

CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT NO. 30 FOR 2019



August 2, 2019

To Mayor Bruchey and Members of the City Council:

UPCOMING MEETINGS

AUGUST 2019

For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at <http://www.hagerstownmd.org/calendar.aspx>

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|-------------------------------|--------|---|--|--|--------|---|
| | | | | 1 | 2 | 3 7pm Summer Concert Series – Sticktime @ City Park Bandshell |
| 4 | 5 | 6 3pm Executive Session 4pm Work Session | 7 | 8 4pm Board of Traffic & Parking Meeting 4pm Hagerstown Historic District Commission Meeting | 9 | 10 7am-2pm Community Yard Sale @ Stables at Fairgrounds Park |
| 11 | 12 | 13 4pm Work Session | 14 4pm Hagerstown Planning Commission Meeting | 15 | 16 | 17 11am – 10pm Augustoberfest |
| 18 11am-5pm Augustoberfest | 19 | 20 3pm Executive Session 4pm Work Session | 21 7pm Hagerstown Board of Zoning Appeals Meeting | 22 4pm Hagerstown Historic District Commission Meeting | 23 | 24 10-11 am Dash N' Splash Fun Run/Walk @ Cultural Trail and City Park |
| 25 | 26 | 27 7pm Regular Session | 28 7pm Hagerstown Planning Commission Meeting | 29 | 30 | 31 |

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

Celebrating Business

- ***Grand Openings of The Nook and River Bottom Roasters***
22 North Mulberry Street, Suite 101
Tuesday, August 6 at 12 p.m.
- ***30th Anniversary of Herrera Reconstructive Surgery***
324 East Antietam Street
Wednesday, August 7 at 4 p.m.
- ***Cannon Coffee Grand Opening***
2 South Potomac Street
Friday, August 16 at 12:30 p.m.

Hagerstown Revolving Loan Fund

- Loan payoffs during the second quarter of 2019 include:
 - Prosource Marketing Group, LLC (\$138,708.43)
 - Fades Away, LLC (\$43,722.28)
- One new pending application to be review by HLRA in August.
- Current HRLF Lending Availability: \$249,518

Community Development Block Grant Loans

- Two homeowner applications recently received and eligible for Residential Rehabilitation on North Mulberry Street and South Locust Street.
- Lead Hazard Reduction Grant from Maryland DHCD recently approved for homeowner on Winter Street.

Engine Room Art Space

- Opening Reception for “Athlete’s Bodies,” photographs by Monika Wertman
Saturday, August 3 at 2 p.m.
The exhibit runs through August 25.
- Upcoming exhibitions include:
 - Guy Kuhn | September 5-29, 2019
 - Carol Williams, Fibers of Defiance | October 3-27, 2019
 - John Krowka, Dystopia/Hope | October 31-November 24, 2019
 - Kimo Williams, Faces of Vietnam | November 29-December 22, 2019

Events

- ***Krumpe’s Donut Alley Rally 5K***
Friday, August 9, 7:30 pm
912 Maryland Avenue
- ***24th Annual Augustoberfest***
Friday, August 17 from 11 a.m. – 10 p.m.
Saturday, August 18 from 11 a.m. to 5 p.m.
The official Mayor’s address and “keg-tapping” is scheduled for Saturday at 2 p.m.

PARKS & ENGINEERING DEPARTMENT

ENGINEERING DIVISION

1. **Carr Street and West First Street Sidewalk Improvements.** Construction on Carr Street is complete. Work began on First Street on July 31st. The First Street project entails installation of sidewalks on the South side of the street from Potomac Street to Summit Avenue. We have advised the contractor of the Donut Alley Rally 5K race on August 9th and asked them to have the block between Spruce and Maryland cleaned up for the event.
2. **Haven Road Sidewalks.** Staff arranged for training by State Highway Administration personnel for the contractor to submit materials for approval on SHA website. Construction will begin as soon as we receive the State Aid approval.
3. **Pavement Preservation Program.** The contractor is finishing crackfilling streets in various locations around town and plans to begin patching operations on August 2nd. The patching operations are expected to last for two to three weeks and will be followed by slurry seal and pavement overlay operations.
4. **“Bike Garden”:** Staff has been working with the Washington County Health Department to add a “Bike Garden” in the old hospital parking lot at the southeast corner of Mill Street and Baltimore Street. The City Council has given its approval and staff is arranging to have our pavement marking contractor do the work in next two weeks. The Health Department will then reimburse the City for those costs.
5. **Tree Inventory.** Jeff Swan attended training session with the boy scouts that will be doing the tree inventory in August. As time allows, we plan on continuing this inventory to identify and locate street trees in Hagerstown in a database.
6. **Bridge repairs.** Staff met with the State Highway Administration’s bridge repair contractor to develop a proposal to make repairs to several of our bridges, including replacing top concrete wearing courses and replacing deteriorated rubber compression seals.
7. **Engineering Statistics**

