

CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT NO. 33 FOR 2019



August 23, 2019

To Mayor Bruchey and Members of the City Council:

UPCOMING MEETINGS

AUGUST 2019

For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at <http://www.hagerstownmd.org/calendar.aspx>

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3 7pm Summer Concert Series – Sticktime @ City Park Bandshell
4	5	6 3pm Executive Session 4pm Work Session	7	8 4pm Board of Traffic & Parking Meeting 4pm Hagerstown Historic District Commission Meeting	9	10 7am-2pm Community Yard Sale @ Stables at Fairgrounds Park
11	12	13 4pm Work Session	14 4pm Hagerstown Planning Commission Meeting	15	16	17 11am – 10pm Augustoberfest
18 11am-5pm Augustoberfest	19	20 3:30pm Executive Session 4pm Work Session	21 7pm Hagerstown Board of Zoning Appeals Meeting	22 4pm Hagerstown Historic District Commission Meeting	23	24 10-11 am Dash N' Splash Fun Run/Walk @ Cultural Trail and City Park
25	26	27 2pm Joint Meeting Mayor & Council with County Commissioners @ 100 West Washington Street 5:30pm Executive Session 6pm Work Session 7pm Regular Session	28 7pm Hagerstown Planning Commission Meeting	29	30	31

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

Hagerstown Youth Advisory Council (HYAC) Partner Group: With assistance from the HYAC Partner Group, interviews were conducted for the first Hagerstown Youth Advisory Council. Appointments are expected to occur in September of 2019.

Celebrating Business:

- Thursday, August 29 at 3 p.m.
Grand Opening for Delegate Paul Corderman’s new office space located at 5 Public Square, Suite 210

Events: Upcoming events include:

- Summer Slide and Dash n Splash | Saturday, August 24 from 11 a.m. 4 p.m.
- Thunder in the Square | Friday, September 27 from 5-10 p.m.
- City Center Ghost Tours | Friday, October 18 (times TBA)
- 94th Annual Mummings Parade | Saturday, October 26 at 6 p.m.

FIRE DEPARTMENT

FIRE DEPARTMENT CALLS FOR ASSISTANCE

Cooking Fires	1	Community Risk Reduction	167
Building Fires	1	Public Service	5
Medical Assistance	26	Personal Injury Collision	8
Assist other Fire Departments	12	Fuel/Hazard Call	1
Automatic Fire Alarms	15	Gas Leaks	0
Investigation: Malicious/False Alarms	4	Investigation: Carbon Monoxide Incident	0
Water/Steam Leak	1	Dumpster/Outside Fires	2

PARKS & ENGINEERING DEPARTMENT

ENGINEERING DIVISION

1. **Marsh Run Concrete Wall Repairs.** GRC Contractors have completed the west half of the southern wall to Marsh Run between Potomac Street and Maryland Avenue (see before and after photos). We should have adequate funds to repair the north wall and possibly paint the south abutment as well.



2. **Downtown Pedestrian/Bike Safety.** We are assisting the Metropolitan Planning Organization (MPO), State Highway and their consultant, to prepare a "Bicycle and Pedestrian Area Plan (BPPA)" to analyze safety issues in downtown Hagerstown. We have provided a lot of information and they expect to finish the study by December. We will review the results with the Mayor and Council.
3. **Transportation Safety Management Operations (TSMO).** Since funding to widen I-81 was turned down by FHWA, the State Highway has contracted with *Michael Baker International* to prepare a report to recommend how the State might be able to take steps to improve traffic flow on the I-81 and I-70 corridors through Hagerstown and Washington County without adding lanes to increase capacity. Their preliminary findings show that most of the delays on I-81 and I-70 either due to disabled vehicles, road maintenance operations, or accidents. This will be a 12-month study and will likely involve the City and County since some detour routes go through both jurisdictions.
4. **West First Street.** The contractor has completed two blocks and is about 25% done the third block. Staff is projecting this project to be finished by late September.
5. **Street Tree Contract.** A bid opening will be held September 10th for the street tree contract. Approximately 80-90 street trees will be planted with Forest Conservation Funds. We are also working with a \$2,800 grant from Antietam Conococheague Watershed Alliance (ACWA) for the Keep Maryland Beautiful Grant to plant additional trees.
6. **McCleary Hill.** Staff attended the pre-construction meeting for the McCleary Hill project. Fayetteville Contractors will be doing the site work which is anticipated to begin on August 26, 2019.

