

CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT NO. 32 FOR 2019



August 16, 2019

To Mayor Bruchey and Members of the City Council:

UPCOMING MEETINGS

AUGUST 2019

For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at <http://www.hagerstownmd.org/calendar.aspx>

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3 7pm Summer Concert Series – Sticktime @ City Park Bandshell
4	5	6 3pm Executive Session 4pm Work Session	7	8 4pm Board of Traffic & Parking Meeting 4pm Hagerstown Historic District Commission Meeting	9	10 7am-2pm Community Yard Sale @ Stables at Fairgrounds Park
11	12	13 4pm Work Session	14 4pm Hagerstown Planning Commission Meeting	15	16	17 11am – 10pm Augustoberfest
18 11am-5pm Augustoberfest	19	20 3pm Executive Session 4pm Work Session	21 7pm Hagerstown Board of Zoning Appeals Meeting	22 4pm Hagerstown Historic District Commission Meeting	23	24 10-11 am Dash N' Splash Fun Run/Walk @ Cultural Trail and City Park
25	26	27 2pm Joint Meeting Mayor & Council with County Commissioners @ 100 West Washington Street 7pm Regular Session	28 7pm Hagerstown Planning Commission Meeting	29	30	31

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

Keep American Beautiful. Staff attended a community training webinar as a new Keep America Beautiful (KAB) affiliate. It included an overview of KAB and behavior-based change process to address community improvement issues. Instructions were provided on conducting the Community Appearance Index and Focus Area Survey to gather facts about the community.

Hagerstown Youth Advisory Council Partner Group. The five Hagerstown Youth Advisory Council Partner Group members were sworn in this week.

Main Street. The Clean, Safe and Green Work Group is planning a clean-up event on September 11. The group plans to set up a table during the Fox5 Zip Trip event to promote Main Street.

Celebrating Business

- Cannon Coffee -- Grand Opening & Ribbon Cutting
2 South Potomac Street
Friday, August 16, 2019
12:30 p.m.

- Delegate Paul Corderman District Office -- Grand Opening & Ribbon Cutting
5 Public Square, Suite 210
Thursday, August 29, 2019
3 p.m.

Events

- Augustoberfest Event
City Center -- Central Lot
Friday August 17, 2019
11 a.m. – 10 p.m. (Kegtapping at 2 p.m.)

- Augustoberfest Event
City Center – Central Lot
Saturday, August 18, 2019
11 a.m. – 5 p.m.

- Summer Slide and Dash n Splash
Saturday, August 24, 2019
11 a.m. – 4 p.m.

FIRE DEPARTMENT

FIRE DEPARTMENT CALLS FOR ASSISTANCE			
House Fires	1	Community Risk Reduction	76
Cooking Fires	1	Public Service	4
Medical Assistance	23	Personal Injury Collision	7
Assist other Fire Departments	7	Fuel/Hazard Spills	1
Automatic Fire Alarms	9	Gas Leaks	1
Elevator Service	1	Investigation: Carbon Monoxide Incident	0
Electrical Hazards	2	Dumpster/Outside Fires	3

PARKS & ENGINEERING DEPARTMENT

ENGINEERING DIVISION

1. **West First Street Sidewalk Improvements.** The contractor will complete the second block of the sidewalk this week and on Monday will begin the block between Maryland Avenue and Chestnut Street. We have had good responses from the residents and businesses -- especially from those where we had to remove shrubs and alter driveways.
2. **Marsh Run Concrete Wall Repair.** The contractor expects to complete the repairs west of the railroad underpass this week. They will begin painting that section next week and will also begin "sounding" the wall east of the railroad. They are using a method of repair that takes longer, however it saves the City money. They won't finish until after school begins, however they will be off the street by 2 p.m. on school days.
3. **Pavement Markings.** Midlantic Pavement Marking was in town Monday night and completed 88,000 linear feet of long line paint for centerlines and lane lines.
4. **North Cannon Avenue.** Staff will be coming to the August 20th Work Session to discuss with Mayor and Council a request to make North Cannon Avenue one-way northbound. Most of the 47 responses agree with this change, however there are a few who are concerned about the loss of parking on Mulberry Street as well as the added traffic on Mulberry Street.
5. **Railroad Crossings.** To comply with a letter from the U.S. DOT Federal Railroad Safety Administration, staff inspected all at-grade railroad crossings in the City. Staff found a number of crossings that need warning signs with "No Train Horn" signs as well some which need pavement markings. We will complete the missing items within the next week or two.
6. **Annual Overlay.** The cost of bituminous material increased by about \$45,000 this year so we are going to eliminate the slurry coating this year.
7. **Street Tree Contract.** We expect to advertise a contract this Friday to plant approximately 75-80 street trees this Fall, The new plantings will replace a lot of dead street trees.
8. **Engineering Statistics**

