

CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT NO. 39 FOR 2019



October 4, 2019

To Mayor Bruchey and Members of the City Council:

UPCOMING MEETINGS

<h2 style="margin: 0;">OCTOBER 2019</h2> <p style="margin: 0;"><i>For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at http://www.hagerstownmd.org/calendar.aspx</i></p>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 3pm Executive Session 4pm 84 th Special Session 4:15pm Work Session	2	3	4	5
6	7	8 2pm Site Visit at Fairgrounds Park Entrance Building with MHT 3pm Executive Session 4pm Work Session	9	10 4pm Board of Traffic & Parking Meeting 4:30pm Hagerstown Historic District Commission Meeting	11 4:30pm Maryland Theatre Performing Arts Center Grand Opening	12 1pm Harvest Hoedown @ Fairgrounds Park
13	14	15 4pm Work Session	16	17	18	19
20	21	22 7pm Regular Session	23	24 4:30pm Hagerstown Historic District Commission Meeting	25	26 10am Howl-O-Ween Dog Costume Parade @ Fairgrounds Park 6pm Alsatia Mummers Parade
27	28	29 No Mayor & Council Meeting	30 7pm Hagerstown Planning Commission Meeting	31 6-8 pm City Wide Trick-Or-Treat		

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

Project Wormburner: Jill Thompson, DCED Director, participated in Washington County's DBD Project Wormburner on Friday. Jill guided the group on a tour featuring completed and on-going downtown projects, available properties, and the Cultural Trail. Incentive programs and GigaHubCity were also highlighted. The event hosted a mix of site selectors, brokers/consultants, investors and developers on a bus tour of properties and business parks, as well as highlight quality of life features, revitalization efforts, attraction of tourism assets like; [The Maryland Theatre](#), [Downtown Hagerstown Revitalization](#), the [C&O Canal National Park Headquarters](#) in Williamsport, the [Hagerstown Regional Airport](#), the [Making Connections Campaign](#), and much more.

Celebrating Business: The grand opening and ribbon cutting for Bridge to Change will be held on Tuesday, October 8 at 12 p.m. at 140 West Franklin Street, Suite 300. Bridge to Change is a program of Reach of Washington County in alliance with the City. Bridge to Change is work program where Reach clients have the opportunity to develop skills to help them enter a job service program or permanent employment. Participants in this program will clean areas in the city of Hagerstown.

Neighborhoods 1st: The Neighborhoods 1st Leadership Meeting was held on Wednesday, October 2nd. The Neighborhoods 1st Annual Picnic was held October 3rd at Pangborn Park to celebrate the accomplishments of the 14 neighborhood groups based across the City. Around 70 group members and city staff attended the event.

Main Street: The Clean, Safe and Green Work Group is planning to do a table at the Harvest Hoedown. The Promotions Work Group is currently looking for volunteers and entertainment for Christkindle event. They are reaching out to churches and schools to participate.

Events:

- Applications for youth and school groups to participate in Hollyfest (November 30) are due on Monday, October 7.
- Upcoming events include:
 - *Music On The Square*
Wednesday, October 9th from 9 a.m. – 12 p.m.
Musician Tim Seals will be playing on the southeast corner of the Square
 - *Music On The Square*
Thursday, October 10th at 4:30 p.m.
Musician Lykoh will be playing on the southeast corner of the Square
 - *The Maryland Theatre Performing Arts Center -- Grand Opening*
Friday, October 11th at 4:30 p.m.
 - *Ghost Tours of Historic Hagerstown*
Friday, October 18th
Haywagon Tours at 7 p.m., 8 p.m. & 9 p.m.
For tickets visit Eventbrite <https://www.eventbrite.com/d/md--hagerstown/ghost-tours/>
 - *94th Annual Mummers Parade*
Saturday, October 26th at 6 p.m.

