	0.00
Saturday, October 5, 2019	4.15	0.00
Sunday, October 6, 2019	4.38	0.27
Monday, October 7, 2019	5.23	0.68
Tuesday, October 8, 2019	5.13	0.04
Weekly – Avg. Flow / Total Rainfall	4.58	0.99
Oct – Avg. Flow/Total Rainfall	4.62	0.99

Miscellaneous

- Drained down Final Clarifier #5 and cleaned tank.
- Troubleshoot and repaired solenoid valve on Parkson Filter #4. Replaced float that controls air pressure.
- Isolated and purged oxygen piping that serves OAB. Installed new oxygen valve on train #1 and train #2.
- Rebuilt Penn Valley scum pump in ASPS building.
- Replaced starter capacitor and rectifier on UV PSU #1.
- Routine maintenance (MP2 Program) and Corrective Work Orders.

Wastewater Collection

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	#15 #22	598'	38.3'	4
Flushing	#22 #29	5,400'		

Collection System Maintenance Task

- Sewer backup, 14 Belview Drive, problem on the private side.
- Sewer backup, 13003 Hawkins Circle, cleared obstruction in lateral.
- Grinder Pump call, 20020 Mt Aetna Road, pulled and replaced pump.
- Confined Space Entry Training, one day class.
- Epoxied benches in Manholes #24011 and #24012.
- Downloaded flow meter data at Manholes #30002 and #29002.
- Pump Station #18, replaced air release valve on force main, cleared FM easement, cleaned wet well, tore down and cleaned check valves.
- Installed manhole riser for Public Works on East Irvin Avenue overlay project.
- Repaired broken cleanout in Conrad Court Easement, cleaned stone from main line.
- General pump shop repair work.
- Dropped enzyme bags at various lift stations and trouble spots in the system.

Administration

Wastewater Division – Customer Call Log Summary 2018/2019							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	0	0	0	0	0	2	2
YTD 2019	32	38	14	2	4	57	147

* Other - consists of calls that may be directed to other City Departments or the County Department of Water Quality

Engineering

- Staff attended a Utilities Staff Meeting with the Utilities Director.
- Staff met with the Collections Division Superintendent to discuss future Pump Station # 9 improvements and system rehabilitation as related to Hagerstown Commerce Center.

WATER DIVISION

Plant Flows - System Demand (MGD)

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
10/03/19	10.81		10.81
10/04/19	10.59		10.59
10/05/19	9.95		9.95
10/06/19	10.18		10.18
10/07/19	10.54		10.54
10/08/19	10.58		10.58
10/09/19	10.62		10.62
<i>Average</i>			<i>10.47</i>

Water Production at R. C. Willson

- R.C. Willson and Pump Stations—Staff worked on facility maintenance and routine preventative maintenance.
- R.C. Willson and PS4—Work continues with the contractor on the pump replacement.
- R.C. Willson—Replaced the wash water pump and motor.

Water Production at Breichner/Edgemont Reservoir. The Edgemont Reservoir pool elevation is currently at 1.5 feet. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, Emergency Action Plans, and the design criteria and project schedule.

Water Distribution

- Distribution crews are working throughout the system performing customer service work and new meter installations as needed.
- Crews continue to replace residential meters throughout the water service area.

Laboratory

- Process and regulatory testing were routine for the week.

Engineering

<u>Reviews:</u>	<u>City</u>	<u>County</u>
Site Plans	-	-
Preliminary Plats	-	-
Final Plats	-	-
Replat	-	-
Grading Plan	-	-
Building Permits	20	5

- Staff attended a Utilities Staff Meeting with the Utilities Director.
- Staff attended a meeting with Planning and Code Administration staff to discuss the McCleary Hill project.



Respectfully submitted,

Scott A. Nicewarner
City Administrator

GHOST TOURS

Fridays & Saturdays in City Park

	7pm	8pm	9pm
OCTOBER 11			
OCTOBER 19			
OCTOBER 25			



HAGER HOUSE *Fridays & Saturdays, 7pm, 8pm & 9pm*
Step inside the dark, eerie quiet of the historic home of town founder, Jonathan Hager for a guided candlelit tour. \$7/person.



CITY PARK WALKING *Fridays & Saturdays, 8pm & 9pm*
Urban legends and walking trails. Begins at Hager House and ends at Mansion House. \$7/person.



PARANORMAL TRAIN *Fridays & Saturday, 8pm-10pm*
A night investigation with excursion equipment at the City Park Train Hub. \$15/per-registered; \$20/on-site.

ONLINE PRE-REGISTRATION IS STRONGLY ENCOURAGED!




WWW.HAGERSTOWNMD.ORG/HAGERHOUSE
301-739-8577 x 170

PROOF O.K. BY: _____ O.K. WITH CORRECTIONS BY: _____

PLEASE READ CAREFULLY • SUBMIT CORRECTIONS ONLINE

HM-747873-1 (100%)

ADVERTISER: CITY OF HAGERSTOWN PARKS
SALES PERSON: HM0008
SIZE: 4.887X9.5
PUBLICATION: HM-WHATSNEXT

PROOF CREATED AT: 10/9/2019 12:38:13 PM
NEXT RUN DATE: 10/10/19
PROOF DUE: 10/10/19 14:59:55

SATURDAY
OCTOBER 12
Noon – 4:00pm

2019

Harvest
HOEDOWN

AT FAIRGROUNDS PARK

- Scarecrow Making coordinated by Community Free Clinic *
- Balloon Bending & Sculpting
- Pony Rides & Petting Zoo
- Pumpkin & Face Painting *
- Barrel Cart & Hay Rides
- Food and Craft Vendors *
- Music & Entertainment

** Some activities charge a small fee.*

**The first
1,000 children
(12 & under)
receive a free
pumpkin and
an apple!**
(While supplies last)



For more info, visit: www.hagerstownmd.org or call 301.739.8577 x883

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PARKS & RECREATION
CITY OF HAGERSTOWN

H A G E R S T O W N
FIT FOR YOU