7. **Engineering Statistics**

TRAFFIC ISSUES		
Description	Week of 8/18//19	Calendar Year 2019 TOTALS
Traffic complaints received	3	116
Work Orders completed	3	94
Traffic counts completed	2	46
CONSTRUCTION PROJECTS		
Description	Week of 8/18//19	Calendar Year 2019 TOTALS
Projects advertised for bids	0	8
RFP's Advertised	1	6
Projects under construction	9	12
Projects completed	0	3

PARKS DIVISION

1. **July Statistics.** Another very positive month for both the golf course and pool:

Golf Course	July 2017	July 2018	July 2019
# of Golfers	1677	1856	2304
Total Revenue	\$24,543.25	\$28,233.99	\$35,641.00

Pool	July 2017	July 2018	July 2019
Admission total	5477	6384	10465
Admissions Fees	\$18,349.50	\$16,929.00	\$25,108.00

2. **Hager House.** A Butterfly Wing Making Workshop will be held August 25th. For more information, visit: https://apm.activecommunities.com/hagerstownparksandrec/Activity_Search/3398
3. **Rec Programs.**
 - August 23
CPR and First Aid (Fit Room)
10 a.m. – 12 p.m.

- August 24
Dash N' Splash Fun Run
10 a.m.
Begins at the Antietam Street entrance of the Cultural Trail and moves through City Park to the Hager House and ends at the Summer Slide Festival.
- August 24
Paddle Boats on City Park Lake
1-7 p.m.
Provided by River & Trail Outfitters
- August 25
Square Dancing (Fit Room)
2-6 p.m.

PLANNING & CODE ADMINISTRATION

Board of Zoning Appeals: The BZA heard six applications on August 21st:

- Lot A, All Star Court – Hagerstown Commerce Center, Inc. – granted a variance to reduce the number of required off-street parking spaces for proposed development.
- 1081 Maryland Avenue – OLBO Corp. – granted a variance to increase the dimensions for a freestanding sign.
- 1045 Columbia Road – William L. Mills – granted a variance to reduce the aggregate side yard setback to enclose a sunroom.
- 261 Frederick Street – Jeffrey N. Crampton – granted a special exception to expand a nonconforming use from auto repair to 24 storage units.
- North Side Wesel Boulevard and West of Edgewood Avenue - Anthony Taylor – granted a variance to reduce the east side setback from a residential zoning district from 200 feet to 80 feet.
- 20 Madison Avenue – Richard Woolard – granted a special exception to change a nonconforming use from a building containing three apartments and a tavern to three apartments and business offices.

Planning Commission: The Planning Commission will consider these matters on August 28:

- 350 East Washington Street – Justin Popielasz – site plan for car sales facility.
- 2019 Land Management Code Amendments Package – continue discussion of proposed amendments.

Weekly Activity Report: August 12–16, 2019

PERMITS								
<u>TYPE</u>	<u>NUMBER OF NEW APPLICATIONS</u>							<u>NUMBER ISSUED</u>
Building	5	Residential -	3	Commercial -	1	Other -	1	13
Electric	19	Residential -	10	Commercial -	7	Other -	2	19
Plumbing	12	Residential -	10	Commercial -	2	Other -	0	12
Mechanical	8	Residential -	4	Commercial -	4	Other -	0	7
Engineering Dept.	2							3
TOTAL	46		27		14		3	54

Est. Value of Issued Building Permit Projects:		FY20 Fiscal Year Totals:
Residential	\$ 94,206.00	\$ 1,108,125.00
Commercial	\$ 108,100.00	\$ 1,384,360.00
Apartment	\$ 1,015,000.00	\$ 1,016,000.00
Sign	\$ 1,050.00	\$ 32,214.00
TOTAL	\$ 1,218,356.00	\$ 3,540,699.00

Projects of Interest

- Demolish structure at 43-47 West Washington Street - \$93,000
- Interior renovations for eight new apartments at 17-21½ East Franklin Street - \$1,000,000
- Interior renovations on 1st and 2nd floors at 58 East Antietam Street - \$35,000

RENTAL LICENSING PROGRAM YEAR: JULY 1, 2018 – JUNE 30, 2019

	PROPERTIES	UNITS
Registrations received week of August 12 – August 16	28	39
New applications issued week of August 12 – August 16	3	4
Total 2019-2020 registered (includes additions and subtractions since 5/2/19)	3,451	8,978
Percentage of rental license renewals that have registered for the 2018-2019 license year	90.6%	93.4%

Notes: The 2019-2020 rental license renewals for 9,609 units in 3,807 properties were mailed on May 3, 2019.