| TRAFFIC ISSUES | | |
|------------------------------|------------------|---------------------------|
| Description | Week of 7/28//19 | Calendar Year 2019 TOTALS |
| Traffic complaints received | 7 | 106 |
| Work Orders completed | 7 | 88 |
| Traffic counts completed | 2 | 41 |
| CONSTRUCTION PROJECTS | | |
| Description | Week of 7/28//19 | Calendar Year 2019 TOTALS |
| Projects advertised for bids | 0 | 8 |
| RFP’s Advertised | 0 | 5 |
| Projects under construction | 9 | 12 |
| Projects completed | 0 | 3 |

PARKS DIVISION

1. **City Park Play Equipment.** Work continues on installing new play equipment in the South end of City Park.
2. **Special Activities.** In addition to the softball tournaments, BMX had a major event on Saturday. Between the two activities, several thousand people were in attendance.
3. **Fit Room Classes.** A class schedule attached is attached.

4. **Golf Course.** The Senior Championship and City Golf Championship newsletter recap is attached.
5. **Outdoor Rec Programs and Events:**
Saturday, August 3rd -- City Park Summer Concert Series with Sticktime (Rock n Roll),
6 p.m. – Food available (pulled pork and mac-n-cheese)
7 p.m. – Concert begins in the band shell
6. **Recreation Visitors Served.** Weekend of July 26th – 28th
 - Hager House: 20 attendees
 - Train Hub: 32 attendees
 - Golf Course: 223 attendees
 - Pool: 1,222 attendees
 - Recreation Programs/Events (Indoor Fit Room, outdoor programs, events, rentals): 800 attendees

PLANNING & CODE ADMINISTRATION

Historic District Commission: The HDC considered these cases on July 25:

- One West Franklin Street – WLR Property Management – approved a fence.
- 334 North Potomac Street – Church of God and Saints of Christ – sign (no action taken— applicant did not attend meeting).
- 1009 Hamilton Boulevard – Allegany Wrecking – approved a garage demolition.
- 43-47 West Washington Street – MSB Architects – approved a stair tower addition.

These cases have been filed for the August 8 meeting:

- 334 North Potomac Street – Church of God and Saints of Christ – sign (continued from July 25 meeting).
- 213 South Prospect Street – Winslow Wheeler – deck floor replacement.

Planning Commission: The Planning Commission considered these matters on July 31:

- 543 Security Road – People’s Gospel Tabernacle of Hagerstown – approved parking lot waivers for minor site plan.
- 28 East Baltimore Street – Coin-Op Warehouse – approved a site plan and waivers for parking lot improvements.
- 2019 Comprehensive Rezoning – Review and Recommendation to Mayor and City Council – reviewed comments received at public review meeting on June 26. At the suggestion of staff, a recommendation to the Mayor and Council was tabled pending amendments to the Comprehensive Plan to reflect changes proposed as a result of input during the comprehensive rezoning deliberations and public review.
- Update to Comprehensive Plan – recommended going out for 60-Day Review Process to update the Future Land Use Map and related text in the Comprehensive Plan in preparation for recommended comprehensive rezoning.
- 2019 Land Management Code Amendments – began review of text amendment package for 2019.