FIRE DEPARTMENT

FIRE DEPARTMENT CALLS FOR ASSISTANCE			
Cooking Fires	1	Community Risk Reduction	
Building Fires	1	Public Service	7
Medical Assistance	27	Personal Injury Collision	11
Assist other Fire Departments	10	Fuel/Hazard Spills	3
Automatic Fire Alarms	6	Gas Leaks	2
Elevator Service Calls	1	Investigation: Carbon Monoxide Incident	1
Vehicle Fires	1	Dumpster/Outside Fires	8

Railroad Cross Tie Fire: On Friday, September 27th, the Hagerstown Fire Department responded to a reported building fire to the rear of Franco's restaurant on Mitchell Avenue. Units found a large pile of discarded railroad cross ties burning along with brush and some other sundry items on the site that some may remember as the old Bester-Long asphalt plant which is accessed off of Burhans Boulevard. Units worked throughout the night to contain and extinguish the bulk of the fire and prevent the effects of the fire (smoke and burning brands) from extending beyond the 1 to 1-1/2 acres of burning cross ties. The fire was extinguished Saturday afternoon.

PARKS & ENGINEERING DEPARTMENT

ENGINEERING DIVISION

1. **New Grants.** We received two new Federal Grants which will likely take two to three years to implement:
 - \$396,000 in TAP funds for construction for the City Park Train Hub Locomotive Refurbishment and Pavilion Replacement Project.
 - \$228,000 for construction of the Traffic Signal Replacement at the intersection of Frederick Street and Eastern Boulevard.
2. **Annual MDOT Tour.** Along with County staff, the City Engineer participated in the presentation to the Secretary of Transportation. This was an excellent opportunity to highlight our projects and seek funding.
3. **Marsh Run.** The work is now complete and looks great!
4. **Overlay.** The overlay on Potomac Street, East Hillcrest and portions of Northern Avenue and West Antietam Street are now complete.

PARKS DIVISION

1. **August/September Statistics.** Another positive month for both the golf course and pool:

Golf Course	August 2017	August 2018	August 2019
# of Golfers	1701	1941	2302
Total Revenue	\$26,670.75	\$30,667.99	\$36,256.23

Golf Course	September 2017	September 2018	September 2019
# of Golfers	1523	1188	2017
Total Revenue	\$21,051.50	\$17,285.49	\$31,415.75

Pool	August 2017	August 2018	August 2019
Admission total	3219	3445	4656
Admissions Fees	\$9,607.50	\$9,386.50	\$10,307.00

Pool	September 2017	September 2018	September 2019
Admission total	951	463	104
Admissions Fees	\$435.50	\$1,474.00	\$309.00

2. **Oswald Park.** Staff is preparing an area for new hedge planting. Old vegetation was removed at the request of CSX and City Light.
3. **Play Equipment.** Staff continues to replace the decks on the merry-go-rounds in City Park, Hellane Park, Hamilton Playground, Funkhouser Park and Ridge Avenue Playground.
4. **Wheaton Park.** Installation of Trubounce basketball poles and new ADA accessible bleachers and the concrete pads they sit on is on-going.
5. **Recreation Events.** Staff is preparing for several October events including Ghost Tours, Harvest Hoedown, and the Dog Costume Parade.
6. **Golf Course.** The Par Fore Pink Golf Tournament will be held October 4th at 1 p.m. Partial proceeds benefit Breast Cancer Awareness of Cumberland Valley and is presented by Bob Rocks Radio.
7. **Hager House & City Park Train Hub.** Both facilities are now closed for the season for normal operating hours. Visitors can call to schedule private tours with a 48 hour notice and participate in many of our upcoming fall/winter programs that can be found on our website and in our Parks & Rec guide. Ghost Tours begin this Saturday, October 5th, more info: <https://www.hagerstownmd.org/309/Jonathan-Hager-House-Museum>

PLANNING & CODE ADMINISTRATION

Planning Commission: The Planning Commission meeting scheduled for October 2 was moved to October 16. The commission will discuss the final package of text amendments in anticipation of a public hearing sometime in mid-November.

The public review meeting for the Comprehensive Plan amendments related to the comprehensive rezoning will occur on October 30.

Historic District Commission: The Historic District Commission acted on two applications on September 26th. The Commission approved a privacy fence at 63 East North Avenue and façade repairs at 43 South Prospect Street along the wall on West Antietam Street.

The Commission is scheduled to review the following cases on October 10th:

- 114 East North Avenue – Timothy Perrott – fence.
- 72 West Washington Street – UGO, LLC – façade repairs.
- 21 West Franklin Street – MSB Architects – gate and door sign.
- 208 South Prospect Street – Paul and Alece Drnec – rear addition.