PAYMENT

Weekly payment received	\$ 3,650
Weekly adjustment/credits	\$ 525

INSPECTIONS

TYPE	NUMBER CONDUCTED
Building	46
Electrical	43
Plumbing	25
Mechanical	16
Safety	57
Neighborhood Vitality	182
Quality of Life	33
Preventive Maintenance	75
Planning & Zoning	6

INSPECTIONS KEY:

Categories of Conditions

Safety	Conditions which are or reasonably present a hazard to occupant or public.
	<u>Example:</u> No smoke alarms, improper wiring, handrails
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property
	<u>Example:</u> Weeds, trash, debris, junk vehicles, deterioration of a structure.
Quality of Life	Conditions which negatively impact occupants.
	<u>Example:</u> Damaged surfaces, damages elements, missing screens
Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration.
	<u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood
Planning & Zoning	Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance.
	<u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.

POLICE DEPARTMENT

STATS

Calls for Service:	1,558	Field Interviews:	16
Arrests/Warrants Served:	22	Moving Violations:	66
Domestic Violence Calls:	23	Safety Repair Orders:	8
DUI Arrests:	3	Warnings:	101
Reports Filed:	146		

REPORTS

08/15/19: Officers were dispatched to South Locust Street for a reported disturbance involving a vehicle. The officers were able to determine the incident stemmed from a previous call they responded to on East Lee Street when an adult male locked himself in the bathroom at a friend's residence. The friend wanted the male removed from his home. The male had left by the time the officers arrived.

Now, that same male had returned to the area and was entering a silver Chevy Impala. The vehicle in question was registered to the male's brother. The owner of the vehicle was contacted at which time he advised officers to lock the vehicle so his brother could not enter again. The officers asked the male to gather his personal belongings, exit the vehicle, and leave the area. The male became angry and tried to prevent Officer Moczydlowsky from locking the vehicle. The male was then placed under arrest. The male complained of chest pain and wanted to be transported to Meritus. Charges are forthcoming.

08/16/19: Officer T. Helman responded to the Goodwill located on Florida Avenue for a reported theft. An employee wanted to report the theft of a Samsung tablet. The employee advised that he saw a coworker remove the Samsung tablet from a desk and place it under their hooded sweatshirt. The coworker then exited the warehouse. The tablet is valued at \$150. It should be noted there was a surveillance camera directly above the desk from where the tablet was taken. The tablet was entered into NCIC as stolen. No further information is available at this time.

08/17/19: Officer McKinley was dispatched to Woodpoint Avenue for a property damage collision. Dispatch advised the driver was leaving the area in a black Toyota Camry. The victim advised he heard a collision outside of his residence. When he went to look he saw that a black Toyota Camry had struck his vehicle and was attempting to drive away. The victim stated the driver drove backwards on Woodpoint Avenue and then entered a driveway. The officer approached the driver and noticed the male appeared to be impaired. The driver exhibited poor balance, impaired memory, along with slurred speech. The officer detected the smell of marijuana and asked the driver if he had smoked marijuana prior to getting in his vehicle. The driver stated that he had. The driver also stated that he did not notify the owner of the vehicle which he hit as he was in a hurry to pick up his girlfriend from work. The driver was placed under arrest for suspicion of driving under the influence of a drug. No further details are available.

08/18/19: Officer Reese responded to The Dagmar Hotel on Summit Avenue in reference to an assault. The victim stated that she was assaulted by a male neighbor who lives on the fifth floor of the Dagmar Hotel. The male was located and had a bloody face and blood on his shirt. Both the victim and the suspect were transported to Meritus Medical Center. The victim stated the suspect came to her apartment and began threatening her. The victim asked the male to leave but he refused. She stated that the male then pushed her down and kicked her several times in the face. The victim then called the police. The victim stated she did not assault the male in any way and added that she believes he may have mental issues. The officer asked the suspect how he received his injuries and he replied that he was not sure. The victim was advised to go to District Court and get a peace order against the suspect. No further details are available.