Board of Zoning Appeals: Six applications have been received for the August 21 BZA meeting:

- Lot A, All Star Court – Hagerstown Commerce Center, Inc. – variance to reduce the number of required off-street parking spaces for proposed development.
- 1081 Maryland Avenue – OLBO Corp. variance to increase the dimensions for a freestanding sign.
- 1045 Columbia Road – William L. Mills - variance to reduce the aggregate side yard setback to enclose a sunroom.
- 261 Frederick Street – Jeffrey N. Crampton – expansion of a nonconforming use from auto repair to 24 storage units.
- North Side Wesel Boulevard and West of Edgewood Avenue - Anthony Taylor - variance to reduce the east side setback from a residential zoning district from 200 feet to 100 feet.
- 20 Madison Avenue – Richard Woolard – change a nonconforming use from a building containing three apartments and a tavern to three apartments and business offices.

Weekly Activity Report: July 15–26, 2019

| PERMITS | | | | | | | | |
|---|-----------------------------------|---------------|----|---------------------------------|--------------------------|---------|---|------------------------|
| <u>TYPE</u> | <u>NUMBER OF NEW APPLICATIONS</u> | | | | | | | <u>NUMBER ISSUED</u> |
| Building | 10 | Residential - | 7 | Commercial - | 3 | Other - | 0 | 7 |
| Electric | 11 | Residential - | 9 | Commercial - | 2 | Other - | 0 | 11 |
| Plumbing | 6 | Residential - | 4 | Commercial - | 2 | Other - | 0 | 8 |
| Mechanical | 9 | Residential - | 6 | Commercial - | 3 | Other - | 0 | 9 |
| Engineering Dept. | 7 | | | | | | | 9 |
| TOTAL | 43 | | 26 | | 10 | | 0 | 44 |
| Est. Value of Issued Building Permit Projects: | | | | FY20 Fiscal Year Totals: | | | | |
| Residential | | | | \$ 372,790.00 | | | | \$ 728,863.00 |
| Commercial | | | | \$ 1,550.00 | | | | \$ 815,160.00 |
| Apartment | | | | \$ 0.00 | | | | \$ 0.00 |
| Sign | | | | \$ 2,500.00 | | | | \$ 31,164.00 |
| TOTAL | | | | \$ 376,840.00 | | | | \$ 1,575,187.00 |
| Projects of Interest | | | | | | | | |
| - Construct single family dwelling at 12506 Chambliss Drive - \$159,000 | | | | | | | | |
| - Construct single family dwelling at 12419 Gemstone Drive - \$159,000 | | | | | | | | |
| RENTAL LICENSING PROGRAM YEAR: JULY 1, 2018 – JUNE 30, 2019 | | | | | | | | |
| | | | | | <u>PROPERTIES</u> | | | <u>UNITS</u> |
| Registrations received week of July 22 – July 26 | | | | | 61 | | | 147 |
| New applications issued week of July 22 – July 26 | | | | | 5 | | | 5 |
| Total 2019-2020 registered (includes additions and subtractions since 5/2/19) | | | | | 3,334 | | | 8,701 |
| Percentage of rental license renewals that have registered for the 2018-2019 license year | | | | | 87.6% | | | 90.6% |
| Notes: The 2019-2020 rental license renewals for 9,609 units in 3,807 properties were mailed on May 3, 2019. | | | | | | | | |
| <u>PAYMENT</u> | | | | | | | | |
| Weekly payment received | | \$ 12,125 | | | | | | |
| Weekly adjustment/credits | | \$ 1,875 | | | | | | |

| INSPECTIONS | |
|------------------------|------------------|
| TYPE | NUMBER CONDUCTED |
| Building | 61 |
| Electrical | 40 |
| Plumbing | 13 |
| Mechanical | 12 |
| Safety | 39 |
| Neighborhood Vitality | 88 |
| Quality of Life | 19 |
| Preventive Maintenance | 7 |
| Planning & Zoning | 5 |

INSPECTIONS KEY:

Categories of Conditions

| | |
|------------------------|--|
| Safety | Conditions which are or reasonably present a hazard to occupant or public. <u>Example:</u> No smoke alarms, improper wiring, handrails |
| Neighborhood Vitality | Conditions which cause or tend to cause diminution to property <u>Example:</u> Weeds, trash, debris, junk vehicles, deterioration of a structure. |
| Quality of Life | Conditions which negatively impact occupants. <u>Example:</u> Damaged surfaces, damages elements, missing screens |
| Preventive Maintenance | Conditions which are technical violations and need addressed to prevent deterioration. <u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood |
| Planning & Zoning | Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance. <u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations. |