Weekly Activity Report: September 23–27, 2019

PERMITS								
<u>TYPE</u>	<u>NUMBER OF NEW APPLICATIONS</u>							<u>NUMBER ISSUED</u>
Building	13	Residential -	7	Commercial -	3	Other -	3	10
Electric	18	Residential -	7	Commercial -	9	Other -	2	18
Plumbing	11	Residential -	9	Commercial -	2	Other -	0	11
Mechanical	4	Residential -	3	Commercial -	1	Other -	0	3
Engineering Dept.	39							39
TOTAL	85		26		15		5	81

<u>Est. Value of Issued Building Permit Projects:</u>	<u>FY20 Fiscal Year Totals:</u>
Residential	\$ 310,020.00
Commercial	\$ 813,100.00
Apartment	\$ 0.00
Sign	\$ 0.00
TOTAL	\$ 1,123,120.00
	\$ 6,624,638.00

- Projects of Interest**
- Interior alterations and relocate equipment, modify dairy coolers at 1650 Wesel Boulevard – \$707,000
 - Remove old roof, replace plywood and install new roof at 61 Bethel Street - \$77,000
 - Construct a new single family home at 12408 Gemstone Drive - \$105,000
 - Construct a new single family home at 349 Dayspring Lane - \$185,000

RENTAL LICENSING PROGRAM YEAR: JULY 1, 2018 – JUNE 30, 2019		
	PROPERTIES	UNITS
Registrations received week of Sept. 23 – Sept. 27	14	24
New applications issued week of Sept. 23 – Sept. 27	3	3
Total 2019-2020 registered (includes additions and subtractions since 5/2/19)	3,528	9,132
Percentage of rental license renewals that have registered for the 2018-2019 license year	92.7%	95.1%

Notes: The 2019-2020 rental license renewals for 9,609 units in 3,807 properties were mailed on May 3, 2019.

PAYMENT	
Weekly payment received	\$ 1,900
Weekly adjustment/credits	\$ 375

INSPECTIONS	
<u>TYPE</u>	<u>NUMBER CONDUCTED</u>
Building	31
Electrical	37
Plumbing	10
Mechanical	12
Safety	51
Neighborhood Vitality	54
Quality of Life	1
Preventive Maintenance	15
Planning & Zoning	2

INSPECTIONS KEY:	
Categories of Conditions	
Safety	Conditions which are or reasonably present a hazard to occupant or public. <u>Example:</u> No smoke alarms, improper wiring, handrails
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property <u>Example:</u> Weeds, trash, debris, junk vehicles, deterioration of a structure.
Quality of Life	Conditions which negatively impact occupants. <u>Example:</u> Damaged surfaces, damages elements, missing screens

Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration.
	<u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood
Planning & Zoning	Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance.
	<u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.

POLICE DEPARTMENT

STATS

Calls for Service:	1,399	Field Interviews:	14
Arrests/Warrants Served:	21	Moving Violations:	25
Domestic Violence Calls:	16	Safety Repair Orders:	2
DUI Arrests:	3	Warnings:	35
Reports Filed:	148		

REPORTS

09/26/19: Office Branche was dispatched to Virginia Avenue for an assault in progress. The caller explained she had just been assaulted by a black male and a black female. The victim advised that she only knows the male by his street name. She stated she owes the male \$20 and is assuming this is the reason he assaulted her. She stated the male pushed her head against the vehicle. The victim sustained a swollen forehead but refused medical attention. Pictures of the victim's head were taken and attached to the report. There were no witnesses and there are no further details at this time.

09/27/19: Officer Thompson responded to Frederick Street for the report of a personal injury accident. The officer observed a moped on the sidewalk and Community Rescue Service was treating the driver of the moped. The driver had scratches all over his body and multiple lacerations on his face and hands. The officer was approached by a friend of the driver who stated he had left her house intoxicated. She advised the male not to drive, however he would not listen to her. The friend was worried so she followed him for his safety and the safety of others. She stated the male was swerving down Frederick Street and lost his balance. He proceeded to hit the curb and flipped the moped. The driver was transported to Meritus Medical Center for treatment of his injuries. The driver willingly submitted to a blood test kit for alcohol. Charges will be forth coming pending the results of the blood test.