08/21/19: Officer T. Helman responded to Wayside Avenue for a reported found handgun and ammunition. Employees in the area working for a tree trimming company found the gun. They stated they had been working in the same area the day before and the gun was not there. The tree trimming crew stated the gun and ammo were found under a white cloth. One of the crew members checked and found the gun was not loaded. The handgun appeared to be new or fired very few times, and there was no gunpowder residue on the muzzle. The officer conducted a check on the handgun which revealed it was not stolen. The check located the last known owner of the handgun but the Maryland Gun Center had no phone number on file to reach the owner. The handgun was placed into an HPD evidence locker. At this time there are no further details.

OTHER NEWS/INFORMATION

School Resource Officers Receive Valuable Training. The City of Hagerstown School Resource Officers (SRO's) traveled to Frederick, Maryland, for State mandated training this week. The State is requiring officers to learn more about emergency planning, gang activity, diversity, counseling and threats. The week long training sessions are taking place this week across Maryland. As part of Maryland's Safe Schools, the State has committed \$10 million a year for SRO's and other safety related programs.

We want to thank the City's SRO's, Officers Mike Alderton, Heather Aleshire, Michelle Deavers, Tom Kelley, Tom Niebauer and Doug Oates for their commitment to keeping the schools a safer learning environment for both students and teachers.

PUBLIC WORKS

CHART NO. 1 – GENERAL PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	173	172
	University District Deck	387	386
Number of Student Permits	Central, Market, Rochester Lots	10	34
Number of Patrons Using Decks	A & E Deck	1252	1115
	University District Deck	2146	1448
Number of Citations Issued	(Includes Warnings)	164	184
Late Payment Notifications		29	26
Peak Occupancy (%)	A & E Deck	54%	55%
		Wed @ Noon	Wed @ Noon
Peak Occupancy (%)	University District Deck	59%	49%
		Tue 10 AM	Wed @ 2 PM

CHART NO. 2 – A&E PARKING DECK WEEKLY OCCUPANCY

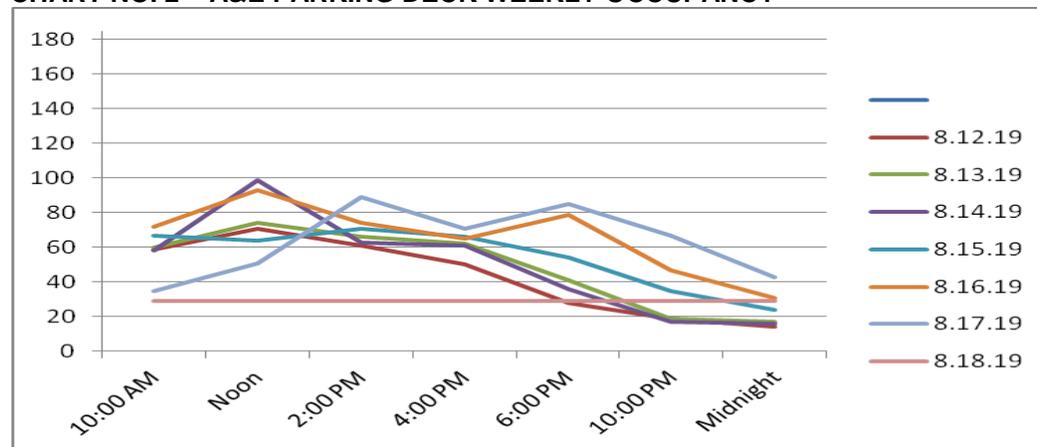
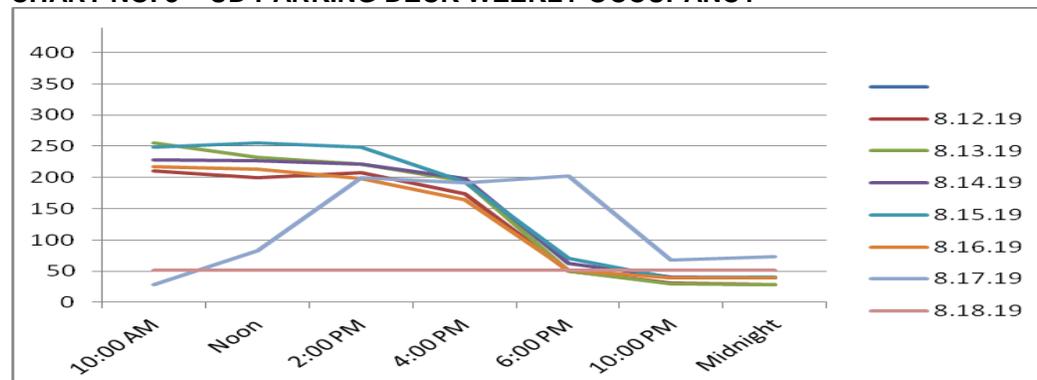