POLICE DEPARTMENT

STATS

| | | | |
|--------------------------|-------|-----------------------|----|
| Calls for Service: | 1,569 | Field Interviews: | 24 |
| Arrests/Warrants Served: | 24 | Moving Violations: | 44 |
| Domestic Violence Calls: | 20 | Safety Repair Orders: | 3 |
| DUI Arrests: | 1 | Warnings: | 74 |
| Reports Filed: | 152 | | |

REPORTS

07/25/19: Officer White responded to Wakefield Road for a malicious destruction of property call. The caller stated that her son's satellite dish, which was located to the rear of the residence, had been damaged. Damage was also done to the neighbor's garden. The officer attempted to lift prints from the dish but then discovered the Direct TV technician had already moved and touched the dish. The repair was estimated at \$100. No additional information is available.

07/27/19: Officer M. Hill was dispatched to 7 Star Mini Mart on East Franklin Street for a reported robbery. The store clerk advised that the suspect came into the store and brandished a knife in his left hand. He pointed the knife at the clerk and demanded the money from the cash register. The suspect fled the scene with approximately \$600 in US currency. The officer was able to retrieve a photo of the suspect from the store's surveillance camera. Officers were able to view the City's surveillance cameras in the area and saw the suspect run behind some bushes. When the officers came to the bushes the suspect ran out and ran across North Locust Street. After a short foot pursuit, the suspect was apprehended and placed into custody.

07/28/19: Officer K. Hill responded to Jersey Mike's on Garland Groh Boulevard for a possible overdose. When the officer arrived on scene she observed a male lying on the ground in front of the establishment. Community Rescue Service was on scene and began to render aid to the male. A torn off shoe string and an uncapped hypodermic syringe needle with fresh blood on it was found on the individual. An employee of Jersey Mike's advised that the male and his friend entered the restroom and were inside for approximately 10 minutes. When the two males left the establishment, the one male collapsed outside of the restaurant. CRS administered Narcan to the male and he became alert and oriented. The male requested to be transported to Meritus Medical Center for treatment however he did not wish to speak with the police.

07/29/19: Officer Crouse was dispatched to North Mulberry Street in reference to a stolen vehicle. The victim stated she arrived home from work on July 28th at 10:30 p.m. and parked her vehicle around the corner on East Franklin Street. She discovered her vehicle missing on 7/29/19. She advised that she thought that she had secured the vehicle however she was unable to locate her keys. The vehicle was a 2008 dark blue Dodge Charger. The vehicle was entered into NCIC as stolen and no further details are available.

07/30/19: Officer Patterson responded to Security Road at Washington Garden Apartments for a reported assault. The caller advised her son came home from playing in the neighborhood and claimed he was assaulted by his friend's mother. His arm did appear to be red and irritated. His mother stated no medical attention was needed for the arm.

The officer then contacted the mother accused of the assault. This mother claimed the assault did not occur. She added that the alleged victim is a neighborhood trouble maker. She then stated the alleged victim had told her daughters that he would shoot them and that he had a gun and ammunition in the nearby woods. Another neighbor reported the same trouble with the alleged victim.

Due to conflicting stories by the two mothers and the fact there were no witnesses, there were no charges made. The officer did advise the neighbors that they could contact the Department of Juvenile Services and get a peace order against the alleged victim for the protection of their daughters. No further details are available.

OTHER NEWS/INFORMATION

Thank you to the HPD Honor Guard. The Hagerstown Police Department recently sent Officer Tom Bartles and Officer Michael Young to Honor Guard Training. Sergeant Ed Plummer is HPD's Commander of the unit and the entire unit consists of Officers Mike Alderton, Tom Bartles, Tim Culp, William Decker, Curtis Kelley, Jon Molineaux, Jesse Patterson and Michael Young.

An honor guard unit performs ceremonial duties at funerals, special events, at National monuments and community parades. Honor guard units exist in active branches of the military, law enforcement, firefighters, as well as in Veteran's groups. The unit members carry the American flag along with special ceremonial flags representing a particular group or geographic area. Members of the unit must learn standard movements before permission is granted to participate in unit events. Commands, which must be mastered, include standing at proper attention, parade rest, fall out, at ease, formation of flight, present arms, open ranks, rifle maneuvers and presentation of colors (flags) and retiring colors. The honor guard may be requested by family members to serve as a pallbearer, to conduct a presentation of wreaths, or a 21 gun salute.