09/28/19: Officer Routzahn was dispatched to the Goodwill Retail Store on Burhans Boulevard for the report of a shop lifter that had assaulted an employee. The manager of the store stated a white female was acting suspiciously and she alerted the other employees of the situation. The suspect was drooling profusely and wiping it on her arm, which led the manager to suspect her to be under the influence of drugs. The suspect had gathered up numerous shirts and purses and then made a dash for the exit. The manager yelled for her to stop but she continued out the door. The manger and the suspect were in a tug of war over the property but the manager lost her grip and the suspect fled the area. The officer reviewed the surveillance footage of the incident and was able to get a still shot of the suspect. Another HPD officer was able to identify the suspect as he had arrested her in the past. Charges will be forth coming.

09/29/19: Officer Campbell responded to East Antietam Street for the report of a burglary. The victim stated he had tools missing from his basement. The victim builds furniture and has not used the tools in a few weeks. Missing were his Ryodi electric drill valued at \$45, a red electric saw valued at \$45, and a hammer valued at \$20. There was a small portion of a broken basement window however the victim had it secured with a wooden board. The officer did not see any signs of forced entry. The case will remain open for a check of pawn records. No further details are available.

PRESS RELEASES

On September 27, 2019 at 8:11 p.m. officers responded to the area of Madison Avenue at West Washington Street for a report of shots fired. Upon arrival officer located an adult male suffering from a gunshot wound. The male was pronounced dead at the scene. A K9 conducted a track, however the suspect was not found. The deceased male has been identified and officers and detectives are actively investigating the incident.

Anyone with information is asked to call 301.790.3700. If you wish to remain anonymous, please email crimetip@hagerstownpd.org

OTHER NEWS/INFORMATION

Welcome Back to Timothy Cramer. The Hagerstown Police Department hired Mr. Tim Cramer on April 30, 2018. He was enrolled and attended the Frederick Police Academy. In September of 2018 he was called to active duty by the Army National Guard and was deployed to Afghanistan. As a soldier of the Army Military Police, he was assigned to military related customs of those individuals leaving Afghanistan and traveling to America.

Tim completed his tour in Afghanistan and returned to HPD on Wednesday, October 2, 2019. In November he will be attending the Western Maryland Police Academy and pursuing his career in law enforcement with HPD.

We wish him well as he prepares to enter the police academy. The Hagerstown Police Department wants to thank Tim Cramer for his service and sacrifice to our country and to the City of Hagerstown.

PUBLIC WORKS

CHART NO. 1 – GENERAL PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	179	179
	University District Deck	391	391
Number of Student Permits	Central, Market, Rochester Lots	24	23
Number of Patrons Using Decks	A & E Deck	1548	1462
	University District Deck	1805	1806
Number of Citations Issued	(Includes Warnings)	220	196
Late Payment Notifications		18	19
Peak Occupancy (%)	A & E Deck	76% Tue @ Noon	78% Wed @ Noon
	University District Deck	60% Mon @ 2 PM	57% Tue @ 2 PM