CHART NO. 3 – UD PARKING DECK WEEKLY OCCUPANCY



CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous 2 Weeks
DCED	0	0
Fire	0	4
Human Resources	0	0
Light	1	3
Parks & Engineering	4	3
Police	10	7
Public Works	6	10
Wastewater	5	3
Water	2	2
Weekly Totals	28	32
Yearly Total	740	

AFTER HOUR CALL BACKS

- Monday, 8/12/19 @ 7:30 p.m.: Traffic signal at Church Street and Prospect Street was reported not to be functioning at all. Supervisory staff found the signals on flash and called a signal tech. The signals were restored to full operation.
- Sunday, 8/18/19 @ 9:30 p.m.: Police requested a street sweeper to clear glass from the street in the 300 block of South Cannon Avenue. An earlier vehicle accident had left debris that needed to be removed. A street sweeper was brought in to clean the street.

AUGUSTOBERFEST. Public Works staff assisted with the Augustoberfest event held on August 17th and 18th. Staff set chairs, trash boxes, recycling containers and several small tents along with providing traffic control. Cleanup was completed Saturday night in preparation for the Sunday program and staff also assisted with the cleanup once the program was over Sunday night. The event was a huge hit in spite of the extreme temperatures and humidity. Next year will mark the 25th anniversary of the event!

TECHNOLOGY & SUPPORT SERVICES

COMMUNICATIONS DIVISION

This Week's Headlines & Media Releases:

- NorthPoint to Generate 1480 Jobs, \$132M in Investment on Wesel Boulevard
- Growing Crowds Celebrate 24th Augustoberfest
- Krumpke's Receives New State Business Award
- Opioid Stats Paint 'Grim' Picture
- Local Students Help with Hagerstown's Public Art Display
- Hagerstown Struggles with Water Capacity and Demand
- Press Release: County/City Opioid Report
- Press Release: HFD/WCPS Bus Driver Emergency Training Exercises
- Press Release: Corderman Opens New Hagerstown Office
- Traffic Advisory: East Antietam Street
- Traffic Advisory: Downtown Summer Slide Festival
- Traffic Advisory: West Antietam Street

This Week's Video Projects

- Mayor & City Council Work Session
- "Zip Trip" Footage
- HFD Instructional Video Shoot
- Fall Fest/Porchfest :30 Spot Post Production

Channel 25 Hub City Now Programming:

- Stormwater Program Informational Meeting
- "Experience Downtown Hagerstown" :30 Spot
- Fit Room :30 Spot
- Valley Co-Op Video
- Mayor & City Council Meeting—Thursday at 7 p.m., Saturday at 9 a.m., and Sunday at 9 a.m. and 3 p.m.
- MTA Commuter Connection

City Website:

- www.hagerstownmd.org attracted 9,429 user visits for the week of August 12-18, 2019.
- The most popular top entrances (the first page users accessed on the website):
 - Home Page 2,223
 - Utility Billing Page 949
 - Police Page 275
 - City Park Fall Fest Page 272
 - Potterfield Pool Page 243
 - Jobs Page 196
 - Bids Page 181
 - Parks & Recreation Page 181
 - City Park Train Hub Page 116
 - City Park Page 99
- Top Searches:
 - "True"
 - "Jobs"
 - "Pay bill"
 - "Bids"
 - "Firefighters login"

UTILITIES DEPARTMENT

ELECTRIC DIVISION

Service Calls:

- Sun. 8/18 - 201-205 Wakefield Road: Total outage; bird caused transformer fuse to operate. Time Out: 8.6-9.6
- Central parking lot, downtown Hagerstown: Removal of Augustoberfest arch following the conclusion of the annual festivities. Time Out: 18.2-18.9

Engineering

- Multiple permit reviews, underground locates, and service upgrade requests have been reviewed and/or completed by engineering staff.
- Engineering staff continued work on many projects to upgrade HLD facilities and operations.