A special thank you to this unit for their time and attention to detail in giving honor to those who have gone before them.

PUBLIC WORKS

CHART NO. 1 – GENERAL PARKING SYSTEM DATA

| | | Current Week | Previous Week |
|--------------------------------------|---------------------------------|--------------|---------------|
| Number of Permit Holders | A & E Deck | 176 | 176 |
| | University District Deck | 387 | 384 |
| Number of Student Permits | Central, Market, Rochester Lots | 33 | 33 |
| Number of Patrons Using Decks | A & E Deck | 1203 | 1040 |
| | University District Deck | 1608 | 1583 |
| Number of Citations Issued | (Includes Warnings) | 199 | 214 |
| Late Payment Notifications | | | 30 |
| Peak Occupancy (%) | A & E Deck | 56% | 40% |
| | | Wed @ Noon | Fri @ 6 PM |
| Peak Occupancy (%) | University District Deck | 57% | 54% |
| | | Tue @ 2 PM | Wed @ Noon |

CHART NO. 2 – A&E PARKING DECK WEEKLY OCCUPANCY

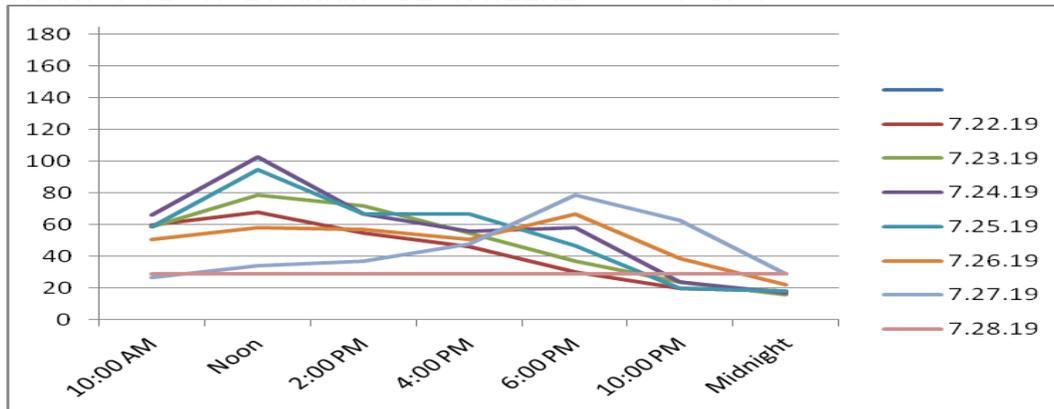
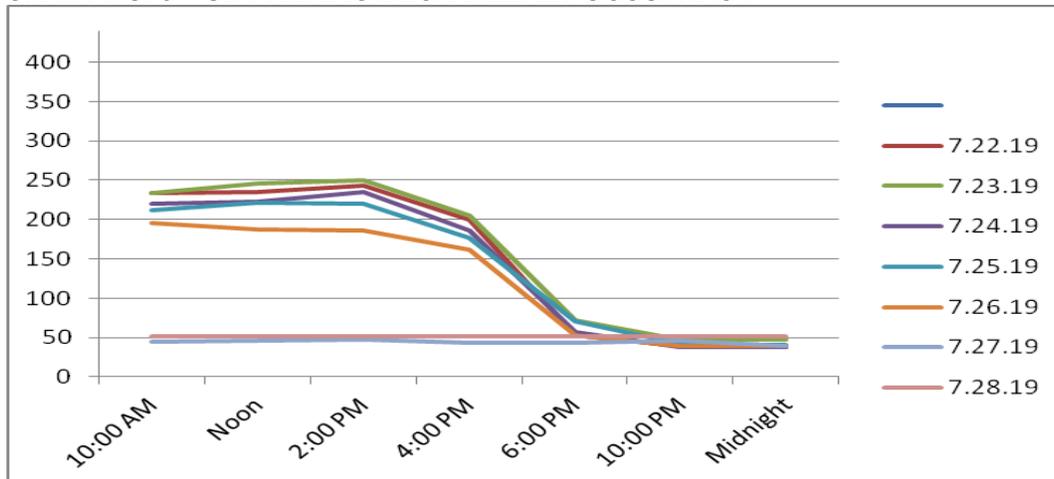