CHART NO. 2 – A&E PARKING DECK WEEKLY OCCUPANCY

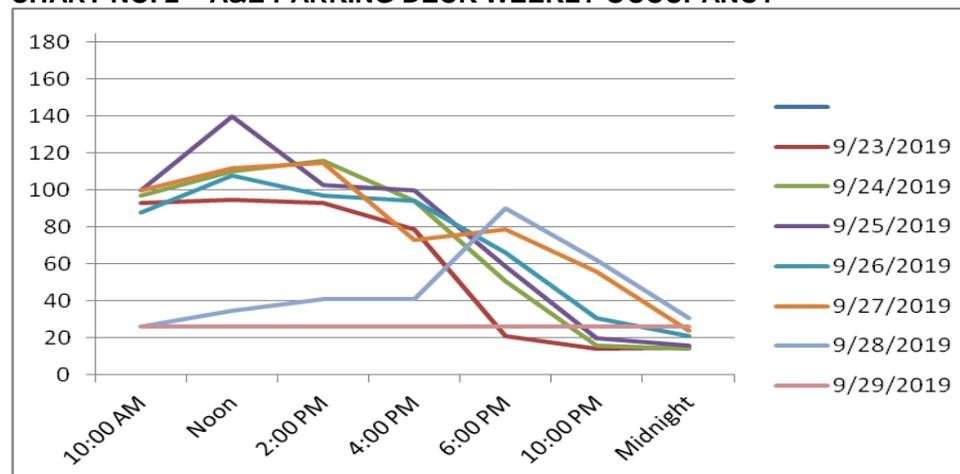
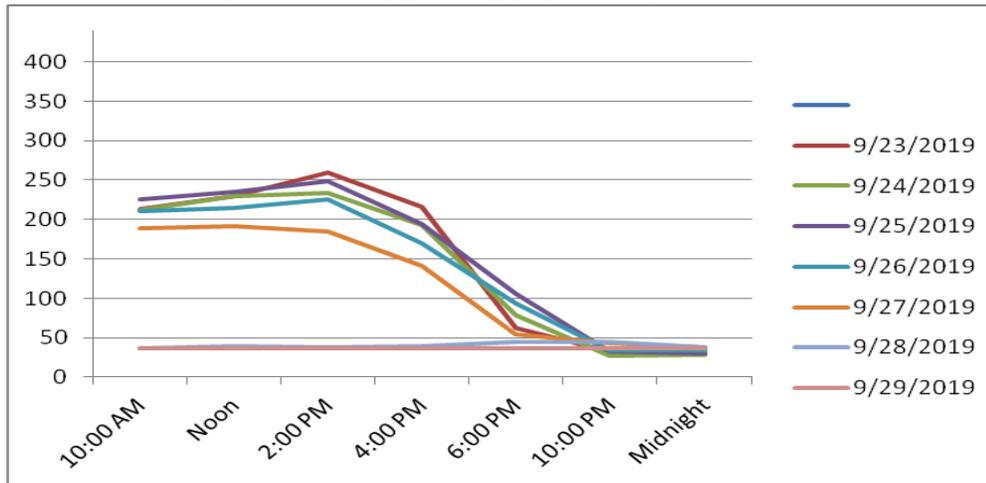


CHART NO. 3 – UD PARKING DECK WEEKLY OCCUPANCY



CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	0	0
Fire	2	0
Human Resources	0	0
Light	0	2
Parks & Engineering	3	2
Police	12	18
Public Works	6	4
Wastewater	1	0
Water	6	7
Weekly Totals	30	23
Yearly Total	910	

AFTER HOUR CALL BACKS

- Saturday, 9/27/19 @ 10:15 p.m.: Lumber fire along Mitchell Avenue. Fire Department requested assistance with heavy construction equipment. The fire was still too intense (flame and smoke) and Public Works did not have the correct equipment to handle the issue.
- Saturday, 9/27/19 @ 11 p.m.: Traffic signal was not functioning correctly. Staff called in to investigate. Found the signal had to be reset to resume normal operations.
- Monday, 9/30/19 @ 11 p.m.: Fuel island went offline. Neither gasoline nor diesel fuel could be pumped. Staff arrived to reset the system and place it back in operation.

¹AFTER HOURS CALL BACK DATA

	Issues for 2019	September	August
Street Issue			3
Parking System	Damage at AE Deck	1	
Traffic Signal	Signals on flash, not operating	3	6
Traffic Signs	Knock down N. Potomac	1	
Building Maintenance			1
Fleet Maintenance	Fuel pump offline	1	
Weather Related			
Misc.	HFD Assistance	1	
Total		7	10
Total Call Backs 2019		72	

¹After-hours call out data includes contact with Public Works typically by Washington County Emergency Management. The issues can vary from debris in the street (tree or tree limbs, glass, etc.), traffic signal operations (signal goes into flash operation), traffic signs (call outs are usually only for STOP or YIELD signs), parking system issues (gates at either deck malfunction, equipment malfunctions, etc) to fleet maintenance issues. Field personnel may or may not be contacted depending upon the issue.