Administration

- A lightning strike created a fault on the 34.5 kV subtransmission system causing two substations in the north end of town to de-energize, leaving approximately 5,000 accounts without power at approximately 6 p.m. on Thursday, August 22nd. Crews immediately responded and the fault was isolated with power being restored to 80% by approximately 7:30 p.m. Temporary repairs were made and the remaining 20% were restored at approximately 8 p.m.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, August 14, 2019	5.20	0.08
Thursday, August 15, 2019	4.84	0.00
Friday, August 16, 2019	4.72	0.00
Saturday, August 17, 2019	4.53	0.00
Sunday, August 18, 2019	4.46	0.03
Monday, August 19, 2019	4.69	0.00
Tuesday, August 20, 2019	4.65	0.00
Weekly – Avg. Flow / Total Rainfall	4.73	0.11
Aug - Avg. Flow/Total Rainfall	4.98	1.47

Miscellaneous

- Continued upgrading Operation Building rooms.
- Replaced wiring and controls on O2 water bath basin.
- Rebuilt valves and actuators on PSA Oxygen Skid.
- Disassembled Dezurik valves on sludge transfer piping and removed obstruction.
- Routine maintenance (MP2 Program) and Corrective Work Orders.

Wastewater Collection

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	#9,#15,#18	686'	113'	2
Flushing	#21	14,964'		

Collection System Maintenance Task

- MH #24018; Queen Anne's Court, repaired bench and eliminated leak.
- MH #24013; Abbey Lane, plugged leak in manhole.
- Installed conversion kits to MHs # 09001, 22076 and 22083.
- Sewer backup, 818 Marshal Street, cleared blockage from lateral.
- General pump shop repair work.
- 11003 Palmwood; completed final restoration around the Grinder Pump tank.
- Mowed grass at WWTP as well as all Pump Stations.
- Hauled in stone for inventory.
- Pump Station #13; pumped water from drywell, stoned everything inside the gate.
- Pump Station #22; replaced outside lighting.
- CCTV'd the Resh Road pump chamber for Washington County.

- Dropped enzyme bags at various lift stations and trouble spots in the system.
- Repaired roadway through the back field behind the WWTP, improved drainage, installed riprap.

Administration

Wastewater Division – Customer Call Log Summary 2018/2019							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	0	0	0	1	0	1	2
YTD 2019	25	33	7	3	0	45	113

* Other - consists of calls that may be directed to other City Departments or the County Department of Water Quality

Engineering

- Staff met with the Collection Staff to discuss the proposed Pump Station #9 replacement site and interceptor.
- Staff met with a consultant to discuss alternatives for the construction of a new townhouse connection to an existing sanitary sewer.
- Staff met with a plumbing contractor regarding a proposed new sewer connection.

WATER DIVISION

Plant Flows - System Demand (MGD)

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
08/15/19	10.57		10.57
08/16/19	11.15		11.15
08/17/19	10.58		10.58
08/18/19	10.36		10.36
08/19/19	11.06		11.06
08/20/19	11.28		11.28
08/21/19	11.32		11.32
<i>Average</i>			<i>10.90</i>

Water Production at R. C. Willson

- R.C. Willson and Pump Stations–Staff worked on facility maintenance and routine preventative maintenance.
- R.C. Willson and PS4–Work continues with the contractor on the pump replacement.
- PS3–Repairs were made to the UPS.

Water Production at Breichner/Edgemont Reservoir. The Edgemont Reservoir pool elevation is currently at 1.6 feet. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, Emergency Action Plans, and the design criteria and project schedule. The project continues to be on schedule.

Water Distribution

- Distribution crews are working throughout the system performing customer service work and new meter installations as needed.
- Crews continue to replace residential meters throughout the water service area.

Laboratory

- Process and regulatory testing were routine for the week.

Engineering

<u>Reviews:</u>	<u>City</u>	<u>County</u>
Site Plans	-	-
Preliminary Plats	-	-
Final Plats	-	-
Replat	-	-
Building Permits	21	2

- Staff met with a consultant to discuss an alternate water vault site location for a commercial development site plan.
- Staff met with an existing residential owner's representative to discuss Water Division requirements for replacing a mobile home with a new single family dwelling.



Respectfully submitted,

A handwritten signature in blue ink that reads "Scott A. Nicewarner". The signature is fluid and cursive, with a large loop at the end.

Scott A. Nicewarner
City Administrator