CHART NO. 3 – UD PARKING DECK WEEKLY OCCUPANCY



CENTRAL MAINTENANCE GARAGE REPAIR DATA

| | Current Week | Previous 2 Weeks |
|----------------------|--------------|------------------|
| DCED | 0 | 0 |
| Fire | 0 | 2 |
| Human Resources | 0 | 0 |
| Light | 2 | 0 |
| Parks & Engineering | 7 | 5 |
| Police | 12 | 5 |
| Public Works | 6 | 7 |
| Wastewater | 5 | 0 |
| Water | 3 | 2 |
| Weekly Totals | 35 | 21 |
| Yearly Total | 653 | |

AFTER HOUR CALL BACKS

- Friday 7/26/19 @ 11:30 p.m.: A pedestrian traffic signal was damaged due to a vehicle accident at the intersection of Lanvale Street and Burhans Boulevard. Staff came in to secure the site and remove the debris. The signal light will be rebuilt and replaced at a later date.
- Saturday 7/27/19 @ 2:30 p.m.: Traffic signal on flash at the intersection of Garland Groh Boulevard and Hagers Crossing. Staff reset the signal and placed it back into operation.

REACH – BRIDGE TO CHANGE. The REACH shelter began operating their new program, Bridge To Change, this week. The program hires the homeless as independent contractors to pick up trash around the city. Their current work schedule is two days per week for four hours per day. Public Works provides trash bags, gloves and tools to collect trash. A staff member from REACH accompanies the crew at all times. Kudos to Dana Jenkins and Diana Castle of REACH for their efforts to bring this program to fruition.

ELECTRIC CHARGING STATION UPDATE. Four electric charging stations for cars were installed and began operating in December 2018. The units are in the Elizabeth Hager Center parking lot towards Cramers Alley. The installer, EVI (Electric Vehicle Institute), has been monitoring their use and provided some information recently. They are reporting the following:

| | April | May | June | July |
|----------------------------------|-------|-----|------|------|
| kWh Consumed | 921 | 861 | 994 | 911 |
| Avg. Charging Duration (Minutes) | 29 | 30 | 42 | 38 |
| Number of Charging Sessions | 64 | 59 | 51 | 47 |

The electric is free to any driver. Parking is to be paid at a premium price of \$1.00 per hour between the hours of 9 a.m. and 5 p.m. It appears that the vast majority of the charging is occurring outside the hours of 9 a.m. to 5 p.m. as very little parking meter revenue is collected from these meters. Having spoken to several users of the system, the drivers are either charging their vehicle early in the morning or later in the evening when parking is free.

The intent was to promote the charging units and get people familiar using them. At some future date, the parking meters would be removed and drivers would have to pay for the electric directly. This will take some coordination with EVI to insert credit card processors into the machine which they are designed to do. The City would also have to enter into an agreement with EVI to share the revenue of the charging stations. Exactly when and if this will occur is still open for discussion.

The good news is that drivers are using the charging stations. One driver reported the ease and convenience of the stations. He liked that while the car was charging he could easily walk to other locations downtown to have lunch or dinner.

TECHNOLOGY & SUPPORT SERVICES

COMMUNICATIONS DIVISION

This Week's Headlines & Media Releases:

- Dozens Turn out in Hagerstown to Commemorate Truce to Korean War
- No Criminal Charges Against Landlord After Woman Falls to Death Through Railing
- Washington County 911 Service Expected to Return Tuesday to Main Dispatch Center
- Homeless to be Paid to Pick Up Trash in Hagerstown
- Memories of Moller Organ Co. to Rise in Hagerstown's Next Piece of Public Art
- \$2M Price put on Hager Hall, Barefoot Bernie's, Cancun Cantina Complex
- Press Release: The Nook and River Bottom Roasters Dual Grand Opening
- Traffic Advisory: Korean War Veterans Memorial
- Traffic Advisory: Antietam Street