STREET SWEEPING DATA

Month 2019	Number of Miles of Streets Swept
January	509
February	423
March	430
April	1094
May	989
June	494
July	783
August	928
September	744
Total Miles Swept for 2019	6,394

BULK TRASH COLLECTIONS

Month 2019	Number of Collections
January	21
February	25
March	22
April	38
May	23
June	30
July	26
August	24
September	27
Total Bulk Trash Collections for 2019	236

PROPERTY ABATEMENTS COMPLETED

Month for 2019	Number of Property Abatements
January	16
February	5
March	3
April	26
May	77
June	71
July	83
August	61
September	43
Total Abatements by PW for 2019	385

TECHNOLOGY & SUPPORT SERVICES**COMMUNICATIONS DIVISION****This Week's Headlines & Media Releases:**

- Hagerstown Planners Approve Proposal for Two Hotels Along Dual Highway
- Anti-Abortion Activists Air Concerns at Hagerstown City Council Meetings
- Applications for Participation in Holly Fest Now Available
- Crews Respond to Fire in Area of Maryland Metals
- Hagerstown Police Release Homicide Victim's Name
- In 3-2 Vote, Hagerstown Council Approves MOU for Stadium Study
- Hagerstown Fire Marshal's Office Still Investigating Railroad Tie Fire
- Press Release: HFD Fire Scene Request & Advisory
- Traffic Advisory: Salem Avenue
- Traffic Advisory: East Antietam Street

This Week's Video Projects

- Mayor & Council Special & Work Sessions
- Character Counts! Month Video Shoot & Post Production
- HFD Fire Prevention Month Video Shoot

Channel 25 Hub City Now Programming:

- Stormwater Program Informational Meeting
- "Experience Downtown Hagerstown" :30 Spot
- Fit Room :30 Spot
- Valley Co-Op Video
- Mayor & City Council Meeting—Thursday at 7pm, Saturday at 9am, and Sunday at 9am & 3pm
- MTA Commuter Connection

City Website:

- www.hagerstownmd.org attracted 8,706 user visits for the week of September 23-29, 2019.
- The most popular top entrances (the first page users accessed on the website):
 - Home Page 2,027
 - Utility Billing Page 783
 - Police Page 246
 - Fire Page 186
 - Jobs Page 181
 - Bids Page 144
 - Parks & Recreation Page 139
 - Downtown Events Page 135
 - Dine Downtown Page 93
 - Calendar Page 85
- Top Searches:
 - "True"
 - "Jobs"
 - "Online billing payment – munis link"
 - "Bids"
 - "Hotels"

UTILITIES DEPARTMENT

ELECTRIC DIVISION

Service Calls:

- Thur. 9/26 - Various locations: Reconnections for non-payment. Time Out: 16.0-16.4
- 417 Salem Avenue: Miss Utility locate; emergency locate for Columbia Gas to repair a gas main break. Time Out: 23.7-0.2
- Fri. 9/27 - Various locations: Reconnections for non-payment. Time Out: 16.0-16.3
- Sat. 9/28 - 291 Frederick Street: Total outage; lineman reset customer's main breaker to correct problem. Time Out: 18.6-19.5
- Sun. 9/29 - 1005 Woodland Way: Total outage; lineman replaced (1) 10T transformer fuse to restore power. Time Out: 6.0-6.9
- 312 Vale Street: Total outage; bird caused transformer fuse to operate. Line crews replaced (1) 10T line fuse to correct issue. Time Out: 14.3-15.6
- Mon. 9/30 - Various locations: Reconnections for non-payment. Time Out: 16.0-16.8

Engineering

Staff worked on the following projects:

- Multiple permit reviews, underground locates, and service upgrade requests have been reviewed and/or completed by engineering staff.
- Engineering staff coordinated emergency replacement of transformer #2 at Fairgrounds SS after it was discovered during maintenance that the low side bushings were failing. HLD staff along with Electric Power Systems and Digging & Rigging successfully and safely tested, moved, and installed the new transformer unit in a very short amount of time all without affecting electric service to any HLD customers.
- The Staff Engineer researched and reviewed replacement ignitor options for HLD’s high-pressure sodium street light fixtures. These parts are no longer offered by the manufacturer as the transition to LED fixtures gains momentum.
- The Staff Engineer coordinated programming changes to HLD’s SCADA system after it was found to be displaying errant data.
- Engineering staff reviewed bid specifications for a new line operations vehicle to replace an aging unit.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, September 25, 2019	4.29	0.00
Thursday, September 26, 2019	4.34	0.00
Friday, September 27, 2019	4.39	0.00
Saturday, September 28, 2019	4.17	0.00
Sunday, September 29, 2019	4.13	0.00
Monday, September 30, 2019	4.38	0.16
Tuesday, October 1, 2019	4.90	0.00
Weekly – Avg. Flow / Total Rainfall	4.37	0.16
Sept – Avg. Flow/Total Rainfall	4.34	0.45
Oct – Avg. Flow/Total Rainfall	4.90	0.00