TRAFFIC ISSUES		
Description	Week of 8/11//19	Calendar Year 2019 TOTALS
Traffic complaints received	3	113
Work Orders completed	3	91
Traffic counts completed	3	44
CONSTRUCTION PROJECTS		
Description	Week of 8/11//19	Calendar Year 2019 TOTALS
Projects advertised for bids	0	8
RFP's Advertised	0	5
Projects under construction	9	12
Projects completed	0	3

PARKS DIVISION

1. **City Park Train Hub.** The Railroad Heritage Days event will be held this Saturday from 10 a.m. – 4 p.m. in partnership with The Roundhouse Museum.
2. **Rec Programs.**
 - August 17th Geocache in the Parks Kiwanis Park 2-3:30 p.m.
 - August 18 Antietam Paddle Fun Kiwanis Park 1-4 p.m.

3. **Fox 5 Zip Trip.** Staff took extra care in sprucing up the Cultural Trail and getting equipment ready for the August 16th Fox 5 Zip Trip.
4. **Summer Camp Programs.** Our Summer Camp Programs are winding down. August 16th is the last day for camp at Pangborn Park, Hellane Park, and Hager Park. The last day of camp for Wheaton Park is August 23rd.

PLANNING & CODE ADMINISTRATION

New Zoning Certificates Issued:

- 314 North Potomac Street – Synergy Management Services LLC – office for a property management company.

Historic District Commission: The HDC acted on these matters on August 8:

- 334 North Potomac Street – Church of God and Saints of Christ – approved a wall sign.
- 213 South Prospect Street – Winslow Wheeler – approved replacement of the deck floor with modern materials.
- 7 Public Square – Jason Keating/Cape and Blade – approved window and door signs.

These cases have been filed for the August 22 meeting:

- 314 North Potomac Street – Synergy Management Services LLC - signs.
- 208 South Prospect Street – Alece Drnec – workshop for a proposed addition.

Planning Commission: The Planning Commission discussed these matters on August 14:

- NorthPoint – North Side Wesel Boulevard and West Side Edgewood Avenue – approved the Stormwater Concept Plan; the developer may proceed to the site plan stage.
- Kilpatrick Woods – Between Salem Avenue and Marshall Street – approved the Stormwater Concept Plan; the developer may proceed to the development plan stage.
- 2018 Annual Report to Maryland Department of Planning – approved the annual report.

Weekly Activity Report: August 5–9, 2019

PERMITS								
<u>TYPE</u>	<u>NUMBER OF NEW APPLICATIONS</u>							<u>NUMBER ISSUED</u>
Building	9	Residential -	6	Commercial -	3	Other -	0	3
Electric	20	Residential -	9	Commercial -	9	Other -	2	20
Plumbing	8	Residential -	7	Commercial -	1	Other -	0	9
Mechanical	9	Residential -	6	Commercial -	3	Other -	0	10
Engineering Dept.	1							3
TOTAL	47		28		16		2	45
<u>Est. Value of Issued Building Permit Projects:</u>					<u>FY20 Fiscal Year Totals:</u>			
Residential	\$ 245,856.00				\$ 1,013,919.00			
Commercial	\$ 305,000.00				\$ 1,276,260.00			
Apartment	\$ 0.00				\$ 1,000.00			
Sign	\$ 0.00				\$ 31,164.00			
TOTAL	\$ 196,300.00				\$ 2,322,343.00			
<u>Projects of Interest</u>								
<ul style="list-style-type: none"> - Construct two single family dwellings in Greenwich Park - \$240,000 - Convert an existing room into a boiler room at 1535 Oak Hill Avenue - \$300,000 								