This Week's Video Projects

- Mayor & City Council Work Session
- BCOH Pedestrian Safety Videos Production Meeting

Channel 25 Hub City Now Programming

- Augustoberfest Promotional Video
- "Experience Downtown Hagerstown" :30 Spot
- Fit Room :30 Spot
- Hagerstown Greens :30 Spot
- Valley Co-Op Video
- Hagerstown Cultural Trail Video: "POD" – Richard Deutch
- Mayor & City Council Meeting—Thursday at 7pm, Saturday at 9am, and Sunday at 9am & 3pm
- MTA Commuter Connection

City Website

- www.hagerstownmd.org attracted 10,280 user visits for the week of July 22-28, 2019.
- The most popular top entrances (the first page users accessed on the website):
 - Home Page 2,206
 - Utility Billing Page 912
 - Potterfield Pool Page 359
 - Jobs Page 239
 - Parks & Recreation Page 238
 - Police Page 227
 - Outdoor Movies at City Park Page 221
 - Bids Page 145
 - Firefighters Page 105
 - City Park Page 91
- Top Searches:
 - "True"
 - "Jobs"
 - "Online billing payment – munis link"
 - "Pay water bill"
 - "Phone number"

UTILITIES DEPARTMENT

ELECTRIC DIVISION

Service Calls:

- Sat. 7/27 - 435-437 Jefferson Street: Total outage, a line fuse operated. Time Out: 8.-8.5
- 1322 The Terrace: House fire; the service was disconnected at the request of HFD. Time Out: 8.5-10.0
- Mon. 7/29 - 326 McDowell Avenue: A tree limb damaged the triplex service conductor. Time Out: 15.7-17.2
- 605 Salem Avenue: Total outage, a line fuse operated. Time Out: 18.6-20.0
- Tues. 7/30 - Medway Road and Security Road: Total outage, a line fuse operated. Time Out: 16.0-17.5

Engineering

- Multiple permit reviews, underground locates, and service upgrade requests have been reviewed and/or completed by engineering staff.
- Engineering staff continues the design on multiple commercial upgrades and HLD system improvements.
- The Staff Engineer began final design of improvements to a large distribution circuit out of HLD's Mitchell Substation.
- Engineering and Distribution staff met with Potomac Edison to discuss shared substation site maintenance items.
- Engineering and Administration staff reviewed proposed plans for future Energy Storage facilities to be interconnected with the HLD system.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

| Date | Flow (mgd) | Rainfall (inches) |
|-------------------------------------|------------|-------------------|
| Wednesday, July 24, 2019 | 6.27 | 0.09 |
| Thursday, July 25, 2019 | 6.01 | 0.00 |
| Friday, July 26, 2019 | 5.69 | 0.00 |
| Saturday, July 27, 2019 | 5.29 | 0.00 |
| Sunday, July 28, 2019 | 5.20 | 0.00 |
| Monday, July 29, 2019 | 5.36 | 0.00 |
| Tuesday, July 30, 2019 | 5.25 | 0.00 |
| | | |
| Weekly – Avg. Flow / Total Rainfall | 5.58 | 0.09 |
| July – Avg. Flow/Total Rainfall | 5.99 | 6.06 |

Miscellaneous

- Continued upgrades inside Operations Building.
- Removed defective fan motor from chemical scrubber and took to AR&E for repair.

- Finalized plumbing and control wiring on chemical feed equipment to cooling tower.
- Excavated and replaced five utility-water yard hydrants.
- Routine maintenance (MP2 Program) and Corrective Work Orders.

Wastewater Collection

SSES Weekly Progress

| Activity | Districts | L. F. main | Feet of lateral | # inspected |
|------------------|------------------|-------------------|------------------------|--------------------|
| CCTV Inspections | #18 | 686' | 2 | 113' |
| Flushing | #21 | 10,801' | | |