Miscellaneous

- Replaced faulty wiring on Final Clarifier #6 center ring lighting.
- Isolated Primary Clarifier #1 and installed temporary pumps to drain the tank.
- Removed grease from Primary Clarifier #1 and cleaned drag plows.
- Continued work on upgrading Operation’s building.
- Calibrated and reset the limit switches on the Auma slide gate actuators at the UV channels.
- Routine maintenance (MP2 Program) and Corrective Work Orders.

Wastewater Collection

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	#15 &17	1,461'	409'	10
Flushing	#28	10,455'		

Collection System Maintenance Task

- HLD, inspected and flushed lateral.
- Grinder pump call, 11106 Pinewood Circle, replaced discharge assembly.
- Pump Station #18, trouble shooting crane and control issue.
- General pump shop repair work.
- Dropped enzyme bags at various lift stations and trouble spots in the system.
- Odor complaints, 1209 Salem Avenue, 1097 Marshal Street and 422 Wyoming Drive. Contacted Washington County to increase Chlorine feed rate at Maugansville PS.
- Odor complaint, 39 South Colonial Drive, flushed mainline as a courtesy.
- Applied epoxy to the bench and channels in manholes # 24023, 24015 and 24013.
- MH 24013 required installing a stainless steel band over the external drop inlet to eliminate outside drop in reach 24013 - 24016.
- MH24014 applied epoxy to bench only.
- All Manhole repairs included bypassing and monitoring of Potomac Ridge private lift station.

Administration

Wastewater Division – Customer Call Log Summary 2018/2019							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	1	0	2	0	0	1	4
YTD 2019	32	38	14	2	4	55	145

* Other - consists of calls that may be directed to other City Departments or the County Department of Water Quality

Engineering

- Staff attended a development review meeting at the County Planning Office.
- Staff met with a Human Resources representative to begin retirement processing.
- Staff attended Confined Space Entry training at the Wastewater Treatment Plant.

WATER DIVISION

Plant Flows - System Demand (MGD)

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
09/26/19	10.86		10.86
09/27/19	10.78		10.78
09/28/19	10.58		10.58
09/29/19	10.54		10.54
09/30/19	10.51		10.51
10/01/19	10.52		10.52
10/02/19	10.99		10.99
Average			10.68

Water Production at R. C. Willson

- R.C. Willson and Pump Stations--Staff worked on facility maintenance and routine preventative maintenance.
- R.C. Willson and PS4--Work continues with the contractor on the pump replacement.

Water Production at Breichner/Edgemont Reservoir. The Edgemont Reservoir pool elevation is currently at 1.5 feet. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, Emergency Action Plans, and the design criteria and project schedule.

Water Distribution

- Distribution crews are working throughout the system performing customer service work and new meter installations as needed.
- Crews continue to replace residential meters throughout the water service area.
- Repairs were made to a water main break on York Road.

Laboratory

- Submitted monthly monitoring reports to Water Division Manager.
- Submitted monthly lagoon discharge data to Water Production Superintendent.
- Collected composite samples from lagoon discharge.
- Process and regulatory testing were routine for the week.

Engineering

<u>Reviews:</u>	<u>City</u>	<u>County</u>
Site Plans	-	1
Preliminary Plats	1	-
Final Plats	-	-
Replat	-	-
Grading Plan	-	-
Building Permits	13	8

- Staff attended a development review meeting at the County Planning Office.
- Staff attended a construction progress meeting for the Col. Douglas Drive Extension project.
- Staff met with a surveyor regarding the location and easement for the 24" transmission mains.



Respectfully submitted,

Scott A. Nicewarner
City Administrator