RENTAL LICENSING PROGRAM YEAR: JULY 1, 2018 – JUNE 30, 2019		
	<u>PROPERTIES</u>	<u>UNITS</u>
Registrations received week of August 5 – August 9	30	71
New applications issued week of August 5 – August 9	2	2
Total 2019-2020 registered (includes additions and subtractions since 5/2/19)	3,413	8,939
Percentage of rental license renewals that have registered for the 2018-2019 license year	89.7%	93.0%
Notes: The 2019-2020 rental license renewals for 9,609 units in 3,807 properties were mailed on May 3, 2019.		
PAYMENT		
Weekly payment received	\$ 5,950	
Weekly adjustment/credits	\$ 1,125	
INSPECTIONS		
<u>TYPE</u>	<u>NUMBER CONDUCTED</u>	
Building	66	
Electrical	27	
Plumbing	23	
Mechanical	11	
Safety	64	
Neighborhood Vitality	106	
Quality of Life	3	
Preventive Maintenance	38	
Planning & Zoning	2	
INSPECTIONS KEY:		
<u>Categories of Conditions</u>		
Safety	Conditions which are or reasonably present a hazard to occupant or public. <u>Example:</u> No smoke alarms, improper wiring, handrails	
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property <u>Example:</u> Weeds, trash, debris, junk vehicles, deterioration of a structure.	
Quality of Life	Conditions which negatively impact occupants. <u>Example:</u> Damaged surfaces, damages elements, missing screens	
Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration. <u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood	
Planning & Zoning	Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance. <u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.	

POLICE DEPARTMENT

STATS

Calls for Service:	1,485	Field Interviews:	21
Arrests/Warrants Served:	22	Moving Violations:	7
Domestic Violence Calls:	24	Safety Repair Orders:	1
DUI Arrests:	0	Warnings:	32
Reports Filed:	126		

REPORTS

08/08/19: Officer Decker responded to Hagerstown Family Diner on Dual Highway for a robbery report. While in route, Dispatch advised a male robbed a female customer and the male had been detained. When the officer arrived, the male suspect was being held down by two male customers. The victim stated she had ordered her food and was seated at the end of the bar. A male who was seated two seats from her then moved to the seat next her. At that time the female covered her wallet and phone with her hands. The suspect proceeded to put his arm around her from behind and grabbed her wallet. Two male customers saw this incident occur and came to the aid of the female. The suspect was arrested and transported to Central Booking and charged with Attempt Robbery, Attempt Theft and Assault 2nd Degree.

08/09/19: Officer Brady was dispatched to Frederick Street for a reported burglary. The victim advised she left her residence around 10: a.m. and when she returned at approximately 2:30 p.m., she noticed the back door was open. Upon further investigation she discovered the dog had been shut in the bathroom, her dresser drawers had been rummaged through, and several change jars had been emptied. There were no area cameras to capture the incident and there are no suspects at this time.

08/10/19: Officer Weaver responded to South Burhans Boulevard for a well-being check. The caller advised that two toddlers were standing at the intersection without adult supervision. The caller remained with the children until the officer arrived. The officer then transported the children to HPD and contacted Child Protective Services. CPS was able to provide an address for the mother. Officers located the mother and requested that she respond to HPD and meet with Child Protective Services. The mother stated she works nights and had just laid down for a nap and did not realize the children had left the residence. CPS set up a safety plan with the mother and was told a follow up visit would be scheduled for next week. No charges have been filed at this time.

08/11/19: Officers Fuqua and Weaver were dispatched to Main Avenue for a reported disturbance. Dispatch advised there were multiple subjects involved in a physical altercation. Upon arrival, officers observed two black male juveniles with their arms wrapped around each other's torso who were striking each other in the face with closed fists. Officer Fuqua separated the males and attempted to gather information regarding the incident. The males were transported to HPD and released to their respective parents. This case will be forwarded to the Department of Juvenile Justice.