Collection System Maintenance Task

- Grinder Pump call, 11003 Eastwood Drive, reset smart switch.
- Grinder Pump call, 11131 Eastwood Drive, Private electrical issue.
- Sewer back up, 23 Calvert Terrace, problem on the private side.
- Sewer back up, 1057 Georgia Avenue, problem on the private side.
- Odor complaint, 246 Eastern Boulevard, continuing odor issue, spoke with owner, believe problem to be internal, we have scheduled smoke test for 7-30-2019.
- Mowed grass at WWTP around Collections Building, and also Pump Stations.
- General pump Shop repair work.
- Pump Station #4, continued repairing roadway with millings.
- Pump Station #17, saw cut and installed new asphalt patch at station.
- Pump Station #22, prewired station for SCADA/PLC installation.
- Excavated and Assisted WWTP personnel to install new yard hydrants.
- Removed old SCADA antennas at Pump Stations #3, 4 & 5, worked on antennae at Pump Station # 24.
- WWTP and Collections Building, replaced and repaired old broken exterior lighting with new LED lights.
- Dropped enzyme bags at various lift stations and trouble spots in the system.

Administration

| Wastewater Division – Customer Call Log Summary 2018/2019 | | | | | | | |
|--|------------------|----------------------|------------------------|-----------------|------------------------|--------------|---------------|
| Type | Blockages | Grinder Pumps | Odor Complaints | Flushing | WW Pump Station | Other | Totals |
| Weekly | 2 | 2 | 3 | 0 | 0 | 3 | 10 |
| YTD 2019 | 24 | 33 | 5 | 1 | 0 | 42 | 105 |

* Other - consist of calls that may be directed to other City Departments or the County Department of Water Quality

Engineering

- Staff attended a development review meeting at the County Planning Office.
- Staff attended a Plan Review Committee meeting at City Planning.
- Staff attended a meeting with industrial development representatives, State, County and City representatives, a property owner representative and other utilities to discuss a proposed industrial development.

Laboratory

- Continued training new lab personnel.
- Collected Industrial Pretreatment samples from Berwick.
- Received results from Transfer Site sampling.
- Contacted Lachat tech support to request Lachat training.
- Prepared reagents for Lachat operation.
- Process and regulatory testing was routine for the week.

| |
|-----------------------|
| WATER DIVISION |
|-----------------------|

Plant Flows - System Demand (MGD)

| <u>Date</u> | <u>Willson</u> | <u>Breichner</u> | <u>Total</u> |
|-------------|----------------|------------------|--------------|
| 07/25/19 | 10.61 | | 10.61 |
| 07/26/19 | 10.77 | | 10.77 |
| 07/27/19 | 10.26 | | 10.26 |
| 07/28/19 | 10.36 | | 10.36 |
| 07/29/19 | 11.11 | | 11.11 |
| 07/30/19 | 11.33 | | 11.33 |
| 07/31/19 | 11.23 | | 11.23 |
| Average | | | 10.81 |

Water Production at R. C. Willson

- R.C. Willson and Pump Stations—Staff worked on facility maintenance and routine preventative maintenance.
- R.C. Willson and PS4—Work continues with the contractor on the pump replacement.

Water Production at Breichner/Edgemont Reservoir. The Edgemont Reservoir pool elevation is currently at 2.1 feet. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, Emergency Action Plans, and the design criteria and project schedule. The project continues to be on schedule.

Water Distribution

- Distribution crews are working throughout the system performing customer service work and new meter installations as needed.
- Crews continue to replace residential meters throughout the water service area.
- Repairs were made on water main breaks on Leitersburg Pike and Florida Avenue.
- Hydrants were repaired on Hopewell Road and Showalter Road.

Laboratory

- Began testing mixing systems in finished water storage tanks.
- Collected bacteria sample from Mack Tank.
- Process and regulatory testing were routine for the week.

Engineering

| <u>Reviews:</u> | <u>City</u> | <u>County</u> |
|-------------------|-------------|---------------|
| Site Plans | - | 2 |
| Preliminary Plats | - | - |
| Final Plats | - | - |
| Building Permits | 27 | 12 |

- Staff attended a development review meeting at the County Planning Office.
- Staff attended a Plan Review Committee meeting at City Planning.
- Staff attended a meeting with industry development representatives, State, County and City representatives, a property owner representative and other utilities to discuss a proposed industrial development.



Respectfully submitted,

A handwritten signature in blue ink that reads "Scott A. Nicewarner". The signature is fluid and cursive, with a large loop at the end.

Scott A. Nicewarner
City Administrator