08/13/19: Officer Bartles responded to Five Below on Garland Groh Boulevard for a reported theft of a cell phone. The victim stated she was shopping in the make-up aisle and laid her phone on the shelf so she could view the make-up items. When she was ready to leave the store she realized she had not picked up her phone. She returned to that area of the store but the cell phone was no longer there. The phone was a rose gold iPhone in a rose gold case. It was valued at \$1,500. The officer reviewed the surveillance camera in the store however no employee on duty knew how to zoom-in the camera so the incident could be better viewed. The manager from Five Below will notify the officer when the trained camera employee is on duty. No further details are currently available.

OTHER NEWS/INFORMATION

Congratulations to Officer Jason Batistig and Officer Steve Lucas. Officers Batistig and Lucas traveled to Sykesville, Maryland for Emergency Vehicle Operator Course (EVOC) training last week. Officer Batistig and Officer Lucas successfully completed their instructor training and are now certified instructors for the EVOC program.

EVOC training is a driver training program that provides officers with the special driving skills required to operate a vehicle under very demanding police patrol conditions. Officers are tested for visual acuity, glare recovery, and reaction time. Officers then enter the classroom training, followed by hands-on driver training. Instruction includes training in controlled braking, curved and straight backing up, police turns, crash avoidance techniques, and precision driving skills. The final step in the training is behind the wheel exercises. The officers are required to perform divided attention tasks, such as conducting two-way radio communication while avoiding any possible hazardous situations during a pursuit. Officers must determine whether to terminate or continue the pursuit. This valuable training has been proven to reduce police vehicle crashes especially at intersections and help reduce collisions and injuries. Police vehicle repairs are a large expense to most police departments and this training helps to reduce those costs. Again, congratulations to Officer Batistig and Officer Lucas for successfully completing this program to instructor status.

PUBLIC WORKS

CHART NO. 1 – GENERAL PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	172	173
	University District Deck	386	388
Number of Student Permits	Central, Market, Rochester Lots	34	33
Number of Patrons Using Decks	A & E Deck	1115	1128
	University District Deck	1448	1633
Number of Citations Issued	(Includes Warnings)	184	236
Late Payment Notifications		26	71
Peak Occupancy (%)	A & E Deck	55%	60%
		Wed @ Noon	Wed @ Noon
Peak Occupancy (%)	University District Deck	49%	57%
		Wed @ 2 PM	Wed @ Noon

CHART NO. 2 – A&E PARKING DECK WEEKLY OCCUPANCY

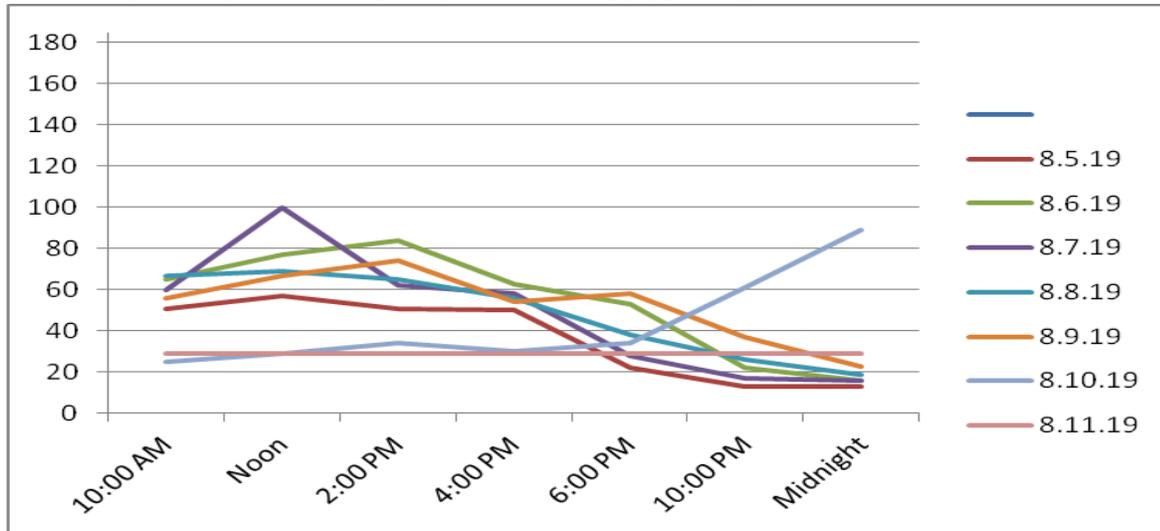
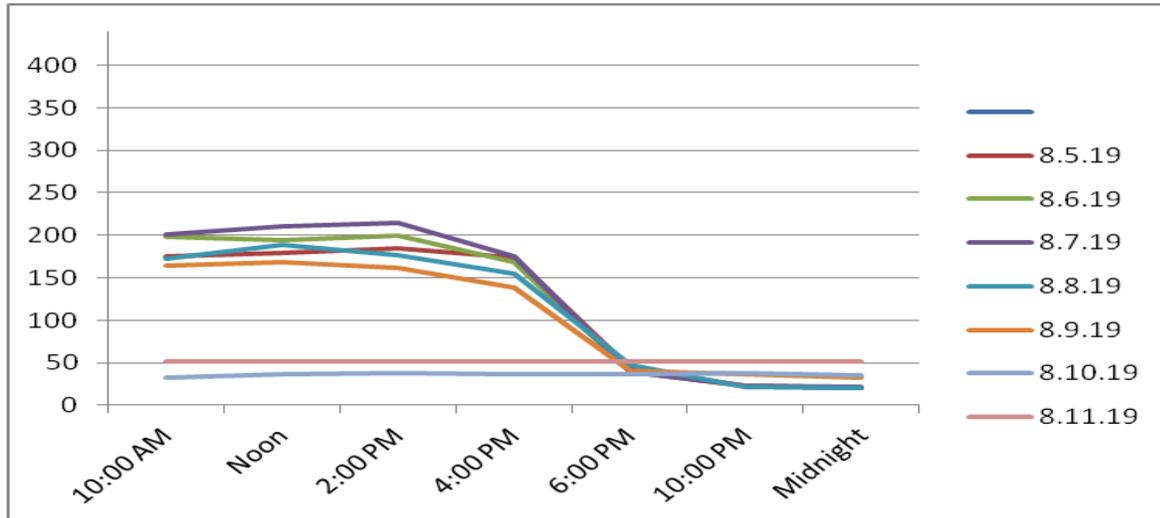


CHART NO. 3 – UD PARKING DECK WEEKLY OCCUPANCY



CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous 2 Weeks
DCED	0	0
Fire	4	0
Human Resources	0	0
Light	3	1
Parks & Engineering	3	2
Police	7	16
Public Works	10	2
Wastewater	3	1
Water	2	5
Weekly Totals	32	27
Yearly Total	712	

AFTER HOUR CALL BACKS

- Tuesday, 8/6/19 @ 4:05 p.m.: Traffic signal at North Potomac Street/East Franklin Street was on flash. Signal technician replaced a faulty load switch returning the signal to normal operations within the hour.
- Tuesday, 8/6/19 @ 5 p.m.: The signal technician found the intersection of Memorial Boulevard and Frederick Street on flash after responding to the Potomac Street/Franklin Street signal issue. The signal had been placed on flash for a contractor completing street work. However, the signal did not reset automatically. Staff reset the signal to normal operations.
- Wednesday, 8/7/19 @ 7:30 p.m.: Report of a mattress in the street disrupting traffic near 515 South Burhans Boulevard. Staff found mattress along side of road and removed it.
- Friday, 8/9/19 @ 4 p.m.: A City pear tree had partially split into the street at 52 West Side Avenue. Staff was brought in to clear the debris and open the street.
- Saturday, 8/10/19 @ 4 p.m.: A signal light was reported out at Jefferson Boulevard/Eastern Boulevard. The supervisor found the light to be functioning but there was one singular light which was burned out. This does not constitute an overtime repair as each intersection has dual detection (two traffic signals). Staff addressed the issue on the following Monday.

TECHNOLOGY & SUPPORT SERVICES

COMMUNICATIONS DIVISION

This Week's Headlines & Media Releases:

- Fox 5 D. C.'s Morning TV Show Coming to Hagerstown
- Hagerstown Welcomes Chinese Contingent Exploring Educational Opportunity
- City Officials Weigh Future of Imagine Hagerstown
- Hagerstown Municipal Band Still Packs 'Em In
- Doleman Museum Aiming to Open in Temporary Space in November
- At Least 30 New Jobs Expected at Planned Tractor-Trailer Facility near Hagerstown Airport
- Press Release: Hagerstown Fox 5 Zip Trip
- Press Release: Cannon Coffee Grand Opening
- Press Release: Augustoberfest
- Traffic Advisory: Oak Hill Avenue

This Week's Video Projects

- Mayor & City Council Special & Work Session
- Bester Community of Hope Video Meeting
- Stormwater Program Public Meeting Video Shoot

Channel 25 Hub City Now Programming:

- Augustoberfest Promotional Video
- Augustoberfest :30 Spot
- "Experience Downtown Hagerstown" :30 Spot
- Fit Room :30 Spot
- Valley Co-Op Video
- Mayor & City Council Meeting—Thursday at 7pm, Saturday at 9am, and Sunday at 9am & 3pm
- MTA Commuter Connection

City Website:

- www.hagerstownmd.org attracted 9,452 user visits for the week of August 5-11, 2019.

- The most popular top entrances (the first page users accessed on the website):

• Home Page	2,074
• Utility Billing Page	825
• Police Page	459
• Potterfield Pool Page	338
• Jobs Page	262
• Parks & Recreation Page	183
• Bids Page	166
• Fairgrounds Park Page	137
• Community Yard Sale Page	94
• Fire Page	88

- Top Searches:

- "True"
- "Jobs"
- "Online billing payment – munis link"
- "CID"
- "Utility billing"

UTILITIES DEPARTMENT

ELECTRIC DIVISION

Service Calls:

- Fri. 8/9 - Area of Sumans Avenue and Jonathan Street: Total outage; a line fuse operated. Time Out: 15.0-15.7
- Sat. 8/10 - 1100 Block Maryland Avenue: Pole damaged; pole was found to belong to Potomac Edison. Time Out: 7.2-8.5
- Prospect Avenue and Church Street: Pole damaged; vehicle struck a utility pole in accident. No damage to HLD facilities was found. Time Out: 11.0-11.5
- Mon. 8/12 - 225 Norway Avenue: Total outage a transformer fuse operated. Time Out: 16.5-17.5

Engineering

- Multiple permit reviews, underground locates, and service upgrade requests have been reviewed and/or completed by engineering staff.
- The HLD electric GIS model was populated with customer account number information. The next step is to link billing data with these account numbers and associated HLD transformers that are modeled in the system. Staff will then be able to have near real-time data for load calculations to ensure the system is operating efficiently and reliably. This is the culmination of over seven years of work to create this model from scratch, "in-house".

- Herbicide was applied along HLD rights-of-way to control vertical vegetation that can interfere with overhead electric facilities.
- Plans for the upgrade of HLD underground electric facilities in the Lindsey Lane area were reviewed for construction that is anticipated later this calendar year.
- Staff began updating the specification manual for instruction to HLD line crews when constructing overhead and underground electric facilities.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, August 7, 2019	5.42	0.00
Thursday, August 8, 2019	5.03	0.00
Friday, August 9, 2019	4.89	0.00
Saturday, August 10, 2019	4.69	0.00
Sunday, August 11, 2019	4.67	0.00
Monday, August 12, 2019	4.88	0.00
Tuesday, August 13, 2019	5.00	0.21
Weekly – Avg. Flow / Total Rainfall	4.94	0.21
August - Avg. Flow/Total Rainfall	5.11	1.09

- Continued upgrading Operations building.
- Removed #4 scum pump, rebuilt and reinstalled in ASPS building.
- Installed temporary ferric pump and piping on Synagro’s day tank.
- Located and removed obstruction from 6M & 7M transfer pumps.
- Replaced bearings and babbitt on 7M transfer pump.
- Routine maintenance (MP2 Program) and Corrective Work Orders.

Wastewater Collection

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	#15,#18	1,767'	61'	1
Flushing	#21	13,799'		
		# Tested	# Failures	% Failed
Joint Testing				
Point Repairs		# of Repairs	Reason	L.F. of Repairs
Joints				
Main Line Only				
Lateral Only				
Main & Lateral				
Manholes				

Collection System Maintenance Task

- Odor complaint, 20019 Babylon Court, no odor issues found.
- Grinder Pump call, 1616 Woodlands Run, pulled and replaced both pumps.

- Grinder Pump call, 1542 Kensington Drive, pulled and replaced pump.
- Pump Station #6, replaced seals in pump #2.
- Mowed grass at WWTP and pump stations.
- Pump Shop repair work.
- Hauled in eight loads of stone for inventory.
- General pump shop repair work.
- Excavated and repaired mainline behind 615 F Dual Highway.
- Dropped enzyme bags at various lift station and trouble spots in the system.

Administration

Wastewater Division – Customer Call Log Summary 2018/2019							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	0	0	1	1	0	0	2
YTD 2019	25	33	7	2	0	44	111

* Other - consists of calls that may be directed to other City Departments or the County Department of Water Quality

Engineering

- Staff met with a restaurant representative and a plumbing contractor regarding a parcel subdivision and new sewer service.
- Staff met with the Utilities Director to discuss new service for an existing commercial property.
- Staff met with the Wastewater Inspector regarding approval of service for a Hager’s Crossing lot.

Laboratory

- Continued training new lab personnel.
- Ordered sampling accessories for Industrial Pretreatment sampling.
- Reviewed new chemicals for one of our permitted industries.
- Met with ConAgra to discuss proposed permit modification.
- Reviewed Standard Methods for Ultimate BOD test procedures.
- Reviewed BOD and bacteria testing requirements to determine future lab staffing and scheduling requirements.
- Collected monthly cyanide sample.
- Completed monthly DI water QC check.
- Prepared reagents for Lachat operation.
- Process and regulatory testing was routine for the week.

WATER DIVISION

Plant Flows - System Demand (MGD)

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
08/08/19	10.80		10.80
08/09/19	11.10		11.10
08/10/19	10.36		10.36
08/11/19	10.59		10.59
08/12/19	11.23		11.23
08/13/19	10.78		10.78
08/14/19	10.82		10.82
<i>Average</i>			<i>10.81</i>

Water Production at R. C. Willson

- R.C. Willson and Pump Stations—Staff worked on facility maintenance and routine preventative maintenance.
- R.C. Willson and PS4—Work continues with the contractor on the pump replacement.

Water Production at Breichner/Edgemont Reservoir. The Edgemont Reservoir pool elevation is currently at 1.8 feet. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, Emergency Action Plans, and the design criteria and project schedule. The project continues to be on schedule.

Water Distribution

- Distribution crews are working throughout the system performing customer service work and new meter installations as needed.
- Crews continue to replace residential meters throughout the water service area.
- Repairs were made to water main breaks on Matthew Court and Clinton Avenue. A leak was also repaired on Georgia Avenue.
- A hydrant was repaired on Parkwood Drive.

Laboratory

- Collected monthly TOC removal efficiency samples.
- Collected sample from finished water storage tank.
- Process and regulatory testing were routine for the week.

Engineering

<u>Reviews:</u>	<u>City</u>	<u>County</u>
Site Plans	-	-
Preliminary Plats	-	-
Final Plats	-	-
Replat	-	-
Building Permits	12	-

- Staff met with a restaurant representative and plumbing contractor regarding a parcel subdivision and a new water service.
- Staff approved the Washington County Public Safety Training Center site plan.
- Staff met with the Utilities Director to discuss prospective development on Breeze Hill Drive and Mason Dixon Road.



Respectfully submitted,

Scott A. Nicewarner
City Administrator